

# *Town of Kingston*



*1999  
Annual Report*



# **TOWN OFFICES TELEPHONE DIRECTORY**

ACCOUNTING	585-0506	KEMA	585-3135
ASSESSOR	585-0509	LIBRARY	585-0517
BUILDING	585-0505	PLANNER	585-0549
CLERK	585-0502	POLICE	585-0524
COA	585-0511	POLICE EMERGENCY	585-2121
COLLECTOR	585-0507	POLICE FAX	585-7556
CONSERVATION	585-0537	RECREATION	585-0533
DOG OFFICER	585-0529	SELECTMEN	585-0500
FAUNCE SCHOOL	585-0536	SELECTMEN FAX	585-0534
FIRE	585-0532	SEWER	585-0544
FIRE EMERGENCY	585-2521	TOWN ADMINISTRATOR	585-0501
GRAYS BEACH	585-8205	TRANSFER STATION	585-0510
HARBORMASTER	585-0519	TREASURER	585-0508
HEALTH	585-0503	VETERANS	585-0515
HIGHWAY	585-0513	WATER	585-0504

## **Cover photo:**

**Employee Group Photo, January 14, 2000**

*Photo courtesy of Kingston Photo Center, Dennis Thornsbury.*



**Eagle Graphics Inc.**  
30 Lancaster Street  
Boston, MA 02114



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# **ANNUAL REPORT**

**OF THE**

**TOWN OFFICERS**

**OF THE**

**TOWN OF KINGSTON**

**MASSACHUSETTS**



**1999**

## IN MEMORIAM

Fred Nava and Michael MacPherson passed away during 1999. Both were serving as Town employees at the time of their passing — Fred as Tree Warden, and Mike as Water Department Foreman.

We are grateful for their years of service to the Town of Kingston. They will truly be missed.



*Fred Nava*



*Mike MacPherson*



*Board of Selectmen & Town Administrator*

Photo courtesy of Kingston Photo Center, Dennis Thornsby.

## REPORT OF BOARD OF SELECTMEN

1999 was a year of completion and new beginnings. The completion of the Pembroke Street Fire Station and the new Elementary School and the commencement of the Highway Barn project were successful due to the tireless efforts of their respective Building Committees. I would like to take this opportunity to thank the volunteer members of the Building Committees for their time and effort.

The presentation of plans for a new Town House is scheduled for the Annual Town Meeting in May, which will hopefully move forward. The Pottle Street athletic fields should be well underway in the spring of 2000 after final regulatory approvals were obtained in the fall.

The Board of Selectmen worked successfully to make the transition to a new elected Board of Sewer Commissioners as smooth as possible. The new sewer system is well on the way and targeted to be on line in the fall of 2001.

The Board made efforts in 1999 to facilitate and increase communication between all Boards and Committees by offering the sharing of Committee's meeting minutes.

Two new members were elected in the spring elections, adding Mr. Richard Kenney and Mr. Richard Cretinon as members of the Board of Selectmen.

Several significant challenges lie ahead for the year 2000. Our greatest challenge will be addressing the withdrawal of Pembroke from the Silver Lake Regional school system. The withdrawal will require drawing up withdrawal agreements, a new Tri-Town Regional agreement, and it will be necessary to build and remodel the Regional School plant. The Town will continue to move forward toward completion of the renovation of the existing Kingston Elementary School and the new sewer system. One of the biggest challenges the Town will face is to increase the participation of the electorate in the governing process. Town government works best with a wide variety of its citizens volunteering and running for positions in government.

On behalf of the Board of Selectmen, I would like to thank all members of Boards, Committees, Commissions, and volunteers as well as all Town employees for putting forward their best efforts in 1999. Despite all of the challenges that the continued growth in the Town brings, the future for Kingston is bright. We can persevere, preserve and make Kingston a better place to live and raise our families, if we have an understanding and patience during the construction phases of our projects and willingness to get involved.

George D. Cravenho, Chairman  
Board of Selectmen

## THINGS TO KNOW ABOUT KINGSTON

### INCORPORATED 1726

**Area of Town** 19.03 sq. miles

**Population Statistics:**

• Current population (Town Census 1999)	10,999
• Federal census population (1990)	9,045

**Voter Statistics:**

• Total registered voters (as of 12-15-99)	6,814
• Democrats	1,774
• Republicans	1,231
• Unenrolled	3,773
• All others	36

**Annual Town Meeting:** May 6, 2000

**Annual Town Election:** May 13, 2000

**Tax rate for FY 2000:** \$16.39



*Kingston Town Hall*

Photo courtesy of Kingston Photo Center, Dennis Thomsbury.

# **TOWN OF KINGSTON OFFICERS AND COMMITTEES ELECTED**

## **MODERATOR**

Frances E. Botelho-Hoeg  
394 Elm Street  
Term Expires 2000

## **TOWN CLERK**

Mary Lou Murzyn  
3 Silver Lake Drive  
Term Expires 2002

## **SELECTMEN**

George D. Cravenho, Chairman  
277 Grove Street  
Term Expires 2001

Marjorie F. Cadenhead  
141 Wapping Road  
Term Expires 2000

Olavo B. DeMacedo  
8 Parks Street  
Term Expires 2000

Richard P. Cretinon  
159 Pembroke Street  
Term Expires 2002

Richard E. Kenney, Sr.  
83 Main Street  
Term Expires 2002

## **ASSESSORS**

William J. Twohig, Chairman  
35 Mayflower Street  
Term Expires 2002

William B. Martin  
25 Winter Street  
Term Expires 2000

William R. Fairweather  
21 Mountain Ash Drive  
Term Expires 2001

## **COLLECTOR OF TAXES**

Charles F. McCoy, Jr.  
44 Winter Street  
Term Expires 2001

## **TOWN TREASURER**

Roscoe A. Cole  
8 Brewster Road  
Term Expires 2002

## **SCHOOL COMMITTEE**

Cheryl A. Guidoboni, Chairman  
15 Old Orchard Lane  
Term Expires 2002

Ronald L.C. Maribett  
269 Elm Street  
Term Expires 2002

John J. Pfaffinger  
19 Brook Street  
Term Expires 2000

Karen Haley Bannister  
12 Millgate Road  
Term Expires 2001

Christina L. Willis  
20 Atwood Street  
Term Expires 2001

## **HOUSING AUTHORITY**

William J. O'Brien, Chairman  
(state appointee)  
Term Expires 2003

James J. Farrell, Jr.  
101 Lake Street  
Term Expires 2000

Mary E. Ruprecht  
236 Main Street  
Term Expires 2001  
Appointed to 2000 ATE

Richard W. Loring  
54 Evergreen Street  
Term Expires 2002

Joseph M. Palombo  
2 Blueberry Hill  
Term Expires 2003

## **LIBRARY TRUSTEES**

Brian G. McWilliams, Chairman  
9 Green Street  
Term Expires 2002

Abigail K. Belliveau  
13 Cooke Avenue  
Term Expires 2000

Sarah K. Lobdell  
26 Silver Lake Drive  
Term Expires 2000

Lloyd Richard Ellison  
41 Landing Road  
Term Expires 2001  
Appointed to 2000 ATE

Robert A. Mulliken  
31 River Street

Term Expires 2001

Margaret J. Warnsman  
100 Summer Street

Term Expires 2002

#### SILVER LAKE REGIONAL SCHOOL DISTRICT COMMITTEE

Colleen P. Costa  
79 Wapping Road

Term Expires 2000

Brian R. Caseau  
15 Kennedy Road

Term Expires 2001

Brian M. Donnelly  
17 Winter Street

Term Expires 2001

Geralde S. Buckley  
22 Bay Farm Road

Term Expires 2002

#### BOARD OF HEALTH

William E. Watson, Chairman  
6 Pico Avenue

Term Expires 2002

A. Daniel Sapir  
241 Main Street

Term Expires 2000

Mando A. Aldrovandi  
5 Loring Avenue

Term Expires 2001

Ann Cecelia Frazier  
9 Dillingham Way

Term Expires 2001

Philemon T. Walters  
19 Nottingham Drive

Term Expires 2002

#### CONSTABLES

Maryann Musto  
4 Copper Beech Drive

Term Expires 2001

Richard C. Scanlon  
37 Grove Street

Term Expires 2001

#### WATER COMMISSIONERS

Robert R. Kostka, Chairman  
55 South Street

Term Expires 2002

Richard W. Loring, Jr.  
30 Tremont Street

Term Expires 2000

Fred D. Svenson, Jr.  
9 Snielt Pond Road

Term Expires 2001

#### PLANNING BOARD

James E. Colman, Jr., Chairman  
29 Stonebridge Lane

Term Expires 2004

Edmund J. King, Jr.  
49 Winthrop Street

Term Expires 2000

Michael J. Ruprecht  
236 Main Street

Term Expires 2001

Mark R. Guidoboni  
15 Old Orchard Lane

Term Expires 2002

Frederick E. Corrow  
218 Indian Pond Road

Term Expires 2003

#### RECREATION COMMISSION

Theresa K. Standley, Chairman  
11 Loring Avenue

Term Expires 2001

Douglas J. Fleming  
39 Maple Street

Term Expires 2000

Charles F. McCoy, Jr.  
44 Winter Street

Term Expires 2000

Linda M. Barkas  
26 James G. Justice Way

Term Expires 2002

Norman P. Harbinson, Jr.  
55 Grove Street

Term Expires 2002

**SEWER COMMISSION**

Brian M. Donahoe  
17 School Street

Term Expires 2000

Harley S. Cadenhead  
141 Wapping Road

Term Expires 2001

Garry F. Monahan, Chairman  
4 North Street

Term Expires 2002

**TOWN OF KINGSTON OFFICERS AND COMMITTEES****APPOINTED**

POSITION	EXPIRES
<b>ACCOUNTANT</b> Benjamin W. Husted, Jr.	08/31/02
<b>ADMINISTRATOR</b> Patricia A. Whalen	By Contract 07/10/00
<b>AMERICANS WITH DISABILITIES ACT COORDINATOR</b> Paul L. Armstrong	Interim
<b>ANIMAL CONTROL OFFICER</b> Debra J. Mueller	04/30/00
<b>ASSISTANT ANIMAL CONTROL OFFICER</b> Gail M. Fallon	04/30/00
<b>ASSISTANT ASSESSOR (M.G.L. Chapter 41, Section 25A)</b> James C. Judge	Indefinite
<b>ASSISTANT TOWN CLERK (M.G.L. Chapter 41, Section 19)</b> Mary E. Boutin	05/17/02
<b>ASSISTANT TOWN TREASURER (M.G.L. Chapter 41, Section 39A)</b> Gean C. Richards Lynne Welsh	05/11/02 Indefinite
<b>BAY WIDE COMMITTEE</b> Sara Altherr, Representative	Indefinite
<b>BUILDING DEPARTMENT</b> <b>INSPECTOR OF BUILDINGS/ ZONING ENFORCEMENT OFFICER</b> Paul L. Armstrong	06/30/00
<b>LOCAL INSPECTOR</b> Michael J. Clancy	06/30/00
<b>ZONING ENFORCEMENT OFFICER, ASSISTANT</b> James E. Colman	06/30/00



**BURIAL AGENT**

Janice M. Frates  
William R. Stafford, Sr.

Indefinite

**CABLE ADVISORY COMMITTEE**

(1991 ATM Art. 41, 1991 STM Art. 19,  
1993 STM Art. 13, 1997 STM Art. 22)

June A. Ballinger	06/30/99
David A. Chuckran	06/30/99
D. Charles Wusenich	06/30/99
Peter M. Vacchino	06/30/00
Eugene A. Santoro	06/30/01

**CENTRAL PLYMOUTH WATER DISTRICT**

George D. Cravenho, Rep.	06/30/00
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**CHIEF PROCUREMENT OFFICER**

Patricia A. Whalen	07/10/00
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**COMMISSION ON DISABILITY (1988 ATM, Art. 25)**

Sr. Bernadette Chapin	06/30/00
Coleen F. Kellogg	06/30/00
Lois E. Burns	06/30/01
Sarah Killory-Rodriguez	06/30/01
Leslie M. Carlson	06/30/02
Patricia Doane	06/30/02
Vacancy	06/30/02

**COMMUNITY CENTER BUILDING COMMITTEE****MEMBER OF BOARD OF SELECTMEN:**

Olavo B. DeMacedo	Duration of committee
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**CITIZENS AT LARGE:**

Theodore C. Alexiades  
Gary P. Langenbach

**RECOMMENDATION OF:****KINGSTON YOUTH SOCCER:**

Kenneth T. Cook  
Paul F. Maloney, Sr.

**KINGSTON YOUTH BASEBALL:**

Anthony R. Borrelli  
Bruce Chenard

**PLANNING BOARD:**

Theresa K. Standley

**COUNCIL ON AGING:**

James E. Coyle  
Richard P. Cretinon  
Delia N. Ferreira

**CONSERVATION COMMISSION**

(M.G.L. Chapter 40, Section 8C)

Douglas E. Dondero	06/30/00
David J. Heath	06/30/00
Marie F. Mansfield King	06/30/00
Cheryl L. Brown	06/30/01
Cynthia G. Lynch	06/30/01
Richard J. Murphy	06/30/02
George W. Schilling	06/30/02
Margo Clerkin, Enforcement Officer	06/30/00

**COUNCIL ON AGING**

Gladys K. Malone	06/30/00
Roscoe A. Cole	06/30/01
Frances E. Durgin	06/30/01
Hazel E. Foley	06/30/01
Olive M. Wisley	06/30/01
Althea C. Cushman	06/30/02
Delia N. Ferreira	06/30/02
Muriel A. Boyce, Director	06/30/00

**CULTURAL COUNCIL**

Kevin P. Foley	06/30/01
Ralph L. Gezelman, Jr.	06/30/01
Hubbard E. Jordan, Jr.	06/30/01
Corinna Milliken	06/30/01
Barbara A. Moura	06/30/01
Jane M. Napolitano	06/30/02
Carol A. Creighton	06/30/02
Verna E. Dalton	06/30/02

**DEPUTY COLLECTOR OF TAXES**

John F. Hobin, Jr.	12/31/00
Lori J. Hobin	12/31/00

**ECONOMIC DEVELOPMENT COMMISSION**  
(M.G.L. Chapter 40, Section 8A; 1956 ATM,  
Art. 47; 1996 ATM, Art. 32; 1997 ATM, Art. 23)

Michael McLaughlin	06/30/00
Mario V. Vernazzaro	06/30/00
George W. Schilling	06/30/01
Keri A. Hobbs	06/30/02
Richard P. Cretinon	06/30/04

**EDUCATIONAL FUND TRUSTEES**

Mary Lou Murzyn	06/30/00
Marjorie F. Cadenhead	06/30/01
Roscoe A. Cole	06/30/02
Kevin F. Cully	06/30/03
David W. Gavigan	06/30/04

**EMERGENCY MANAGEMENT AGENCY**

Dennis L. Tavares, Director	06/30/00
Janice M. Rossetter, Deputy	06/30/00
Volunteers list on file.	

**EMERGENCY PLANNER**

Janice M. Rossetter	Indefinite
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**FENCE VIEWER**

Walter W. Hoeg	06/30/00
David D. Holmes	06/30/00

**FIELD DRIVER**

Vacancy	06/30/00
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**FINANCE COMMITTEE**

Amy H.B. Annis	ATM 00
Francis G. Basler, Jr.	ATM 00
John S. LaBrache	ATM 00
Elaine Cravenho	ATM 01
Richard K. Gardner	ATM 01
Elizabeth J. Monks	ATM 01
Melanie Meeker Jones, Chairman	ATM 02
Jean M. Landis Naumann	ATM 02
Michael J. Rizzo, Jr.	ATM 02

**FIRE DEPARTMENT**

**FIRE CHIEF**

Jon H. Alberghini  
David C. McKee, Deputy

**CAPTAINS**

David Binari; Mark Douglass; Stephen Heath; Kevin Nord

**FIREFIGHTER/PARAMEDIC**

David Currier; Susan McPhee; Donald Ussher; Robert Veno

**FIREFIGHTER/EMT — Intermediate**

John Bartlett; Adam Hatch; Gregory B. Kraft

**FIREFIGHTER/EMTS**

Kenneth Calvin; Stephen Campbell; James Reed; Glenn Rizzuto;  
Bernard H. Sampson

**CALL FORCE**

Wayne Brown; Philip Burnham; Richard Garuti; Sean F. Kilduff;  
Dale Loring; Richard W. Loring, Jr.; Lt. William O'Brien, III;  
Lt. William O'Brien, Sr.; Christy Parezo; Paul Tura; Lionel Warner

**FISH COMMITTEE**

Michael R. Hevey	06/30/00
Marie F. Mansfield King	06/30/00
Gerald A. Palumbo, Jr.	06/30/00

**GATRA ADVISORY BOARD**

Roscoe A. Cole, Representative	Indefinite
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**HANDICAP COORDINATOR**

John C. Veracka, Jr.	Indefinite
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**HARBORMASTER/SHELLFISH CONSTABLE**

Bruce C. Eddy	05/25/00
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**ASSISTANT HARBORMASTERS/  
DEPUTY SHELLFISH CONSTABLES**

(Paid Positions)	
Peter C. Johnson	06/30/01
D. Patrick Lonergan	06/30/01

**ASSISTANT HARBORMASTERS**

William R. Fairweather	06/30/00
John P. Hennessey	06/30/00
Thomas J. Hobin	06/30/00
James C. Judge	06/30/00
Charles T. Surette	06/30/00
Philip D. Cook	06/30/01

**DEPUTY SHELLFISH CONSTABLES**

William R. Fairweather	06/30/00
John P. Hennessey	06/30/00
Thomas J. Hobin	06/30/00
James C. Judge	06/30/00

**HEALTH AGENT**

Henny M. Walters	06/30/02
Frederick E. Corrow, Alternate	06/30/02

**HERITAGE CENTER DEVELOPMENT COMMITTEE****REPRESENTING:**

HC	Daune B. Frey	Indefinite
CUC	Barbara A. Moura	
FC		
MP	Ralph T. Calderaro	
LT	Norman P. Tucker	
JRV	Russell J. DeCosta	
TP		
CI	Marguerite A. Eldridge	
CI	Verna E. Dalton	

**HISTORIAN**

Margaret J. Warnsman	06/30/02
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**HISTORICAL COMMISSION (M.G.L. Chapter 40, Section 8D)**

Daune B. Frey	06/30/00
William E. Frey	06/30/00
Walter W. Hoeg	06/30/01
Craig N. Dalton	06/30/02
David C. McKee	06/30/02
Robert T. Murphy	06/30/02
Norman P. Tucker	06/30/02

**ICHABOD WASHBURN FUND TRUSTEES**

Roscoe A. Cole	06/30/02
George J. Mutrie	06/30/02
John C. Veracka, Jr.	06/30/02

**INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY**

Roscoe A. Cole	04/30/00
William R. Fairweather	04/30/01
James C. Judge	04/30/02
Robert W. Crosscup, Jr.	04/30/03
William J. Twohig	04/30/04

**INSPECTOR OF ANIMALS (M.G.L. Chapter 129, Section 15)**

Thomas J. Walsh	03/31/00
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**INSURANCE ADVISORY COMMITTEE**

Robert H. Gleason	06/30/00
Anne F. Hart Davies	06/30/00
Andrew D. Barbas	06/30/00

**KINGSTON ELEMENTARY SCHOOL**

Indefinite

**POLICY REVIEW SUBCOMMITTEE**

School Committee Member	Karen Haley Bannister
School Committee Member	Cheryl A. Guidoboni
	Teresa A. Caseau
	Kathleen H. McDonough
	Valerie J.L. Spence

**LIBRARY DIRECTOR**

Lusia Stewart	Indefinite
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**LOCAL EMERGENCY PLANNING COMMITTEE****(SARA Title III)**

Board of Selectmen Chairman	Indefinite
Community Representative (David W. Gavigan)	
Emergency Management Director	
Fire Chief	
Police Chief	
Superintendent of Schools	
Superintendent of Streets	
Superintendent of Water	
Town Administrator	
KEMA Planner	

**LOCAL SUPERINTENDENT**

Vacancy

06/30/00

**LOCAL WATER RESOURCES MANAGEMENT AGENCY**

Matthew J. Darsch

06/30/00

**MASS BAYS LOCAL GOVERNANCE**

Sara Altherr, Representative

Indefinite

**MASTER PLAN IMPLEMENTATION  
COMMITTEE**

Duration of Committee

**REPRESENTING:**

PB	Michael J. Ruprecht
BH	Ann C. Frazier
WC	Robert R. Kostka
KE	John J. Pfaffinger
HC	Robert L. Moura
OS	Mary J. Fiore
TR	Susan M. Farrell
TR	Jerome M. Powell
TR	Ralph T. Calderaro
LEO	Sara Altherr
BS	Richard E. Kenney, Sr.
CC	Cynthia G. Lynch
FC	Francis G. Basler, Jr.
CP	Arthur E. Quilty
BC	Mary O'Donnell
A/A	
A/A	
TP	ex-officio

**MEASURER OF WOOD AND BARK**

David D. Holmes

06/30/00

**NATIONAL ORGANIZATION ON DISABILITIES**

Sarah Killory-Rodriguez

04/30/00

**OLD COLONY ELDERLY SERVICES**

Hazel E. Foley, Representative  
Muriel A. Boyce, Alternate

06/30/00

06/30/00

**OLD COLONY PLANNING COUNCIL**

James E. Colman

06/30/00

**OLD COLONY PLANNING COUNCIL****• AREA AGENCY FOR AGING**

Gladys K. Malone, Representative  
George P. Malone, Alternate

06/30/00

06/30/00

**OLD COLONY PLANNING COUNCIL****JOINT TRANSPORTATION COMMITTEE**

James E. Colman

06/30/00

**OPEN SPACE COMMITTEE**

(11-21-96 STM, Art. 18; 1997 STM, Art. 24)

Paul E. Carey  
Mary J. Fiore  
Gary P. Langenbach  
Robert A. Mulliken  
William E. Frey  
Robert M. Roderick  
Pine DuBois  
Bruce Skerritt  
Andrea M. Barrett  
Marguerite A. Eldridge  
Timothy S. Dalia  
Gerald A. Palumbo, Jr.

06/30/00

06/30/00

06/30/00

06/30/00

06/30/01

06/30/01

06/30/01

06/30/01

06/30/02

06/30/02

06/30/02

06/30/02

**PARKING CLERK**

Lynn A. Cook

06/30/02

**PERMANENT BUILDING COMMITTEE (1990 ATM, Art. 23)**

John D. Hurley  
Ronald A. Gleason  
Robert F. Gosselin, Jr.  
Paul L. Armstrong  
Frank J. Catani

06/30/00

06/30/01

06/30/01

06/30/02

06/30/02

**PLANNER**

Thomas Bott

Indefinite

**PLANNING BOARD ASSOCIATE MEMBER/  
SPECIAL PERMIT APPLICATIONS**

(1993 ATM, Art. 18)

Steven T. Cogliano

06/30/02

**PLUMBING AND GAS INSPECTOR**

Norman E. Bouchard  
 Thomas S. Bouchard, Sr.  
 Richard S. Eldridge

06/30/00  
 06/30/00  
 06/30/00

**PLYMOUTH COUNTY ADVISORY BOARD**

George D. Cravenho, Alternate

Indefinite

**PLYMOUTH COUNTY EXTENSION SERVICE**

Valerie L. Dennehy

06/30/00

**POLICE DEPARTMENT****CHIEF**

Gordon R. Fogg

By Contract

**LIEUTENANTS**

David R. Griffiths; Thomas A. Kelley

**SERGEANTS (PF)**

Wayne J. Cristani; Richard B. Pina; Jeffrey J. Ponte;  
 Maurice J. Splaine; Robert C. Wells

**OFFICERS (PF)**

Richard J. Arruda; Timothy P. Ballinger; Deborah M. Brock;  
 Alan H. Cabral; Michael E. Darsch; Erik G. Dowd; Loren A. Frost;  
 Michael L. Fuller; John D. Morgan; Jonathan D. Neal;  
 Dennis P. O'Brien; Zachary I. Potrykus; Robert J. Santos;  
 James P. Sauer; Roger Silva, Jr.; Michael R. Wager

**PERMANENT INTERMITTENTS (PI)**

Laurie A. Bradley; Susan T. Munford

**SPECIAL OFFICERS**

12/31/99

Douglas E. Abde, Jr.; Todd A. Bailey; Bradford P. Bartlett;  
 Marks J. Brenner, Jr.; Glenn C. Bushée; Edward A. Caron;  
 George V. Cavicchi; Michael A. Close; James C. Fuller;  
 Norman P. Harbinson; Keith T. Larson, II; Darren J. Martin;  
 Dennis T. Rizzuto, Jr.; Andrew C. Scanlon; Ronald J. Vernazzaro

**PUBLIC SAFETY DISPATCHERS**

Michael J. Balboni; Michelle Beck; Michael J. Best;  
 Victoria L. Darling; Susan M. Macy; Stephen P. Perrault;  
 Andrew C. Scanlon

**MATRONS**

Nicole M. Arruda; Kimberley Eldridge; Gail M. Fallon;  
 Linda M. Felix; Susan T. Munford

**POTTLE STREET LAND ACQUISITION INVESTIGATIVE TEAM**

Paul L. Armstrong

Duration of Committee

George D. Cravenho

Olavo B. DeMacedo

**RECYCLING COMMITTEE (1990 ATM, Art. 21)**

Jennifer L. Hicks

06/30/00

Janet H. Holmes

06/30/01

Lauren R. Chartier, Chairman

06/30/02

Gail M. Fallon

06/30/02

Gerald R. Jewers

06/30/02

James G.A. Mitchell

06/30/02

Vacancy

**REGISTRAR OF VOTERS (M.G.L. Chapter 51, Section 15)**

Mary C. Crowley, Chairman

03/31/00

Lucy S. Cushman

03/31/01

D. Charles Wusenich

03/31/02

Mary Lou Murzyn, Clerk

05/17/02

**RIGHT-TO-KNOW COORDINATOR**

Richard J. Cussen

06/30/00

**RT. 106 MAIN ST/WAPPING ROAD ADVISORY COMMITTEE**

Susan T. Boyer

Indefinite

Marjorie L. Cronin

Jennifer J. Cushman

Russell J. DeCosta

Lawrence R. Hunt

Dorothy J. MacFarlane

Peter J. Sgarzi

Kenneth R. Stevens

Ruth E. Sturtevant

**SEALER OF WEIGHTS AND MEASURES**

Herbert A. Wolfer

06/30/00

**SEWERAGE ADVISORY COMMITTEE**

Amy H.B. Annis  
 George D. Cravenho  
 Richard P. Cretinon  
 Gerald R. Jewers  
 Gary P. Langenbach  
 A. Daniel Sapir  
 John C. Veracka, Jr.  
 William E. Watson, Alternate, non-voting

Indefinite

**SHELLFISH BEDS RESTORATION/  
 POLLUTION ABATEMENT COMMITTEE  
 (AD HOC COMMITTEE OF BOARD OF HEALTH)**

Harrison L. Crossland  
 Ann C. Frazier  
 Stephen E. Hadley  
 Marie F. Mansfield King  
 Richard W. Noll  
 Robert J. O'Brien  
 Philemon T. Walters  
 William E. Watson (alternate)

Duration of Project

**SILVER LAKE REGIONAL SCHOOL DISTRICT  
 LONG RANGE PLANNING COMMITTEE**

Elaine Cravenho, Representative

Indefinite

**SILVER LAKE TRI-TOWN NEEDS COMMITTEE**

Francis G. Basler, Jr.  
 Wayne G. Bouley  
 George D. Cravenho  
 Lucille M. Gaudreau  
 Ronald L.C. Maribett  
 John J. Pfaffinger  
 A. Daniel Sapir

Indefinite

**SMELT POND RESTORATION GROUP  
 (SUBCOMMITTEE OF CONSERVATION COMMISSION)**

Eduardo Calapiz  
 Ronald S. Carroll  
 Jennifer C. DiRico  
 Carl B. Freyermuth  
 Harold W. McDougall, III  
 Fred D. Svenson, Jr.

Indefinite

**SOUTH SHORE COMMUNITY ACTION COUNCIL**

Rochelle R. Smith, Representative

06/30/00

**SOUTH SHORE RECYCLING COOPERATIVE**

(M.G.L. Chapter 40, Section 44A; 1996 ATM, Art. 38)

Vacancy

XXXX

**SUPERINTENDENT OF SCHOOLS**

(Appointed by joint vote of Superintendence Union  
 and Silver Lake Regional School District Committees)

Paul A. Squarcia

**SUPERINTENDENT OF STREETS, TREES AND PARKS**

Gerald R. Jewers

Indefinite

**SUPERINTENDENT OF WATER**

Matthew J. Darsch

06/30/02

**SURVEY BOARD**

Vacancy

06/30/00

Jon H. Alberghini

06/30/00

John C. Veracka, Jr.

06/30/00

**SWORN WEIGHERS**

O'DONNELL SAND & GRAVEL

Richard L. Martin

06/30/00

SOUTHEASTERN CONCRETE

Olavo B. DeMacedo

06/30/00

**TOWN COUNSEL**

GENERAL COUNSEL

Kopelman & Paige, P.C.

LABOR COUNSEL

Holtz Gilman Grunebaum

**TOWN HOUSE STUDY COMMITTEE**

Marjorie F. Cadenhead

Frank J. Catani

Eleanor L. Cole

Annette L. Eddy

Ronald A. Gleason

Benjamin W. Husted, Jr.

James C. Judge

Duration of Committee

**TOWN OWNED PROPERTY EVALUATION COMMITTEE****REPRESENTING:**

CI	Brian R. Caseau	Indefinite
BOS	Olavo B. DeMacedo	
BA	William R. Fairweather	
CI	James C. Judge	
BOS	Richard E. Kenney, Sr.	
OS	Gary P. Langenbach	

**TREE WARDEN**

Vacancy

**TRI-TOWN STUDY COMMITTEE**

George D. Cravenho, Representative	Duration of Committee
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**275th ANNIVERSARY OBSERVANCE COMMITTEE**

Leon H. Balboni	Duration of Committee
Philip R. Burnham	
Harley S. Cadenhead	
Marjorie F. Cadenhead	
John Cadigan, Jr.	
Eleanor L. Cole	
Elaine Cravenho	
Richard P. Cretinon	
Marjorie L. Cronin	
Marian L. Duperre	
Roland Duperre	
Anne M. Farrell	
Donna M. Farrington	
Norman P. Harbinson, Jr.	
Barbara G. Holmes	
Wallace C. Holmes	
Leo A. Kelley	
Marie F. Mansfield King	
Susan E. Knight	
Carole L. McSherry	
Roberta C. Medal	
A. Daniel Sapir	
M. Dolores Tura	
Mary W. Whiteley	
John T. Zawadzki, Sr.	

**VETERANS' DEPARTMENT (M.G.L. Chapter 115)****VETERANS' AGENT (Section 3)****VETERANS' BURIAL AGENT (Section 7)****VETERANS' GRAVES OFFICER (Section 9)****VETERANS' SERVICES DIRECTOR**

William B. Martin	04/30/00
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**WATERFRONT COMMITTEE**

Mark R. Guidoboni	06/30/00
James C. Judge	06/30/00
John P. Hennessy	06/30/01
Maryann Musto	06/30/01
Richard A. Veno	06/30/01
William R. Fairweather	06/30/02
Thomas J. Hobin	06/30/02

**WIRE INSPECTOR**

Lionel B. Warner	06/30/00
Jared C. Barber, Alternate	06/30/00

**Y2K TASK FORCE**

Jon H. Alberghini, Fire Chief	Indefinite
Olavo B. DeMacedo, Selectman	
Gordon R. Fogg, Police Chief	
Benjamin W. Husted, Jr., Town Accountant	
Janice M. Rossetter, KEMA Deputy Director	

**ZONING BOARD OF APPEALS**

Donald R. Howard	06/30/00
Mauro Mazzilli	06/30/01
Stanley J. Kuzborski, Chairman	06/30/02
Gale Gleason	06/30/03
Joseph M. Palombo	06/30/04

**ASSOCIATES**

Dennis M. Nannini	06/30/00
Robert J. Sullivan	06/30/00

## COMMITTEES APPOINTED JOINTLY

### AUDIT COMMITTEE (1994 ATM, Art. 15)

M	Thomas L. Condon	06/30/00
FC	Jeffrey C. Annis	06/30/01
BS	Jerome M. Powell	06/30/02
	Town Accountant, ex-officio	
	Town Administrator, ex-officio	

### BUDGET ADVISORY COMMITTEE

(1988 ATM, Art. 43; 1989 ATM, Art. 26; 1995 ATM, Art. 43)

CHAIRMEN OF: BS; KE; FC; CP

REPRESENTATIVE OF: SL; TA

### CAPITAL PLANNING COMMITTEE (1988 ATM, Art. 44; 1993 ATM, Art. 13)

FC	John S. LaBrache	06/30/02
BS	Clive W. Beasley	06/30/02
M	Charles A. Long	06/30/00
FC	Richard K. Gardner, Chairman	06/30/01
BS	John C. Veracka, Jr.	06/30/01
	Town Administrator, ex-officio	
	Town Treasurer, ex-officio	

### F.C. ADAMS BUILDING USE COMMITTEE (1995 ATM, Art. 22)

M	Donna M. Farrington	Until business concludes
FC	Elizabeth J. Monks	
LT	Timothy J. Russell	
BS	Marjorie F. Cadenhead	
BS	Gordon L. Massingham	

### FIRE STATION BUILDING COMMITTEE (1996 ATM, Art. 7)

BS	Harley S. Cadenhead	Until business concludes
BS	David E. Colter	
FC	Kevin F. Cully	
FC	Richard K. Gardner	
M	Ronald A. Gleason	
M	Robert L. Arnold, Jr.	
FCF	Jon H. Alberghini	

### SCHOOL BUILDING ADVISORY COMMITTEE

BS	Thomas S. Bouchard, Sr.	
	Until business concludes	
FC	Melanie Mecker Jones	
CP	Arthur E. Quilty	

PBC  
PBC  
KE  
KE

Robert F. Gosselin, Jr.  
John D. Hurley, Chairman  
Brian L. Watts  
Ronald R. Turcotte

### WAGE AND PERSONNEL BOARD

M	Elizabeth A. White	06/30/00
FC	Marianne O'Neill	06/30/01
BS	James M. McKenna, Jr., Chairman	06/30/02

### APPOINTING BOARDS OR MEMBERS

A	Alternate
AD	Administration (School)
BA	Board of Assessors
BC	Business Community
BH	Board of Health
BS	Board of Selectmen
CC	Conservation Commission
CI	Citizen
COA	Council on Aging
CP	Capital Planning
CUC	Cultural Council
FC	Finance Committee
FCF	Fire Chief
FD	Fire Department
HC	Historical Commission
JRV	Jones River Village Historical Society
KE	Kingston Elementary School Committee
KYA	Kingston Youth Association
KYB	Kingston Youth Baseball
KYS	Kingston Youth Soccer
LEO	Local Environmental Organization
LT	Library Trustees
MP	Master Plan Implementation Committee
M	Moderator
OS	Open Space Committee
PB	Planning Board
PBC	Permanent Building Committee
PD	Police Department
PTO	Parent Teacher Organization
RC	Recreation Commission
SL	Silver Lake Regional District Committee
TA	Town Administrator
TP	Town Planner



TR  
TT  
WC  
ZB

Town Resident  
Town Treasurer  
Water Commissioners  
Zoning Board of Appeals

All appointments current as of December 31, 1999.

## FEDERAL, STATE AND COUNTY OFFICERS

### UNITED STATES SENATORS IN CONGRESS

Edward M. Kennedy (D)  
2400 John F. Kennedy Federal Building  
Boston, MA 02203  
(617) 565-3170

John F. Kerry (D)  
One Bowdoin Square, 10th Floor  
Boston, MA 02114  
(617) 565-8519

### UNITED STATES REPRESENTATIVE IN CONGRESS

(10th Congressional District)  
William D. Delahunt (D)  
1495 Hancock Street  
Quincy, MA 02169  
1-800-794-9911

### GOVERNOR

Argeo Paul Cellucci (R)  
State House, Room 360  
Boston, MA 02133  
(617) 727-3600

### COUNCILLOR

(First Councillor District)  
David F. Constantine (D)  
State House, Room 184  
Boston, MA 02133  
(617) 727-2756, ext. 1

### STATE SENATOR

(Plymouth & Barnstable District)  
Therese Murray (D)  
State House, Room 511-C  
Boston, MA 02133  
(617) 722-1330  
or  
Attn: Janeene Abde  
Legislative Aide — Local Issues  
Bldg. 3, Room 319, Cordage Park  
Plymouth, MA 02360  
(508) 746-9332

**STATE REPRESENTATIVE IN GENERAL COURT**

(12th Plymouth District)

Thomas J. O'Brien (D)  
State House, Room 33  
Boston, MA 02133  
(617) 722-2060  
Attn: Matthew Albanese  
Legislative Aide

**SECRETARY OF STATE**

William Francis Galvin (D)  
State House, Room 337  
Boston, MA 02133  
(617) 727-9180

**ATTORNEY GENERAL**

Thomas F. Reilly (D)  
One Ashburton Place  
Boston, MA 02108  
(617) 727-2200

**TREASURER**

Shannon P. O'Brien (D)  
State House, Room 227  
Boston, MA 02133  
(617) 367-3900

**AUDITOR OF THE COMMONWEALTH**

A. Joseph DeNucci (D)  
State House, Room 230  
Boston, MA 02133  
(617) 727-2075

**DISTRICT ATTORNEY**

(Plymouth District)

Michael J. Sullivan (R)  
32 Belmont Street, P.O. Box 1665  
Brockton, MA 02303-1665  
(508) 584-8120

**REGISTER OF PROBATE**

(Plymouth County)

John J. Daley (D)  
Plymouth Probate and Family Court  
Russell Street, P.O. Box 3640  
Plymouth, MA 02361-3640  
(508) 747-6204

**REGISTER OF DEEDS**

(Plymouth County)

Richard C. Seibert  
7 Russell Street, P.O. Box 3535  
Plymouth, MA 02361-3535  
(508) 830-9200

**COUNTY COMMISSIONERS**

(Plymouth County)

Peter G. Asiaf, Jr. (D)  
Joseph F. McDonough (D)  
Robert J. Stone (R)  
County Commissioners Office  
11 South Russell Street  
Plymouth, MA 02360  
(508) 830-9100

**COUNTY TREASURER**

(Plymouth County)

John F. McLellan (D)  
11 South Russell Street  
Plymouth, MA 02360  
(508) 830-9120

**SHERIFF**

(Plymouth County)

Peter Forman (R)  
10 Obery Street  
Plymouth, MA 02360  
(508) 830-6200

## SPECIAL TOWN MEETING MAY 1, 1999

The Special Town Meeting scheduled to be held within the Annual Town Meeting on May 1, 1999, at 10:15 a.m., was called to order by the Moderator, Lawrence I. Winokur, at 10:29 a.m. at the Kingston Elementary School.

Mr. Winokur stated that it was obvious that proper notice had been given and the reading of the warrant was waived.

On the motion of Olavo B. DeMacedo, VOTED that the following non-residents be allowed to enter and address the Town Meeting:

Elizabeth A. Lane, Town Counsel  
Patricia A. Whalen, Town Administrator  
Luisa Stewart, Library Director  
Jennifer Benassi, Executive Secretary,  
Wage and Personnel Board  
Thomas Bott, Town Planner  
Kathleen Clarkeson, Recreation Director  
Benjamin W. Husted, Jr., Town Accountant  
Gordon R. Fogg, Chief of Police  
Joseph Palermino of Cabot and Company  
John Dyer of Cabot and Company  
Robert Betters, Esquire  
Lothrop Withington, Esquire  
Carol Schaffer of Legal Services of Cape  
Cod and the Islands  
Steven Devine of KFP Associates  
Daniel Orwig of Orwig Associates

ARTICLE 1. On the motion of Olavo B. DeMacedo, VOTED UNANIMOUSLY that the appropriation and authorization to borrow \$620,000 for the closure of the Town landfill as previously voted under Article 11 of the warrant for the 1998 annual town meeting is hereby ratified and confirmed in all respects.

### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 2. On the motion of Daniel J. Murphy, VOTED UNANIMOUSLY that the appropriation and authorization to borrow \$62,000 for removal and replacement of fuel storage tanks at the Highway Department as previously voted under Article 11 of the warrant for the 1998 annual town meeting is hereby ratified and confirmed in all respects.

### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 3. On the motion of George D. Cravenho, VOTED UNANIMOUSLY that the authorization given to the Conservation Commission to petition the General Court, to release the Town's present right of way over land now owned by Roger A. Correia shown on a plan of land recorded in Plan Book 21 at Page 927, and to accept in exchange a new right of way over land of said Correia, as previously voted under Article 20 of the warrant for the November 1997 special town meeting, is hereby ratified and confirmed in all respects.

### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 4. On the motion of Olavo B. DeMacedo, VOTED that the sum of \$500,000 be transferred from surplus revenue to pay outstanding borrowing on the Pembroke Street Fire Station project, said borrowing having been authorized under Article 11 of the 1997 annual town meeting.

### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 5. On the motion of Daniel J. Murphy, VOTED that the Town appropriate the sum of \$18,689 to be expended in anticipation of the reimbursement from the Commonwealth, as authorized by Chapter 11 of the Acts of 1997 for the state's share of the cost of work to be done in FY99 under Chapter 90, Section 34 (2)(a) of the Massachusetts General Laws.

### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 6. On the motion of Olavo B. DeMacedo, VOTED that the sum of \$45,954 be transferred from surplus revenue to supplement the FY99 operating budgets of the following departments:

Police Department - personal services to cover injured on-duty costs	\$11,100
Fire Department - expenses - grievance settlement	3,840
Selectmen's Department - personal services for overlap in staffing during personnel change	2,000
Legal Department - increase in legal and contract review for wastewater project, fire station, school, land acquisitions	10,000
Treasurer - expenses - bank service charges/borrowing and issuance of bonds associated with wastewater project	10,794
Short-term interest debt	8,220

### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 7. On the motion of Olavo B. DeMacedo, VOTED that the sum of \$260,000 be transferred from surplus revenue for construction of a designed playing field complex to be located off Pottle Street.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 8. On the motion of Roscoe A. Cole, VOTED that the unissued debt in the amount of \$175,000 authorized under the vote on Article 21 of the warrant for the 1997 annual town meeting for the acquisition of land shown on a "Plan of Land of Christopher Jones Settlement" be rescinded.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

On the motion of Richard P. Cretinon, VOTED to adjourn without day.

There were 74 voters from Precinct 1, 108 voters from Precinct 2 and 58 voters from Precinct 3, for a total of 240 voters.

Adjournment was at 11:06 a.m.

Respectfully submitted,

Mary Lou Murzyn, CMC  
Town Clerk

#### SUMMARY OF ARTICLES VOTED:

Article		
1	Ratified Borrowing - Closure of Landfill (1998 ATM)	VOTED
2	Ratified Borrowing - Fuel Storage Tanks @ Highway Barn (1998 ATM)	VOTED
3	Ratified Authorization to Conservation Commission to Petition General Court (Correira right of way)	VOTED
4	Transfer — Fire Station	500,000.
5	Chapter 90	18,689.
6	Transfer — Supplement FY99 Operating Budgets	45,954.
7	Transfer — Playing Fields — Pottle Street	260,000.
8	Rescind Unused Debt — \$175,000 — Emerson Property (1997 ATM, Article 21)	VOTED

## ANNUAL TOWN MEETING MAY 1, 1999

The Annual Town Meeting was called to order by the Moderator, Lawrence I. Winokur, at 10:12 a.m., at the Kingston Elementary School, 150 Main Street, Kingston, Massachusetts. Mr. Winokur welcomed those present to this session of the Annual Town Meeting (his "swan song").

Miriam "Mimi" MacInnis led the Town Meeting in reciting the Pledge of Allegiance.

The vote checkers were: Grace C. Cardoza, Hannah M. Creed, Nancy B. Delaney, Margaret B. Holds, Edward F. O'Neil and Maureen E. Twohig. The doorkeeper was Stephanie A. Joubert and the mike carrier was Harry E. Monks, Jr.

The sworn tellers were Paul L. Armstrong, Paul F. Basler, Philip R. Burnham and James C. Judge.

Mr. Winokur stated that it was obvious that proper notice had been given and the reading of the warrant was waived. He explained the guidelines under which this Town Meeting would be conducted.

Next, Mr. Winokur recognized George W. Schilling, affectionately known as "Doc", for his 20 years of service as a member of the Conservation Commission. Unable to attend this meeting, Doc Schilling was previously presented with a Certificate of Recognition and Appreciation by Veterans Agent William B. Martin. In honor of his dedicated service to his family, country and community, Doc Schilling received a standing ovation and warm round of applause from the Town Meeting audience.

Thomas R. "Tommy" Van presented David M. LaPlante, President of Kingston Youth Soccer, with the Eighth Annual Town of Kingston Citizenship Award. The Town Meeting audience honored Mr. LaPlante with a warm round of applause and standing ovation.

Mr. Winokur recognized the service of the following individuals: Daniel J. Murphy and Thomas S. Bouchard, Sr., present Selectmen not seeking re-election; Mimi MacInnis, Clerk to the Board of Selectmen, who will be retiring in June; and Fred E. Nava, the present elected Tree Warden, whose name will not be on the ballot this year because the position is now appointed. The Town Meeting audience graciously acknowledged these individuals.

The Moderator asked all present to rise for a moment of silence in honor of the following citizens, who had recently passed away: George Collins, Treasurer of the Silver Lake Regional School District; Helen Foster, designer of the Town Seal; Marshall Joyce, a local, well-known artist; and Elizabeth Tewksbury, former Clerk to the Board of Health.

On the motion of Olavo B. DeMacedo, VOTED that the following non-residents be allowed to enter and address the Town Meeting:

Elizabeth A. Lane, Town Counsel  
Patricia A. Whalen, Town Administrator  
Luisa Stewart, Library Director  
Jennifer Benassi, Executive Secretary,  
Wage and Personnel Board  
Thomas Bott, Town Planner  
Kathleen Clarkeson, Recreation Director  
Benjamin W. Husted, Jr., Town Accountant  
Gordon R. Fogg, Chief of Police  
Joseph Palermينو of Cabot and Company  
John Dyer of Cabot and Company  
Robert Betters, Esquire  
Lothrop Withington, Esquire  
Carol Schaffer of Legal Services of Cape  
Cod and the Islands  
Steven Devine of KFP Associates  
Daniel Orwig of Orwig Associates

At 10:29 a.m., the Moderator suspended the Annual Town Meeting and proceeded to open the Special Town Meeting, which had been called for 10:15 a.m. At 11:06 a.m., the Moderator reconvened the Annual Town Meeting.

ARTICLE 1: On the motion of Daniel J. Murphy, VOTED that the Town accept the reports of the several Town Officers, Boards, Commissions, and Committees as printed in the 1998 Annual Report.

#### THE FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Olavo B. DeMacedo, Chairman of the Board of Selectmen, addressed the Town Meeting body. He recognized Mr. Winokur's 22 years of service and described him as "an honorable and honest man leading this Town." All in attendance rose and acknowledged Mr. Winokur's dedicated service.

Melanie Meeker Jones, Chairperson of the Finance Committee, presented her opening statement. She likewise honored Mr. Winokur on his past service.

ARTICLE 2. Melanie Meeker Jones moved that the sum of \$17,773,875 be raised and appropriated to be expended for the operating budgets for the fiscal year beginning July 1, 1999, for Personal Services and for Expenses as printed in a document entitled "Town of Kingston: FY2000 Summary Budget," and to meet such appropriation that the sum of \$17,673,308 be raised from the tax levy, the sum of \$1,500 be transferred from the Waterways Improvement Fund; and the sum of \$99,067 be transferred from the Water Enterprise Fund.

Mr. Winokur advised that the following item had been changed since the printing of the booklet:

Employee Benefits — Total \$1,202,893

The Moderator read the budget in its entirety. The following items were questioned: #3 Selectmen — Personal Services; #14 — Assessors — Personal Services; #19 Collector — Personal Services; #19 Collector — Expenses; #33 Planning Board — Personal Services; #55 Harborfront — Expenses; #57 — Silver Lake High School; #67 — Recycling Committee — Expenses; #77 — Recreation Commission — Personal Services; #77 — Recreation Commission — Expenses; #82 — Employee Benefits — Personal Services.

William J. Twohig moved to amend by increasing the Assessors — Personal Services budget item from \$102,341 to \$107,341.

#### FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

A vote was taken on the amendment of Mr. Twohig.

YES — 49; NO — 65

#### THE AMENDMENT WAS NOT CARRIED.

Charles F. McCoy, Jr. moved to amend by reducing the Collector — Expenses budget item from \$40,085 to \$35,085.

#### THE AMENDMENT WAS CARRIED.

Charles F. McCoy, Jr. moved to amend by increasing the Collector — Personal Services budget item from \$66,732 to \$69,732.

#### THE AMENDMENT WAS NOT CARRIED.

Seven rose to question the Moderator's call of the voice vote.

YES — 52; NO — 69

# THE AMENDMENT WAS NOT CARRIED.

Mark R. Guidoboni moved to amend by increasing the Planning Board — Personal Services budget item from \$16,651 to \$25,784.

# THE AMENDMENT WAS CARRIED.

At 12:30 p.m., the Moderator declared that the Town Meeting body would adjourn for lunch. The meeting would resume at 1:00 p.m.

Town Meeting resumed business at 1:11 p.m.

Charles F. McCoy, Jr. moved to amend by increasing the Recycling Committee — Expenses budget item from \$1,300 to \$2,000.

# THE AMENDMENT WAS CARRIED.

Garry R. Ramsay moved to amend by increasing the Recreation Commission — Personal Services budget item from \$107,272 to \$116,352.

# FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

# THE AMENDMENT WAS NOT CARRIED.

Garry R. Ramsay moved to amend by increasing the Recreation Commission — Expenses budget item from \$52,642 to \$54,842.

# THE AMENDMENT WAS NOT CARRIED.

Philip R. Burnham moved to amend by increasing the Recreation Commission — Expenses budget item from \$52,642 to \$62,442.

# THE AMENDMENT WAS NOT CARRIED.

On the motion of Melanie Meeker Jones, as amended, VOTED that the sum of \$17,778,708 be raised and appropriated to be expended for the operating budgets for the fiscal year beginning July 1, 1999, for Personal Services and for Expenses as printed in a document entitled "Town of Kingston: FY2000 Summary Budget," and to meet such appropriation that the sum of \$17,678,141 be raised from the tax levy, the sum of \$1,500 be transferred from the Waterways Improvement Fund; and the sum of \$99,067 be transferred from the Water Enterprise Fund.

The budget items were VOTED as follows:

MODERATOR	Personal Services Expenses	\$ 100 50
SELECTMEN	Personal Services Expenses	206,699 37,950
FINANCE COMMITTEE	Personal Services Expenses	3,697 5,285
RESERVE FUND	Expenses	100,000
CAPITAL PLANNING COMMITTEE	Personal Services Expenses	400 0
AUDIT COMMITTEE	Personal Services Expenses	350 50
TOWN ACCOUNTANT	Personal Services Expenses	73,457 3,275
ASSESSORS	Personal Services Expenses	102,341 20,810
REVALUATION	Expenses	25,000
TREASURER	Personal Services Expenses	83,212 30,300
COLLECTOR	Personal Services Expenses	66,732 35,085
LEGAL	Expenses	125,000
WAGE AND PERSONNEL BOARD	Personal Services Expenses	4,071 373
DATA PROCESSING	Expenses	26,400
CABLE ADVISORY COMMITTEE	Personal Services Expenses	0 0
TOWN CLERK	Personal Services Expenses	69,427 7,055

ELECTION AND REGISTRATION	Personal Services Expenses	11,795 11,263
CONSERVATION COMMISSION	Personal Services Expenses	51,575 3,140
PLANNING BOARD	Personal Services Expenses	25,784 10,595
ZONING BOARD OF APPEALS	Personal Services Expenses	5,825 1,360
OPEN SPACE COMMITTEE	Personal Services Expenses	2,049 2,075
ECONOMIC DEVELOPMENT	Expenses	250
PERMANENT BUILDING COMMITTEE	Personal Services Expenses	1,000 250
CARE OF MUNICIPAL PROPERTY	Personal Services Expenses	22,307 147,014
POLICE	Personal Services Expenses	1,637,011 124,047
FIRE DEPARTMENT	Personal Services Expenses	969,889 113,275
INSPECTION SERVICES	Personal Services Expenses	92,000 21,700
SEALER OF WEIGHTS AND MEASURES	Personal Services Expenses	3,411 850
K.E.M.A. (Civil Defense)	Personal Services	1,078
ANIMAL CONTROL	Personal Services Expenses	25,035 6,255
HARBORFRONT	Personal Services Expenses	11,132 8,815

SILVER LAKE HIGH SCHOOL	Schools	2,876,612
KINGSTON ELEMENTARY	Schools	6,260,800
VOCATIONAL EDUCATION	Schools	73,890
GENERAL HIGHWAYS	Personal Services Expenses	409,054 303,052
SNOW AND ICE	Personal Services Expenses	17,510 50,264
STREET AND LIGHTING	Expenses	36,500
SOLID WASTE DISPOSAL	Personal Services Expenses	68,148 190,208
RECYCLING COMMITTEE	Expenses	2,000
BOARD OF HEALTH	Personal Services Expenses	71,504 13,800
COUNCIL ON AGING	Personal Services Expenses	93,441 13,630
VETERANS BENEFITS	Personal Services Expenses	13,440 17,360.
HANDICAPPED COMMISSION	Expenses	250
LIBRARY	Personal Services Expenses	254,212 112,517
RECREATION COMMISSION	Personal Services Expenses	107,272 52,642
HISTORICAL COMMISSION	Expenses	200
COOPERATIVE EXTENSION SERVICE	Expenses	270

RETIREMENT OF DEBT	Expenses	1,092,593
EMPLOYEE BENEFITS	Personal Services	1,179,293
	Expenses	23,600
LIABILITY/PROPERTY INSURANCE	Expenses	<u>106,747</u>
TOTAL SUMMARY BUDGET		\$17,778,708

ARTICLE 3. On the motion of Robert R. Kostka, VOTED that the sum of \$1,193,523 be appropriated and transferred from water receipts to the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws Chapter 44, Section 53 F1/2, for the following expenditures of the Water Department:

Operation and Maintenance	\$ 532,580
Debt Service	420,800
Asset Depreciation	26,076
Indirect Costs	99,067
Capital Costs:	
Recondition Soule's Pond Well	\$40,000
Compressor	40,000
Truck	<u>35,000</u>
	\$115,000.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 4. On the motion of Melanie Meeker Jones, VOTED that the sum of \$195,288 be raised and appropriated for allocation to the Sewer Enterprise Fund and be expended by the Sewer Commissioners for the following expenditures of the Sewer Department:

Operation and Maintenance	\$ 47,517
Debt Service	147,771

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 5. On the motion of James M. McKenna, Jr., VOTED that the Town amend the Wage and Personnel Bylaw, including the classification and compensation Schedules A, B, and C contained therein, as printed in a document entitled "Proposed Town of Kingston Wage & Personnel Bylaw with FY2000 Compensation Schedules"; and that the sum of \$53,371.55 be raised and appropriated to fund such amendments; and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

Said document, excluding explanatory comments in bold-face type, read as follows:

#### SECTION I — BY SUBSTITUTING:

- i. In Section 9, Classification and Rates of Compensation Schedules —
  - a. For Schedule A, the attached Schedule A.
  - b. For Schedules B-1, B-2 and B-3, the attached Schedules B-1, B-2 and B-3.
  - c. For Schedule C, the attached Schedule C.

Positions are part-time except where denoted full-time (FT).

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

#### SCHEDULE A

Title	Group	Rate
Administrative Assistant (FT)	Administrative	S-2
Alternate Health Agent	Administrative	Schedule C
Alternate Inspector of Buildings	Administrative	Schedule C
Animal Control Officer	Administrative	H-6
Animal Inspector	Administrative	Schedule C
Archivist	Library	Schedule C
Assistant Animal Control Officer	Public Safety	H-4
Assistant Assessor (FT)	Administrative	S-8
Assistant Harbor Master/Assistant Shellfish Constable	Public Safety	Schedule C
Assistant to the Board of Selectmen and the Town Administrator (FT)	Administrative	S-6
Assistant Town Treasurer (FT)	Administrative	S-5
Assistant Zoning Enforcement Officer	Administrative	Schedule C
Call Fire Captain	Public Safety	Schedule C
Call Fire Lieutenant	Public Safety	Schedule C
Call Firefighter	Public Safety	Schedule C
Casual Part-time Worker	Labor	Schedule C
Children's Librarian (FT)	Library	S-3
Clerical Assistant (FT)	Clerical	H-6
Clerk — Election	Clerical	Schedule C
Clerk — General	Clerical	Schedule C



Title	Group	Rate
Clerk — Planning Board	Clerical	Schedule C
Clerk — Special Town Committees Not Otherwise Specified	Clerical	Schedule C
Clerk — Treasurer's Office	Clerical	Schedule C
Conservation Enforcement Officer (FT)	Administrative	S-5
Cook — Council on Aging	Recreational	Schedule C
Council on Aging Director (FT)	Administrative	S-3
Counselor	Recreational	Schedule C
Deputy Fire Chief (FT)	Administrative	S-7
Director Summer Program	Recreational	Schedule C
Election Officer	Clerical	Schedule C
Executive Secretary	Administrative	Schedule C
Executive Secretary — Finance Committee	Administrative	Schedule C
Executive Secretary — Planning Board	Administrative	Schedule C
Executive Secretary — Wage and Personnel Board	Administrative	Schedule C
Executive Secretary — Zoning Board of Appeals	Administrative	Schedule C
Fire Chief (FT)	Supervisory	S-10
Flag Attendant	Recreational	Schedule C
Groundskeeper	Labor	Schedule C
Harbor Master/Shellfish Constable	Administrative	S-5**
Health Agent (FT)	Administrative	S-6
Highway Laborer/Truck Driver	Labor	Schedule C
Highway Superintendent (FT)	Supervisory	S-8
Inspector of Buildings/ Zoning Enforcement Officer (FT)	Administrative	S-8*
Junior Counselor	Recreational	Schedule C
Library Assistant	Library	Schedule C
Library Director (FT)	Supervisory	S-8
Library Page	Library	Schedule C
Lifeguard	Recreational	Schedule C
Lifeguard/Swimming Instructor	Recreational	Schedule C
Matron	Custodial	Schedule C
Moth Superintendent	Supervisory	Schedule C
Park Attendant	Recreational	Schedule C
Patrolman	Public Safety	Schedule C
Pesticide Applicator	Labor	H-3
Recreation Director	Administrative	S-4**
Reference Librarian (FT)	Library	S-3

Title	Group	Rate
Registrar — Election	Administrative	Schedule C
Reserve Public Safety Dispatcher	Public Safety	Schedule C
Secretary — Permanent Part-time Departmental	Clerical	H-5
Secretary to the Police Chief (FT)	Clerical	S-2
Senior Clerk — General	Clerical	Schedule C
Senior Groundskeeper	Labor	Schedule C
Streetlister/Census Clerk	Clerical	Schedule C
Substitute Circulation Assistant	Library	Schedule C
Substitute Driver — Council on Aging	Recreational	Schedule C
Substitute Librarian	Library	Schedule C
Superintendent of Highways, Parks and Trees (FT)	Supervisory	S-9
Supervisor/After School Programs	Recreational	Schedule C
Supervisor Assistant/ After School Programs	Recreational	Schedule C
Town Accountant/ Systems Administrator (FT)	Supervisory	S-9
Town Planner (FT)	Administrative	S-9
Tree Warden	Labor	Schedule C
Veterans' Agent	Supervisory	Schedule C
Warden — Election	Administrative	Schedule C
Water Superintendent (FT)	Supervisory	S-8
Waterfront Director/ Water Safety Instructor	Recreational	Schedule C

\* With an additional remuneration of \$3,000.

\*\* Part time: pro-rated based on hours worked.

#### SCHEDULE B-1 Hourly Schedule

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
H-1	8.14	8.61	9.14	9.68	10.27
H-2	8.54	9.05	9.59	10.17	10.78
H-3	8.96	9.50	10.07	10.67	11.31
H-4	9.41	9.98	10.58	11.22	11.89
H-5	9.90	10.50	11.12	11.79	12.49
H-6	10.38	11.00	11.67	12.37	13.11

**SCHEDULE B-2  
Salaried Schedule**

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8*
S-1	25,374	26,325	27,311	28,335	29,397	30,499	31,645	32,831
S-2	27,149	28,167	29,223	30,319	31,458	32,638	33,862	35,131
S-3	29,049	30,138	31,268	32,441	33,657	34,919	36,228	37,588
S-4	31,082	32,248	33,459	34,713	36,014	37,365	38,765	40,218
S-5	33,258	34,505	35,799	37,142	38,535	39,980	41,479	43,034
S-6	35,587	36,921	38,306	39,743	41,233	42,779	44,384	46,048
S-7	38,078	39,507	40,988	42,527	44,120	45,774	47,491	49,272
S-8	40,744	42,271	43,856	45,501	47,208	48,979	50,815	52,721
S-9	43,596	45,230	46,926	48,686	50,511	52,405	54,370	56,409
S-10	46,648	48,398	50,213	52,094	54,048	56,076	58,177	60,359

\* Attainable for only those positions which supervise 5 or more full-time permanent positions.

**SCHEDULE B-3  
Salaried Schedule**

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
S-3	29,663	31,410	33,030	34,230	35,570
S-5	37,050	39,146	41,010	42,573	44,284

**Fire Schedule**

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
F-2					50,510

**SCHEDULE C  
Miscellaneous Compensation Schedule**

Alternate Health Agent	annually	\$ 905.00
Alternate Inspector of Buildings	annually	941.00
Animal Inspector	annually	1,800.00
Archivist	hourly	15.97
Assistant Harbor Master/Assistant Shellfish Constable	annually	2,300.00
Assistant Zoning Enforcement Officer	annually	5,797.00
Call Fire Captain	hourly	9.98 *
Call Fire Lieutenant	hourly	9.98 **
Call Firefighter	hourly	9.98 ***
Casual Part-time Worker	hourly	9.04
Clerk — Election	hourly	9.04
Clerk — General	hourly	7.41
Clerk — Planning Board	hourly	8.62
Clerk — Special Town Committees Not Otherwise Specified	hourly	6.72
Clerk — Treasurer's Office	hourly	10.91
Cook — Council on Aging	hourly	9.60
Counselor	hourly	6.85
Director Summer Program	weekly	272.00
Election Officer	hourly	7.55
Executive Secretary	annually	2,475.00
Executive Secretary — Finance Committee	annually	3,922.00
Executive Secretary — Planning Board	annually	6,425.00
Executive Secretary — Wage and Personnel Board	annually	3,294.00
Executive Secretary — Zoning Board of Appeals	annually	6,180.00
Flag Attendant	per location	173.00
Groundskeeper	hourly	5.89
Highway Laborer/Truck Driver	hourly	11.08
Junior Counselor	per season	93.00
Library Assistant	hourly	10.66
Library Page	hourly	8.23
Lifeguard	hourly	8.62
Lifeguard/Swimming Instructor	hourly	8.62
Matron	hourly	10.08
Moth Superintendent	hourly	8.23
Park Attendant	hourly	9.04
Patrolman	hourly	12.97
Registrar — Election	annually	606.00

Reserve Public Safety Dispatcher	hourly	\$ 9.04
Senior Clerk — General	hourly	8.62
Senior Groundskeeper	hourly	8.23
Streetlister/Census Clerk	hourly	8.62
Substitute Circulation Assistant	hourly	10.19
Substitute Driver — Council on Aging	hourly	9.30
Substitute Librarian	hourly	15.49
Supervisor/After School Programs	hourly	9.93
Supervisor Assistant/After School Programs	hourly	6.59
Tree Warden	annually	7,876.00
Veterans' Agent	annually	7,731.00
Warden — Election	hourly	9.04
Waterfront Director/Water Safety Instructor	hourly	10.08

\* Plus \$500.00 per year (first hour of duty paid at \$14.74).

\*\* Plus \$300.00 per year (first hour of duty paid at \$14.74).

\*\*\* Plus \$150.00 per year (first hour of duty paid at \$14.74).

ARTICLE 6. Melanie Meeker Jones moved that the salaries of the elected officials be set as of 1 July 1999 as follows:

Moderator	\$ 100
Treasurer	7,634
Tax Collector	21,450
Town Clerk	36,050
Chairman, Board of Selectmen	2,000
Other Selectmen, each	1,500
Chairman, Board of Health	1,200
Other Health Board members, each	1,000
Chairman, Board of Assessors	1,800
Other Assessors, each	1,500
Chairman, Water Commissioners	1,200
Other Water Commissioners, each	1,000
Chairman, Planning Board	1,200
Other Planning Board members, each	1,000
Chairman, Sewer Commissioners	1,200
Other Sewer Commissioners, each	1,000

And further, that the sum of \$104,481 be raised and appropriated for said salaries and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

George D. Cravenho moved to amend the following salaries: Treasurer from \$7,634 to \$7,863; Tax Collector from \$21,450 to \$22,094; and Town Clerk

from \$36,050 to \$37,132; and to raise and appropriate the sum of \$1,955 for said salaries.

On the motion of Melanie Meeker Jones, as amended, VOTED that the salaries of the elected officials be set as of 1 July 1999 as follows:

Moderator	\$ 100
Treasurer	7,863
Tax Collector	22,094
Town Clerk	37,132
Chairman, Board of Selectmen	2,000
Other Selectmen, each	1,500
Chairman, Board of Health	1,200
Other Health Board members, each	1,000
Chairman, Board of Assessors	1,800
Other Assessors, each	1,500
Chairman, Water Commissioners	1,200
Other Water Commissioners, each	1,000
Chairman, Planning Board	1,200
Other Planning Board members, each	1,000
Chairman, Sewer Commissioners	1,200
Other Sewer Commissioners, each	1,000

And further, that the sum of \$1,955 be raised and appropriated for said salaries and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to be expended to defray the cost of funding the collective bargaining agreement between the Town of Kingston and the Kingston Town Employees Union for FY2000 and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 8. On the motion of Arthur E. Quilty, VOTED that the sum of \$246,300 be transferred from surplus revenue to be expended in accordance with Massachusetts General Laws, Chapter 30B for the following capital equipment and/or capital projects for various Town departments:

3 cruisers @ \$24,000 each for the police department	\$72,000
1, 35,000 GVWD dump truck for the highway department	87,600
1, 1-ton 4 W/D dump truck for the highway department	46,700
acquisition of land @ Town landing for waterfront committee, said land being shown on Kingston Assessors' Map 38 as Lot 23 and located at the corner of Marsh Road and River Street	40,000

and further, that any used equipment of the various departments be traded or otherwise disposed of in the best interest of the Town.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 9. Marjorie F. Cadenhead moved that the sum of \$62,240 be transferred from surplus revenue to be expended for the following equipment for and projects of various Town departments:

Computer system upgrade for data processing department	\$15,000
Computer system upgrade for library	11,200
Purchase copier for Reed Community Building	8,000
Commercial mower for Highway Department	3,890
20 channel markers for Waterfront/ Harbormaster Departments	5,000
Rebuild pump for Fire Department's 1986 pumper	6,500
Seal parking lot at Smith Lane Fire Station	2,750
Enhance E911 service at Pembroke Street Fire Station	4,000
Expanding diesel vehicle exhaust system at Smith Lane Fire Station	5,900

and to trade or dispose of any used equipment of those departments in the best interest of the Town.

Marjorie F. Cadenhead moved to amend by adding: Net at Reed Community Building — \$9,800.

Melanie Meeker Jones moved to amend from \$3,890 to \$7,940 the request for the commercial mower for the Highway Department.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION ON ALL ITEMS BUT THE NET.

A vote was taken on the amendment of Mrs. Jones.

THE AMENDMENT WAS CARRIED.

A vote was taken on the amendment of Mrs. Cadenhead.

YES — 43; NO — 55

THE AMENDMENT WAS NOT CARRIED.

On the motion of Marjorie F. Cadenhead, as amended, VOTED that the sum of \$66,290 be transferred from surplus revenue to be expended for the following equipment for and projects of various Town departments:

Computer system upgrade for data processing department	\$15,000
Computer system upgrade for library	11,200
Purchase copier for Reed Community Building	8,000
Commercial mower for Highway Department	7,940
20 channel markers for Waterfront/ Harbormaster Departments	5,000
Rebuild pump for Fire Department's 1986 pumper	6,500
Seal parking lot at Smith Lane Fire Station	2,750
Enhance E911 service at Pembroke Street Fire Station	4,000
Expanding diesel vehicle exhaust system at Smith Lane Fire Station	5,900

and to trade or dispose of any used equipment of those departments in the best interest of the Town.

ARTICLE 10. To see if the Town of Kingston will vote to raise, or appropriate, or transfer from available funds, a sum of money to expand the diesel exhaust removal system at the Smith Lane Fire Station. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 11. On the motion of Jon H. Alberghini, VOTED that the sum of \$10,000 be transferred from surplus revenue to be expended to purchase equipment for the Fire Department Water Rescue Team.

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

ARTICLE 12. To see if the Town of Kingston will vote to raise, or appropriate, or transfer from available funds, a sum of money to purchase equipment for the Fire Department Water Rescue Team. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 13. On the motion of George D. Cravenho, VOTED that the sum of \$30,000 be transferred from surplus revenue to be expended in accordance with Massachusetts General Laws, Chapter 30B, for an emergency response vehicle for the Fire Department, and to trade or otherwise dispose of any used equipment in the best interest of the Town.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 14. To see if the Town of Kingston will vote to raise, or appropriate, or transfer, from available funds, a sum of money to purchase, or lease-purchase, an emergency response vehicle for the Fire Department. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 15. George D. Cravenho moved that the sum of \$280,000 be appropriated to be expended for a rescue pumper for the Fire Department, and to meet this appropriation, that \$104,000 be transferred from surplus revenue and, further, that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow in accordance with the provisions of Massachusetts General Laws, Chapter 44, the sum of \$176,000.

Melanie Meeker Jones moved to amend by deleting the following: "\$104,000 be transferred from surplus revenue and, further, that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow in accordance with the provisions of Massachusetts General Laws, Chapter 44, the sum of \$176,000." and inserting in place thereof: "\$280,000 be transferred from surplus revenue."

THE AMENDMENT WAS NOT CARRIED.

Seven rose to question the Moderator's call of the voice vote.

YES — 38; NO — 57

THE AMENDMENT WAS NOT CARRIED.

On the motion of George D. Cravenho, VOTED that the sum of \$280,000 be appropriated to be expended for a rescue pumper for the Fire Department, and to meet this appropriation, that \$104,000 be transferred from surplus revenue and, further, that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow in accordance with the provisions of Massachusetts General Laws, Chapter 44, the sum of \$176,000.

Moderator Declared Motion Was Carried.

(Said declaration implicitly includes "by the requisite two-thirds vote." See Mr. Winokur's letter dated May 27, 1999, on file.)

ARTICLE 16. To see if the Town of Kingston will vote to raise, or appropriate, or transfer, from available funds, a sum of money to purchase, or lease-purchase, a rescue pumper for the Fire Department. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

Mr. Winokur announced that Articles 17 and 18 were related. He would allow discussion on both articles at this time.

ARTICLE 17. Ronald A. Gleason moved that the sum of \$3,788.282 be appropriated to be expended for construction costs for a new Town Hall on Evergreen Street including costs for expenses incurred in the bidding process, for necessary site work, relocation and expansion of the animal shelter, relocation and/or reconstruction of the Highway Department facilities and demolition of the existing Highway structures, and for grading and paving, and to meet this appropriation, that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow in accordance with the provisions of Massachusetts General Laws, Chapter 44, the sum of \$3,788.282.

Considerable discussion followed.

Melanie Meeker Jones moved to amend by adding the following: "all financing to be subject to a debt exclusion."

THE AMENDMENT WAS CARRIED.

A vote was taken on the motion of Mr. Gleason, as amended, as follows: that the sum of \$3,788,282 be appropriated to be expended for construction costs for a new Town Hall on Evergreen Street including costs for expenses incurred in the bidding process, for necessary site work, relocation and expansion of the animal shelter, relocation and/or reconstruction of the Highway Department facilities and demolition of the existing Highway structures, and for grading and paving, and to meet this appropriation, that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow in accordance with the provisions of Massachusetts General Laws, Chapter 44, the sum of \$3,788,282, all financing to be subject to a debt exclusion.

YES — 70; NO — 38

THE MOTION WAS NOT CARRIED SINCE IT DID NOT MEET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 18. To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds in the treasury a sum of money to be expended for architectural design, engineering, and construction costs associated with renovating the existing Town House on Green Street to comply with the Federal Americans with Disabilities Act for access by handicapped persons to and within said Town House, or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 19. On the motion of Theresa K. Standley, VOTED that the sum of \$143,500 be appropriated to correct the effects of erosion at Gray's Beach by renovating the drainage system there and to meet this appropriation, that the Treasurer, with the approval of the Board of Selectmen be authorized to borrow \$120,000 in anticipation of reimbursement, and that \$23,500 be transferred from surplus revenue; and further

That the Recreation Commission be authorized to apply for a grant for reimbursement of \$120,000 for the cost of said renovations from the Commonwealth of Massachusetts Department of Environmental Protection which, if successful, will leave a net expense to the town of \$23,500; and further

That no funds shall be expended from the appropriation until the Commonwealth of Massachusetts Department of Environmental Protection issues a notice to the Town of Kingston that the grant for reimbursement has been awarded.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

YES — 90; NO — 0

THE MOTION WAS CARRIED SINCE IT MET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 20. To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds in the treasury a sum of money to be expended for engineering services required to design a new Senior Center, or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 21. On the motion of Olavo B. DeMacedo, VOTED that the sum of \$2500 be appropriated from the income of the Elizabeth B. Sampson Memorial Fund, as recommended by the Fund's trustees, for construction of a gazebo on Town-owned land and for a commemorative plaque dedicating the gazebo "to the memory of Elizabeth B. Sampson in appreciation by the Town of Kingston," said sum to be expended by the 275th Anniversary Observance Committee in conjunction with \$2,500 appropriated from said Fund at the 1998 annual town meeting for expenditure by said Committee.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 22. On the motion of Marjorie F. Cadenhead, VOTED UNANIMOUSLY that the Town raise and appropriate the sum of \$5,420.50 to pay the following unpaid bills from prior fiscal years:

FY98	Kingston Nursery	\$ 170.50
	Memorial Day flowers	
FY98	Commonwealth of Mass -	5,250.00
	DEP — monitoring charges	
	hazardous waste site at	
	Maple Street Fire Station	

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 23. On the motion of Thomas S. Bouchard, Sr., VOTED that the Town appropriate the sum of \$312,554 to be expended in anticipation of the reimbursement authorized under the State Transportation Bond Issue for the Commonwealth's share of the cost of work to be done in FY2000 under Chapter 90, Section 34(2)(a) of the Massachusetts General Laws.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 24. On the motion of Theresa K. Standley, VOTED that the Town reestablish a revolving fund for recreation programs as provided in Massachusetts General Laws, Chapter 44, Section 53E1/2:

That said programs to be supported with these funds in FY2000 shall include but not be limited to gymnastics, cheerleading, karate, dance, various sports programs, arts and crafts, keyboard, babysitting, bumper bowling, ski lessons, golf, drama, baton twirling, junior garden club, tennis, cooking, sailing, Coast Guard boating safety course, summer programs, swimming lessons, basketball league, dog training, various instructional programs, special trips and events;

That funds to be deposited into this account shall include fees charged to individuals participating in a program, donations and gifts earmarked for said programs, and private sponsorship of programs;

That the Recreation Commission shall authorize all expenditures of funds from this account. Funds will be used in direct support of the listed programs for the following items: supplies for the programs, contractual services required to present a program, administrative expenses required to run the program, wages of part-time staff for time spent running the program, repair of equipment used in a program, repair of facilities used for a program, rental of facilities and/or equipment used in a program;

And, that the amount of funds to be expended from this account in FY2000 shall not exceed \$100,000 unless additional limits are approved by the Board of Selectmen and the Finance Committee.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 25. On the motion of Thomas S. Bouchard, Sr., VOTED that the Town authorize the Chief Procurement Officer to solicit and amend contracts and to enter into lease agreements, in accordance with Massachusetts General Laws, Chapter 30B, Section 12(b), for a term not to exceed five (5) years.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 26. On the motion of Marjorie F. Cadenhead, VOTED that the Town accept Chapter 194 of the Acts of 1998, enacted by the General Court, which established the South Shore Recycling Cooperative, for the purpose of becoming a member of the Cooperative.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 27. On the motion of Marjorie F. Cadenhead, VOTED that the Town authorize the Board of Selectmen to enter into an intermunicipal agreement with the Town of Bourne for a term not to exceed five (5) years, pursuant to Massachusetts General Laws Chapter 40, Section 4A, for the disposal of solid waste at the Bourne Integrated Waste Management Facility.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

On the motion of Edmund J. King, Jr., VOTED to adjourn this meeting to Monday, May 3, 1999, at 7:00 p.m., at the Kingston Elementary School, 150 Main Street.

There were 74 voters from Precinct 1, 108 voters from Precinct 2 and 58 voters from Precinct 3, for a total of 240 voters.

Adjournment was at 4:19 p.m.

Respectfully submitted,

Mary Lou Murzyn, CMC  
Town Clerk

**ANNUAL TOWN MEETING  
MAY 3, 1999**

The adjourned Annual Town Meeting was called to order by the Moderator, Lawrence I. Winokur, at 7:15 p.m., at the Kingston Elementary School, 150 Main Street, Kingston, Massachusetts.

The vote checkers were: Grace C. Cardoza, Hannah M. Creed, Nancy B. Delaney, Margaret B. Holds, Edward F. O'Neil and Maureen E. Twohig. The doorkeeper was Stephanie A. Joubert and the mike carrier was Harry E. Monks, Jr.

The sworn tellers were: Paul L. Armstrong, Paul F. Basler, Philip R. Burnham and James C. Judge.

Mr. Winokur stated that with the unanimous consent of the Town Meeting body, the Town Clerk would be directed to correct the following figures in the budget as follows:

#82	Employee Benefits — Personal Services	\$1,179,293
#83	Employee Benefits — Expenses	23,600
	Total Employee Benefits	\$1,202,893

The Moderator welcomed Ilana Quirk, Town Counsel from Kopelman and Paige, to this session of Town Meeting.

Mr. Winokur announced that there were in excess of 100 voters present. We would commence with Article 28.

ARTICLE 28. On the motion of Debra J. Mueller, VOTED that the Town vote to amend Chapter 10 of the Town of Kingston General By-Laws entitled "Animal Control" by adding to Article 3 a new section 10-3-7. to provide for a process for appealing to the Board of Selectmen should the Town Clerk deny a kennel license, and further to provide for waiver by the Board of Selectmen of the requirements included in Section 10-3-4.A.2. and Section 10-3-4.B.1., said sections to read as follows:

**Section 10-3-7. Appeal and Waiver**

- A. Should a kennel license be denied because of the applicant's inability to meet the dimensional requirements set forth in Section 10-3-4.A.2. and/or Section 10-3-4.B.1., the applicant may appeal the Towns Clerk's denial to the Board of Selectmen.

- B. The Board of Selectmen shall hold a hearing on said appeal within forty-five (45) days of receipt of the written notice of the appeal.
- C. Notice of the hearing shall be given by postage prepaid first class mail to the abutters of the proposed licensed premises, as appearing in the Board of Assessors most recent list, and also shall be published in a newspaper of general circulation in the Town at least fourteen (14) days prior to the date of the Board of Selectmen's hearing. The applicant shall pay the expenses of giving said notice.
- D. After hearing, the Board of Selectmen may waive strict compliance with the provisions of Section 10-3-4.A.2. and/or Section 10-3-4.B.1. and order the Town Clerk to issue the license if:
- i. The Animal Control Officer and the Zoning Enforcement Officer recommend a waiver.
  - ii. The Board of Selectmen determines that the distance between the proposed licensed premises and the nearest residential dwelling are less than that required by Section 10-3-4.A.2., but that there is sufficient distance between the proposed licensed premises and the nearest residential dwelling to provide suitable space for the keeping of the dogs and that the health and safety of the public is protected.
  - iii. The Board of Selectmen determines that the area of the proposed licensed premises is less than the area required by Section 10-3-4.B.1., but that there is sufficient area for the keeping of the dogs and that the health and safety of the public is protected.
- E. In granting a waiver under this section, the Board of Selectmen may impose conditions on the waiver such that the health and safety of the public are protected.

ARTICLE 29. George D. Cravenho moved that the Town amend the Town of Kingston General By-Laws by amending Chapter 12 entitled "Earth Removal By-Law" as follows:

amend Article 2. *Prohibited Earth Removal* by adding a new sentence which shall read "No person, firm, corporation, or other entity shall excavate and/or remove in any twelve-month period any earth materials within ten (10) feet of the water table on any land in the Town except for installation of utilities and other exemptions granted under Article 4 (a) of the Earth Removal By-Law." And further.



amend Article 4. *Exemptions* by substituting in section (b) 1,000 for the 5,000-cubic yard exemption currently allowed for earth removal incidental to agricultural use. And further,

amend Article 10. *Conditions* by adding a new sentence which shall read "The permitting authority shall have the ability to waive requirements of this bylaw when such a waiver is not, in its opinion, detrimental to the environment, public health, safety, or general welfare of the neighborhood or of the Town."

Sara Altherr moved to amend by deleting the words "And further," in the second paragraph and the entire third paragraph with regard to amending Article 10.

#### THE AMENDMENT WAS CARRIED.

On the motion of George D. Cravenho, as amended, VOTED that the Town amend the Town of Kingston General By-Laws by amending Chapter 12 entitled "Earth Removal By-Law" as follows:

amend Article 2. *Prohibited Earth Removal* by adding a new sentence which shall read "No person, firm, corporation, or other entity shall excavate and/or remove in any twelve-month period any earth materials within ten (10) feet of the water table on any land in the Town except for installation of utilities and other exemptions granted under Article 4 (a) of the Earth Removal By-Law." And further,

amend Article 4. *Exemptions* by substituting in section (b) 1,000 for the 5,000-cubic yard exemption currently allowed for earth removal incidental to agricultural use.

Mr. Winokur announced there were 150 voters present.

Ronald A. Gleason moved to reconsider Article 17.

#### THE MOTION WAS CARRIED.

ARTICLE 17. Olavo B. DeMacedo moved that the motion of Ronald A. Gleason, as amended, be deleted in its entirety and the following be inserted in place thereof:

That the sum of \$640,450 be appropriated to be expended for the relocation and reconstruction of the Highway Department facilities and demolition of the existing Highway structures, including costs to be incurred in the bidding process, and for necessary site work, grading, and paving on town-owned land on Evergreen Street, and for grading and paving,

and further, to meet this appropriation that the sum of \$150,000 be transferred from surplus revenue, and further that the Treasurer, with the approval of the Board of Selectmen and in accordance with the provisions of Chapter 44 of the Massachusetts General Laws, be authorized to borrow the sum of \$490,450.

Considerable discussion followed.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

A vote was taken on the amendment of Mr. DeMacedo.

#### THE AMENDMENT WAS CARRIED.

On the motion of Ronald A. Gleason, as amended, VOTED that the sum of \$640,450 be appropriated to be expended for the relocation and reconstruction of the Highway Department facilities and demolition of the existing Highway structures, including costs to be incurred in the bidding process, and for necessary site work, grading, and paving on town-owned land on Evergreen Street, and for grading and paving,

and further, to meet this appropriation that the sum of \$150,000 be transferred from surplus revenue, and further that the Treasurer, with the approval of the Board of Selectmen and in accordance with the provisions of Chapter 44 of the Massachusetts General Laws, be authorized to borrow the sum of \$490,450.

YES — 112; NO — 19

#### THE MOTION WAS CARRIED SINCE IT MET THE $\frac{2}{3}$ REQUIREMENT.

As this would be Mr. Winokur's last town meeting, he took a few moments to read special quotes from *Town Meeting Time* and to reflect on his tenure. He also expressed thanks to the following:

- all past and present public officials;
- all past and present Town Counsels — Philip Cronin, Karen Gattozzi, Kopelman and Paige;
- the tellers, checkers, mike carriers, doorkeepers and Mary Boutin;
- Mary Lou Murzyn, Town Clerk;
- Mimi MacInnis, Clerk to the Board of Selectmen, for her 15 years of service;
- Rocky Cole, Town Treasurer, who has been involved in government in one way or another for many years — he is a "gem";
- all past and present volunteers and appointees to various committees and boards;

— all citizens and voters who come to Town Meeting and participate, without whom there is no meeting.

Mr. Winokur then offered the following words of advice to his successor: "Be patient, be fair, be honest and scrupulous, and protect the minority, that is really what the function of the Moderator is."

He wished the new moderator "good luck" and thanked all present for allowing him the honor of serving them.

ARTICLE 30. To see if the Town will vote to amend the Town of Kingston General By-Laws by adding a new Chapter 20 entitled "Sewer By-Law" which shall read as follows:

Article 1. Service Connection Property owners shall be required to connect their buildings to the Town's sewer service within one (1) year of notification from the Board of Sewer Commissioners of the availability of that service to them, said connection to be in accordance with any and all regulations promulgated by the Board of Sewer Commissioners.

Article 2. Enforcement This By-Law shall be enforced pursuant to Massachusetts General Laws chapter 40, section 21 D. Any person who violates any provision of this By-Law or of any condition of a permit issued pursuant to it shall be punished by a fine as listed in Chapter 15 of this By-Law.

and further

By adding to Chapter 15 entitled "Penalty and Enforcement," Section 15-2-2., a new provision which shall read:

Chapter 20 - SEWER BY-LAW; Board of Sewer Commissioners

Fine Schedule

Failure to complete connection \$70 per month

or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 31. To see if the Town will vote to authorize the Board of Sewer Commissioners to assess the percentage of the cost to the Town of the wastewater treatment and sewer extension project upon those who benefit from the project, such assessments to be made by the uniform unit method; and further

To authorize the Board of Sewer Commissioners to petition the General Court of the Commonwealth for special legislation authorizing the Board of Sewer Commissioners, notwithstanding the provisions of General Laws Chapter 30 and 83, to assess interest at the Town's borrowing rate for the betterments which relate to the Town of Kingston's sewerage project, or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 32. On the motion of George D. Cravenho, VOTED that the Town amend the Town of Kingston Zoning Bylaw by changing Section 4.0 entitled "Use Regulations" by deleting in its entirety the language in Section 4.12.3.2., pertaining to the Flood Plain Overlay District, and substituting therefor the following:

4.12.3.2. Located within the Floodplain Overlay District are areas designated as coastal high hazard areas (V Zones - as designated on FEMA flood insurance maps). Since these areas are extremely hazardous due to high velocity waters from tidal and storm surges, all new construction shall be landward of the reach of the velocity zone and be in accordance with paragraph 4.12.2. In addition, the following provisions shall apply to all existing residential structures located within the V zones:

- a. All existing residences, which propose to increase living space, shall comply with the Massachusetts State Building Code and FEMA regulations and shall connect to the sewer system as soon as it becomes available.

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

ON VOICE VOTE, MODERATOR DECLARED THE MOTION WAS CARRIED AND MET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 33. Marjorie F. Cadenhead moved that the Town amend the Town of Kingston Zoning Bylaw by changing Section 4.2.4. *Use Regulations: Uses Prohibited in all Districts*, by adding a new subsection 4.2.4.4. which shall read "The holding of more than two (2) yard sales in any calendar year." And further

By adding to Section 2.1. *Definitions: Terms and Words* a new subsection 2.1.1.78. entitled "Yard Sale" which shall read "The sale, over one or two consecutive days, of usual household items in the yard of a one- or two-family dwelling. Sale must be conducted by a resident of the premises. Items for sale must be the property of the resident conducting the sale."

Melanie Meeker Jones moved to amend by striking the last sentence which reads as follows: "Items for sale must be the property of the resident conducting the sale."

#### PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

June A. Ballinger moved to postpone action on this article indefinitely.

A vote was taken on the motion of Mrs. Ballinger.

#### THE MOTION WAS CARRIED.

ARTICLE 34. On the motion of Olavo B. DeMacedo, VOTED that the Town raise and appropriate \$1,000 to be expended by the 275th Anniversary Observance Committee for the Town's 2001 celebration.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 35. Daniel J. Murphy moved that the sum of \$3,500 be transferred from surplus revenue to be expended for free legal services in civil matters to low-income families and their children provided by Legal Services for Cape Cod and the Islands, Inc., to Kingston residents who are in need of those services.

Melanie Meeker Jones moved to amend by reducing the sum from \$3,500 to \$3,000.

#### THE AMENDMENT WAS NOT CARRIED.

On the motion of Daniel J. Murphy, VOTED that the sum of \$3,500 be transferred from surplus revenue to be expended for free legal services in civil matters to low-income families and their children provided by Legal Services for Cape Cod and the Islands, Inc., to Kingston residents who are in need of those services.

ARTICLE 36. On the motion of Thomas S. Bouchard, Sr., VOTED that the Town raise and appropriate \$2,500 to be expended for services provided by the Womansplace Crisis Center to Kingston residents who are victims.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 37. On the motion of Thomas S. Bouchard, Sr., VOTED that the sum of \$3,500 be transferred from surplus revenue to be expended for domestic violence intervention and prevention services provided by the South

Shore Women's Center to Kingston residents who are in need of those services.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 38. On the motion of George D. Cravenho, VOTED that the Town authorize the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to waive the provisions of Chapter 79 and Chapter 82 of the General Laws of Massachusetts as they pertain to the procedures for accepting town ways and to authorize the acceptance of the following streets as they were previously accepted by Town Meeting vote:

Surrey Lane, Lydon Lane, Dillingham Way, Malvern Lane, Burton Lane, Clifton Drive, Clinton Terrace, Drew Avenue, Standish Avenue East, Barnabas Mill Road, a portion of Brentwood Road, Centennial Pond Circle, Crown Hill, Gristmill Lane, James G. Justice Way, Leland Road, Nottingham Drive, Old Mill Road, Orchard Avenue, Pine Brook Drive, Pine Ridge Lane, Redcoat Lane, a portion of Rome Avenue, Royal Burgundy Lane, Silver Lake Drive, Stonewall Terrace, Stoney Point Drive aka Stoney Point Road, Pat's Place, Millgate Road, Schoolhouse Lane, Alpine Run Road, Innsbruck Lane, Crystal Drive, Franz Lane, and Bavarian Way, Stony Brook Road, Bailey's Circle, Everson Way, Higgins Road, Stewart Lane, Newcomb's Mill Road, Sherry Lane, Walter Faunce Road, and Lot Phillips Road.

And also, Harvest Drive, Winslow Drive, Cooke Avenue, Daniel Lane, Wilder Road, Forge Road, Seaver Avenue, a portion of High Pines Drive and a portion of Wolf Pond Road.

ARTICLE 39. To see if the Town will vote to amend the Zoning Map of the Town of Kingston by changing the classification of use of a certain parcel of land from a Residential (80) District (R80) to mixed use zoning consistent with the Town's forthcoming master plan of Transit Development Zoning Overlay District (TODZOD), said parcel being located on Little Smelt Pond Road and shown on the Kingston Assessor's Map 89 as Lot 6. or take any other action relative thereto. (BY PETITION)

#### THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 40. To see if the Town will vote to amend the Zoning Map of the Town of Kingston by changing the classification of use of a certain parcel of land from a Residential (80) District (R80) to a Commercial District (C), said parcel being located on Little Smelt Pond Road and shown on the Kingston Assessor's Map 89 as Lot 6. or take any other action relative thereto. (BY PETITION)

#### THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 41. To see if the Town will vote to amend the Zoning Map of the Town of Kingston by changing the classification of use of a certain parcel of land from a Residential (80) District (R80) to a Residential (20) District (R20), said parcel being located on Little Smelt Pond Road and shown on the Kingston Assessor's Map 89 as Lot 6, or take any other action relative thereto. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 42. J. Michael Dunphy moved that the Zoning Map of the Town of Kingston be amended by changing from Residential 20 (R 20) to Commercial (C) a certain parcel of land on Home Park Court (a/k/a Park Street) being shown on Kingston Assessors' Map 57 as Lot 97. (BY PETITION)

PLANNING BOARD RECOMMENDED UNFAVORABLE ACTION.

YES — 31; NO — 77

THE MOTION WAS NOT CARRIED SINCE IT DID NOT MEET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 43. J. Michael Dunphy moved that Town amend the Zoning Map by changing from 3A Design District (3ADD) to Commercial (C) a certain parcel of land on Main Street, being shown on Kingston Assessors' Map 57 as Lot 82; and further,

that the Town amend the Zoning map by changing the portion of a certain abutting parcel of land on Main Street, being shown on Kingston Assessors' Map 58 as Lot 16, currently classified as 3A Design District (3ADD) and the remaining portion of said parcel currently classified as Residential 20 to Commercial (C). (BY-PETITION)

PLANNING BOARD RECOMMENDED UNFAVORABLE ACTION.

YES — 50; NO — 40

THE MOTION WAS NOT CARRIED SINCE IT DID NOT MEET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 44. To see if the Town will vote to amend the Zoning Map by changing from 3A Design District (3ADD) to Commercial (C) a certain parcel of land on Main Street being and shown on Kingston Assessors' Map 57 as Lot 8; and further,

To see if the Town will vote to amend the Zoning map by changing the portion of a certain abutting parcel of land on Main Street, being shown on Kingston Assessors' Map 58 as Lot 16, currently classified as 3A Design District (3ADD) and the remaining portion of said parcel currently classified as Residential 20 (R-20) to Commercial (C);

or take any other action relative thereto. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

Ralph L. Gezelman, Jr. questioned the quorum. After a count of the house, the tellers reported that there were 110 voters present.

ARTICLE 45. On the motion of Mark R. Guidoboni, VOTED that the Town amend Section 6.11.2.2. of the Town of Kingston Zoning Bylaw by deleting the provisions of said section and substituting therefor the following:

6.11.2.2. Wireless communications facilities may be allowed by Special Permit on all land owned by the Town of Kingston which is held in the care, custody, management and control of either the Board of Selectmen, the Board of Water Commissioners, or the School Department as of May 1, 1999, and on all land located in the Industrial Districts (I) and in the Commercial/Industrial Park Districts. Wireless communications antennas, including panels, may be mounted on or attached to existing structures, including but not limited to water towers and church steeples, in any district. All wireless communications facilities must be designed and screened as required by Section 6.11.4.4.

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

ON VOICE VOTE, MODERATOR DECLARED THE MOTION WAS CARRIED AND MET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 46. Mark R. Guidoboni moved that the Town amend Section 5.1.2. of the Town of Kingston Zoning Bylaw by adding the words "or use" so that section reads:

5.1.2. There shall be only one (1) principal building or use on a lot, except as hereinafter provided.

And further, to amend Section 2.1. of the Town of Kingston Zoning Bylaw so as to delete Section 2.1.1.8. "Building" and to delete §2.1.1.66. "Use" and to replace those sections with the following so those sections read as printed on the annual town meeting warrant as follows:

2.1.1.8. Building:

- a. Building: A structure having a roof or cover for the shelter, housing or enclosure of persons, animals, or property.
- b. Building, Principal: A building or, where the context so indicates, a group of buildings in which is conducted the primary use of the lot.

2.1.1.66. Use:

- a. Use: The purpose for which land or a building is designed, occupied or otherwise utilized.
- b. Use, Principal: The primary use and chief purpose of a lot.

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

YES — 20; NO — 47

THE MOTION WAS NOT CARRIED SINCE IT DID NOT MEET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 47. On the motion of Mark R. Guidoboni, VOTED that the Town amend the Town of Kingston Zoning Bylaw by deleting the provisions of Section 2.1.1.58. and substituting therefor the definitions of streets as printed in the annual town meeting warrant as follows:

2.1.1.58. Street: A public way or private way either shown on a plan approved in accordance with the Subdivision Control Law or otherwise qualifying a lot for frontage under the Subdivision Control Law.

- a. Street, Paper: A street shown on a plan or map which has not been constructed.
- b. Way, Private: A street which has not been accepted by the Town or certified by the Town Clerk as a public street under the Subdivision Control Law.
- c. Line, Street: The dividing line between a street and a lot and, in the case of a public way, the street line established by the public authority laying out the way upon which the lot abuts; the sum total of lengths of front lot lines abutting a street.
- d. Street, Arterial: Roadways with statewide significance that link cities and large towns forming an integrated network on the county level. Includes major divided highways that serve corridor movements having trip lengths and travel densities characteristic of interstates. Principal function as an avenue for the circulation of traffic onto, out, or around the Town and carries high volumes of traffic.

- e. Street, Collector: Roadways that provide service to cities and towns and other traffic generators not being served by the arterial system; roads that link these places with the arterial system; and roads that serve the intra-county travel corridors. Principal function is to carry traffic between minor, local and sub-collector and arterial streets but may also provide direct access to abutting properties. It serves or is designed to serve, directly or indirectly, more than 100 dwelling units and is designed to be used or is used to carry more than 800 trips per day.

- f. Street, Sub-Collector: Roads that bring traffic from local streets, collector roads, and road that provide service to small communities and link traffic generators to the rural areas. Principal function is to provide access to abutting properties but is also designed to be used to connect minor and local streets with collector or arterial. Including residences indirectly served through connecting streets, it serves or is designed to serve at least 26 but not more than 100 dwelling units and is expected to or does handle between 200 and 800 trips per day.

- g. Street, Local: Roads that provide access to adjacent land and roads that provide service for relatively short distances. Includes all roads not classified as part of arterial or collector system. A street whose sole function is to provide access to abutting properties. It serves or is designed to serve at least 10 but not more than 25 dwelling units and is expected to or does handle between 75 and 200 trips per day.

- h. Street, Minor: A street whose sole function is to provide access to abutting properties. It serves or is designed to serve not more than 9 dwelling units and is expected to or does handle up to 75 trips per day.

And further, to replace the phrases "secondary street" or "primary street" where they appear in Sections 4.3.4.4.a., 4.4.4.7.a., 4.11.3. 10.a., 4.14.4.4.a., with "collector street" or "arterial street."

YES — 58; NO — 19

THE MOTION WAS CARRIED SINCE IT MET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 48. On the motion of Mark R. Guidoboni, VOTED that the Town amend the Intensity Schedule referred to in Section 5.2.5.1. of the Town of Kingston Zoning Bylaw as shown on the Intensity Schedule, with notes numbered 1 through 6, printed in the annual town meeting warrant to reflect minimum front yard setbacks in Residential 20 (R-20), Residential 40 (R-40), Residential 80 (R-80), and 3A Design zoning districts that vary based on the functional classification of the street and to create a maximum building

setback in the 3A Design District so that parking will be beside and behind the building. Said schedule is as follows:

### INTENSITY SCHEDULE

District	Minimum Lot Size		Max. Height Dimensions	Max. Lot Coverage by Bldg.	Min. Open Space	Minimum Yard Size				
	Lot Area in Square Ft.	Continuous Frontage in Ft.				Side Yard in Ft.	Rear Yard in Ft.	Front Yard in Ft.		
Conservancy	80,000	100	15	10	75	50	20	50	-	-
Industrial District	40,000 (6)	250	40	25	25	40	40	50	-	-
Commercial/Industrial	40,000 (6)	250	40	50	25	40	40	50	-	-
Commercial	40,000	200	35	50	30	40	40	50	-	-
Town Center	10,000	80	40	50	30	15	20	15	-	-
Residential M Mobile Home Park	8,000 (5)	70	15	25	25	15	15	20	-	-
								Street Type	Area	Collector
Residential 80	80,000	200	35	25	50	30	40	50	50	40
Residential 40	40,000	200	35	25	50	30	40	50	50	40
Residential 20	20,000 (3) 30,000 (4)	100	35	25	40	15	20	50	50	40
3A Design District	30,000	150	35	40	40	20	30	40	40	40
3A Design District	-	-	-	-	-	Maximum Front Yard Building Setback		35	30	30

(1) Fences and flagpoles are allowed in the required front, side and rear yards

(2) Included accessory buildings

(3) Single family dwellings

(4) Two family dwellings

(5) Per mobile home unit. The minimum area of a mobile home park shall be fifty (50) acres. See Section 5.5.1.3

(6) Per principle building or use. Where and if the lot abuts residential zone areas, the minimum size lot

### PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

YES — 59; NO — 10

THE MOTION WAS CARRIED SINCE IT MET THE  $\frac{2}{3}$  REQUIREMENT.

ARTICLE 49. To see if the Town will vote to amend the Town of Kingston Zoning Bylaw by adding a new zoning district as Section 4.15. New Village District (A Transit Oriented Development District) to permit mixed-use

developments such as office, retail, and residence in the same building, or on the same lot, and other uses such as conference center hotels and corporate headquarters that benefit from their proximity to a regional transportation facility and further, to rezone to New Village District the land presently zoned Commercial/Industrial Park that directly abuts the MBTA station, as shown on a locus map and described in a document entitled, *New Village District a Transit Oriented Development District*, both of which are on file with the Town Clerk, or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 50. Ralph T. Calderaro moved that the Town amend the Town of Kingston Zoning Bylaw by deleting Section 5.6. Open Space Residential Development and deleting Section 5.3. Planned Residential Development and replacing it with a new Section 5.3. Residential Development Encouraging Open Space (RDEOS) and Planned Residential Development (PRD), Development with Significant Public Benefit (DSPB), Planned Residential Development for Seniors (PRDS), as shown in a document filed with the Town Clerk dated April 16, 1999, entitled *Residential Development Encouraging Open Space (RDEOS) and Planned Residential Development (PRD) including Development with Significant Public Benefit (DSPB) and Planned Residential Development for Seniors (PRDS)*.

And further, to delete Section 4.3.3.1. Planned Residential Development and Section 4.14.3.1. Planned Residential Development and replace each with the following: "Residential Development Encouraging Open Space (RDEOS) and Planned Residential Development (PRD), Development with Significant Public Benefit (DSPB), Planned Residential Development for Seniors (PRDS) in accordance with the provisions of Section 5.3."

Discussion followed.

Ralph T. Calderaro moved to postpone consideration on this article indefinitely.

THE MOTION WAS CARRIED.

ARTICLE 51. Clive W. Beasley moved that the Town create a seven-member Trash Disposal Study Committee to make a recommendation to the next annual town meeting on whether to institute municipal recycling and trash pickup services through contract or other means, said committee to be composed of two (2) members of the Board of Selectmen, two (2) members of the

Finance Committee, one (1) member of the Board of Health, one (1) member of the Capital Planning Committee, and one member of the Recycling Committee.

YES — 29; NO — 37

THE MOTION WAS NOT CARRIED.

On the motion of Edmund J. King, Jr., VOTED to adjourn without day.

There were 60 voters from Precinct 1, 57 voters from Precinct 2 and 52 voters from Precinct 3, for a total of 169 voters.

Adjournment was at 11:15 p.m.

Respectfully submitted,

Mary-Lou Murzyn, CMC  
Town Clerk

THANK YOU, LAWRENCE I. WINOKUR, "MR. MODERATOR," FOR TWENTY-TWO YEARS OF DEDICATED SERVICE TO THE CITIZENS OF THE TOWN OF KINGSTON.

# SUMMARY OF 1999 ANNUAL TOWN MEETING ARTICLES VOTED:

#	DATE		VOTED
1	5/1/99	Report of Town Officers	
2	5/1/99	Budget	17,687,141.00
3	5/1/99	Water Enterprise Fund	1,193,523.00
4	5/1/99	Sewer Enterprise Fund	195,288.00
5	5/1/99	Wage & Personnel By-Law	53,371.55
6	5/1/99	Salaries of Elected Officials	1,955.00
7	5/1/99	KTEU Agreement	NO MOTION
8	5/1/99	Transfer — Capital Equipment and Projects	246,300.00
9	5/1/99	Transfer — Equipment/Projects	66,290.00
10	5/1/99	Diesel Exhaust Removal System (By Petition)	NO MOTION
11	5/1/99	Transfer — Equipment for Fire Department Water Rescue Team	10,000.00
12	5/1/99	Equipment — Water Rescue Team (By Petition)	NO MOTION
13	5/1/99	Transfer — Emergency Response Vehicle	30,000.00
14	5/1/99	Emergency Response Vehicle (By Petition)	NO MOTION
15	5/1/99	Transfer — Rescue Pumper Borrow — Rescue Pumper	104,000.00 176,000.00
16	5/1/99	Rescue Pumper — Fire Department (By Petition)	NO MOTION

#	DATE		
17	5/3/99	Transfer — Highway Facilities Borrow — Highway Facilities	150,000.00 490,450.00
18	5/1/99	Town House — ADA Compliance	NO MOTION
19	5/1/99	Borrow — Erosion at Gray's Beach Transfer — Gray's Beach Recreation Commission - Grant	120,000.00 23,500.00
20	5/1/99	Senior Center	NO MOTION
21	5/1/99	Elizabeth B. Sampson Fund	2,500.00
22	5/1/99	Payment of Unpaid Bills	5,420.50
23	5/1/99	Chapter 90	312,554.00
24	5/1/99	Revolving Fund — Recreation Commission	VOTED
25	5/1/99	Lease Agreements — Chapter 30B	VOTED
26	5/1/99	Accept Chapter 194 of Acts of 1998 South Shore Recycling Cooperative	VOTED
27	5/1/99	Intermunicipal Agreement — Bourne Integrated Waste Management Facility	VOTED
28	5/3/99	Amend General By-Laws — Chapter 10	VOTED
29	5/3/99	Amend General By-Laws — Chapter 12	VOTED
30	5/3/99	Amend General By-Laws — Chapter 20	NO MOTION
31	5/3/99	Petition General Court — Sewer Assessments	NO MOTION
32	5/3/99	Amend Zoning By-Laws — Section 4.12.3.2.	VOTED
33	5/3/99	Amend Zoning By-Laws — Section 4.2.4.	POSTPONED
34	5/3/99	275th Anniversary Observance Committee	1,000.00
35	5/3/99	Transfer — Legal Services for Cape Cod and the Islands, Inc.	3,500.00

#	DATE		
36	5/3/99	Womansplace Crisis Center	2,500.00
37	5/3/99	Transfer — South Shore Women's Center	3,500.00
38	5/3/99	Petition General Court — Street Acceptances	VOTED
39	5/3/99	Amend Zoning Map (By Petition)	NO MOTION
40	5/3/99	Amend Zoning Map (By Petition)	NO MOTION
41	5/3/99	Amend Zoning Map (By Petition)	NO MOTION
42	5/3/99	Amend Zoning Map — Map 57, Lot 97 (By Petition)	DEFEATED
43	5/3/99	Amend Zoning Map — Map 57, Lot 82 and Map 58, Lot 16 (By Petition)	DEFEATED
44	5/3/99	Amend Zoning Map (By Petition)	NO MOTION
45	5/3/99	Amend Zoning By-Laws — Section 6.11.2.2.	VOTED
46	5/3/99	Amend Zoning By-Laws — Section 5.1.2.	DEFEATED
47	5/3/99	Amend Zoning By-Laws — Section 2.1.1.58.	VOTED
48	5/3/99	Amend Zoning By-Laws — Section 5.2.5.1.	VOTED
49	5/3/99	Amend Zoning By-Laws — Section 4.15.	NO MOTION
50	5/3/99	Amend Zoning By-Laws - Sections 5.6. and 5.3.	POSTPONED
51	5/3/99	Create Trash Disposal Study Committee	DEFEATED



**TOWN OF KINGSTON  
ANNUAL TOWN ELECTION  
MAY 8, 1999**

The Annual Town Election was held at the Kingston Elementary School for Precincts 1, 2 and 3 on May 8, 1999, in accordance with the warrant issued by the Selectmen and properly posted by a constable of the Town.

Specimen ballots, penalty and instruction cards were posted in accordance with law.

The following officers and workers reported to their respective precincts:

**PRECINCT 1**

Warden	Maureen E. Twohig	D
Deputy Warden	Roberta M. Roderick	D
Clerk	Margaret W. Holds	R
Deputy Clerk	Mary Lou Boman	R
Inspector	Hannah M. Creed	D
Deputy Inspector	Stephanie A. Joubert	U
Deputy Inspector	Jo Ann Batchelor	U

**PRECINCT 2**

Warden	James S. Matatall	R
Deputy Warden	Nancy B. Delaney	R
Clerk	Elizabeth A. White	D
Deputy Clerk	Joan D. Sgarzi	D
Inspector	Catherine J. Coyle (8 - 3)	D
Inspector	William B. Martin (at 3:00 p.m.)	D
Deputy Inspector	James C. Joubert	D
Deputy Inspector	Harry E. Monks, Jr.	D

**PRECINCT 3**

Warden	Elizabeth L. Iannucci	D
Deputy Warden	Patricia E. Scanlon	D
Clerk	Jeanné M. Matatall	R
Deputy Clerk	Diane F. Miller	R
Inspector	Margaret B. Burnham	U
Deputy Inspector	Mary M. Leone (until 2 p.m.)	U
Deputy Inspector	Brian M. Donnelly (at 2 p.m.)	D

Information Desk and	Grace C. Cardoza and
Demonstration Booth:	Edward F. O'Neil (8 a.m. — 7 p.m.)
	Robert A. Mulliken (2 p.m. — 7 p.m.)

All election workers were sworn to the faithful performance of their duties. The ballot box at each precinct was inspected by the election officers, found to be empty and the register at zero.

Officer Michael E. Darsch reported to the polling location at 8:00 a.m. He was replaced by Officer Robert J. Santos, who worked until 2:45 p.m. at which time Officer Susan T. Munford replaced him until closing. She escorted the ballots back to the Clerk's office and remained there until the ballots were locked in the vault.

The polls were declared open by the respective Wardens at 8:00 a.m. and closed at 7:00 p.m. in accordance with the warrant. There were 401 ballots cast in Precinct 1, including 17 absentee ballots. There were 491 ballots cast in Precinct 2, including 20 absentee ballots. There were 344 ballots cast in Precinct 3, including 18 absentee ballots. The total vote cast in all three precincts was 1,236.

At the close of the polls, the ballot box in Precinct 1 read 401, the ballot box in Precinct 2 read 491 and the ballot box in Precinct 3 read 344. All voters who had been omitted from the voting list were handled according to law.

The results were announced at 8:40 p.m. by the Town Clerk. They are as follows:

OFFICE	1	2	3	TOTAL
<b>MODERATOR</b>				
(for one year)				
*Frances E. Botelho-Hoeg	230	303	206	739
Kevin F. Cully	137	165	121	423
Blanks	32	21	17	70
Scattered Votes	<u>2</u>	<u>2</u>	<u>0</u>	<u>4</u>
	401	491	344	1,236
<b>SELECTMAN</b>				
(two for three years)				
*Richard P. Cretinon	288	308	215	811
*Richard E. Kenney, Sr.	176	273	185	634
A. Daniel Sapir	206	242	177	625
Blanks	126	152	108	386
Scattered Votes	<u>6</u>	<u>7</u>	<u>3</u>	<u>16</u>
	802	982	688	2,472

OFFICE	1	2	3	TOTAL
ASSESSOR (for three years)				
*William J. Twohig	300	363	255	918
Blanks	100	127	87	314
Scattered Votes	1	1	2	4
	401	491	344	1,236

TREASURER (for three years)				
*Roscoe A. Cole	311	379	265	955
Blanks	89	107	78	274
Scattered Votes	1	5	1	7
	401	491	344	1,236

TOWN CLERK (for three years)				
*Mary Lou Murzyn	333	417	279	1,029
Blanks	67	73	64	204
Scattered Votes	1	1	1	3
	401	491	344	1,236

PLANNING BOARD (for five years)				
*James E. Colman, Jr.	288	357	256	901
Blanks	112	134	87	333
Scattered Votes	1	0	1	2
	401	491	344	1,236

SILVER LAKE REGIONAL SCHOOL COMMITTEE (one for one year)				
*Colleen P. Costa	261	334	232	827
Blanks	135	155	108	398
Scattered Votes	5	2	4	11
	401	491	344	1,236

SILVER LAKE REGIONAL SCHOOL COMMITTEE (one for three years)				
*Gerald S. Buckley	219	307	224	750
Leo A. Kelley	136	128	93	357
Blanks	46	55	26	127
Scattered Votes	0	1	1	2
	401	491	344	1,236

OFFICE	1	2	3	TOTAL
SCHOOL COMMITTEE (two for three years)				
*Cheryl A. Guidoboni	263	332	221	816
*Ronald L. C. Maribett	241	303	197	741
Blanks	295	342	266	903
Scattered Votes	3	5	4	12
	802	982	688	2,472

WATER COMMISSIONER (one for three years)				
*Robert R. Kostka	273	342	248	863
Blanks	125	147	94	366
Scattered Votes	3	2	2	7
	401	491	344	1,236

BOARD OF HEALTH (two for three years)				
*Philemon T. Walters	244	324	226	794
*William E. Watson	249	301	215	765
Blanks	309	356	244	909
Scattered Votes	0	1	3	4
	802	982	688	2,472

LIBRARY TRUSTEE (one for one year)				
*Sarah K. Lobdell	273	339	232	844
Blanks	125	152	112	389
Scattered Votes	3	0	0	3
	401	491	344	1,236

LIBRARY TRUSTEE (two for three years)				
*Brian G. McWilliams	252	326	219	797
*Margaret J. Warnsman	260	358	232	850
Blanks	289	298	237	824
Scattered Votes	1	0	0	1
	802	982	688	2,472

OFFICE	1	2	3	TOTAL
<b>RECREATION COMMISSION</b>				
(two for three years)				
*Linda M. Barkas	260	317	233	810
*Norman P. Harbison, Jr.	225	288	190	703
Blanks	317	377	265	959
Scattered Votes	0	0	0	0
	802	982	688	2,472

<b>SEWER COMMISSIONER</b>				
(one for one year)				
*Brian M. Donahoe	153	207	154	514
Mauro Mazzilli	161	141	110	412
Joseph E. Webby, Jr.	49	84	44	177
Blanks	37	59	35	131
Scattered Votes	1	0	1	2
	401	491	344	1,236

<b>SEWER COMMISSIONER</b>				
(one for two years)				
*Harley S. Cadenhead	130	177	133	440
Richard E. Dennehy	88	99	82	269
Gary P. Langenbach	147	181	109	437
Blanks	36	34	20	90
Scattered Votes	0	0	0	0
	401	491	344	1,236

<b>SEWER COMMISSIONER</b>				
(one for three years)				
*Garry F. Monahan	306	346	238	890
Blanks	94	145	106	345
Scattered Votes	1	0	0	1
	401	491	344	1,236

<b>QUESTION (TOWN HALL)</b>				
Yes	112	158	124	394
*No	216	242	157	615
Blanks	73	91	63	227
	401	491	344	1,236

All supplies and used and unused ballots were returned to the Town Clerk's Office. All ballots cast, which had been locked in their transfer cases at the Kingston Elementary School, were then locked in the Clerk's vault.

The office was locked at 9:45 p.m.

A true record, ATTEST:

Mary Lou Murzyn, CMC  
Town Clerk

I, WILLIAM J. TWOHIG, having been elected to assess taxes and estimate the value of property for the purpose of taxation for the Town of Kingston for the ensuing three years, do swear that I will truly and impartially according to my best skill and judgment, assess and apportion all such taxes as I may during that time assess; that I will neither overvalue nor undervalue any property subject to taxation; and that I will faithfully perform all the duties of said office.

Date: May 18, 1999

WILLIAM J. TWOHIG

**RECOUNT OF OFFICES OF  
SEWER COMMISSIONER — 2 YEARS  
AND SELECTMAN — 3 YEARS  
JUNE 1, 1999**

A recount was held by the Kingston Board of Registrars on June 1, 1999, at 3:15 p.m. and 6:00 p.m. at the Reed Community Building-lower level pursuant to petitions for such recount filed with the Town Clerk and certified by the Registrars on May 12, 1999 and May 18, 1999 respectively. The recount workers were as follows:

Ballot Reader	Maureen E. Twohig
Tally Clerk	Lydia J. Fernandes
Ballot Reader	Diane F. Miller
Tally Clerk	Elizabeth A. White
Ballot Reader	Elizabeth L. Iannucci
Tally Clerk	Nancy B. Delaney
Total Tally Clerk	William B. Martin
Runner	Mary E. Boutin

After a hand count of the ballots as requested in each petition, the results were as follows:

**Votes cast for the Office of Sewer Commissioner — 2 years:**

	1	2	3	Total
*Harley S. Cadenhead	130	179	134	443
Richard E. Dennehy	88	99	83	270
Gary P. Langenbach	147	181	109	437
Scattered Votes	0	0	0	0
Blanks	36	32	18	86
Total Ballots Cast	401	491	344	1,236

**Votes for the Office of Selectman — 3 years:**

*Richard P. Cretinon	288	308	214	810
*Richard E. Kenney, Sr.	177	273	185	635
A. Daniel Sapir	206	242	177	625
Scattered Votes	6	8	3	17
Blanks	125	151	109	385
Total Ballots Cast	802	982	688	2,472

A true record, ATTEST:

Mary Lou Murzyn, CMC  
Town Clerk

**SPECIAL TOWN MEETING  
JUNE 7, 1999**

The Special Town Meeting was called to order by the Moderator, Frances E. Botelho-Hoeg, at 7:31 p.m. at the Kingston Elementary School, 150 Main Street, Kingston, Massachusetts. There were 184 voters present.

The Town Meeting recited the Pledge of Allegiance.

The vote checkers were: Grace C. Cardoza, Hannah M. Creed, Nancy B. Delaney, Margaret B. Holds, Edward F. O'Neil and Maureen E. Twohig. The doorkeeper was Catherine J. Coyle and the mike carrier was Harry E. Monks, Jr.

The sworn tellers were Paul L. Armstrong, Paul F. Basler, Philip R. Burnham and James C. Judge.

Ms. Botelho-Hoeg stated that it was obvious that proper notice had been given and the reading of the warrant was waived. She explained the guidelines under which this Town Meeting would be conducted.

On the motion of George D. Cravenho, VOTED that the following non-residents be allowed to enter and address the Town Meeting:

Elizabeth A. Lane, Town Counsel  
Patricia A. Whalen, Town Administrator  
Luisa Stewart, Library Director  
Thomas Bott, Town Planner  
Benjamin W. Husted, Jr., Town Accountant  
Gordon R. Fogg, Chief of Police  
Donald Freeman of Camp Dresser & McKee, Inc.  
Thomas Morgan of Camp Dresser & McKee, Inc.  
John Gall of Camp Dresser & McKee, Inc.

ARTICLE 1. Garry F. Monahan moved that the sum of \$11,500,000 be appropriated, in addition to the \$18,000,000 previously appropriated by the vote passed under Article 12 of the warrant for the 1997 annual town meeting for acquiring land for and construction of wastewater treatment and disposal facilities, including without limitations all costs thereof as defined in Section 1 of Chapter 29C of the General Laws: that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$11,500,000 and to issue bonds or notes therefor under Chapter 44 of the General Laws and Chapter 29C of the General Laws; that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust estab-

lished pursuant to Chapter 29C and, in connection therewith, to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen or other appropriate town official or board be authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project; and take any other action necessary to carry out the project,

and further, that the \$2,410,000 debt limit for planning and other preliminary expenses established under said article 12 of the 1997 annual town meeting be increased by \$100,000 for said purposes;

and further provided that no amount of debt exceeding \$2,510,000 for planning and other preliminary expenses shall be incurred for the project until the Board of Selectmen determines, which determination shall be conclusive, that the Town has entered into federal and/or state aid agreements providing that the eligible costs of any project to be financed with the proceeds of such debt will receive the maximum federal and/or state aid (through principal and/or interest rate subsidies or otherwise) available for such costs under applicable federal and/or state aid programs;

and further provided, that the Board of Selectmen is hereby requested to call a town election to seek voter approval to exempt from the limitation on total taxes imposed by Massachusetts General Laws Chapter 59, Section 21C (Proposition 2½) amounts required to pay the principal of and interest on the total borrowing authorized for the project, such voter approval, however, in no way to be a condition to the incurring of such borrowing.

At 7:45 p.m., the Moderator suspended the Special Town Meeting and proceeded to open the second Special Town Meeting, which had been called for 7:45 p.m. At 7:46 p.m., the Moderator reconvened the suspended Special Town Meeting.

A presentation followed with considerable discussion.

#### FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Kevin F. Cully moved to amend by deleting the following language: "and further, that the \$2,410,000 debt limit for planning and other preliminary expenses established under said article 12 of the 1997 annual town meeting be increased by \$100,000 for said purposes;"

THE AMENDMENT WAS NOT CARRIED.

Jeanette M. Gleason moved to amend by reducing the sum to be appropriated and borrowed from \$11,500,000 to \$5,500,000.

THE AMENDMENT WAS NOT CARRIED.

On the motion of Garry F. Monahan, VOTED that the sum of \$11,500,000 be appropriated, in addition to the \$18,000,000 previously appropriated by the vote passed under Article 12 of the warrant for the 1997 annual town meeting for acquiring land for and construction of wastewater treatment and disposal facilities, including without limitations all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$11,500,000 and to issue bonds or notes therefor under Chapter 44 of the General Laws and Chapter 29C of the General Laws; that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and, in connection therewith, to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen or other appropriate town official or board be authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project; and take any other action necessary to carry out the project.

and further, that the \$2,410,000 debt limit for planning and other preliminary expenses established under said article 12 of the 1997 annual town meeting be increased by \$100,000 for said purposes;

and further provided that no amount of debt exceeding \$2,510,000 for planning and other preliminary expenses shall be incurred for the project until the Board of Selectmen determines, which determination shall be conclusive, that the Town has entered into federal and/or state aid agreements providing that the eligible costs of any project to be financed with the proceeds of such debt will receive the maximum federal and/or state aid (through principal and/or interest rate subsidies or otherwise) available for such costs under applicable federal and/or state aid programs;

and further provided, that the Board of Selectmen is hereby requested to call a town election to seek voter approval to exempt from the limitation on total taxes imposed by Massachusetts General Laws Chapter 59, Section 21C (Proposition 2½) amounts required to pay the principal of and interest on the total borrowing authorized for the project, such voter approval, however, in no way to be a condition to the incurring of such borrowing.

THE MOTION WAS CARRIED SINCE IT MET  
THE  $\frac{2}{3}$  REQUIREMENT.

Diane F. Miller moved to reconsider Article 1.

THE MOTION WAS NOT CARRIED.

ARTICLE 2. To see if the Town will vote to amend The Town of Kingston General By-Laws by adding a new Chapter 20 entitled "Sewer By-Law" which shall read as follows:

Article 1. Service Connection Property owners shall be required to connect their buildings to the Town's sewer service within one (1) year of notification from the Board of Sewer Commissioners of the availability of that service to them, said connection to be in accordance with any and all regulations promulgated by the Board of Sewer Commissioners.

Article 2. Enforcement This By-Law shall be enforced pursuant to Massachusetts General Laws chapter 40, section 21 D. Any person who violates any provision of this By-Law or of any condition of a permit issued pursuant to it shall be punished by a fine as listed in Chapter 15 of this By-Law.

and further

By adding to Chapter 15 entitled "Penalty and Enforcement," Section 15-2-2.. a new provision which shall read:

Chapter 20 — SEWER BY-LAW; Board of Sewer Commissioners

FINE SCHEDULE

Failure to complete connection \$70 per month

or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 3. Brian M. Donahoe moved that the Town authorize the Board of Sewer Commissioners to assess the percentage of the cost to the Town of the wastewater treatment and sewer extension project upon those who benefit from the project, such assessments to be made by the uniform unit method;

And, to authorize the Board of Sewer Commissioners to petition the General Court of the Commonwealth for special legislation authorizing assessment of interest at the Town's borrowing rate for said betterments and allowing apportionment and reapportionment of said assessments, pursuant to General Laws Chapter 80, Section 13, into equal portions not exceeding thirty years, notwithstanding any provisions of any General Law to the contrary.

Kathleen A. Cannon moved to amend by eliminating the phrase "authorizing assessment of interest at the Town's borrowing rate."

THE AMENDMENT WAS NOT CARRIED.

On the motion of Brian M. Donahoe, VOTED that the Town authorize the Board of Sewer Commissioners to assess the percentage of the cost to the Town of the wastewater treatment and sewer extension project upon those who benefit from the project, such assessments to be made by the uniform unit method;

And, to authorize the Board of Sewer Commissioners to petition the General Court of the Commonwealth for special legislation authorizing assessment of interest at the Town's borrowing rate for said betterments and allowing apportionment and reapportionment of said assessments, pursuant to General Laws Chapter 80, Section 13, into equal portions not exceeding thirty years, notwithstanding any provisions of any General Law to the contrary.

ARTICLE 4. On the motion of George D. Cravenho, VOTED that the Town transfer the purpose for which the below-described parcel of land is held, from being held by the Board of Selectmen for fire station use to being held for sale, and that the Board of Selectmen is authorized to sell, on such terms and conditions as it deems appropriate, the following parcel:

land consisting of .89 acres, more or less, with improvements thereon, shown on the Kingston Assessors' Map 36 as Lot 33 and known as the Maple Street Fire Station.

and further, that the Board of Selectmen and the Chief Procurement Officer are authorized to take all action necessary to effect such a sale as provided in MGL Chapter 30B.

YES — 92; NO — 22

THE MOTION WAS CARRIED SINCE IT MET  
THE  $\frac{2}{3}$  REQUIREMENT.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury a sum of money to be expended to defray the cost of funding the collective bargaining agreement between the Town of Kingston and the Kingston Town Employees Union for FY2000 and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets, or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 6. On the motion of Marjorie F. Cadenhead, VOTED UNANIMOUSLY that the sum of \$29,075 be transferred from surplus revenue to supplement the FY99 operating budgets of the following departments:

Legal Department	\$25,000
Treasurer's Department — Personal Services	75
Treasurer's Department — Expenses	4,000

On the motion of Edmund J. King, Jr., VOTED to adjourn without day.

There were 138 voters from Precinct 1, 53 voters from Precinct 2 and 57 voters from Precinct 3, for a total of 248 voters.

Adjournment was at 10:14 p.m.

Respectfully submitted,

Mary Lou Murzyn, CMC  
Town Clerk

## SUMMARY OF VOTED ARTICLES:

Article		
1	Wastewater Treatment and Disposal Facilities — Borrow	\$11,500,000
2	Amend General By-Laws — Chapter 20	NO MOTION
3	Petition General Court — Sewer Assessments	VOTED
4	Maple Street Fire Station — Transfer Purpose	VOTED
5	KTEU Agreement	NO MOTION
6	Supplement FY99 Operating Budgets	29,075

## SPECIAL TOWN MEETING

JUNE 7, 1999

The Special Town Meeting was called to order by the Moderator, Frances E. Botelho-Hoeg, at 7:45 p.m., at the Kingston Elementary School, 150 Main Street, Kingston, Massachusetts. There were 184 voters present.

The vote checkers were: Grace C. Cardoza, Hannah M. Creed, Nancy B. Delaney, Margaret B. Holds, Edward F. O'Neil and Maureen E. Twohig. The doorkeeper was Catherine J. Coyle and the mike carrier was Harry E. Monks, Jr.

The sworn tellers were Paul L. Armstrong, Paul F. Basler, Philip R. Burnham and James C. Judge.

Ms. Botelho-Hoeg stated that it was obvious that proper notice had been given and the reading of the warrant was waived.

ARTICLE 1. To see if the Town will vote to raise and appropriate, borrow, lease-purchase, and/or transfer from available funds in the treasury a sum of money to be expended for a rescue pumper for the Fire Department, and to trade or otherwise dispose of any used equipment in the best interest of the Town; or to take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

On the motion of Edmund J. King, Jr., VOTED to adjourn without day.

There were 138 voters from Precinct 1, 53 voters from Precinct 2 and 57 voters from Precinct 3, for a total of 248 voters.

Adjournment was at 7:46 p.m.

Respectfully submitted,

Mary Lou Murzyn, CMC  
Town Clerk

## BIRTHS RECORDED IN KINGSTON FOR THE YEAR 1999

Date	Name	Parents
<b>JANUARY</b>		
1	Rubera, Michael Robert	Michael R. Rubera & Julie Ann Gutterson
7	Lund, Jonathan Michael	Peter A. Lund & Virginia M. Pelletier
9	Haens, Beatrice Rose Constance	Stephen H. Haens & Gabrielle M. Chamberlain-Hill
12	Rowland, Molly Harrington	Edward S. Rowland Jr. & Margaret H. Harrington
13	Manning, Abigail Elizabeth	Michael J. Manning & Jessica A. Cadogan
15	Philbeck, Paul Robert	Lane H. Philbeck & Kathleen M. Hoitt
15	Philbeck, Ross Karl	Lane H. Philbeck & Kathleen M. Hoitt
16	Collins, Amy Catherine	Gregory R. Collins & Paula A. Cornetta
18	Davern, Isabel Grace Bowers	James D. Bowers & Emily A. Davern
25	Erbe, Derek Scott	Matthew S. Erbe & Nancy M. Taglieri
<b>FEBRUARY</b>		
4	Coleman, Kyle Fintan	Michael A. Coleman & Agnes M. Mayeaux
4	Lynch, Eli Murdock	Michael P. Lynch & Julie A. Murdock
7	Kelly, Andrew McDermott	Paul S. Kelly & Claire M. McDermott
7	Kelly, Matthew McDermott	Paul S. Kelly & Claire M. McDermott
9	Keegan, Mackay James	Michael S. Keegan & Laura S. Sheffield
15	Lawlor, Liam Michael	John J. Lawlor & Shelly J. Ayers
19	Mitchell, Lydia Jean	Michael S. Mitchell & Danielle M. Delozier
20	Arrowsmith, Gavin Tyler	Robert B. Arrowsmith & Kimberley J. Connick
23	Frattasio, Robert Wiley	Joseph J. Frattasio Jr. & Margaret T. Avery
24	Manning, Joseph Declan	John F. Manning & Susan S. Sharp
26	Williams, Andrew John	Christopher P. Williams & Maureen A. Callaghan
<b>MARCH</b>		
1	Manning, Nicholas Scott	Scott P. Manning & Linda S. Drynan
2	Furtado, Stephen Gerald	David N. Furtado & Heather E. Belmore
3	Breen, Arianna Lynn	John C. Breen & Bridget L. Buckley
4	Adley, Kevin James Jr.	Kevin J. Adley & Caroline P. Hunnefeld
9	Tice, Preston Zak	Chris M. Tice & Jennifer N. Zak
11	Sullivan, Caitlis Elizabeth	Quinlan J. Sullivan III & Susan M. Shamua
12	Gay, Owen Mitchell	Robert A. Gay & Kathleen A. Pakatnis
13	Chapman, Joshua Mark	Mark E. Chapman & Cheryl A. Cole
13	Bergstrom, Riley Edward	Carl F. Bergstrom Jr. & Nancy E. Lynch
14	Parker, William Ellis	James P. Parker & Michele S. Guilfoyle
14	Mooney, Stephen Michael	Paul V. Mooney & Rebecca W. White
15	Nims, Catherine Therese	David H. Nims & Christina T. Sarney
15	Webb, Mary Katherine	John P. Webb & Janice A. Walsh
18	Tringali, Christina Marie	Kenneth J. Tringali & Kimberly A. Lekouses
19	Gillis, Julia Teresa	Paul F. Gillis & Teresa M. Weckbacher
30	Cohen, James Bradford	James E. Cohen & Jean T. Trotta



Date	Name	Parents
<b>APRIL</b>		
2	White, Christopher William	Sean N. White & Jennifer L. Kent
4	Brown, Jacqueline Alana	Russell N. Brown Jr. & Margaret L. Mullaney
4	Bartlett, Benjamin Kneeland IV	Benjamin K. Bartlett III & Christine A. Ferro
5	Donohue, Matthew Richard	Michael J. Donohue & Renee M. F. Freitas
7	Gagner, Courtney Noel	Richard P. Gagner Jr. & Jennifer Lassige
10	Graves, Hunter Austin	Richard D. Graves & Gena L. Russo
12	Lynch, Stephen Gregory	Timothy R. Lynch & Maureen T. Flynn
14	O'Brien, William Daniel	Daniel J. O'Brien & Laura S. Sullivan
19	Golden, Zachary Thurman	Robert A. Golden & Kristin L. Lundin
26	Nolan, Taylor Jacqueline	John W. Nolan & Bonnie E. Perkins
27	Kessel, Sarah Ann	Kenneth A. Kessel & Rosalind A. Powers
30	Driscoll, Timothy Francis	Michael F. Driscoll & Julie E. Sanders
30	Northrop, Andrew Ross	Mead F. Northrop Jr. & Barbara M. Fritze
30	Randle, Samuel Benjamin	David Randle & Julie A. Spicely

<b>MAY</b>		
2	Burchill, Ryan Joseph	Samuel M. Burchill & Gae B. Bosse
5	Davey, Maggie Ellen	John F. Davey Jr. & Susan M. Miller
6	Eddy, William Rowland	Darin P. Eddy & Elizabeth M. Pitzer
11	Costas, Jessica Marie	George T. Costas & Ann Marie Benoit
14	Kight, Riley Anne	Jeffrey S. Kight & Catherine J. Robinson
14	Barnett, Taylor Katherine	Harold R. Barnett & Meredith A. Pike
20	Hunt, Stephen Jonathan	Cecil J. Hunt II & Marjorie S. Schlaikjer
22	Dwyer, James Stevens	Allan J. Dwyer & Elizabeth E. Stevens
25	Costa, Andrew James	John J. Costa & Carol E. Roberts
25	Anderson, Colby Francis	Carroll R. Anderson & Allyson C. Browne
27	Boyd, Abigail Renee	Stephen B. Boyd & Renee D. Pellerin

<b>JUNE</b>		
2	Snyder, Olivia Kathleen	Daniel J. Snyder & Andrea M. Mooney
2	Snyder, Alyssa Marie	Daniel J. Snyder & Andrea M. Mooney
3	Deacon, Connor Patrick	Jeffrey P. Deacon & Addie I. Ingalls
4	Coulter, Ryan Hayes	Blair W. Coulter & Susan M. Hayes
5	McDonald, Nolan Edward	Edward T. McDonald & Jennifer Pugsley
10	Najjar, Nicholas Roxo	Gregory F. Najjar & Maria R. Roxo
12	Brown, Dylan Mathew	Mathew L. Brown & Lucinda M. Phillips
12	Grady, Margaret Rita	Richard J. Grady & Amy L. McLean
15	Pearsons, Thomas James	James L. Pearsons Jr. & Karen E. Neine
23	Govoni, Vincent Andrew	Dana J. Govoni & Renee A. St. Onge
24	Dahlen, Colin James Jr.	Colin J. Dahlen Sr. & Loryn A. Bigelow
28	Andrews, Kaelin Jean	Michael E. Andrews & Patricia A. Jasmin
29	Kelleher, Liam Patrick	John J. Kelleher & Margaret H. Ansty

Date	Name	Parents
<b>JULY</b>		
7	Barkowsky, Allison Irene	William A. Barkowsky Jr. & Laurie J. Abbott
8	Neenan, Jacob Patrick	Patrick M. Neenan & Lisa A. Giniewicz
11	Fries, Kyle Curtis	Ronald C. Fries & Jean M. Buckley
14	Sample, Adam Patrick	Robert A. Sample & Karol-Ann Martin
15	Evans, Katelyn Elizabeth	Randy G. Evans & Pamela J. Koch
15	Evans, Zachary Leo	Randy G. Evans & Pamela J. Koch
15	Bridges, Aaron James	James E. Bridges & Jennifer L. Sprague
16	Cruikshank, Rachel Marie	Peter R. Cruikshank & Tammy A. Byrne
19	Slattery, Jessica Dale	Stephen J. Slattery & Leslie D. Knowlton
24	Gainey, Alexander Lewis	Craig A. Gainey & Elizabeth A. Zavakos
25	Fiore, Enzo Gianni	Marc R. Fiore & Mary J. Losciuto
27	Devine, Zachary Stephen	Kevin L. Devine & Jennifer J. Leedham
30	Ruprecht, Alexandra Aili	John E. Ruprecht III & Nicole M. Nikiforow

<b>AUGUST</b>		
2	Gosselin, Cody David	Jeffrey D. Gosselin & Gail P. Williams
2	Gosselin, Heather Nicole	Jeffrey D. Gosselin & Gail P. Williams
6	Dondero, Mia Caroline	Douglas E. Dondero & Elizabeth D. Pilkington
6	Parker, Joshua Thayer	Michael A. Parker & Ashley L. Purnell
9	Kelly, Joseph Ryan	Charles T. Kelly & Jane B. Johnson
10	Tierney, Liam Hardev	Peter Tierney & Gurbir Kaur
11	Lind, Hannah Bailey	Jeffrey W. Lind & Lori L. Pavlovics
18	Griever, Tess Siobhan	William G. Griever Jr. & Susan C. Cudmore
19	Iarossi, Nicholas John	Lawrence J. Iarossi Jr. & Lisa M. Hommel
20	Davis, Trevor Adam	Joseph E. Davis & Brandy L. Elwell
20	Leydon, Quinn Christopher	Leo F. Leydon & Melinda A. Horvath
23	Libby, Christopher Adam	Adam S. Libby & Susan M. Pleyt
25	Fabian, Lindsey Ann	James M. Fabian & Karen L. Williams
25	Fabian, Lauren Ann	James M. Fabian & Karen L. Williams
27	Murphy, Joshua Robert	Christopher J. Murphy & Elizabeth P. Donaldson
28	Whitman, Emily Rose	Adam G. Whitman & Christina K. Kreuzer

<b>SEPTEMBER</b>		
1	Davidson, Matthew Robert	Robert P. Davidson & Janet A. Regan
2	Sweeney, Justin Patrick	Kevin J. Sweeney & Christine M. Conway
5	Squires, Emma Marie	Robert F. Squires & Robin O. Opachinski
6	Haugstad, Kyle Boynton	Peter F. Haugstad & Joanne B. Braley
6	Shropshire, Coyle McGee	Daniel P. Shropshire & Leslie-Ann S. McGee
10	Matos, Victoria Rose	William A. Matos & Linda M. Baren
19	Coughlin, Melanie Janice	Philip F. Coughlin & Donna M. Church
19	Ho, Karen Lillian	Roland K.W. Ho & Jenny Y.G. Tan
20	Frisbee, Britney Jeanne	James A. Frisbee Jr. & Kristi L. Ploss
20	Griffin, Kyle Joseph	Brian E. Griffin & Joan H. Harkins
20	Andreson, Kiley Hannah	Seth J. Andreson & Leavitt Z. Smithson
20	Andreson, Moriah Elizabeth	Seth J. Andreson & Leavitt Z. Smithson

Date	Name	Parents
<b>SEPTEMBER (continued)</b>		
24	Lelio, Samuel Jason	Jason F. Lelio & Melanie J. Godek
29	Moe, Julia Katharine	William F. Moe & Heather S. MacDonald
<b>OCTOBER</b>		
3	Barbati, Domenic Ramo	Victor R. Barbati & Lorianne J. Rota
5	Dooner, Grace Ann	Joseph M. Dooner & Diane M. Ward
5	Phan, Steven Simton	Mondeth Phan & Christine M. Hallisey
6	McLean, Ian Padraic	Dennis P. McLean & Michelle Desveaux
8	Schramm, Jessica Lynn	H. Joseph Schramm & Lisa I. Buchly
9	Lloyd, Justin Grady	Andrew H. Lloyd & Kristina K. Grady
13	Mello, Maria Louise	Matthew P. Mello & Lauren M. Solomita
16	Morris, Connor William	Christopher J. Morris & Daryce M. Najarian
17	McCafferty, Olivia Rose	Thomas J. McCafferty & Susan M. Boyd
17	Corcoran, Andrew James	James R. Corcoran Jr. & Susan M. Conway
21	Mantas, Anargyros Cole Nicholas	Nicholas A. Mantas & Patricia S. Laman
21	Daly, Cameron Elizabeth	George F. Daly III & Jill E. Kelly
24	Kelly, Jonathan Andrew	Mark G. Kelly & Jennifer A. Levesque
25	Dunn, Margaret Catherine	Brian T. Dunn & Christine U. Underhill
<b>NOVEMBER</b>		
1	Patrick, Scott Richard	Richard G. Patrick Jr. & Pamela W. Teuten
1	DeMacedo, Michael Olavo	Olavo B. DeMacedo & Maureen B. Sullivan
2	Balboni, Kevin Paul	Steven P. Balboni & Megan A. Roche
5	Lane, Molly Elizabeth	Robert A. Lane & Martha Gogan
11	Gallagher, Aaron James	Paul M. Gallagher & Sandra M. L. Lema
11	Gallagher, Liza Christine	Paul M. Gallagher & Sandra M. L. Lema
11	Gallagher, Conrad Thomas	Paul M. Gallagher & Sandra M. L. Lema
14	Rose, Kyleigh Brianna	Thomas P. Rose Sr. & Sarah A. Tom
15	Marshall, Jeanmarie Amy	Thomas F. Marshall Jr. & Jennifer A. Gourley
16	Khan, Haannah Alexis	Kashif Z. Khan & Sabrina J. Wilks
19	Dole, Olivia Kate	Brian E. Dole & Tracy S. Stevens
19	Reed, Caroline Marie	James F. Reed & Kelly A. Mitchell
29	Hannigan, Jonathan Ryan	Joseph T. Hannigan, Jr. & Linda L. Knox
30	Castellano, Richard Anthony	Anthony J. Castellano & Liza C. Xidias
30	Moore, Laura Michelle	Michael D. Moore & Pamela K. McKechnie
<b>DECEMBER</b>		
1	Milbert, Madison Anne	Scott P. Milbert & Maryanne Hopwood
3	Schuele, Zachary Werner	Craig Schuele & Lisa M. Leoncello
7	Donovan, Michael Ryan	Michael G. Donovan & Patricia A. Altig
13	Dalia, Jeffrey Timothy	Timothy S. Dalia & Joan M. McKenna
13	Potrykus, Tyler Zachary	Zachary I. Potrykus & Donna M. Cadillic
15	Fithian, Caleb Robert	Bruce D. Fithian & Cheryl V. Vinton
16	Supple, Meghan Elizabeth	Thomas L. Supple & Eileen C. Cahill
23	Long, Joshua Adams	Charles A. Long & Ellen W. Wallace
26	Jernegan, Jocelyn Marie	Jamion W. Jernegan & Jeanine M. Bithell
27	Gillis, Hannah Noelle	Scott W. Gillis & Cheryl L. Gilbert

## MARRIAGES RECORDED IN KINGSTON FOR THE YEAR 1999

Date	Name	Residence	Married At
<b>JANUARY</b>			
9	Eric Clifton Gardner Sharon Renea' Lynch	Kingston Kingston	Brockton
12	Anthony Frank DeMolles Diane McLaughlin	Kingston Sharon	Kingston
<b>FEBRUARY</b>			
27	Donald T. Edmands Alison Simpson	Kingston Kingston	Duxbury
27	Colin James Dahlen Loryn Ann Bigelow	Kingston Kingston	Duxbury
28	Dennis John Callahan Maureen Findlen Pittsley	Kingston Kingston	Halifax
<b>MARCH</b>			
6	Daniel John Snyder Andrea Marie Mooney	Kingston Kingston	Marshfield
<b>APRIL</b>			
3	Joseph P. Caulfield Ceceilia M. Venti	Kingston Kingston	Nerwell
3	Vincent L. Doss April Celeste Gardner	California California	Plymouth
<b>MAY</b>			
1	Edmund Francis Ward Mary Elizabeth MacNeil	Kingston Kingston	Boston
8	Paul John Ragusa Katherine M. McLeod	N. Quincy Mashpee	Bourne
22	George Bartholomew Murphy, III Nicole Marie Dowd	Quincy Kingston	Duxbury

Date	Name	Residence	Married At
<b>MAY (continued)</b>			
22	Kenneth F. Coburn Jr. Kirsten Rene Collins	Kingston Pembroke	Hanover
22	Eric R. Isakson Teeka L. Garron	Kingston Kingston	E. Bridgewater
29	Edgar Wilson Loring, III Florence Colleen Dennison	Kingston Kingston	Kingston
<b>JUNE</b>			
5	David M. Duffy Linda Espinola Lobao	Plymouth Plymouth	Lowell
5	Dennis Patrick Duran Debbie Marie Dalton	Kingston Kingston	Hull
13	Lawrence Joseph Giarrizzo Rachel Ann Drysdale	Ocean Bluff Kingston	Kingston
19	Mark M. Robinson Winifred A. Fountain	Kingston Kingston	Kingston
20	Kevin Francis Gray Jr. Kelly Anne Flynn	Kingston Kingston	Carver
26	Michael Sean Murray Jennifer Grace Wilson	Whitman Plymouth	Kingston
26	Albert Edward Jay Cora Patricia Nickerson	Hawaii Kingston	Kingston
27	Mark W. Sangillo Catherine Renate Sands	New Hampshire New Hampshire	Barnstable
<b>JULY</b>			
4	Ronald S. Carroll Charlene L. Goehner	Kingston Kingston	Kingston
10	Alan Kent Derby Susan Sheryl Downey Dunlop	Kingston Kingston	Scituate

Date	Name	Residence	Married At
<b>JULY (continued)</b>			
17	Peter F. Turner Nancy Ann Coyle	Kingston Kingston	Duxbury
24	Paul A. Greeley Leslie A. Adams	Kingston Kingston	Plymouth
<b>AUGUST</b>			
14	Kenneth Vincent Campanale Janet S. Merrill	Kingston Kingston	Duxbury
21	Matthew L. Borsari Nancy E. O'Halloran	Kingston Kingston	Kingston
21	John A. Truscelli Kerry J. Devine	Kingston Kingston	Kingston
27	Warren Joseph Brown Diane Marie Bruno	Pembroke Pembroke	Hanover
<b>SEPTEMBER</b>			
4	Mark Allen Coyle Aimee Elise MacPherson	Ohio Ohio	Duxbury
5	Brian Grandin Sweney Marquita Marie Hynes	Illinois Illinois	Kingston
11	Philip Robert Gawlowicz Amy Beth McKee	Kingston Kingston	Plymouth
11	Gary Francis Zemotel Heather Ann Palma	Hanover Kingston	Kingston
11	Mark L. Sheridan Michelle Renee Smith	Kingston Kingston	Halifax
11	Thomas Michael Gibbons, Jr. Jill Marie Furtado	Kingston Kingston	Rockland
12	Stephen Joseph Iocco Chimene Marie Keeley	Kingston Kingston	Hanson

Date	Name	Residence	Married At
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# **SEPTEMBER (continued)**

17	John M. Sullivan Darlene Chebator	Kingston Kingston	Cohasset
18	Paul L. Staples Dawnelle Deronie Villiard	Kingston Kingston	Kingston
19	Stephen Richard Donovan Elaine Louise Harris	Weymouth Brockton	Weymouth
25	Thomas William Carreiro Kellley Lynn White	Kingston Plymouth	Carver
25	Richard Anthony Doherty Lucine Ann Beauregard	Kingston Kingston	Kingston

# **OCTOBER**

8	Karl James Feitelberg Sonya Jean Card	Kingston Kingston	Mashpee
10	Erik Garland Dowd Heather Gay Downing	Kingston Kingston	Cohasset
15	Timothy Patrick Ballinger Noelle Prebola	Kingston Kingston	Kingston
24	Richard R. Banul Lisa M. Abraham	Brockton Brockton	Kingston
30	Christopher Edward Wolff Elizabeth Pope Shaw	Kingston Kingston	Scituate

# **NOVEMBER**

6	Michael George Tomasello Chere Anne Carlson	Kingston Kingston	Halifax
13	Christopher J. Thorndike Jr. Colleen A. Brennan	Kingston Kingston	Boston

Date	Name	Residence	Married At
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# **NOVEMBER (continued)**

20	Michael T. Aveni Karen M. Thompson	Kingston Kingston	Scituate
23	Robert C. Holt Gena Alexis Schmid	Kingston Kingston	Kingston

# **DECEMBER**

3	James G. Earle Angela M. Cappola	Kingston Kingston	Quincy
11	Oliver Philip Woodburn Laurie Ann Wollaston	Plymouth Plymouth	Scituate
22	Joel David Bailey Mary Elizabeth Fernéz	Kingston Kingston	Plymouth
29	George Hayao Zhanagul Zhashibekova	Boston Boston	Boston
31	Gary Robert Stas Dawn Melissa Sacramona	Kingston Kingston	Kingston

# DEATHS RECORDED IN KINGSTON FOR THE YEAR 1999

Date	Name	Age	Parents
<b>JANUARY</b>			
1	Sieverts, William C.	67	William Sieverts & Pauline Swingle
3	Brennan, Daniel Aloyious	83	Daniel Joseph Brennan & Estelle Julian
4	Cocozza, William B. Sr.	82	Dominic A. Cocozza & Frances Bruno
7	Simone, Alice	85	Dennis Kelly & Mary White
7	Farrant, Maude	78	Fred Farrant & Isobel Muttart
13	Lamoureux, Herbert J.	75	Herbert Lamoureux & Flora Rousseau
14	Parker, Nicholas L.	77	Leonard N. Parker & Hilda Goff
15	Reilly, Robert P.	58	Alfred E. Reilly & Rose P. Cassidy
17	Howard, Lawrence W.	36	Herbert Howard & Elaine M. Petit
22	Scagliarini, Eros L.	85	Caesar Scagliarini & Marianna Magoni
24	Arruda, Marion J.	82	Jesse Arruda & Julia Pimental
<b>FEBRUARY</b>			
1	Prunier, Joseph R.	69	Richard Prunier & Catherine Nyland
1	Walsh, Thomas Edward Jr.	50	Thomas E. Walsh Sr. & Helen White
5	Madeiros, Jessie Gladys	81	Robert Butt & Jessie Valentine
8	Morse, Glennie L.	85	William R. Stafford & Ruth Ellen Marshall
9	Carter, Margaret W.	86	Charles F. Mesheau & Anna Bunnell
9	Sheerin, Henry Joseph	80	John Sheerin & Mary June Ollis
13	Hamilton, Donald	69	Leslie Hamilton & Elizabeth Parr

Date	Name	Age	Parents
<b>FEBRUARY (continued)</b>			
14	Toomey, Marie Gladys	100	Henry H. Toomey & Carrie E. Cano
14	Nestervich, Peter	76	Ygnacy Nestervich & Helen Saloone
16	Bicknell, Frederick Newell	94	James Frederick Bicknell & Margaret M. Holmes
18	Heyl, Marion	83	Carl Brogren & Irene Armstrong
20	Armour, Rita M.	73	Charles Sullivan & Mabel Miller
23	Fox, Leonard James	99	Thomas Fox & Mary Ann Ashby
27	Andrews, Helen E.	80	William F. Andrews & Helen Whittemore
<b>MARCH</b>			
2	Houston, Catherine	81	Cornelius Barron & Margaret McNerney
7	Hochstrasser, Julia Lee	75	William H. Broce & Annie S. Hodge
10	DiPersio, Carlo	85	Salvatore DiPersio & Columbia Petite
10	Mercurio, Italia	86	Frank Menchi & Florence Migliorini
11	Gordon, Rose	83	Ralph Rockwood & Rose Fallon
14	McMorrow, Martha E.	55	Robert Apts & Pearl Storey
16	Trotta, Mary L.	81	Antonio Trotta & Helen Lanzillotta
16	Guba, Emil	101	Frank A. Guba & Bertha Kuplent
16	King, George	70	George King & Ina Barter
17	Barry, Marion L.	84	Frederick J. Ochs & Emma L. Fayes
17	Cousins, Arthur J.	86	Arthur N. Cousins & Mary Mahoney
22	Sammatt, Joseph S.	97	Adolph Sammett & Lena Riffel
29	Mahoney, Charles J.	82	Jeremiah Mahoney & Mary Murphy

Date	Name	Age	Parents
<b>APRIL</b>			
4	Murray, Fannie I.	81	Unknown & Unknown
7	Kohout, Sr. Dolores M.	74	Edward Kohout & Marie Kraus
8	Kane, Dorothy	79	Lawrence Lepley & Evelyn Allen
8	Gray, Patricia	79	Peter Norris & Monica Boea
9	McCarthy, Edna P.	84	Frederick Krohn & Margaret Gannon
11	Young, Arthur	80	Frank Yanofsky & Jennie Kopitz
13	Littlefield, Evelyn D.	86	John Dolan & Mary Golding
14	Rakauskas, Paul	53	Albion Rakauskas & Helen Sullivan
14	Smith, Katherine M.	77	William Condon & Mary Keenan
22	Berkett, Louise	85	Walter Baker & Rachel Conrad
24	Almeida, Albert J.	82	Unknown & Unknown
26	Swan, Helen K.	93	John L. Kyle & Jessie M. Scott
<b>MAY</b>			
4	Dale, Marje Phyllis	90	John J. Teeven & Cathryn Macdonald
4	Giangrasso, Vincent	78	Michael Giangrasso & Josephine Furnetti
6	Folsom, Marion Cynthia	99	Frederick W. Colby & Jennie O. Woodman
6	Lansing, George Walter Jr.	74	George W. Lansing & Dorothy Lockyer
9	Reynolds, Lillian Frances	87	Arthur E. Starr & Beulah F. Pray
15	Turner, Irene Charlotte	69	Thomas A. Pansis & Charlotte Ann Miller
16	McNamara, Bernice L.	89	Henry D. Straffin & Laura Bishop
31	Hill, Edgar Cecil	92	Edgar C. Hill & Alice S. Otis

Date	Name	Age	Parents
<b>JUNE</b>			
2	Snyder, Olivia	38 min.	Daniel Snyder & Andrea Mooney
7	Mermin, Alice	91	William Frye & Alice Griffin
19	Hoffman, Mildred E.	92	Henry Henkel & Mary Uhlenberg
21	Bailey, Susan	50	Paul Whitman & C. Louise Unknown
24	Wrightington, Arthur W.	79	Solon Wrightington & Grace Raymond
25	Rickards, Geraldine	95	Roland W. Solomon & Ada Zeis
26	Mendenhall, Dorothy	87	Joseph Roberts & Mary Ellen Masters
<b>JULY</b>			
2	Watterson, Harold Delano	78	Albert Watterson & Christina Unknown
3	Markhard, Andrew B.	79	Andrew Markhard & Alice M. McQuinn
5	Furtado, Joseph Jr.	55	Joseph Furtado & Edith Viera
7	Fitzgerald, Gail S.	59	William Smith & Eleanor Tisdale
10	Nicoll, Matthew	81	Matthew Nicoll & Edith G. Jenkins
13	Dougherty, James J.	82	James J. Dougherty & Hazel James
13	Doyle, Edmund A.	78	Unknown & Unknown
15	Mahoney, Anna V.	97	Thomas Morrison & Agnes Murphy
15	Dougherty Patrick James	7 mos.	Dorran Dougherty & Janet Butler
18	Silva, Francis	79	Frank P. Silva & Mary Brown
23	Atwood, Robert	45	Carl Atwood & Barbara Titus
27	Chapman, Ruth Elizabeth	92	August Rosendahl & Hannah Olson
29	O'Rourke, Margaret C.	98	James O'Rourke & Mary Grady
31	Strassel, Aurora	81	Louis Regini & Mary Nai

Date	Name	Age	Parents
<b>AUGUST</b>			
2	Chipman, Frank Russell	53	John F. Chipman & Dorothy M. Lockhart
3	Roguzac, Susan	77	William LePetit & Marguerite Hurex
9	Webber, Josephine	83	Joseph Bastoni & Adele Galassi
10	Bearce, Helen O.	85	Charles L. O'Hara & Mary F. Turner
12	Delano, Evelyn J.	84	Ernest B. Johns & Grace B. Atwell
13	Howland, Madeline P.	88	Robert Patterson & Hannah Reynolds
14	Bevis, Helen M.	95	Alexander Stacevich & Caroline Unknown
15	Mahoney, Alice I.	85	John J. Mahoney & Catherine M. Keenan
17	Valenziano, Joseph	81	Vincent Valenziano & Carmella Mazzilli
24	Colby, Alma Marie	85	Joseph Petrie & Alexina Migo
25	Meehan, Mary E.	86	Edward Cronin & Ellen Roache
25	Kutchev, Theodora	93	Leon Grubowski & Frances Szczalkowski
28	Spinale, Alexis Victoria	2 min	Joseph T.E. Spinale & Kelly J. Stieghorst
31	Nickerson, Mildred F.	98	John E. Brown & Geogianna Bowen
<b>SEPTEMBER</b>			
1	Hokanson, Florence E.	83	William F. Scherer & Elizabeth Fitzgerald
4	Williams, Christopher	33	Graham Williams & Gloria Gnade
4	Valeriani, Louis A.	83	Ubaldo Valeriani & Sarah Minerelli
10	Nava, Fred E.	81	Remigio Nave & Luiga Ghidoni

Date	Name	Age	Parents
<b>SEPTEMBER (continued)</b>			
14	Spath, Antone J.	88	Joseph Spath & Gertrude Unknown
16	Morris, Mary Ann	80	Louis Rahaim & Alda Atter
25	Chase, Edith M.	86	John Julianus & Daisy Herbert
30	Walker, Benjamin	80	Ernest Walker & Bertha Lee Allen
30	Burns, Laura H.	90	George F. Johnston & Katherine Gleason
30	Gallagher, Richard	53	John Gallagher & Mary O'Connell
<b>OCTOBER</b>			
5	Pantano, Margaret R.	97	Frank Cirillo & Josephine Nastri
5	Lopes, Leon	71	Leon Lopes & Emilia Oliveira
8	Swartz, Leona	78	Morris Handler & Jennie Mirsky
10	Cahill, Dorothy	96	Joseph McBurnie & Sarah Sanford
17	Guidoboni, Brian T.	39	Richard Guidoboni & Janice Loring
18	Castronova, Anna	78	Saverio Matricia & Corsma DiBlasi
26	MacLean, Scott Robert	20	Allan MacLean & Edesse Murphy
27	Case, Alice M.	73	John A. Curran & Alice Nohely
<b>NOVEMBER</b>			
3	Vaughan, Herbert Francis	80	James F. Vaughan & Eva Pyne
6	Barrus, Marjorie T.	73	Henry Devaney & Alice Landry
8	Condon, John Redmond II	56	John R. Condon & Theresa Faye
19	Thibault, Gary E. Sr.	63	Ulric E. Thibault & Irene M. Vallemaire
24	Erwin, Virginia L.	76	Edmund Pearson & Anne Bell
27	Werner, Robert H. Sr.	79	Charles H. Werner & Winifred Maxwell

Date	Name	Age	Parents
<b>NOVEMBER (continued)</b>			
28	Perotti, Robert A.	63	Ambrose M. Perotti & Lena A. Gianinni
29	Benelli, David P.	44	Peter J. Benelli & Carolyn S. Solander
<b>DECEMBER</b>			
3	Freitas, Hilda	84	Manuel Freitas & Joaquina Ferreira
6	Lumpkins, George W.	80	George W. Lumpkins & Nancy Peterson
6	Baker, Barbara F.	88	William F. Robbins & Eva Winch
6	Teixeira, Josephine	70	Joseph Pina Araujo & Anna Correia
6	Vantangoli, Paul L.	85	Paul Vantangoli & Diela Forni
7	Cobb, George E.	82	Russell J. Cobb & Laura Bradbury
11	Benoit, Tessa J.	87	Amedee Richard & Esther Pickard
12	Drew, Honora	96	John Donahue & Mary Ann Shea
19	Warren, Franz E.	82	Gene Warren & Grace Kenny
20	Crook Sr., Lawrence E.	81	Robert Crook & Agnes Frawley
27	Young, William Charles	31	Charles E. Young & Judith Gove

## REPORT OF THE TOWN CLERK POPULATION STATISTICS FOR KINGSTON

1999 Town Census	10,999
1998 Town Census	10,775
1997 Town Census	10,577
1996 Town Census	10,229
1995 Town Census	9,907
1994 Town Census	9,468
1993 Town Census	9,363
1992 Town Census	9,028
1991 Town Census	8,784
1990 Town Census	8,321
1990 Federal Census	9,045
1989 Town Census	7,988
1988 Town Census	7,971
1987 Town Census	7,491
1986 Town Census	7,852
1985 State Census	7,338
1980 Federal Census	7,356
1975 State Census	6,776
1970 Federal Census	5,999

## JURY LIST

The jury list is available for inspection during business hours in the Town Clerk's Office.



## BY-LAWS APPROVED IN 1999

On July 29, 1999, Thomas F. Reilly, Attorney General of Massachusetts, issued the following approvals:

Amendments to the General by-laws adopted under Articles 28 and 29 of the Warrant for the Annual Town Meeting that convened on May 1, 1999.

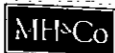
In accordance with law, Richard C. Scanlon, Constable for the Town of Kingston, certified that the above general by-law amendments were posted in five public places in the Town, including one posted in each precinct, on August 4, 1999.

On July 29, 1999, Thomas F. Reilly, Attorney General of Massachusetts, issued the following approvals:

Amendments to the zoning by-laws adopted under articles 32, 45, 47 and 48 of the warrant for the Annual Town Meeting that convened on May 1, 1999.

In accordance with law, Richard C. Scanlon, Constable for the Town of Kingston, certified that the above zoning by-law amendments were posted in five public places in the Town, including one posted in each precinct, on August 4, 1999.

## FINANCIAL REPORTS OF THE TOWN ACCOUNTANT AND INDEPENDENT AUDITORS



MELANSON HEATH & COMPANY, P.C.

CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT ADVISORS

Corporate Place 03, Suite 114

100 Burr Road

Andover, MA 01810

Tel (978) 749 0005 • Fax (978) 749 0006

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Kingston, Massachusetts

We have audited the accompanying general purpose financial statements of the Town of Kingston, Massachusetts as of June 30, 1999 and for the year then ended. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town prepares its general purpose financial statements using accounting principles which are in conformity with the Uniform Municipal Accounting System promulgated by the Commonwealth of Massachusetts Department of Revenue. As described in Note 2, these accounting principles differ in certain respects from generally accepted accounting principles, primarily in the areas of accounting for fixed assets. The effect of this difference on the accompanying general purpose financial statements has not been quantified.

The Town has established a separate Water Enterprise Fund; however, does not maintain a record of fixed assets. Instead, the Town records an amount equal to capital acquisitions funded by long term debt. The amount by which the actual value for fixed assets, depreciation and accumulated depreciation varies from amounts recorded cannot be determined at this time.

In our opinion, except for the effect of the items described in the two previous paragraphs, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Kingston, Massachusetts, as of June 30, 1999 and the results of its operations, and cash flows of its proprietary and similar trust funds, for the year then ended in conformity with generally accepted accounting principles.

The year 2000 supplementary information on page 26 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and do not express an opinion on it. In addition, we do not provide assurance that the Town is or will become year 2000 compliant, that the Town's year 2000 remediation efforts will be successful in whole or in part, or that parties with which the Town does business are or will become year 2000 compliant.

*Melanson, Heath & Company P.C.*

Andover, Massachusetts

October 7, 1999

## TOWN OF KINGSTON, MASSACHUSETTS

Combined Balance Sheet  
All Fund Types and Account Group

June 30, 1999

ASSETS	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	General Long Term Debt	(Memorandum Only)
Cash and cash equivalents	\$ 6,587,834	\$ -	\$ -	\$ -	\$ 1,089,896	\$ -	\$ 7,677,730
Investments	7,915,414	-	-	-	2,240,999	-	10,156,413
Receivables:							
Property taxes	726,736	-	-	-	-	-	726,736
Excises	167,691	-	-	-	-	-	167,691
Utility - net	-	-	-	482,212	-	-	482,212
Departmental	63,035	-	-	-	-	-	63,035
Other	24,332	-	-	-	-	-	24,332
Fixed assets - net	-	-	-	34	-	-	34
Due from other governments	7,637	-	67,265	1,670,300	-	-	1,745,202
Due from other funds	-	383,957	7,900,800	45,911	38,694	-	8,369,362
Amounts to be provided by Town for retirement of general long term debt	-	-	-	-	-	-	-
Amount to be provided by Commonwealth for retirement of general long term debt	-	-	-	-	-	4,003,432	4,003,432
Total Assets	\$ 15,492,679	\$ 383,957	\$ 7,968,065	\$ 2,399,157	\$ 3,369,689	\$ 4,212,064	\$ 33,524,661
<b>LIABILITIES AND FUND EQUITY</b>							
Liabilities							
Warrants payable	\$ 1,597,566	\$ 32,334	\$ -	\$ 14,012	-	\$ -	\$ 1,643,912
Accounts payable	-	7,429	867,343	-	8,311	-	893,090
Due to other funds	6,369,382	-	-	-	-	-	6,369,382
Deferred revenue	844,715	-	-	-	-	-	844,715
Bond anticipation notes	-	-	18,595,000	-	-	-	18,595,000
Notes payable	-	-	1,345,699	-	-	-	1,345,699
General obligation bonds payable	-	-	-	1,670,000	-	-	1,670,000
Guaranty deposits	-	-	-	-	2,337,200	-	2,337,200
Landfill closure costs	-	-	-	-	449,459	-	449,459
Accrued compensated absences	-	-	-	-	1,140,877	-	1,140,877
Other liabilities	-	-	-	-	-	734,217	734,217
Total Liabilities	632,170	-	-	-	-	734,217	1,366,387
Fund Equity							
Retained earnings	11,444,215	39,820	20,806,042	1,884,012	457,770	4,712,064	38,845,963
Fund balances	-	-	-	490,145	-	-	490,145
Reserved for expenditures	637,090	-	-	-	-	-	637,090
Reserved for encumbrances	256,885	-	-	-	-	-	256,885
Reserve continuing appropriations	325,107	-	-	24,000	-	-	349,107
Reserved for endowments	-	-	-	-	-	-	-
Designated	674,395	-	-	-	1,060,429	-	1,734,824
Unreserved unassigned	2,154,587	344,137	(12,839,957)	-	-	-	(10,341,233)
Total Fund Equity	4,048,464	344,137	(12,839,957)	514,145	1,851,490	-	(6,595,866)
Total Liabilities and Fund Equity	\$ 15,492,679	\$ 383,957	\$ 7,968,065	\$ 2,399,157	\$ 3,369,689	\$ 4,212,064	\$ 33,524,661

TOWN OF KINGSTON, MASSACHUSETTS  
Combined Statement of Revenues, Expenditures and  
Changes in Fund Balance -  
All Governmental Fund Types and Expendable Trust Funds  
For the Year Ended June 30, 1999

	Governmental Fund Types			Fiduciary Fund Types	Totals
	General	Special Revenue	Capital Projects	Expendable Trust	(Memorandum Only)
Revenues:					
Property taxes	\$ 12,514,216	\$ -	\$ -	\$ -	\$ 12,514,216
Excise	1,051,401	-	-	-	1,051,401
Interest, penalties and other taxes	142,984	-	-	-	142,984
Licenses and permits	353,479	-	-	-	353,479
Intragovernmental	3,318,424	1,207,257	1,000,000	-	5,525,681
Charges for services	305,694	-	-	-	305,694
Investment income	991,132	-	-	191,131	1,182,263
Fines and forfeitures	57,623	-	-	-	57,623
Other	138,721	504,825	204,836	39,146	887,528
Total Revenues	18,875,074	1,712,082	1,204,836	230,277	22,022,269
Expenditures:					
Current:					
General government	1,153,598	2,690	-	-	1,156,288
Public safety	3,030,234	406,150	1,613,052	-	5,049,436
Education	8,294,751	410,042	10,209,936	-	18,914,729
Public works	1,036,322	549,819	1,660,896	-	3,245,837
Human services	211,534	8,264	-	-	219,798
Culture and recreation	515,399	105,200	5,844	12,163	638,606
Benefits and other	1,168,456	-	-	-	1,168,456
Miscellaneous	147,781	-	-	40,813	188,594
Debt service	938,103	-	-	-	938,103
Articles	340,671	-	-	-	340,671
Intergovernmental	63,808	-	-	-	63,808
Total Expenditures	16,900,657	1,480,185	13,489,530	52,976	31,923,348
Excess (deficiency) of revenues over expenditures	1,974,417	231,897	(12,284,694)	177,301	(9,901,079)
Other Financing Sources (Uses):					
Operating transfers in	842,360	-	1,137,500	-	1,979,860
Operating transfers (out)	(1,037,191)	(1,500)	-	(623,700)	(1,662,391)
Total Other Financing Sources (Uses)	(194,831)	(1,500)	1,137,500	(623,700)	317,469
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	1,779,586	230,397	(11,147,194)	(446,399)	(9,583,590)
Fund Balance, Beginning	2,268,858	113,740	(1,692,763)	2,297,669	2,987,724
Fund Balance, Ending	\$ 4,048,464	\$ 344,137	\$ (12,839,957)	\$ 1,851,490	\$ (6,595,866)

See accompanying notes to financial statements

# TOWN OF KINGSTON, MASSACHUSETTS

## Statement of Revenues and Other Sources, and Expenditures and Other Uses - Budget and Actual - General Fund

For the Year Ended June 30, 1999

	Budget	Actual	Variance Favorable (Unfavorable)
<b>Revenues and Other Sources:</b>			
Property taxes	\$ 12,367,654	\$ 12,367,654	\$ -
Excise	751,750	1,051,401	299,651
Interest, penalties and other taxes	125,000	142,984	17,984
Licenses and permits	275,000	353,479	78,479
Intergovernmental	3,243,362	3,319,424	76,062
Charges for services	111,664	305,894	194,230
Fines and forfeitures	45,000	57,823	12,823
Miscellaneous	150,000	138,721	(11,279)
Investment income	122,000	991,132	869,132
Free cash	856,729	856,729	-
Overlay surplus	30,000	30,000	-
Transfers in	737,380	737,380	-
<b>Total Revenues and Other Sources</b>	<b>18,815,539</b>	<b>20,352,621</b>	<b>1,537,082</b>
<b>Expenditures and Other Uses:</b>			
General government	1,294,986	1,219,631	75,355
Public safety	3,050,629	3,030,234	20,395
Education	8,788,765	8,788,765	-
Public works	966,333	1,036,322	(69,989)
Human services	220,534	211,534	9,000
Culture and recreation	524,630	515,399	9,231
Employee benefit	1,225,654	1,168,456	57,198
Debt service	1,083,933	1,077,661	6,272
Intergovernmental	80,223	63,808	16,415
Articles	486,040	456,257	29,783
Transfers out	1,037,191	1,037,191	-
Snow and ice deficit	25,946	25,946	-
Other uses	30,675	30,675	-
<b>Total Expenditures and Other Uses</b>	<b>18,815,539</b>	<b>18,661,879</b>	<b>153,660</b>
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	<b>\$ -</b>	<b>\$ 1,690,742</b>	<b>\$ 1,690,742</b>

See accompanying notes to financial statements.

# TOWN OF KINGSTON, MASSACHUSETTS

## Combined Statement of Revenues, Expenditures and Changes in Retained Earnings/Fund Balance - Proprietary Fund Types and Similar Trust Funds

For the Year Ended June 30, 1999

	Proprietary Fund Types Enterprise	Fiduciary Fund Types Non-Expendable Trust	Totals (Memorandum Only)
<b>Operating Revenues:</b>			
Charges for services	\$ 1,162,525	\$ -	\$ 1,162,525
Investment income	-	23,705	23,705
Other	211,233	-	211,233
<b>Total Revenues</b>	<b>1,373,758</b>	<b>23,705</b>	<b>1,397,463</b>
<b>Operating Expenses:</b>			
Personnel services	172,308	-	172,308
Nonpersonnel services	471,481	-	471,481
Depreciation	270,000	-	270,000
Capital outlay	52,970	-	52,970
<b>Total Operating Expenses</b>	<b>966,759</b>	<b>-</b>	<b>966,759</b>
<b>Operating Income (Loss)</b>	<b>406,999</b>	<b>23,705</b>	<b>430,704</b>
<b>Nonoperating Revenues and (Expense)</b>			
Investment income	10,116	-	10,116
Interest expense	(105,500)	-	(105,500)
Other	50	50	50
<b>Total Nonoperating Revenues and (Expense)</b>	<b>(95,384)</b>	<b>50</b>	<b>(95,334)</b>
<b>Net Income (Loss)</b>	<b>311,615</b>	<b>23,755</b>	<b>335,370</b>
<b>Operating Transfers:</b>			
Operating transfers in	4,691	-	4,691
Operating transfers (out)	(322,180)	-	(322,180)
<b>Increase (Decrease) in Retained Earnings</b>	<b>(5,874)</b>	<b>23,755</b>	<b>17,881</b>
<b>Retained Earnings/Fund Balance July 1, 1998</b>	<b>520,019</b>	<b>1,036,674</b>	<b>1,556,693</b>
<b>Retained Earnings/Fund Balance June 30, 1999</b>	<b>\$ 514,145</b>	<b>\$ 1,060,429</b>	<b>\$ 1,574,574</b>

See accompanying notes to financial statements

**TOWN OF KINGSTON, MASSACHUSETTS**  
**Statement of Cash Flows**  
**Proprietary Fund Types and Similar Trust Funds**

For the Year Ended June 30, 1990

	<u>Proprietary Fund Types</u>	<u>Fiduciary Fund Types</u>
	<u>Enterprise</u>	<u>Non-Expendable Trust</u>
<b>Cash Flows From Operating Activities:</b>		
Operating income (loss)	\$ 406,999	\$ 23,705
Adjustments to reconcile operating income to net cash provided by operating activities:		
Transfers out	(322,180)	-
Transfer in	4,691	-
Investment income	-	(23,705)
Increase/Decrease in:		
Accounts receivable	(33,972)	-
Due from other funds	139,089	-
Due to other funds	(90,369)	-
Accounts payable	(8,674)	-
<b>Net Cash Provided By (Used In) Operating Activities</b>	<b>95,384</b>	<b>-</b>
<b>Cash Flows From Investing Activities:</b>		
Purchase of investments	-	(23,705)
Interest revenue	10,116	23,705
Interest expense	(105,500)	-
<b>Net Cash Provided By (Used In) Investing Activities</b>	<b>(95,384)</b>	<b>-</b>
<b>Net Increase (Decrease) in Cash</b>	<b>-</b>	<b>-</b>
<b>Cash and Cash Equivalents, July 1, 1988</b>	<b>-</b>	<b>-</b>
<b>Cash and Cash Equivalents, June 30, 1989</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Reconciliation of Trust Fund Cash:</b>		
Total Trust Fund Cash		\$ 1,089,996
Less Expendable and Agency		(1,089,996)
<b>Nonexpendable Portion</b>		<b>\$ -</b>

See accompanying notes to financial statements.

**Town of Kingston, Massachusetts**  
**Notes to General Purpose Financial Statements**

**1. Summary of Significant Accounting Policies**

The accounting policies of the Town of Kingston, Massachusetts (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units, except as indicated in Note 2. The following is a summary of the more significant policies:

**A. Reporting Entity**

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 1999 it was determined that no entities met the required GASB-14 criteria of component units.

**B. Basis of Presentation - Fund Accounting**

For reporting purposes, the financial activities of the Town are accounted for through the use of several funds and account groups. Each fund is a separate accounting entity with self-balancing accounts. The following types of funds and account groups are used by the Town:

**Governmental Fund Types**

Governmental funds are those through which most governmental functions of the Town are financed. The acquisition, use and balances of the Town's expendable financial resources and the related liabilities (except those accounted for in fiduciary funds) are accounted for through governmental funds. The measurement focus is based upon determination of changes in financial position, rather than upon net income determination. The following are the Town's governmental fund types:

**General Fund** - To account for all financial activities of the Town, except those required to be accounted for in another fund. Most revenues and expenditures of a general governmental nature are accounted for in this fund.

**Special Revenue Funds** - To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditures for special purposes.

**Capital Project Funds** - Transactions related to resources obtained and used for the acquisition, construction, or improvement of major capital facilities are accounted for in capital project funds. Such resources are derived principally from proceeds of general obligation bond issues and from Federal and State grants.

#### Proprietary Fund Types

Proprietary funds are used to account for the Town's ongoing organizations and activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income. The following are the Town's proprietary fund types:

**Enterprise Funds** - To account for operations which are supported primarily by user charges. The Town accounts for its Water Department as an enterprise fund.

#### Fiduciary Fund Types

Fiduciary funds are used to account for assets held by the Town in a trustee capacity. The Town maintains the following fiduciary fund types:

**Expendable Trust Funds** - These funds are accounted for in essentially the same manner as governmental funds.

**Nonexpendable Trust Funds** - These funds are used to account for assets held by the Town in a trustee capacity. The principal balance cannot be spent; however, investment earnings may be spent for intended purposes.

**Agency Funds** - These are used to account for assets held by the Town as an agent for other funds and/or other governments. The account is custodial in nature (assets equal liabilities) and does not involve measurement of results of operation.

#### Account Groups

Account groups are used to establish accounting control and accountability for the Town's general long-term obligations. The following account group is maintained by the Town:

**General Long-Term Debt Account Group** - This account group is used to account for all long-term obligations of the Town.

#### C Basis of Accounting

The basis of accounting used for each fund is as follows.

##### Modified Accrual Basis (Governmental, Expendable Trust and Agency Funds)

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is applied in all governmental, expendable trust and agency fund types. Accordingly, revenues are recorded when susceptible to accrual, that is, both measurable and available to finance expenditures of the current period. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town does not consider as revenue, property tax received within 60 days after the close of the fiscal year. Instead, amounts not received as of June 30 are deferred and recognized in future accounting periods.

In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are essentially two types of these revenues: (1) revenues recognized based upon the expenditures recorded, and (2) revenues recognized at the time of receipt or earlier, if the susceptible to accrual criteria is met.

Other revenues (except investment earnings) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available.

Expenditures, except for interest on long-term debt which is recorded when due, landfill closure and postclosure costs, and vacation, sick and pension costs because these amounts are not expected to be

relieved within the current accounting period, are recorded when the related fund liability is incurred.

#### Accrual Basis (Proprietary and Nonexpendable Trust Funds)

All proprietary and nonexpendable trust funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of these funds are included on the balance sheet. Proprietary fund type operating statement present increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The accrual basis of accounting is used by proprietary and non-expendable trust funds. Their revenues are recognized when they are earned, and their expenses are recognized when they are incurred. The Town has elected to apply proprietary fund accounting principles applicable to the private sector issued through November 30, 1989, unless those principles conflict with or contradict pronouncements of the Governmental Accounting Standards Board.

#### D. Cash and Cash Equivalents

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. The Town maintains a cash and investment pool that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "due from other funds". The interest earnings attributable to each fund type is included under earnings on investments.

For purpose of the statement of cash flows, the proprietary funds and nonexpendable trust funds consider investments with original maturities of three months or less to be cash equivalents.

#### E. Investments

State and local statutes place certain limitations on the nature of deposits and investment available to the Town. Deposits in any financial institution may not exceed certain levels within the financial

institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of less than one year from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase

Investments consist of marketable securities, bonds and short-term money market investments, and are carried at market value.

#### F. Property Tax Limitations

Legislation known as "Proposition 2 1/2" limits the amount of revenue the Town can derive from property taxes. The prior fiscal year's tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override or debt exemption is voted. The actual fiscal year 1999 tax levy reflected an excess capacity of \$ 6,327.

#### G. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due from/to other funds" (i.e., the current portion of interfund loans).

#### H. Long-Term Obligations

The Town reports long-term debt of governmental funds at face value in the general long-term debt account group. Certain other governmental fund obligations not expected to be financed with current available financial resources are also reported in the general long-term debt account group

#### I. Accrued Employee Benefits

Town employees are granted vacation and sick leave in varying amounts. Upon retirement, termination, or death, certain employees are compensated for unused sick and vacation leave which is (subject to certain limitations) at their then current rates of pay. The cost of this unused sick and vacation leave, which is expected to be paid from future financial resources, is accounted for as a liability of the general long-term debt account group.

#### J. Fund Equity

Reservations of fund balance represent amounts that are not appropriate or are legally segregated for a specific purpose.

### K. Encumbrance Accounting and Reporting

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year end are reported as reservations of fund balances and do not constitute expenditures or liabilities.

### L. Memorandum Only - Total Columns

Total columns on the general purpose financial statements are captioned as "memorandum only" because they do not represent consolidated financial information and are presented only to facilitate financial analysis. The columns do not present information that reflects financial position, results of operations, or cash flows in accordance with generally accepted accounting principles. Interfund eliminations have not been made in the aggregation of this data.

## 2. Departures from Generally Accepted Accounting Principles

The only significant departure of the Town's financial statements from generally accepted accounting principles is as follows:

- General fixed asset acquisitions are not capitalized in a general fixed asset group of accounts.
- The Water Enterprise Fund does not maintain a detailed record of all fixed assets showing historical cost and accumulated depreciation. Instead, the accompanying financial statements report fixed assets equal to the total long term debt and depreciation expense equal to principle debt service expenditures.

## 3. Stewardship, Compliance and Accountability

### A. Budgetary Information

At the town meeting, the Finance Committee presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by the town meeting, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at special town meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the Finance Committee is

empowered to transfer funds from the Reserve Fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws and must be raised in the next year's tax rate.

Formal budgetary integration is employed as a management control device during the year for the General Fund and Proprietary Fund. Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

At year end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

### B. Budgetary Basis

The General Fund appropriation appearing on page 5 of the financial statements represents the final amended budget of the Town and was authorized as follows

1999 annual appropriations	\$ 18,674,004
Statutory County and State assessments	80,233
Other items raised by statute	<u>61,312</u>
Total Appropriation	<u>\$ 18,815,539</u>

### C. Budget/GAAP Reconciliation

The budgetary data for the general and proprietary funds is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.



	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
General Fund Revenues/Expenditures (GAAP basis)	\$ 18,875,074	\$ 16,900,657
Other financing sources/ uses (GAAP basis)	842,380	1,037,191
Adjust tax revenue to budgetary basis	( 140,562)	-
Timing differences	( 105,000)	139,558
Reverse beginning of year appropriation carryforwards from expenditures	-	( 539,280)
Add end of year appropriation carryforwards to expenditures	-	581,992
To record use of overlay surplus	30,000	-
Recognize use of fund balance as funding source	856,729	-
To record unspent appropriation designated for education	-	474,795
To record snow and ice deficit raised	-	25,946
Other uses raised	-	10,345
To record raising of prior years' overlay deficits	-	30,675
Budgetary basis	\$ 20,352,621	\$ 18,661,879

#### D. Deficit Fund Equity

The following funds had deficits as of June 30, 1999:

Special Revenue Fund:	
Fire Rotating Fund	\$ (254)
GHSB Grant	\$ (390)
Title I	\$ (7,317)
Drug Free School Grant	\$ (312)
Handicap Community Program	\$ (177)
Chapter 90 Special Revenue Fund	\$ (4,913)
Capital Projects	\$ (12,839,957)

The deficits in these funds will be eliminated through future state and federal revenues, bond proceeds, and transfers from other funds.

#### 4. Cash and Cash Equivalents

The carrying amount of the Town's deposits with financial institutions at June 30, 1999 was \$ 7,677,830. The bank balances, which do not include timing differences, such as deposits in transit or outstanding checks, are categorized as follows:

	Bank Balance
Amount insured by the FDIC and DIFM, or collateralized with securities held by the Town in its name	\$ 657,174
Amount collateralized with securities held by the pledging financial institution's trust department in the Town's name	4,886,988
Uncollateralized	751,243
State investment pool	1,637,589
Total Bank Balance	\$ 7,932,995

#### 5. Investments

The Town's investments are categorized into the following three categories of credit risk:

- (1) Insured or registered, or securities held by the Town or its agent in the Town's name.
- (2) Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.
- (3) Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the Town's name.

At year end, the government's investment balances were as follows:

	Category			Total
	1	2	3	
U.S. Government securities	\$ 9,571,199	\$ -	\$ -	\$ 9,571,199
Corporate equity	4,200	-	-	4,200
Total	\$ 9,575,399	\$ -	\$ -	9,575,399

Investments not subject to categorization:

Mutual funds	581,014
Total Investments	\$ 10,156,413

## 6. Taxes Receivable

Real and personal property taxes are based on assessed values as of the previous January 1 and are normally due on a quarterly basis. By law, all taxable property must be assessed at 100% of fair cash value. Taxes due and unpaid after the due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for unpaid taxes.

The following is a summary of the property tax calendar used for the 1999 tax levies:

### June 1998:

The first and second quarter real estate tax bills are mailed to taxpayers. These bills are approximately equal to one half of the prior year's tax levy.

### August 1998:

First quarter preliminary tax bills are due. All bills paid after this date are charged interest at the rate of 14% from the due date.

### November 1998:

The second quarter preliminary tax bills are due. All bills paid after this date are charged interest at the rate of 14% from the due date.

### December 1998:

The third and fourth quarter real estate and personal property tax bills are mailed to taxpayers. These bills are approximately equal to one half of the current tax levy less preliminary payments.

### February 1999:

The third quarter tax bills are due. All bills paid after this date are charged interest at the rate of 14% from the due date.

### May 1999:

The fourth quarter tax bills are due. All bills paid after this date are charged interest at the rate of 14% from the due date.

Fourteen days after the due date for the fourth quarter tax bill for real estate taxes, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property.

Taxes receivable at June 30, 1999 consist of the following (in thousands):

Real Estate		
1999	\$ 324	
1998	121	
Prior	29	474
Personal Property		
1999	11	
1998	8	
1997	9	
Prior	26	54
Tax Liens and Foreclosures		199
Total	\$ 727	

## 7. Due From Other Governments

Due from other governments consists of amounts due from the Commonwealth of Massachusetts for Chapter 90 Highway Fund and School reimbursements.

## 8. Interfund Fund Receivables/Payables

The Town maintains self-balancing funds; however, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is analysis of the June 30, 1999 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ -	\$ 8,369,362
Special Revenue Funds	383,957	-
Capital Project Funds	7,900,800	-
Enterprise Funds	45,911	-
Trust and Agency Funds	38,694	-
Total	\$ 8,369,362	\$ 8,369,362

#### 9. Amount to Be Provided By Commonwealth

The balance in this account represents the portion of bonds payable expected to be subsidized by Massachusetts Water Pollution Abatement Trust.

#### 10. Warrants and Accounts Payable

Warrants payable represent 1999 expenditures paid by July 15, 1999 as permitted by law. Accounts payable represent additional 1999 expenditures paid after July 15, 1999.

#### 11. Deferred Revenue

The balance of the General Fund deferred revenues account is equal to the total of all June 30, 1999 receivable balances. The Town's statutory "allowance for abatements and exemptions" (overlay) account, with a balance of \$ 250,733 has been reclassified to deferred revenue for reporting purposes.

#### 12. Bond Anticipation Notes

The Town had the following notes outstanding at June 30, 1999:

<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount</u>
March 17, 2000	3.41%	\$ 125,000
November 24, 1999	3.25%	16,920,000
November 24, 1999	3.25%	1,050,000
November 24, 1999	3.80%	500,000
Total		\$ 18,595,000

#### 13. Notes Payable

The Town has a note payable to Massachusetts Water Abatement Trust in the amount of \$ 1,345,699. The note will be permanently bonded by the Trust at a future date.

#### 14. Other Liabilities

This balance consists primarily of various payroll related liabilities and deductions.

#### 15. Long-Term Debt

##### A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. Payment is not limited to a particular revenue source. However, as previously noted, the Town's ability to raise property taxes is restricted by the enactment of legislation known as "Proposition 2 1/2". General obligation bonds currently outstanding are as follows:

<u>Purpose:</u>	<u>Serial Maturities Through</u>	<u>Interest Rate %</u>	<u>Principal Outstanding as of June 30, 1999</u>
Land Acquisition - Library	9/15/08	5.2	\$ 490,000
School Heating System	9/15/08	5.2	515,000
Landfill Closure	9/15/08	5.1	320,000
Library Renovation	6/01/02	5.1	175,000
Water Treatment Facility	9/15/00	4.5	105,000
Water Meters	6/01/05	5.1	610,000
Trickle Pond Well	6/01/13	5.1	1,155,000
MWPAT	8/01/18	4.6	837,200
Total			\$ 4,207,200

##### B. Future Debt Service

The annual principal payments to retire all general obligation long-term debt outstanding as of June 30, 1999 are as follows:

Year	Principal
2000	\$ 524,300
2001	415,000
2002	405,700
2003	346,400
2004	337,100
Thereafter	<u>2,178,700</u>
Total	<u>\$ 4,207,200</u>

The general fund and water enterprise fund have been designated the source to repay the general obligation long-term debt outstanding as of June 30, 1999. The following is a breakdown of future debt service payments:

General Fund	\$ 2,337,200
Enterprise Fund	<u>1,870,000</u>
Total	<u>\$ 4,207,200</u>

#### C. Bond Authorizations

Long-term debt authorizations which have not been issued or rescinded as of June 30, 1999 are as follows:

Purpose	Town Meeting	Article	Amount
Wastewater facility	5/97	12	\$ 17,162,800
Fire Station	5/97	11	1,000,000
Elementary School	5/97	18	20,015,142
Water pollution abate facility	5/97	17	250,000
Land acquisition - school	5/97	19	75,000
School planning	11/96	19	600,000
Landfill closure	5/98	11	620,000
Fuel storage tanks	5/98	11	62,500
Fire truck pumpier	5/99	15	176,000
Grays Beach	5/99	19	120,000
Highway barn	5/99	17	490,500
Wastewater	6/99	1	<u>11,500,000</u>
Total			<u>\$ 50,071,942</u>

#### D. Legal Debt Margin

The Town is subject to the General Laws of the Commonwealth of Massachusetts which limits the amount of bonded debt the Town may have outstanding to 5 percent of the valuation of taxable property as

last equalized by the Commonwealth's Department of Revenue. The following is a computation of the legal debt margin as of June 30, 1999 (in thousands of dollars):

Equalized valuation - June 1, 1999	\$ 765,144
Debt limit - 5% of equalized valuation	\$ 38,257
Total debt outstanding	4,207
Total authorized unissued	58,072
Less: debt exempt from limit	( 2,417)
Less: Exempt authorized unissued	<u>(54,678)</u>
Legal Debt Margin	<u>\$ 33,073</u>

#### E. Changes in General Long-Term Liabilities

During the year ended June 30, 1999, the following changes occurred in liabilities reported in the general long-term debt account group.

	Balance July 1, 1998	Additions	Reductions	Balance June 30, 1999
Bonds payable	\$ 2,557,200	\$ -	\$ 220,000	\$ 2,337,200
Landfill closure costs	1,350,000	-	209,323	1,140,677
Accrued employee benefits	<u>651,850</u>	<u>82,367</u>	-	<u>734,217</u>
Totals	<u>\$ 4,559,050</u>	<u>\$ 82,367</u>	<u>\$ 429,323</u>	<u>\$ 4,212,094</u>

#### 16. Landfill Closure and Postclosure Care Costs

State and Federal laws and regulations require the Town to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. Although closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the Town reports a portion of these closure and post-closure care costs as a liability in the general long-term debt account group in each period based on landfill capacity used as of each balance sheet date.

The Town closed the landfill during fiscal year 1998. The \$ 1,140,677 reported as landfill closure and post-closure care liability at June 30, 1999 represents that cumulative amount reported to date based on the use of 100% of the estimated capacity of landfill. These amounts are based on what it would cost to perform all closure and post-closure care in 1999. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

## 17. Reserves and Designations of Fund Equity

The Town has established "reserves" of fund equity to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use. Fund "designations," which are not legally required segregations, have also been established to indicate tentative plans for future utilization.

The Town reported the following types of reserves at June 30, 1999:

Reserved for Expenditures - Represents the amount of fund balance appropriated to be used for expenditures in the subsequent year budget.

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Continuing Appropriations - Represents balance remaining in non-lapsing special articles.

Reserved for Endowments - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

Designated for Arbitrage - The Town has set aside \$ 200,000 for possible future arbitrage refund requirements.

Designated for School - The Town designated \$ 474,795 to meet the fiscal 1999 education reform funding requirements.

## 18. General Fund Undesignated Fund Balance

The undesignated general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in certain respects from the Massachusetts Uniform Municipal Accounting System (UMAS). The following paragraphs summarize the major differences.

Massachusetts general laws include provisions to allow municipalities to overexpend certain appropriations if they are incurred in an emergency situation and for the safety of the public. The most common example involves the "snow and ice" appropriation. All such overexpenditures, however, must be funded in the subsequent year's tax rate.

Massachusetts General Laws require that non-property tax revenue budget shortfalls, net of appropriation turnbacks, be funded in the subsequent year. The same treatment is also applied to the excess of actual

property tax abatements and exemptions over the provision for abatements and exemptions (overlay).

The following summarizes the specific differences between GAAP basis and statutory basis of reporting the general fund undesignated fund balance:

GAAP basis balance	\$ 2,154,587
Appropriation deficits	<u>130,939</u>
Statutory (UMAS) Balance	\$ <u>2,285,526</u>

## 19. Commitments and Contingencies

Outstanding Lawsuits - There are several pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

## 20. Post-Retirement Health Care and Life Insurance Benefits

The Town's employee contracts provide for health care and life insurance benefits to retirees, their dependent, or their survivors. These benefits are provided through the Town's group plans. The cost of these benefits are included in the total cost of benefits for both active and retired employees. The number of participants currently eligible to receive benefits, and cost of benefits for retirees, their dependents, or their survivors for the year ended June 30, 1999 was not available.

## 21. Pension Plan

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, with respect to the employees' retirement funds.

#### A. Plan Description

The Town contributes to the Plymouth County Retirement System (the "System"), a cost-sharing multiple-employer, defined benefit pension plan administered by a county retirement board. The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws assigns the System the authority to establish and amend benefit provisions of the plan, and grant cost-of-living increases, to the State legislature. The System issues a publicly available financial report which can be obtained through the Plymouth County Retirement Association, 11 South Russell Street, Plymouth, Massachusetts 02360.

#### B. Funding Policy

Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System, its share of the remaining systemwide actuarially determined contribution plus administration costs which are apportioned among the employers based on active covered payroll. The contributions of plan members and the Town are governed by Chapter 32 of the Massachusetts General Laws. The Town's contributions to the System for the years ended June 30, 1999, 1998 and 1997 were \$ 463,936, \$ 374,521 and \$ 369,475, respectively, which were equal to its annual required contributions for each of these years.

#### 22. Self Insurance

The Town self insures against claims for unemployment. Annual estimated requirements for claims are provided in the Town's annual operating budget.

#### 23. Risk Management

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

Year 2000

#### Supplementary Information

The Town of Kingston is currently addressing year 2000 issues relating to its computer systems and other electronic equipment. The year 2000 issue refers to the fact that many computer programs use only the last two digits to refer to a year. Therefore, both 1900 and 2000 would be referred to as "00". Computer programs have to be adjusted to recognize the difference between those two years or the programs will fail or create errors. Also, some programs may not be able to recognize that 2000 is a leap year. Further, the year 2000 issue could affect electronic equipment (such as environmental systems, elevators and vehicles) containing computer chips that have date recognition features.

The Town of Kingston has completed an inventory of computer systems and other electronic equipment that may be affected by the year 2000 issue and that are necessary to conducting Town operations. The Town has identified the following systems requiring year 2000 remediation:

Systems	Awareness (establish budget & project plan)	Assessment (Identify system & component deficiencies)	Remediation (make changes to systems & equipment)	Validation & Testing	Contracted Amounts as of 6/30/99
Financial reporting, tax collection, pay- roll and employee benefit systems	C	C	C	C	\$ -
911 police and fire emergency report- ing system	C	C	C	C	\$ -
Traffic control system	C	C	C	C	\$ -
Electrical distribution system	C	P	P	P	\$ -
Other electronic equipment identi- fied as necessary to conducting Town operations	C	P	P	P	\$ -

C = Complete      P = In Process      A = Needs to be Addressed

Because of the unprecedented nature of the year 2000 issue, its effects and the success of related remediation efforts will not be fully determinable until the year 2000 and thereafter. Management cannot assure that the Town is or will be year 2000 ready, that the Town's remediation efforts will be successful in whole or in part, or that parties with whom the Town does business will be year 2000 ready.

See Independent Auditors' Report.

## REPORT OF THE ANIMAL CONTROL DEPARTMENT

During the year FY99 the department was staffed by two Animal Control Officers for a total of 42 hours per week. Calls for service, information or assistance were approximately 1,730. A total of 196 animals were handled, 108 dogs and 88 cats.

Our adoption program continues to be very successful, with a record number of animals being adopted out. Thirty-seven dogs and 43 cats were placed into responsible new homes. This program is one we are all very proud of and is the result of many dedicated individual volunteers together with Shelter staff, The Kingston Animal Hospital, The Standish Humane Society, local cable's Pet Parade, and Super Pet of Kingston. Animals prior to adoption are examined by a veterinarian, rabies/distemper vaccinated, and spayed or neutered. The Kingston Animal Care Fund, comprised solely from donations, makes this wonderful program financially possible. Although we are proud of our program, we are distressed by the number of unwanted or abandoned animals. Please, be a part of the solution, spay or neuter your pets, educate your friends, and call for assistance. We have financial aid program information available.

New this year is our participation with the Friends of Plymouth Pound's local cable-TV program, Pet Parade. The show features animals available for adoption, dogs or cats recently found, public relation events held at the shelter, and pet care tips offered by staff or volunteers.

Working together — individuals, businesses, town departments, and humane organizations — we are providing a clean, safe, and healthy environment for the animals placed in our care. Thank you all.

## REPORT OF THE ANIMAL INSPECTOR

For the fiscal year 1999 there were 34 reported dog and cat bites as a result of which the animals were quarantined for suspicion of rabies. They were all released after the 10-day observation period as there were no signs of rabies. Reports of these cases were forwarded to the State Division of Animal Health in Boston.

In accordance with state regulations with regard to the management of cats and dogs exposed to wildlife or receiving wounds of unknown origin, 52 extended (45 days to 6 months) quarantine orders were issued. The length and type of quarantine is determined by both the vaccination status and the degree of exposure experienced by the animal. There were no confirmed cases of rabies in domestic animals but there were three cases of rabies in skunks during the fiscal year 1999 in Kingston. These were the first confirmed rabies cases in wild animals since 1995.

The annual census of farm animals was completed and the report was also forwarded to the Division of Animal Health.

I wish to thank Kingston Animal Control Officers Debbie Mueller and Gail Fallon for their assistance and guidance in the performance of my duties.

## REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors and office staff has had another busy and productive year.

As in past years, the Board of Assessors office continues in its efforts to remain on the cutting edge of technology.

In 1998 the office purchased a digital camera which will allow a photograph of each and every structure to be electronically available to residents as part of their property records. We are now in the process of incorporating the photographs into the property records.

The cyclical reinspection continues and is currently being conducted in the eastern part of Town.

With sewer construction underway, the Assessors Office has been busy with the addition of sewer betterments to the tax bill for FY00.

We have increased property values for FY00 to reflect the increase in sales prices, and as part of our preparation for the FY01 Revaluation. The Assistant Assessor continues field reviews and inspections in conjunction with both the Building and Fire Departments in order to maintain the most current and accurate records possible.

The Board members, Assistant Assessor and the office staff continue to attend courses and seminars to stay current with new assessing procedures and changes in the law pertaining to assessments.

We want to thank all of the other boards, committees and departments for their continued support and assistance. And we would especially like to thank the taxpayers for their patience and understanding during all these changes.

## REPORT OF THE AUDIT COMMITTEE

The Audit Committee has reviewed the financial statements and the associated Management Letter prepared by the firm of Melanson and Heath & Company, PC for the year ended June 30, 1999. The Committee has reviewed the results of operations and the auditors' recommendations related primarily to internal controls. The Audit Committee agrees with the auditors' recommendations, and we encourage prompt implementation of those recommendations to improve the Town's internal controls.

The Committee further encourages the Town to pursue the Comprehensive Annual Financial Report (CAFR) certification. This certification would ensure that the Town would have financial statements presented consistent with generally accepted accounting principles. In addition to improved financial reporting, the CAFR certification is viewed favorably by bond rating agencies, which could impact the future debt service costs of the Town. While the Town of Kingston enjoys favorable bond ratings today, and this CAFR certification would not likely improve our current rating, we are continuing to spend significant amounts of money funded through debt. We feel that preparing this certification would position the Town favorably with bond rating agencies should we encounter unforeseen setbacks in the future. Additionally, we feel that preparing a CAFR would provide us with financial management tools to help us avoid or mitigate any future setbacks.

The effort required to pursue the CAFR certification would be extensive in the first year as all of the Town's fixed assets would have to be identified, recorded, and valued. The expense for this would be approximately \$15,000. Ongoing costs to maintain the CAFR certification would likely be in the \$4,000 range. We believe that this is a modest expense for an extremely positive benefit to the Town.

Separately, and after careful consideration, the Audit Committee recommended to the Board of Selectmen and the Town that we continue to engage Melanson and Heath & Company, PC to provide audit services for the year ending June 30, 2000. The firm has provided audit services to the Town since 1995.

We would like to thank all of the Town Departments with whom we have worked this year for their cooperation.

Finally, the Committee would like to thank outgoing Chairman Thomas L. Condon, who is stepping down after six years on the Audit Committee. We appreciate the effort, commitment and professionalism that he has brought to this Committee.

## REPORT OF THE BUILDING INSPECTOR

The Building Department wishes to recognize James A. Robare, Sr., now retired, for his many years as a Gas & Plumbing Inspector for the Town. Jim, may you enjoy your hobbies for many more years so you will never run short of good stories!

The Building Department has once again experienced accelerated activity this year due to the building growth in the municipal and private sectors.

Major municipal projects began with the construction of the new Elementary School, followed by the first phase of the Sewer and Treatment Plant projects. Last, but not least, the beginning of the three phase Town Hall Complex on the Evergreen Street site. The beginning of the Town Hall project necessitates the complete relocation of the Highway Department. Work began on November 17, 1999 with a completion date set for early spring.

The construction of the single family homes continues at a rapid rate as well as work on the Country Club Golf Course.

The Building Department in Fiscal Year 1999 issued the number of permits as follows:

Single Family Homes	79
Other Buildings	264
Total Building Permits issued:	343

Total Estimated Construction Costs: \$ 32,167,689

Total Fees Collected: \$144,764



## REPORT OF THE CAPITAL PLANNING COMMITTEE

As required by a Town By-Law, the Capital Planning Committee made its recommendations to the Annual Town Meeting on expenditures for assets costing \$10,000 or more and having a useful life of five (5) years minimum. The Capital Plan is developed as a working report for the Town's use in helping plan for these expenditures within the five-year time period.

The Capital Planning Committee annually reviews requests for such purchases made by town departments or authorized committees as to need, projected cost and timing. Using fiscal guidance provided by the Budget Advisory Committee, the Capital Planning Committee then generates its recommendations for the forthcoming fiscal year plus projections for the next four (4) fiscal years.

The Fiscal Year 2000 Capital Plan recommended the following:

Police Department:	
Three Patrol Cars	\$72,000
Highway Department:	
Dump Truck 35K GVW	\$87,600
Dump Truck 1 Ton 4WD	\$46,700
Water Department:	
Pickup Truck 1 Ton	\$35,000
Recondition Soule's Pond Well	\$40,000
Compressor	\$40,000
Fire Department:	
Pumper	\$104,442
Utility Van	\$30,000
Waterfront Committee:	
Land Acquisition — Marsh Road	\$40,000
Recreation Commission:	
Gray's Beach Renovation	\$18,000
Town Buildings/Facilities:	
Highway Dept. Garage Purchase/Construction	\$671,495
Animal Control Facility	\$165,220
Town House — Construction	\$2,951,567
Total Capital Plan	\$4,302,024

The recommended sources of funding for the Fiscal Year 2000 Plan were:

Surplus Revenue	\$398,742
Debt Exclusion	\$3,788,282
Water Receipts	\$115,000
Total of Funding Sources	\$4,302,024

Also referenced in the Fiscal Year 2001 to 2004 Program portions of the plan, but yet to be formally reviewed, are outlay expectations involving a well and water tank for the Water Department; additional patrol cars for the Police Department; trucks and back hoes for the Highway Department; a pumper for the Fire Department; as well as Kingston's share of the cost of expanding or renovating the Silver Lake Regional School.

As required by the By-Law, the recommended Capital Plan is submitted annually to the Town via the Finance Committee's booklet distributed at the Annual Town Meeting.

## REPORT OF THE COLLECTOR OF TAXES

The Tax Collector is very grateful to the citizens who have made an effort to pay the various bills sent out from this office. It is our goal to provide friendly and efficient service to everyone in Town.

In addition, I would like to say "Thank You" to my staff, JoAnn Batchelor and John Brown. Their service to the Town and myself is first rate.

Finally, as we enter a new millennium, I have to mention that the past has taught us all lessons and the future brings us new expectations. This office will try to keep up with the advances in technology and provide you with the best delivery of services that is available.

In closing, I wish all those people who live in Kingston good health, and please stay active in Town government.

## REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission has had a busy and productive past year. The new sewer system in the town, the building of route 44 (through the town forest), and the town's first year in the cranberry business, were some of the bigger issues faced by the commission.

Margo Clerkin, our enforcement officer, brought the commission up to speed with her knowledge, leadership and hard work. She is already missed, taking the Town of Hull's enforcement officer position. The commission is only as strong as its members and we have been fortunate to have talented and conscientious volunteers. Cheryl Brown and Dave Heath have brought a "Townie" point of view to the commission being lifelong residents. Their knowledge of the history of Kingston is very valuable. Dick Denehey's time, although short, brought a needed legal perspective to the board. His wit and sense of humor are missed. Steve MacDonald gave the town of Kingston an incredible amount of energy and due to his drive, the town has not only a full time enforcement officer but a full time secretary as well. The Town of Kingston has kept its rural charm thanks to Steve's dedication. Richard Murphy's knowledge of cranberry bogs and the environment were a big help last year. Cindy Lynch's attention to detail with recording minutes, administrative skills and site visits have been an enormous plus. Marie King's heart and passion goes into every decision she makes and although it isn't easy for Marie to move around, her energy gets her out and about with ease. The town is lucky to have Marie standing guard. Doc Schilling kids that he came over on the Mayflower and we thank him for continuing to come to meetings!

We have accomplished a lot, but we have so much more that needs to be done. If you're reading this, please get involved. That's how I started, and I have been rewarded by meeting some great people who make Kingston their home.

## CONSERVATION COMMISSION CUB SCOUT PACK 49, BEAR DEN II GIFT

Members of Cub Scout Pack 49, Bear Den II, and their leader Sean Kilduff have built and erected a message board at the Cranberry Watershed Preserve. The message board will be used to inform the public about wildlife on the property as well as other information. They have donated their time and hard work to the citizens of Kingston, and the Commonwealth of Massachusetts.



## REPORT OF THE COUNCIL ON AGING

The Council on Aging provided ever-increasing programs, as well as widely needed services, to our seniors during the year 1999.

Two important additions were Attorney Julie Cahill and Shine Councillor Mary Lou Bowman. They greatly improved the ability of the Council to render valuable aid, as did the monthly visit of Representative Thomas O'Brien.

A new offering to our programs was the oil painting workshop, which became very popular and has enhanced many artistic talents among our senior members.

Our Meals on Wheels services continued with sincere appreciation from our home-bound seniors. The Thursday Senior Luncheons expanded in attendance with heightened interest in our many Guest Speakers and entertaining Bingo. The Fuel Assistance Programs and the Senior Pharmacy Program were utilized by many, as well as the pedicare services and blood pressure clinic.

As for transportation in the Town for our senior citizens, people continued to obtain a Reduced Fare MBTA Pass. This program will run annually to the satisfaction of many. Our Gatra riders were provided with daily transportation to places of employment, medical appointments, shopping, and banking, together with conveyance to social, educational and recreational activities. As stated above, their vans provided many and varied services and logged thousands of miles for the year.

## REPORT OF THE CULTURAL COUNCIL

The Kingston Cultural Council welcomed two new members in 1999, Carol Creighton and Ralph Gezelman, completing our staff to 10 members. Others include: Barbara Moura, Chairperson; Verna Dalton, Grants Coordinator; Corrina Milliken, Recording Secretary; Hubbard Jordan, Correspondence Secretary; Mary Joan Stevens, Treasurer; Kevin Foley, Publicity Director; Jane Napolitano, Pass Grants Coordinator; and Sam Babbitt, Membership Coordinator.

We received \$4,316 from the Massachusetts Cultural Council to be distributed among various applicants. Twenty-eight applications were received and voted on November 15, 1999 at the Faunce School.

This year's highlights included discussing various projects the council would like to sponsor, such as an Arts Festival, performances by musicians and events that might tie in with the 275th-year celebrations. Our biggest project this year was developing a committee called The Heritage Center Development Committee, which is now formed and made up of various members of the Councils in town, including two members from the Cultural Council. This committee will try and get the old Adams Library up and running as a center for historical artifacts and education, and a place of venue for local artists, musicians and lectures to take place and serve our community.

We will meet in January 2000 to form our plans for the year.

## REPORT OF THE EDUCATION FUND TRUSTEES

In their continued administration of the Kingston Scholarship Program, the Trustees awarded the following \$1,000 scholarships to deserving students in June of this year:

FUND	RECIPIENT
Freeman G. and John W. Atwood Memorial Scholarship Fund:	Peter M. Zwahlen Silver Lake Regional H.S.
Naomi C. Bartlett/Edmund Dandeneau Scholarship:	Jenny M. Killinger Silver Lake Regional H.S.
Jackson and Irene Golden Charitable Foundation:	Kaitlin St. George Archbishop Williams H.S.
Helen Delano Howe Scholarship:	Dominique M. Maribett Silver Lake Regional H.S.
Kingston Educational Fund Scholarship:	Jamie L. Ferreira Silver Lake Regional H.S.
Edna Maglathlin Education Fund:	Kimberly B. Shepherd Silver Lake Regional H.S.
Isaac J. Pimental Education Fund:	Daniel B. Orcutt Silver Lake Regional H.S.
Doris E. Cushman/Lucy Stein Scholarship:	Carolyn A. Gomer Archbishop Williams H.S.
Annie C. Woodward/Oscar and Julia Swope Scholarship:	Erin L. McWilliams Silver Lake Regional H.S.
Anthony M. Monish/Harold J. Weston Scholarship:	Lindsey B. Audette Silver Lake Regional H.S.

The Trustees include David W. Gavigan, Chair; Roscoe A. Cole, Jr., Treasurer; Mary Lou Murzyn, Secretary; Marjorie F. Cadenhead, Member; and Kevin F. Cully, Member.

## REPORT OF THE EMERGENCY MANAGEMENT AGENCY

The Office of Emergency Preparedness continued in 1999 to work with the Police and Fire Departments in preparing for any town-wide emergency. The Emergency Operations Center in the basement of the Maple Avenue School will become the command center in the event of a disaster.

The office has provided continued training for all departments having emergency response duties, including Police, Fire, Highway, Board of Selectmen and Council on Aging. Training has also been conducted at all schools (including private schools), day cares, camps and other special facilities. In October of 1999 KEMA participated in a drill in conjunction with the Massachusetts Emergency Management Agency and Energy Nuclear Generation Company and in December of 1999 we participated in a federally evaluated exercise. KEMA was also involved in the town's Y2K Task Force.

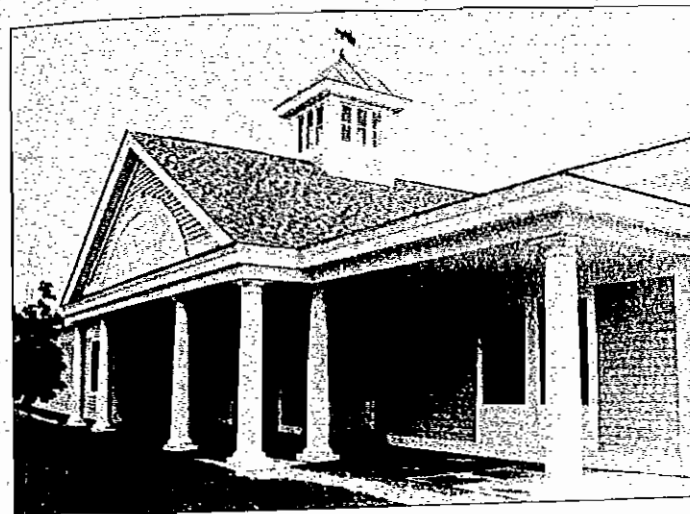
We would like to take this opportunity to thank the Police and Fire Departments for their continued support. A special thank you also goes out to our volunteers who donated many hours of service to this department and the town during 1999.

## REPORT OF THE FENCE VIEWER

The fence viewing department received the most caustic and disparaging complaint on record in this office. It was authored by the fence viewer's wife, and concerned a small enclosure erected by the fence viewer himself to protect a little vegetable patch his wife had planted in the springtime. Among other comments, she opined she might better have opened a wildlife restaurant. The matter was resolved when the fence viewer removed to the dump the artfully crafted structure in its entirety. Fence viewing requires a talent unrelated to fence building.

# REPORT OF THE FINANCE COMMITTEE RESERVE FUND TRANSFERS — FY99

Department	PS or EXP	Amount	Explanation
Harbormaster	EXP	500.00	Training Council
Selectmen	EXP	1,500.00	Consultant — Wage & Personnel Salary Survey
Elections & Registrations	EXP	760.00	Signs
Police Department	EXP	3,780.00	Fuel Tank Removal
Library	EXP	9,123.00	Replace Server
Conservation Commission	PS	900.00	Clerical Salaries
Collector	PS	700.00	Sick Time Coverage
Fire Department	EXP	12,000.00	Fire Academy 2 Firefighters
Fire Department	EXP	3,800.00	Hot Water Tank Smith's Lane Station
Council on Aging	EXP	<u>3,215.00</u>	Replace Refrigerator
Total Transferred		\$36,278.00	
Reserve Fund Budget		\$75,000.00	
Balance in Reserve Fund		<u>\$38,722.00</u>	



*Pembroke Street Fire Station*  
Photo courtesy of Kingston Reporter.



*Deputy David McKee, Chief Jon Alberghini and Captain David Binari.*  
Photo courtesy of Kingston Photo Center, Dennis Thornsbury.

## REPORT OF THE FIRE DEPARTMENT

Much of the Department's activities for the year were centered around moving into its new fire headquarters located on Pembroke Street at Brookdale Street. Construction of this new building was completed in May of this year and the Department is now housed in two modern fire facilities, each staffed 24 hours a day by Firefighters and Paramedics.

Personnel stationed at the Smith Lane Station remodeled the former administrative offices that were vacated when the new facility opened. A modern work area and living quarters for the personnel housed there for 24 hours a day was constructed.

The Annual Town Meeting appropriated funds to purchase a rescue pumper. This vehicle was delivered in December. Town Meeting also funded a 4-wheel drive emergency response vehicle which was delivered in June. A water and ice rescue team was equipped and in training at the end of October and is expected to be fully operational soon.

Captain Robert Heath left the Department in July and Firefighter David Binari was promoted to Captain. Four career personnel completed the Massachusetts Firefighting Academy 13-week training course this year. This is the largest number that we have ever sent to the State's Fire Academy in a one-year period. Firefighter/Paramedic Susan McPhee, Firefighter/EMT John Bartlett, and Adam Hatch all graduated near the top of their class and attained National Firefighter Certification. Firefighter/Paramedic David Currier graduated at the top of his class and was named top recruit of his class by the State Fire Training Council. They are indicative of the highly trained, professional personnel who staff your Fire Department.

The new station, remodeling of the existing station, replacement of aging vehicles and the upgrading of personnel so that we have full 24-hour protection represents a substantial commitment on the part of the Town and the Fire Department, who share a common goal of having a Fire Department that meets the needs of this rapidly growing community.

## REPORT OF THE GAS INSPECTOR

In Fiscal Year 1999, 173 gas permits were issued and \$4,406.00 was collected in fees.

## REPORT OF THE HARBORMASTER/ SHELLFISH CONSTABLE

My first season as the Town's Harbormaster was one of many more to come. I am pleased to inform the residents that they will not have to meet a new Harbormaster this season — I am staying!

With the continued support of the residents, we will be able to bring our riverfront and bay area to a standard which, hopefully, many other communities would envy. When the new septic service is completed on Rocky Nook, we will attempt to re-establish the harvest of shellfish in the bay. There will be some new aids to navigation in place as you transit the bay this season. We are looking at adding new moorings to the river, which should result in people on waiting lists being able to put their boats in the water. The addition of the new moorings will not affect the safe navigation of the river because there are a number of abandoned moorings that will be removed and replaced with the new ones. We have requested funds to begin the process of dredging the channel. This is a long process that will take considerable time and will require the patience of the residents for it to go smoothly.

I want to thank the Town Administrator, the Selectmen's office (Nancy), Waterfront Committee, Police Chief Fogg and all the waterfront users for their assistance and patience in my transition as the Harbormaster. I look forward to providing the residents of Kingston with continually better service as each year goes by.

I wish all who use the waterfront a happy and safe boating season in the year 2000.

## REPORT OF THE BOARD OF HEALTH

Nineteen hundred and ninety-nine once again saw the realization of goals for the Board. Through the fair and consistent application of Title V and local regulations, more and more septic systems achieved compliance, therefore accomplishing greater environmental protection. The Health Board offices are open five days a week from 8:30 a.m. - 4:30 p.m.

Highlights of the year include:

- Took advantage of and is a full working partner in the Septic System Repair Loan Program in which the Town received \$200,000 state funding. The Program enabled repairs and installations of on site Sewerage Disposal Systems at only 2% interest extended over a period of 20 years. Additionally, the Program afforded the Board \$15,000 in State grant money for office equipment purchases allowing for a more efficient monitoring of the Program. The Program was completed at the end of November and all the money received from the state was disbursed.
- Free flu clinics offered to all Kingston residents. This marked the sixth year an evening session was held to accommodate working people; 216 people attended. The afternoon session attracted 361. An additional evening clinic was held and 53 people were vaccinated. The total was 630. The Board wishes to thank the Kingston Council on Aging along with CURA Visiting Nurses Association for their efforts in continuing to make this program so successful.
- A Declaration of Restrictive Covenant was created. The Declaration of Restrictive Covenant is a document designed to enable homeowners with a failed Title 5 Inspection in the funded area that are in the process of being sewerage, to convey their property before town sewerage is available and without having to install a Title 5 Septic System. It also contained certain provisions. Applicable homeowners immediately took advantage of the Document.
- A commitment to the highest level of public health and safety standards to the Town by maintaining our commitment to the Legislative statutory enablements allowing health boards to remain free of political municipal pressure.
- For the seventh consecutive year, no legal action has been filed against the Board.
- Once again, the Board congratulates the professional efforts of Health Agent Henny Walters, Alternate Health Agent Frederick E. Corrow and secretary Linda Randall.

Members of the Board look forward to another year of continued success in working with the Kingston Community in order to achieve environmentally sound goals in a professional, trusting manner.

Revenue statistics are available in the Office of the Board of Health and Town Clerk.

## REPORT OF THE HISTORICAL COMMISSION

1999 has been another significantly productive year for the Kingston Historical Commission, as it continues to work on a variety of projects which include a demolition delay bylaw framework, a historic preservation plan, a scenic roads program and a walking tour brochure.

The Commission strongly supports the establishment of a Heritage Center at the Adams Library and is pleased to see a functioning Heritage Center Committee.

The Commission appreciates the hard work of the Boston University Graduate School students who have so ably produced a package necessary for the establishment of a civic National Register Historic District in Kingston.

We are very proud of our Secretary, whose tireless efforts have resulted in the Massachusetts Historical Commission declaring the Town House and the Adams Library among the most endangered buildings in the Commonwealth for the year 1999.

This accomplishment will allow us to seek grants and assistance for the preservation of these historic buildings.

Individual members continue to attend workshops and meetings of the South Shore Historical Commissions, in order to be aware of accomplishments and problems of surrounding municipalities.

The Commission wishes to express its appreciation for the outstanding support of town officials and departments in our many endeavors.

## REPORT OF THE LIBRARY DIRECTOR

In FY99 the Library continued to work on improvements to our collection, technology and programs.

Our six public workstations, each with Internet access, were in great demand in FY99. We have seen the uses change as more and more services become available in computer format; people use the workstations for word processing, market research, searching the Internet for business and personal research, and access to a growing number of online databases. The Library now offers access to literally hundreds of specialized databases through our memberships in the Old Colony Library Network, the Southeastern Massachusetts Regional Library System, and the Massachusetts Library Information Network.

Our Book Discussion group, which started in FY97, met each month to discuss a wide range of books. The group decided to adopt two themes this year, "Writers of the Northeast" and "Southern Writers." Other programs for adults this year included seminars on personal finances, chiropractic medicine, and health awareness. Programs for children included our popular Summer Reading Program, weekly storyhours, crafts, poetry, and other programs throughout the year. The Art Committee sponsored monthly exhibits of work from local artists.

Library users borrowed our discount passes to the JFK Library, the Children's Museum, the Boston Aquarium, the Museum of Science, the Children's Museum in Plymouth, Plimoth Plantation, the Fuller Museum of Art, the Museum of Fine Art, and Historic Houses of New England 623 times in FY99.

We made great strides in our work with historical photographs in the Local History Room in FY99. Through two grants, a local one from the E.B. Sampson Fund and a federal Library Service and Technology Act grant, we made copies and negatives of a large part of our photograph collection, so that researchers can work with the copies, while the originals can be protected from handling. We are now working on indexing and cataloging this collection. We have also produced a brochure describing the history of the collection and how to use it.

We instituted an internship with the Graduate School of library and Information Science at Simmons College, following a similar one a year ago with Bridgewater State College.

In FY99 20 volunteers donated 2,072 hours of work to the Library. There were 72,500 visits to the Library this year, and patrons borrowed 109,238 items. As of June 30th, 6,572 Kingston residents held active library cards.

## REPORT OF THE MASTER PLAN IMPLEMENTATION COMMITTEE

The Master Plan Implementation Committee (MPIC) was created in 1998 as a sub-committee to the Planning Board. The Planning Board's charge to the MPIC is to recommend and draft the means to implement Kingston's Master Plan based on the time table included with the Plan and periodically report back to the Planning Board. Additionally, the MPIC should propose changes to the Plan and update the timetable to keep it current and consistent with the goals of the community.

The 18-member MPIC is composed of a representative from the Board of Selectmen, Finance Committee, Planning Board, Capital Planning Committee, Conservation Commission, Water Commission, Board of Health, Elementary School Committee, Historical Commission, Open Space Committee, a local environmental organization, the local business community, three residents at large, two alternate resident representatives and the Town Planner (non-voting).

During this past year, the MPIC prioritized the Plan's action items and has focused on five major areas: transportation, bike/multi-use paths, by-law revisions, Town Center revitalization and planning/quick hits. Subcommittees meet on a regular basis. The full MPIC meets monthly.

A few of this year's successes include: raising awareness to keep the Post Office located in the Town Center, creation of the Residential Developments to Encourage Open Space (RoDEOS) by-law that will be voted on at ATM '00 and the development of an expanded Planning Department.

## REPORT OF THE MEASURER OF WOOD & BARK

The Measurer of Wood & Bark had a perplexing year. An obviously deranged and uncaring soul asked to have measured a pile of bark mulch. After weeks of careful measuring, it was determined the pile was shrinking of its own accord, and could not be properly measured in any case. The Measurer of Wood & Bark would like to swap jobs with someone writing snappy one-liners for a newspaper.



## REPORT OF THE OLD COLONY PLANNING COUNCIL

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 1999.

The Old Colony Planning Council is one of 13 regional planning agencies in Massachusetts, authorized by state statute to prepare plans for the physical, social and economic development of their respective regions. OCPC is the only regional planning agency in Massachusetts to be designated as an Area Agency on Aging. In this responsibility, the OCPC manages federal Older Americans Act funding for elder services in the 15 communities in the Council's regular planning district plus eight additional municipalities that constitute the elderly services planning and service area. The OCPC is also designated as an Economic Development District by the U.S. Secretary of Commerce for coordinating economic development activities within the OCPC District. Lastly, the OCPC is designated as the Metropolitan Planning Organization (MPO) for Transportation and Transit Planning for the region. We are proud to report that the Old Colony Planning Council has the distinction of being the only regional council in New England to hold all of these official designations at the same time.

In addition to the designated responsibilities, the Council is concerned with a wide variety of areawide and intermunicipal concerns as they pertain to the development of the Planning District. The Council also assists its member municipalities with technical planning assistance, grant application preparation assistance and with information on local and regional trends by maintaining current socio-economic information. Each member community of the Council is represented by one delegate and one alternate member. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 7:30 p.m. in the OCPC offices located at 70 School Street, Brockton, MA.

In 1999, the Council re-elected Eldon F. Moreira of West Bridgewater as President of OCPC; David A. Johnson of East Bridgewater as Council Secretary; and Joseph P. Landolfi of Stoughton as Council Treasurer. Daniel M. Crane serves as Executive Director of the Council. During the year, the Council completed the final draft of a Regional Policy Plan that will serve as a guide to municipal officials in directing local planning efforts and used to determine consistency for developments under the Massachusetts Environmental Policy Act (MEPA). The OCPC Plan is also entirely consistent with the Southeastern Massachusetts Vision 2020, An Agenda for the Future, published during the year. The Vision 2020 program is an initiative including 51 communities in Southeastern Massachusetts to address uncontrolled sprawl, promote a high quality of life, more efficient use of public resources, and enhancing private investment opportunities.

The Council gratefully acknowledges the generous support and cooperation of its member communities, the participation and involvement of the members of committees. Thanks to the Joint Transportation Committee chaired by Stephen Baker; the Overall Economic Development Committee chaired by Joseph P. Joseph; and the Area Agency on Aging Advisory Committee, chaired by Doris Grindle and Phyllis Hancock during the year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted its efforts.

## REPORT OF THE OLD COLONY PLANNING COUNCIL AREA AGENCY ON AGING

The Delegate and Alternate to the Old Colony Planning Council Area Agency on Aging (OCPC-AAA) Advisory Committee are pleased to present this report of the Area Agency on Aging activities for fiscal year 1999.

### NARRATIVE STATEMENT:

The OCPC-AAA is responsible for planning, coordinating and funding elder services under the Older Americans Act in the 23 community region served by the program. The OCPC-AAA, in conjunction with input from the 23 community Advisory Committee, has focused its efforts on developing a network of services and programs to serve the unmet needs of elders from throughout the region. In fiscal year 1999, the OCPC-AAA provided grant funding to various service provider agencies for the following types of program and services:

- Multi-Purpose Senior Center Services
- Outreach
- Mental Health Services
- Personal Care & Respite
- Services for Disabled Elders
- Transportation
- Legal Services
- Emergency Intervention Service
- Nutrition Education and Counseling
- Senior Aide Employment Program
- Congregate and Home Delivered Meals
- Prostate Cancer Education
- Long-Term Care Ombudsman Program

The OCPC-AAA Advisory Committee Delegates and Alternates play a key role in the development and support of elder services and programs in the region. Committee members from each of the 23 communities assist the AAA in assessing elder needs in the region, recommending funding priorities, and recommending sub-grantee funding awards to the Planning Council. The support and cooperation of the Delegates and Alternates and their respective communities is acknowledged with gratitude by the Old Colony Planning Council Area Agency on Aging. The OCPC-AAA also wishes to extend sincere thanks to outgoing Advisory Committee Chairwoman Doris Grindle of Hanson, and new Chairwoman Phyllis Hancock of Brockton and Vice-Chairwoman Josephine Hatch of Pembroke for their leadership during the past fiscal year.

## REPORT OF THE OPEN SPACE COMMITTEE

The current Open Space Committee was established in late fall of 1996. One of its most important duties is to make recommendations for open space purchases by the town; some other duties include working towards implementation of the existing 1995 Open Space Plan and increasing accessibility and use of existing open space properties. The Y2K Open Space Plan will be updated in early 2000 which will continue the Town's eligibility for State and Federal Grants.

### Open Space Committee accomplishments of 1999:

- 1) The construction of a 116-foot bridge and boardwalk over Spring brook and adjacent wetlands on the Hathaway Conservation land has been completed utilizing funding from a \$2,900.00 grant from the Mass DEM Greenways and Trail Demonstration Grants Program. As part of scout Chris Carron's "Life" badge project, Boy Scout Troop 4480 and their parents helped the Open Space Committee during most of the construction of the bridge and boardwalk. We thank the many volunteers from throughout the town who gave up their weekends to see this project to completion.
- 2) Plans have been completed and construction has begun on gates for the parking area for Silver Lake Sanctuary and Cranberry Watershed Preserve. Signs are planned to identify the entrances at Silver Lake Sanctuary, Cranberry Watershed Preserve, and the Hathaway conservation areas.
- 3) A kiosk has been constructed on the Cranberry Watershed Preserve by members of Cub Pack 49, Bear Den 2. This is another wonderful example of members of our community helping to beautify the open spaces in our town.
- 4) Eagle Scout Lucas Willis from Troop 49 successfully completed his beautification project on the Hathaway Conservation Land. He created and marked new trails, constructed a new parking area complete with an informational kiosk, granite bench, and trash receptacles. His efforts have made The Hathaway Conservation Land a superb and relaxing place to experience nature here in Kingston.
- 5) A brochure with maps of open space properties in the town along with points of historical interest has been published and is available at the Library, the Town Clerk's Office, and the Conservation Commission Office. Brief descriptions of open space properties, access points, and trails are shown.

6) A brochure has been prepared and is available from the Bay Circuit Alliance and the Open Space Committee which details trail directions of The Bay Circuit Trail from Silver Lake Sanctuary on the Pembroke town-line along the Jones River to Kingston Bay at Bay Farm, a distance of 7.4 miles. The committee looks forward to completing the connection of the existing open space properties along the Jones River by the fall of year 2000 for the scheduled Bay Circuit Trek 2000 walk. The walk is scheduled to start at Bay Farm on Sept. 30, 2000.

7) The committee looks forward to the completion of the updated Y2K Open Space Plan and to continually implement the various goals and objectives of the plan.

### REPORT OF THE PARKING CLERK

Receipts from parking violations totaling \$6,543.03 were collected in FY 99. Hearings continue to be held monthly at the Faunce School, by Kingston Police Sgt. Cristani. Requests for hearings should be submitted in writing to the Parking Clerk, Kingston Selectmen's Office.

## REPORT OF THE PERMANENT BUILDING COMMITTEE

### COMMITTEE MEMBERS

Chairman, Francis Catani, Paul Armstrong  
Ronald Gleason, Robert Gosselin, John Hurley

The Committee has been active in the following municipal projects:

The Adams Building lower level has been organized for the offices and records of the Town Planner and Conservation Departments. The Adams Building main level is being considered for adaptation and possible future location of the Historical History of the Town of Kingston.

PBC representatives Robert Gosselin and John Hurley remain active with the Elementary School Building Committee, which is ongoing. It is anticipated that the school will be ready for opening in the spring.

The Animal Shelter/Dog Pound renovations were recently completed with the addition of a 40' modular building equipped with animal cages, isolation area, office and restroom space. This much needed, long awaited addition is a valuable relief to both staff and volunteers.

The Evergreen St., Town Hall Complex, work began on November 17, 1999. Phase I will result in the complete relocation of the Highway Department. The project consists of a pre-engineered 60' x 175' building being constructed by Cape Building Systems. The new facility will allow the storage of all Highway equipment as well as expanded office space.

The new Pembroke Street Fire Station opened in early summer 1999 to the rave reviews of the public. Fire Station committee representative Ronald Gleason led the PBC members on a tour of the new facility while indicating both modern and energy-saving utility devices.

The Committee looks forward to the completion of the new Town House and will report to voters at the annual Spring Town Meeting, with its recommendations for Phase II.

## REPORT OF THE PLANNING BOARD

The Kingston Planning Board consists of five members elected for five-year terms and one appointed Associate member appointed to a three-year term. The Planning Board meets on the second and fourth Monday of each month in the Old Adams Library Building.

Annual Town Election found the re-election of James E. Colman, Jr., who was then voted to be the Board's new Chair. Mark Guidoboni was voted Vice Chair, and Edmund J. King, Jr. Clerk/Liaison to the Town Treasurer. The Board's appointed Associate member, Richard Cretinon, also found electoral success winning a seat on the Board of Selectmen. Steve Cogliano became the new Associate Member.

The end of Fiscal Year 1999, saw the Planning Board bidding Secretary Wendy King adieu and welcoming Dolores Sprague as the Board's first full-time secretary. Her duties are split between the Planning Board and the Town Planner. Dolores is an accomplished Town employee having served in the Kingston Assessor's Office for 10 years after leaving a similar post in Duxbury. In addition to serving the Board, Dolores has pitched in helping with the Historic Commission, Heritage Center Development Committee, and Master Plan Implementation Committee and its five subcommittees.

The Board continues to see the effects of rising property values and the sewer project in reviewing projects on land that a few years ago no one thought developable. In all, the Board endorsed 25 ANR Plans, where Massachusetts General Law allows the combining and dissolution of property lines with the Planning Board endorsement, including one plan that had been submitted four times. One denied plan was later brought back as a subdivision plan.

The Board received 10 Special Permits applications in FY 1999, four of which were approved. To quote Mr. King, "That's why we call them 'special'." Approvals included the expansion of the Kingsbury Club, a new home for East West Riders on Gallen Road and an accessory housing unit. One trend the Board can verify is the drive-in coffee business. One of four permits submitted for drive-throughs was approved this year. Two of the drive-throughs denied on the same night were for the same business at the same spot by two different applicants. One New England institution has now applied five times in Town for drive-through coffee.

Regulatory changes include adopting a functional classification system for roads and varying frontyard setbacks based on the type of road. Busy streets have houses set further back from the streets than quiet residential streets. Roadway widths and turning radii were also lessened. The intent of these changes is to minimize the clearing of land, preserve more trees and increase backyard size while slowing traffic in new residential subdivisions. Changes in the 3A Design District keeps new buildings closer to the street to allow parking behind buildings to help preserve the residential character of this mixed use district. The Town Planner, Planning Board and the Master Plan Implementation Committee continue their efforts to implement the recommendations of the Master Plan recommending and drafting changes in bylaws and regulations to preserve the character and positively shape the future of our Town in the face of increasing development pressures.

## REPORT OF THE PLUMBING INSPECTOR

In Fiscal Year 1999, 155 plumbing permits were issued and \$10,972.00 was collected in fees.

## REPORT OF THE PLYMOUTH COUNTY COOPERATIVE EXTENSION

The role of UMass Extension, Plymouth County is to deliver research-based information to specific groups of people through nonformal methods. The local staff work in concert with UMass Amherst faculty and staff on behalf of the United States Department of Agriculture to provide valuable information in Extension's four program areas. The Extension System is supported by County, Federal and State funds, and operates under Federal and State laws and agreements. Educational programs focus on four major program areas: Agroecology; Natural Resources and Environmental Conservation (grant funds); 4-H youth, volunteer and family development; and federally funded Nutrition Education initiatives. Volunteer advisory groups work with staff on developing specific programs. Programs include: Pruning demonstrations; Pesticide applicator trainings and licensing exams; The Annual UMass Extension Garden Calendar; Educational resource materials; Training and resources for agencies serving youth; Accredited overnight summer camps; Teacher workshops and resources; and Food Safety Certification Courses. Local citizens, appointed by the County Commissioners, serve as County Extension Trustees, directing the overall program. New research findings are translated into practical applications and shared with people and communities through workshops, conferences, field demonstrations, technical assistance, newspaper articles, radio and television. Publications such as regular newsletters and booklets, fact sheets, and home study courses, bring information directly to those who need it.

In Plymouth County, the Extension outreach office is located on High St. Hanson. There is a satellite office in the City of Brockton, for the grant-funded Family Nutrition Program. In Southeastern Massachusetts regional programs are often conducted. UMass also operates the Cranberry Experiment Research Station, located in Wareham. Currently the Plymouth County field staff consists of a County Director, two 4-H Youth Development Specialists, a Food Safety/Family Development Specialist, and a Landscape/Nursery Specialist. For a more detailed program brochure on Cooperative Extension programs contact the county office at Box 658, Hanson, MA 02341 (781) 293-3541 or 447-5946 or e-mail [plycty@umext.umass.edu](mailto:plycty@umext.umass.edu) (also info on the Web <http://www.umass.edu/umext/>)

Board of Trustees oversees the work of Cooperative Extension. They are as follows:

County Commissioner Robert J. Stone — Whitman (term expires 3/31/02)  
Valerie Dennehy — Kingston (term exp. 3/31/00)  
Wayne Smith — Abington (term exp. 3/31/02)  
Jere Downing — Marion (term exp. 3/31/02)  
Janice Strojny — Middleboro (term exp. 3/31/01)  
Claire Jesse — Plymouth (term exp. 3/31/02)  
Chris Wicks — Middleboro (term exp. 3/31/02)  
Dominic A. Marini — Bridgewater (term exp. 3/31/01)

#### Town Directors:

M.G.L. Ch. 128 outlines the Cooperative Extension System functions. It allows for Town Directors to serve in the capacity as a local liaison. These towns contribute additional funds to assist Cooperative Extension programs. Annual Cooperative Extension reports are published in their town documents. Director for Town of Kingston is Valerie Dennehy.

#### Members of the County Staff:

Mary M. McBrady, County Extension Director  
Amy McCune, 4-H Youth and Family Development  
Robert O. Mott, 4-H Youth and Family Development  
Mary "Liz" O'Donoghue, Family Development and Food Safety Programs  
Deborah C. Swanson, Landscape and Nursery Team  
Betty Ann Francis, Executive Assistant  
Carol Junkins, Part-time Clerical Support

#### Staff funded by Federal or State Program Grants:

Andrea B. Gulezian, Nutrition Education Program Supervisor  
Maria Pique, Nutrition Educator  
Joyce Rose, Nutrition Educator  
Faith Burbank, Water Quality & Natural Resources  
Anita Sprague, Senior Clerk (2 days/wk)

For information on 4-H programs, call 1-800-374-4446; to contact the Nutrition Education Program in Brockton, call 508-427-0008.

## REPORT OF THE PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 1999.

The Project is a special district created by the State Legislature in 1957, and is now composed of 25 Plymouth County towns, the City of Brockton, and the Town of Cohasset in Norfolk County. The Project is a regional response to a regional problem and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 1999 season began with a spring and summer water table lower than normal. Efforts were directed at larval mosquitoes starting with the spring brood. Ground and aerial larviciding was accomplished using B.L.I., an environmentally selective bacterial agent. Upon emergence of the spring brood of adult mosquitoes, ultra-low volume adulticiding began. The Project responded to less than average numbers of complaints, with isolated mosquito problems in our coastal communities. All sprayers and trucks performed well, with little time lost to breakdowns.

Eastern Equine Encephalitis virus isolations collected by the Massachusetts Department of Public Health were minimal in 1999. The only EEE isolate in a human-biting mosquito was found in collections from Raynham on June 28, 1999. The remaining three isolates were collected from *Culiseta melanura*, a bird-biting species. Two isolates were from Plymouth County as follows: Kingston (8/16) and Halifax (9/20). The recurring problem of EEE and the introduction of West Nile Virus in the northeast continues to ensure cooperation between this Project and the Massachusetts Department of Public Health.

In the last several years, two exotic mosquito species (*Aedes albopictus* and *Ae. japonicus*) have been found in Connecticut and New Jersey. The larvae of these mosquitoes are found in man-made containers such as tires and buckets. These mosquitoes are probably capable of transmitting Eastern Equine Encephalitis and West Nile Virus to people. We at Plymouth County Mosquito Control are concerned about this new threat to the Northeast U.S. In an effort to be proactive in our approach, we have begun to monitor containers for these new mosquitoes. Neither of these mosquitoes has been found within Plymouth County.

The figures specific to the Town of Kingston are given below. While mosquitoes do not respect town lines, the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Kingston residents.

**Insecticide Application.** 5,568 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in May and the last in September.

**Aerial Application.** Larviciding woodland swamps by airplane before the leaves come out on the trees continue to be very effective. In Kingston this year we aerially larvicided 180 acres.

Our greatest effort has been targeted at mosquitoes in the larval stage, which are found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present. Last year a total of 54 inspections were made to 40 catalogued breeding sites.

**Water Management.** During 1999 crews removed blockages, brush and other obstructions from 450 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Finally, we have been tracking complaint response time, that is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Kingston was less than two days with more than 261 complaints answered.

**Mosquito Survey.** A systematic sampling for the mosquitoes in Kingston indicates that *Culiseta melanura* was the most abundant species. Other important species collected include *Coquillettidia perturbans* and *Culex pipiens*.

**Greenhead Fly Traps.** In addition, for those coastal towns requesting the service, the Project annually sets box traps on saltmarshes to collect biting greenhead flies. Although the traps do not provide complete control, they do capture significant numbers of these pests which would otherwise attack humans and animals. During 1999, four traps were placed on Kingston marshes.

We encourage citizens or municipal officials to call our office for information, about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Kenneth W. Ludlam, Ph.D.  
Superintendent

**Commissioners:**

Carolyn Brennan, Chairman  
Robert A. Thorndike, Vice Chairman  
Leighton F. Peck, Jr., Secretary  
William J. Mara  
Michael J. Pieroni



Lieutenants David Griffiths and Tom Kelley and Chief Gordon Fogg  
Photo courtesy of Kingston Photo Center, Dennis Thornsbury.

## REPORT OF THE POLICE DEPARTMENT

The year 1999 was one of continued progress for the police department. Each of the three sector cars, as well as the patrol supervisor's car, are now equipped with new MDTs (laptop computers). The MDTs are linked to the police station as well as numerous state and federal data bases. This gives officers instant access to the department records data base, state criminal history and Registry of Motor Vehicles, as well as the federal NCIC system. The funding for the MDTs was from a federal grant awarded in 1997.

In addition, we have begun the installation of a digital imaging photo system which will be integrated into the computerized records management system. With this system, photographs are taken with a digital camera and stored in a computer. The photos are linked electronically with the case file and can be reproduced at any time on a computer printer. Funding for the Digital Imaging system was provided through a state grant awarded in 1999.

We have worked very hard to ensure that all of our systems are Y2K compliant. I am confident that the police department, as well as the Town in general, will experience few if any problems. Any issues which do arise should be relatively minor.

David Griffiths and Tom Kelley were promoted to permanent Lieutenants. Lt. Griffiths is the department Executive Officer, while Lt. Kelley is the Operations Officer. Maurice Splaine and Bob Wells were both promoted as permanent Sergeants. Officers Tim Ballinger and Eric Dowd, who were appointed in the fall of 1998, graduated the Police Academy in February of 1999 and have been assigned to patrol duties.

Officer Deb Brock was named as the new department Community Services Officer (CSO) and DARE Officer in July. She has already organized two new Neighborhood Watch groups, is working closely with our seniors, and has even convinced the Chief to appear in televised public service announcements. She is the person to contact regarding security surveys for your home or business as well as the person for seniors and shut-ins to contact to be included in our "RU-OK" telephone reassurance program.

## REPORT OF THE RECREATION COMMISSION

The Recreation Department's mission is to provide an opportunity for all citizens of Kingston to participate in a recreation program. By emphasizing the role of recreation in improving individual health and well-being, and providing an atmosphere that will build strong citizen support, we hope that people will see the benefits that come from working together for the well-being of the community.

Recreation Commission meetings are held the first Monday of each month at 7:00 p.m. at the Reed Community House.

The Recreation Commission continued its efforts of maintaining and upgrading the facilities under their jurisdiction: Reed Community House, Capt. Fred L. Bailey Fields, Kingston Playgrounds, Grays Beach, and numerous Monuments and War Memorials.

The Recreation Department designs, prints, and manages the mailing of four brochures per year. The brochures are mailed to every household in Kingston. They are also made available at the Town House, the Kingston Public Library, and the Reed Community House.

Program offerings include a variety of activities for individuals of all ages and are intended to complement existing programs offered by other community groups. Participation in recreation programs continues to increase. Programs include, but are not limited to, gymnastics, dance, 56 Club Parties, bumper bowling, boys sports time, musical theatre, yoga, learn to ski or snowboard, swing dance, beekeeping, babysitting training class, and a summer playground program.

Special events include the Halloween Party, Luminary Holiday Concert, Dance Recital, Gymnastics Demonstration and Egg Hunt.

Use of the Reed Community House continues to increase. Building users include the Council on Aging, Girl and Boy Scouts, youth sports organizations, municipal boards and committees as well as various civic and community organizations. Recreation Department programs are also held at the Reed Community House.

Research continues on a comprehensive renovation project for Grays Beach Park. The area being addressed at this time is the site work necessary for continuation of this project.

The Recreation Department is always seeking new program/class ideas. Please submit ideas to the Recreation Department, PO Box Drawer E, Kingston, MA 02364 or feel free to call 585-0533.

The Recreation Commission would like to express their appreciation to all town boards, committees and departments who have worked together to support recreation projects and activities throughout the year.

## REPORT OF THE RECYCLING COMMITTEE

### COMMITTEE MEMBERS

Chairman, Lauren Chartier; Gail Fallon, Gerald Jewers  
James Mitchell and Janet Holmes

The Recycling Committee as originally enacted was to consist of seven members. During the past fiscal year we added one member and lost one. We remain a committee of five although we believe that seven members would make this committee more effective. Any Kingston citizen who would like to join us in this interesting endeavor should contact the Board of Selectmen.

During the past year, the Kingston Recycling Committee initiated or continued many successful programs including the following:

1. We have achieved our goal of establishing school-wide paper recycling at The Kingston Elementary School. We purchased and made available sturdy plastic containers for the collection of paper in every classroom and office at the school. Additional containers were placed in other public buildings including the town hall and library.
2. The Youth Redeemables Program continues to be a successful fundraiser for various youth groups in Kingston, bringing in hundreds of dollars on a monthly basis. A new and larger collection shed was purchased by the Recycling Committee and installed at the transfer station thanks to the efforts of the the Highway Department.
3. Several workshops and seminars, sponsored by the Department of Environmental Protection, have been attended by members of the Committee. Subjects of these seminars include "Buy Recycled," and MRIP, the Mass. Recycling Initiative Program which provides financial incentives for cities and towns to meet certain criteria in their recycling efforts. Another seminar that was attended was on the topic of PAYT (Pay As You Throw) Programs. Although many residents of Kingston continue to comply with recycling requirements, there are many that have chosen not to. Other towns have found that using the PAYT Program has greatly increased the percentage of recycling in their towns.

The population of Kingston has grown approximately 10% in the past five years and the amount of trash we generate continues to grow along with it. It has become increasingly important for us to Think Globally and Act Locally, for the benefit of our town and our planet. We ask you to REDUCE, REUSE and RECYCLE to help accomplish this goal. Thank you.

## REPORT OF THE BOARD OF REGISTRARS

This year's Annual Town Election ended with narrow victories in the positions for Selectman and Sewer Commissioner (two years). After petitions were received and certified, the Registrars conducted a recount of the ballots cast for each position. No significant changes to the vote totals surfaced and the winning candidates remained as originally announced.

As required by law, the Registrars conducted voter registration sessions for the Annual Town Meeting and Election as well as for all special town meetings called this year. The Town Clerk's office is open daily for voter registration; and mail-in registration forms are available upon request.

The breakdown of the Town's registered voters, as of December 15, 1999, is as follows:

Precinct	Democrat	Republican	Unenrolled	Other	Totals
1	603	401	1,266	17	2,287
2	589	453	1,421	9	2,472
3	582	377	1,086	10	2,055
TOTALS	1,774	1,231	3,773	36	6,814



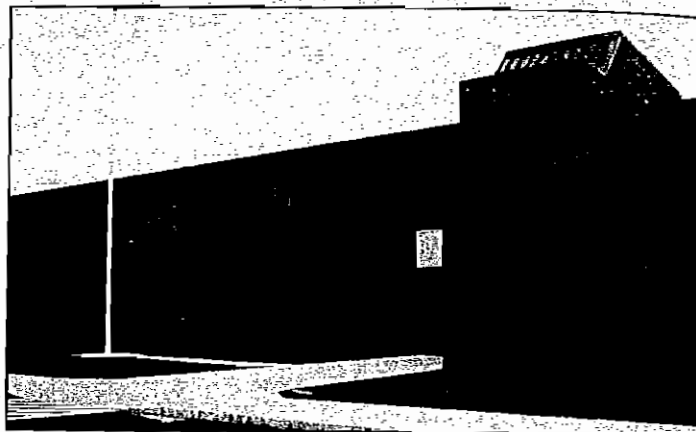


Photo courtesy of Kingston Reporter.

## REPORT OF THE KINGSTON SCHOOL COMMITTEE

Including a Report of the  
Silver Lake Regional School District

### SCHOOL COMMITTEE

Mrs. Cheryl Guidoboni, Chairman	Term Expires 2002
Mr. Ronald Maribett, Vice Chairman	Term Expires 2002
Mrs. Karen Haley Bannister, Secretary	Term Expires 2001
Mr. John Pfaffinger	Term Expires 2000
Mrs. Christina Willis	Term Expires 2001

The Kingston School Committee meets at 7:00 p.m. on the second Monday of each month.

### ADMINISTRATION OFFICE

Dr. Paul A. Squarcia	Superintendent of Schools
Ms. Denise M. Walsh	Assistant Superintendent for Secondary Education
Dr. Patricia W. Randall	Assistant Superintendent, K-8
Dr. William Quinlan	Interim Administrator of Special Education
Mr. Michael J. Perrone	Business Manager

In addition to all legal holidays, schools will be closed on the Friday following Thanksgiving.

**NO SCHOOL** announcements will be given on radio stations WATD, WBET and on television stations WBZ (Channel 4), WCVB (Channel 5) and WHDH (Channel 7) between 6:35 a.m. and 8:00 a.m. In addition, the fire alarm signals will indicate no school as follows:

6:30 a.m., no school all schools, including Junior & Senior High Schools

7:00 a.m., no school Elementary ONLY.

The signal will be 4 short blasts, repeated 3 times.

## REPORT OF THE SUPERINTENDENT OF SCHOOLS

The twenty-fourth annual report reflects expansion and renovation to the educational facilities in Kingston and Pembroke Elementary School Departments. With many school construction projects underway throughout the Commonwealth and typical problems associated with construction, the Kingston Elementary School, Grades 4-6, will hopefully be occupied in the early spring of 2000.

At the Hobomock Elementary School, significant delay resulted in having all students transferred to the former Silver Lake Regional Junior High School. With the assistance of many people the transition was a very smooth one and the Hobomock School community is most fortunate in having the school year begin as scheduled. The renovation and addition projects at both Bryantville and North Pembroke will begin in February and/or March. The citizens of Pembroke have committed \$30 million for improvement of elementary schools within the town.

The Regional School District Committee continues deliberation focusing upon the directions of the possible restructuring of the regional school district. The district continues to demonstrate the need for additional educational spaces and the possibility of adding to the existing portable classrooms is an immediate solution to a long-range issue that must be addressed.

This past year, the Education Reform Law focused upon teacher certification and the results of MCAS testing. I am pleased to state that all of our professional staff received certification in their areas of specialization.

The results of the MCAS tests reflect that our school district fared very well in comparison to the statewide average results. Knowingly, that in a two-year period trends are not evident, but the students in Grades Four, Eight and Ten have demonstrated a baseline set of skills but we must continue to improve in all areas of instruction. We continue to embrace the standard setting process fully realizing that the students of our district will be the beneficiaries of these mandates.

Summer curriculum projects involving staff from Grades K through 12 were very productive. Curriculum materials were developed and one of the more significant changes occurred in the Kindergarten Program. The initial results of those efforts have been most positive and the Kindergarten students have responded favorably to the challenge placed before them.

Our recruiting efforts continue to be very successful in attracting competent staff to our system. As a service organization, we must continue to employ teachers who have demonstrated a commitment to our profession, a passion to work with students and they must possess the integrity to set examples for all to emulate. As a result of many hours of work, everyone associated with the

interview process feels comfortable in knowing that we have employed the new staff that possess those characteristics.

The principal highlights that follow will further expand upon the quality of educational activities occurring in our school district for students in Grades K-12.

### Acknowledgment

The overwhelming majority of students, parents and citizens have cooperated and demonstrated their desire to support the many outstanding characteristics of our school district. The silent majority should not permit the vocal minority to set the agenda of what is occurring in our society. To that end, I continue to expend whatever energy that is necessary to reassure the public that the students of this school district are receiving, and rightly so, the educational experiences that will serve them well in the years ahead.

The professional and support staffs are to be commended for their dedication in providing meaningful educational experiences for the students attending our schools.

## KINGSTON ELEMENTARY SCHOOL

William M. O'Brien, Principal, Highlights

The 1999-2000 school year marked the successful completion of the new school building and the mid-year move of over 600 students in grades three through six. The new facility, with state-of-the-art technological capabilities and design, will be the eventual home to students in grades four through six, with kindergarten through grade three remaining in the original building. Students and staff alike are excited and happy with the utilization of the facility. It is anticipated that these students will occupy the school in early spring. We also welcomed new assistant principal, Nicholas Leonardos.

A nine-member accreditation team from the New England Association of Schools and Colleges visited the school from October 23-27, 1999. This was the culminating event of a two-year long self study conducted on the part of the staff at KES. The NEASC team visited every classroom and interviewed staff, teachers, students and parents as part of their effort to report on the quality of education delivered at Kingston. Extensive work on the part of the staff was coordinated and directed by Phyllis Corazzari, co-chair of the Steering Committee, whose own efforts we would like to recognize.

Another new initiative during this year was the development of building security and the installation of a door buzzer system for the main entrance. In keeping with our efforts to create and maintain a secure building, this buzzer system will help ensure the safety of all members of the KES community. Our School Council also concentrated their efforts on building security by developing written guidelines regarding school safety.

With all these changes, the business of teaching and learning continued to be our first priority. Teachers, for the first time, worked to create grade level curriculum guides in English/Language Arts, Mathematics, Science and Social Studies. These guides, made available at the beginning of the year, represent an important document that parents find useful in looking at what their child is learning throughout the year.

Teachers worked in teams to implement and modify our new Social Studies curriculum. Teachers participated in the piloting of new Science Kit curriculum. Students and teachers alike were introduced to the Boston Writing Project, a new curriculum designed to improve student writing. We are now in our third year of successful implementation of our Bradley Phonics program, designed to teach youngsters how to read. All students actively participated in our winter Reading Incentive Program, organized by a combination of teachers, Reading Specialists, Title One tutors and parents. A total of nearly half a million minutes were spent reading by KES students during this six-week program.

Our Second Step program, which helps students resolve conflicts and manage difficult situations, was expanded into grades three through six. Parent

training was held at the school during the evenings in the fall. Our DARE program, led by Officer Deborah Brock, as well as the week-long Fire Prevention Week, led by officers from Kingston Fire Department, were well received by the students.

Our long awaited second year MCAS scores were released in the fall, and KES showed steady growth. These scores have been analyzed and will be used to provide us with further information about our students' strengths and weaknesses. This will help us as a school in improving the quality of education for our students.

Our school PTO continues to be a strong and active group of committed parents. Our PTO helped to raise funds for our quadrennial Olympic Games, held in May and June. This school-wide event was organized and coordinated by Andy Karparis from our Physical Education department. Our PTO also provided funds for field trips and school guest visitors for students in all grades at KES.

### Report of the Elementary School Committee

The School Committee addressed numerous issues during 1999 in preparation for the new millennium. The planning necessary to open the nearly completed new school off Second Brook Street was a primary focus of the board. Policies, security, staffing and recreation requirements were addressed as well as a moving plan. The majority of the student body will be relocated in the new building to accommodate the renovation of the existing building. MCAS testing will continue this year and planning and preparations were made for the ongoing process to best prepare the entire student body for optimal results. The administration, School Committee, School Council, teachers and parents must continue to work as a team to make the Kingston Elementary School experience the best for all students.

# KINGSTON SCHOOL DEPARTMENT

## MEMBERSHIP

October 1, 1999

GRADE	K	SP	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Elementary	160		163	180	140	188	157	150							1,138
Secondary									158	149	141	114	117	84	763
<b>GRAND TOTAL</b>															<b>1,901</b>

# KINGSTON SCHOOL COMMITTEE 1998-99 BUDGET FINAL CLOSEOUT TRIAL BALANCE

	TOTAL AVAILABLE	TOTAL EXPENDITURES	BALANCE
REGULAR DAY	\$ 29,951.00	\$ 19,702.46	\$ 10,248.54
110 SCHOOL COMMITTEE	98,010.00	88,338.50	9,671.50
120 SUPERINTENDENT'S OFFICE	211,729.00	194,465.44	17,263.56
220 PRINCIPAL'S OFFICE	3,018,389.00	2,789,815.96	228,573.04
230 TEACHING	26,000.00	16,327.19	9,672.81
235 PROFESSIONAL DEV.	67,000.00	55,812.49	11,187.51
240 TEXTBOOKS	52,300.00	88,895.66	(36,595.66)
245 INST. HARD & SOFTWARE	120,707.00	120,683.60	23.40
250 LIBRARY	1,000.00	918.40	81.60
260 AUDIO VISUAL	100.00	100.00	0.00
310 ATTENDANCE	45,106.00	44,956.70	149.30
320 HEALTH	388,006.00	378,819.00	9,187.00
330 TRANSPORTATION	2.00	0.00	2.00
340 FOOD SERVICE	187,686.00	177,219.41	10,466.59
411 CUSTODIAL	37,500.00	35,720.15	1,779.85
412 HEATING	75,350.00	75,911.76	(561.76)
413 UTILITIES	1,800.00	530.33	1,269.67
421 MAINTENANCE/GROUNDS	74,000.00	62,617.20	11,382.80
422 MAINTENANCE/BUILDINGS	21,810.00	16,902.85	4,907.15
423 MAINTENANCE/EQUIPMENT	0.00	0.00	0.00
430 LEASE	13,150.00	3,819.89	9,330.11
730 ACQUISITION/EQUIPMENT	3,362.00	0.00	3,362.00
740 REPLACEMENT/EQUIPMENT			
<b>TOTAL REGULAR DAY</b>	<b>\$4,472,958.00</b>	<b>\$4,171,556.99</b>	<b>\$301,401.01</b>

## 182

**Fires**

Ash	* Ken
Ron	* Dan
Step	
Tim	
Linn	
Mic	
Sari	
Jeff	
Nie	
Mitt	
Do	
Nit	
Ch	
Elli	
M	
Sh	
Jen	
Ju	
R	
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C	
B	
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L	
* J	
J	
C	
* J	
J	
* I	

# SILVER LAKE REGIONAL HIGH SCHOOL CLASS OF 1999 GRADUATES

First Name	Middle Name	Last Name	R/Sr
Ashley	Amber	Abraham	III
Ronald	Jesse	Anetil	
Steven	David	Armstrong	
Timothy	James	Arnold	
Lindsey	Beth	Audette	
* Daniel	Rich	Aukstikalnis	
* Kerry	Lynn	Ayer	
Michael	Joseph	Barkas	
Samantha	Louise	Beaton	
Jeffrey	David	Benelli	
Nicole	Lynn	Blair	
Michael	Carl	Bohken	
Doreen	Genevieve	Boidleau	
Nichole	Renee	Boschee	
Brett	George	Bouley	
Christina	Anne	Buckus	
* Elizabeth	Mary	Burke	
Michael	Robert	Casey	
Shawn	Daniel	Chase	
Jessica	Jaime	Cohen	
Alicia	Marie	Collins	
Katharine	Janet	Cram	
Cassandra	Lynne	Cronin	
* Gregory	Arthur	Croteau	
Sarah	Marie	D'Alessandro	
Justin	Arthur	Davis	
John	Joseph	Dentino	
Richard	Marc	Devane	
Jeanne-Marie		Doten	
Christine	Marie	DuBuron	
Bethany	Elizabeth	Eklund	
Leanne	Marie	Feleciano	
* Jamie	Lynn	Ferreira	Jr.
John	Francis	Gage	
Jaclyn	Nicole	Gillis	
Casey	John	Goonan	
* Jamie	Elizabeth	Gorman	
Jonathan	Scott	Gosselin	

\* Indicates National Honor Society

**SILVER LAKE REGIONAL HIGH SCHOOL  
CLASS OF 1999 GRADUATES (Continued)**

First Name	Middle Name	Last Name	R/Sr
Douglas	George	Goyoni	II
Jacob	Hamilton	Hall	
Justin	Michael	Harding	
* James	Michael	Harrison	
Thomas	Francis	Healy	V
Sheila	Marie	Holmes	
Haley	Dae	Ingle	
Matthew	Colin	Jeffery	
Bridget	Anna	Johnson	
Melissa	Lee	Johnson	
Kimberly	Dawn	Johnson	
Eric	Adel	Kafrawy	
Kathryn	Marie	Kellogg	
Courtney	Lee	Kenerson	
Jenny	Marie	Killinger	
Joseph	Michael	Kraft	
Morgan	James	Lanagan	
Jeremiah	Roland	Lebsock	
John	Francis	Lemanski	II
Abby	Lee	Luque	
* Caitlin	Anne	Lutton	
Joseph	Edward	Malone	
Paula	Nogueira	Margotto	
Dominique	Marcella	Maribett	
Jillian	Dorothy	Mattie	
Michael	Mauro	Mazzilli	
Meghan	Kathleen	McAuliffe	
* Meghan	Pauline	McCoy	
Michael	Patrick	McGale	
* Erin	Lee	McWilliams	
Scott	Michael	Melone	
Russell	Kenneth	Monroe	
James	Michael	Mori	
Michael	Patrick	Murzyn	
John	Frederick	Nason	
Derick	Andrew	Naumann	
Katherine	Lee	Newton	
Rachael	Lee	Oliveira	

\* Indicates National Honor Society

**SILVER LAKE REGIONAL HIGH SCHOOL  
CLASS OF 1999 GRADUATES (Continued)**

First Name	Middle Name	Last Name	R/Sr
* Daniel	Bruce	Orcutt	
Daniela		Otto	
Melissa	Ann	Pierce	
Kristofer	Edward	Roach	
Maximilian	Ben	Shaffer	
Kimberly	Beth	Shepherd	
Craig	Elton	Small	Jr.
Clifford	Walter	Snively	Jr.
Joffrey	David	Spaulding	Jr.
Kelly	Michelle	Stanton	
Lindsay	Jeanette	Staten	
Samantha	Lynn	Stevens	
Kelly	Jo	Stieghorst	
Lisa	Marie	Traficante	
Wesley	Lloyd	Tunks	
Lee	Evan	Willis	
Kelly	Kristina	Wright	
Timothy	John	Wrightington	
Georgia	Lyle	Young	
* Peter	Michael	Zwahlen	

\*Indicates National Honor Society

## REPORT OF THE SILVER LAKE REGIONAL SCHOOL COMMITTEE

The Massachusetts Comprehensive Assessment System (MCAS) has brought new attention to our local schools from students, parents, teachers, administrators and the mass media. With our regional high school and junior high in the mid-range scores statewide, the school committee and administration are introducing new courses to address our need for improvement. Graduation requirements have also been reviewed and increased. Our students will work hard in the future and will be prepared for higher education or the work force in the 21st century.

Changes in technology in schools and the workplace have our schools addressing computer literacy and class work integration at the high school and junior high school levels. The Internet is now widely available to students in grades seven through twelve.

Our dedicated faculty and administration as well as parental involvement at all six grade levels and in our extracurricular activities is both encouraging for our future and a testament to our region's commitment to education.

The Silver Lake Regional School Committee welcomed several new members this year. Colleen Costa of Kingston, a former Kingston School Committee member, and Kevin MacRae of Pembroke joined the committee.

Both our high school and junior high school are in the process of voluntary accreditation with the New England Association of Schools and Colleges (NEASC). This is a two-year process that includes evaluation of curriculum, staffing, leadership and other school resources.

The regional school committee has also produced a pamphlet to be mailed to each home in the four-town region that updates our residents regarding the district realignment. With the planned departure of Pembroke in the next several years, the publicity sub-committee chaired by E. Alison Long of Halifax has prepared a mailer that details a history of recent studies and the anticipated complexities that face Pembroke and the remaining Tritown partners. Ms. Long and Virginia Wandell of Pembroke have led a collaboration of ideas published to inform the citizens of our four towns. Valuable input from Maureen Springer of Plympton and representatives from local boards of selectmen and citizen groups have also played a major role in keeping the public well informed.

The Tritown Sub-Committee chaired by Gerald Buckley of Kingston has made great strides to bring Halifax, Kingston and Plympton together working on planned curriculum, building needs and an inventory of assets. The Community Liaison Sub-Committee chaired by Thomas Cambria of Plympton and Paul Dwyer of Pembroke have served as facilitators for both the Tritown Sub-Committee and representatives of the Town of Pembroke to work together on a task and time schedule that is both economical and sensible.

Facilities continue to be a major focus of attention. The Land and Building Sub-Committee, chaired by John Kearney of Halifax, has continued to work in earnest to address a continually growing student population and the future facilities needs created by such a group with numbers that will continue to rise for the next eight to ten years based upon consultants' estimates. Brian Donnelly of Kingston has been leading an effort to improve parking at the high school and in the surrounding area.

Our committee continues to receive monthly updates from other sub-committee chairs including Joseph Delmonaco (Treasurer), Ann Mahoney (Vocational Education), Patricia Doherty (Long Range Planning), Brian Caseau (Legislative Liaison), and Janice Bosecker (Pilgrim Area Collaborative).

The Regional School Committee has also addressed public participation at bimonthly meetings. The committee has reserved an agenda item near the start of each meeting for members of the public to address the school committee and to encourage public attendance.

As your voices in secondary education, we look forward to hearing from you as community members. We look forward as well to providing our children a quality education in a safe school environment.

Respectfully submitted,

Arthur P. Boyle, Jr., Chairman, Pembroke  
Thomas Cambria, Vice Chairman, Plympton  
Paul T. Dwyer, III, Secretary, Pembroke  
Joseph W. Delmonaco, Jr., Treasurer, Pembroke  
Brian Caseau, Legislative Liaison, Kingston  
Janice Bosecker, Pembroke  
Gerald S. Buckley, Kingston  
Colleen Costa, Kingston  
Patricia Doherty, Halifax  
Brian Donnelly, Kingston  
John Kearney, Halifax  
E. Alison Long, Halifax  
Kevin MacRae, Pembroke  
Ann Mahoney, Pembroke  
Maureen Springer, Plympton  
Virginia Wandell, Pembroke



## SILVER LAKE REGIONAL HIGH SCHOOL

### Dr. John F. McEwan, Principal — Highlights

As Silver Lake Regional High School continues to grow, it also is getting better all the time. Our efforts regarding educational reform are taking shape and over the next few years we expect our students to do better and better on the MCAS testing. Recent SAT scores and other tests have shown a trend toward improvement. We are very committed to making sure that we move in a positive direction.

Students who took the MCAS tests in the spring received their scores in December. The Class of 2003 is now our freshman class. This class will be the first to need to pass the MCAS test to achieve graduation. Our staff and administrators are continuing the commitment to give the students the best preparation possible. A summer workshop was available for students and new teaching concepts are being added daily to the curriculum.

As our population grows we are looking for some changes. We will implement a house system for the school in the fall. We also are investigating the addition of more portable classrooms to alleviate our lack of classroom space. These changes will be necessary until either Pembroke leaves the district or the full region puts an addition on the current high school building.

The Class of 1999 graduated on Saturday, June 12, 1999. Scholarships and awards were given to the graduates at the Senior Awards Night on June 8. There were 340 graduates and 73% went on to further education.

Our annual Evening of Excellence was held on June 7. This is part of the school's Renaissance Program and celebrates achievement, attendance service, and growth of our students. Over 500 students received awards that night.

We also continue to be very proud of the service our students offer to the community. Through activities like Key Club, National Honor Society and Student Council, great works have been accomplished in both the local and state community. Through our graduation requirements of service learning and the school's discipline program, thousands of hours of service have been donated to members of the four towns. We are especially proud of our partnership with Evanswood, which provides opportunities for service to senior citizens and young children both during the day and after school.

We are in the second year of our self-study for our 10-year accreditation with the New England Schools and Colleges (N.E.A.S.C.). This is a two-year process, which will show how Silver Lake has grown over the past 10 years. We are enjoying the process and will be proud to show our finding to the community after our accreditation visit in November of 2000. We are studying our curriculum, instruction, assessment, staff and leadership, and resources for learning both in the school and in the community.

We continue to be committed to: "High Schools That Work," to "Tech Prep," to the "Interactive Math Program" and to many other initiatives that will improve learning for all students. Our teachers continue to attend workshops and programs to improve their teaching and we know this has a positive effect on our students. We work hard to keep our class sizes low and our resources readily available for all students. Through a rich academic program and a very active extracurricular program, we are confident that the students of the Silver Lake district are getting a rich, worthwhile educational experience.

## SILVER LAKE REGIONAL JUNIOR HIGH SCHOOL

### Sidney H. Russell, Principal — Highlights

Our current middle level learners at Silver Lake Regional Junior High School are at an historic juncture, not only in their education but in the American experience. These students, the classes of '04 and '05, are poised at the turn of the millennium to face many unfamiliar challenges which lie ahead of them. The legislative mandates of high stakes testing, the nearly incomprehensible rate of technological advancements and the continually changing face of the global workforce are just a few of the challenges that these boys and girls will have to meet, challenges unthought of at the conception of public education 365 years ago.

The middle school model, by deliberate design, creates a learning environment responsive to the unique needs of the young adolescent. We are confident that through our adherence to this model, and its practices, we are continually bettering the preparation of our youngsters to meet the challenges of the 21st century. Our school now boasts 10 teams, five in seventh grade and five in eighth grade. This means more individualized attention and reduction in all class sizes. We have also added practical arts as a fifth orbit class to our offerings of art, health, life skills & technology and computers. In addition, computer instruction is no longer a stand alone course. Its curriculum has been fully integrated into other academic subjects; subsequently, the grade for computer class is likely to show up in a project for science or a long-term essay in English. While on the subject of computers, every classroom is linked by a state-of-the-art computer to each other and the Internet.

The examples of our Renaissance students, the group selected to be role models for the rest of the student body, have been contagious. Our students have taken the school's core values of Respect, Responsibility and Academic Excellence to heart and it shows. A record number of our students were recognized as honor roll recipients with an honor roll breakfast for themselves and their parents. What makes their accomplishments even more worthy of recognition is that our school boasts one of the most stringent criteria for obtaining honor roll in this part of the state. In addition to excelling academically, a record number of our students have received Kudos — the program where

pupils are rewarded for getting caught doing something good. Our students also have taken responsibility upon themselves to help those less fortunate. Amongst other things, these students have marched for a cure to breast cancer, raised money for the needy and taken a stand against the tobacco companies' advertising that targets children.

Statistically there are few places more safe than a school for a child, however, media coverage of national incidents has brought school safety to the forefront. SLRJHS has responded by assembling a safety committee made up of a diverse group of school personnel and key community members. This committee's charter is to proactively examine school safety for our students and staff. All who visit our school will note the addition of a new receptionist at a sign-in desk as well as the implementation of passes for all visitors.

Visitors will also notice that students no longer carry backpacks between classes. This change was primarily brought about due to the overwhelming research that serious health issues arise from developing adolescents improperly carrying over 20% of their body weight. Also there were increasing numbers of incidents, in the halls, where a sudden turn by a backpack wearer resulted in an unwary student being sent flying.

Our school is more than the recently rechincked bricks and mortar, more than the brand new air conditioning units. Although these are important, it is the staff and parent involvement that are vital. We are so very fortunate here at SLRJHS in our ability to have attracted some of the best individuals to our staff year after year. This year is no exception, from our highly trained brand new teachers, who nicely complement our dedicated veterans of middle-level education, to our outstanding new head custodian, who with his staff maintain an environment conducive to learning. We also have been extremely fortunate to develop a solid core of parent volunteers represented by the School Council, the Parent Advisory Committee, the Parent Service Organization, and the individual volunteers whose daily presence and many contributions make 80 Learning Lane much more than just another building.

We believe that together we make ours a dynamic middle school, one that has risen to meet the changing needs of our students. And although we can measure the many strides which we have made, we also know that our students cannot afford us to rest on our laurels. In an effort to truly examine ourselves, identifying both our strengths and our weaknesses, we have voluntarily sought to have our school evaluated by the New England Association of Schools and Colleges (NEASC) for middle school accreditation. This is an intensive undertaking, one that calls each faculty member to self-examination of what it is that we at SLRJHS do to meet the needs of those we educate. We continue our journey to becoming a dynamic and responsive middle school designed to prepare young people for the opportunities that await them in the 21st century!

**SILVER LAKE REGIONAL SCHOOL DISTRICT  
COMBINED BALANCE SHEET — ALL FUND TYPES AND ACCOUNT GROUPS  
JUNE 30, 1999**

	GOVERNMENTAL FUND TYPES		FIDUCIARY FUND TYPE	ACCOUNT GROUP	Combined Totals (Memorandum Only)	
	General	Special Revenue	Trust and Agency	General Long-term Debt	June 30, 1999	June 30, 1998
<b>ASSETS</b>						
Cash (Note 3)	\$ 2,065,159	\$ 914,048	\$ 103,698		\$ 3,082,905	\$ 2,436,882
Due from other governments	114,464	9,266			123,730	104,627
Deposits and miscellaneous	5,520				5,520	10,484
Amounts to be provided for payment of long-term obligations				\$ 2,834,767	2,834,767	1,483,500
Total assets	\$ 2,185,143	\$ 923,314	\$ 103,698	\$ 2,834,767	\$ 6,046,922	\$ 4,035,493
<b>LIABILITIES</b>						
Accounts payable	\$ 77,834	\$ 71,238		\$ 41,750	\$ 190,822	\$ 350,022
Accrued payroll, withholding and benefits	393,526				393,526	359,938
Due to students groups			\$ 103,698		103,698	
Capital lease obligations				1,593,017	1,593,017	
General obligation bonds payable (Note 4)				1,200,000	1,200,000	1,400,000
Total liabilities	\$ 471,360	\$ 71,238	\$ 103,698	\$ 2,834,767	\$ 3,481,063	\$ 2,109,960

**SILVER LAKE REGIONAL SCHOOL DISTRICT  
COMBINED BALANCE SHEET — ALL FUND TYPES AND ACCOUNT GROUPS (Continued)  
JUNE 30, 1999**

	GOVERNMENTAL FUND TYPES		FIDUCIARY FUND TYPE	ACCOUNT GROUP	Combined Totals (Memorandum Only)	
	General	Special Revenue	Trust and Agency	General Long-term Debt	June 30, 1999	June 30, 1998
<b>FUND EQUITY</b>						
Reserved for encumbrances	\$ 80,861				\$ 80,861	\$ 78,124
Unreserved						
Designated	600,000	\$852,076			1,452,076	1,003,549
Undesignated	1,032,922				1,032,922	843,860
Total fund equity	1,713,783	852,076			2,565,859	1,925,533
Total liabilities and fund equity	\$ 2,185,143	\$923,314	\$103,698	\$2,834,767	\$6,046,922	\$4,035,493

The accompanying notes are an integral part of these financial statements.

**SILVER LAKE REGIONAL SCHOOL DISTRICT  
STATEMENT OF DEBT 1999-2000**

PURPOSE	YEAR ISSUE	YEAR OF MATURITY	ORIGINAL ISSUE	PRINCIPAL OUTSTANDING	INTEREST OUTSTANDING
SR. HIGH CONSTRUCTION	1994-95	2004-05	\$2,000,000.00	\$1,200,000.00	\$189,000.00
				(200,000.00)	(57,000.00)
PAYMENTS DUE				\$1,000,000.00	\$132,000.00
				<b>TOTAL OUTSTANDING DEBT</b>	<b>\$1,132,000.00</b>

**SILVER LAKE REGIONAL SCHOOL DISTRICT  
COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES  
AND CHANGES IN FUND BALANCES —ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 1999**

	GOVERNMENTAL FUND TYPES		Combined Totals (Memorandum Only)	
	General	Special Revenue	June 30, 1999	June 30, 1998
<b>Revenues</b>				
Member town assessments	\$10,018,449		\$10,018,449	\$10,128,484
Intergovernmental — state	10,213,285	\$ 261,565	10,474,850	8,597,853
Intergovernmental — federal	8,317	1,018,479	1,026,796	953,299
Interest income	94,430		94,430	88,732
Charges for services	421,405	1,218,068	1,639,473	1,561,699
Miscellaneous	46,961		46,961	39,073
<b>Total Revenues</b>	<b>\$20,802,847</b>	<b>\$2,498,112</b>	<b>\$23,300,959</b>	<b>\$21,369,140</b>
<b>Expenditures</b>				
Administration and supervision	1,473,733		1,473,733	1,420,923
Instructional services	12,496,813	1,166,059	13,662,872	12,725,878
School services	135,740	1,233,526	1,369,266	1,278,159
Transportation	940,591		940,591	911,504
Operations and maintenance	2,361,197		2,361,197	2,254,121
Employee benefits and other fixed charges	1,713,660		1,713,660	1,503,881

**SILVER LAKE REGIONAL SCHOOL DISTRICT  
COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES  
AND CHANGES IN FUND BALANCES —ALL GOVERNMENTAL FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 1999 (Continued)**

	GOVERNMENTAL FUND TYPES		Combined Totals (Memorandum Only)	
	General	Special Revenue	June 30, 1999	June 30, 1998
<b>Expenditures (continued)</b>				
Lease of facilities and computer equipment	623,029		623,029	625,202
Capital Outlay	200,394		200,394	260,863
Debt service	283,423		283,423	296,490
Assessments	32,468		32,468	23,312
<b>Total expenditures</b>	<b>\$20,261,048</b>	<b>\$2,399,585</b>	<b>\$22,660,633</b>	<b>\$21,300,333</b>
<b>Excess of revenues over expenditures</b>	<b>541,799</b>	<b>98,527</b>	<b>640,326</b>	<b>68,807</b>
<b>Fund equity, beginning of year</b>	<b>1,171,984</b>	<b>753,549</b>	<b>1,925,533</b>	<b>1,856,726</b>
<b>Fund equity, end of year</b>	<b>\$ 1,713,783</b>	<b>\$ 852,076</b>	<b>\$ 2,565,859</b>	<b>\$ 1,925,533</b>

The accompanying notes are an integral part of these financial statements.

**SILVER LAKE SCHOOL COMMITTEE  
1998-99 BUDGET  
FISCAL YEAR CLOSEOUT TRIAL BALANCE**

REGULAR DAY	Total Available	Total Expenditures	Balance
110 SCHOOL COMMITTEE	\$ 78,050.00	\$ 80,990.28	(\$ -2,940.28)
120 SUPERINTENDENT'S OFFICE	769,314.00	749,738.95	19,575.05
210 SUPERVISION	542,789.00	484,517.28	58,271.72
220 PRINCIPAL'S OFFICE	733,114.00	712,868.04	20,245.96
230 TEACHING	10,048,246.00	9,965,089.50	83,156.50
235 PROFESSIONAL DEV.	87,400.00	98,020.16	(10,620.16)
240 TEXTBOOKS	148,592.00	146,850.27	1,741.73
245 INST. HARD & SOFTWARE	42,015.00	276,907.02	(234,892.02)
250 LIBRARY	169,591.00	167,880.37	1,710.63
260 AUDIO VISUAL	15,100.00	13,024.81	2,075.19
270 GUIDANCE	707,419.00	742,698.75	(35,279.75)
320 HEALTH	66,985.00	67,408.40	(423.40)
330 TRANSPORTATION	923,928.00	913,035.91	10,892.09
351 ATHLETIC SERVICES	48,370.00	47,675.36	694.64
411 CUSTODIAL	757,905.00	750,684.99	7,220.01
412 HEATING/BUILDINGS	163,500.00	115,375.48	48,124.52
413 UTILITIES	591,475.00	609,709.06	(18,234.06)
421 MAINTENANCE/GROUNDS	3,250.00	3,017.92	232.08
422 MAINTENANCE/BUILDINGS	795,651.00	733,036.02	62,614.98
423 MAINTENANCE/EQUIPMENT	119,545.00	105,895.45	13,649.55
510 RETIREMENT	297,157.00	341,094.00	(43,937.00)

**SILVER LAKE SCHOOL COMMITTEE  
1998-99 BUDGET  
FISCAL YEAR CLOSEOUT TRIAL BALANCE (Continued)**

REGULAR DAY	Total Available	Total Expenditures	Balance
520 INSURANCE	1,503,451.00	1,366,686.45	136,764.55
530 LEASE	624,300.00	389,257.40	235,042.60
540 DEBT SERVICE	30,000.00	16,422.81	13,577.19
730 ACQUISITION/EQUIPMENT	97,182.00	96,467.47	714.53
740 REPLACEMENT/EQUIPMENT	106,594.00	110,471.85	(3,877.85)
921 SUPERVISION	150,739.00	156,499.62	(5,760.62)
923 TEACHING	642,141.00	630,905.16	11,235.84
928 PSYCHOLOGICAL SERVICES	32,400.00	20,657.19	11,742.81
933 TRANSPORTATION	36,135.00	27,555.00	8,580.00
DEBT RETIREMENT/PRINCIPAL	200,000.00	200,000.00	0.00
DEBT RETIREMENT/INTEREST	67,000.00	57,000.00	10,000.00
<b>TOTAL</b>	<b>\$20,599,338.00</b>	<b>\$20,197,440.97</b>	<b>\$401,897.03</b>

# **SILVER LAKE REGIONAL SCHOOL COMMITTEE BUDGET PROPOSAL 1999-2000**

<b>REGULAR DAY</b>	<b>1998-1999 BUDGET</b>	<b>1999-2000 PROPOSAL</b>	<b>% (INC/DCR)</b>
11 SCHOOL COMMITTEE	\$ 78,050.00	\$ 78,650.00	0.77%
12 SUPERINTENDENT'S OFFICE	769,314.00	796,704.00	3.56%
21 SUPERVISION	542,789.00	571,731.00	5.33%
22 PRINCIPAL'S OFFICE	733,114.00	781,274.00	6.57%
23 TEACHING	10,048,246.00	10,676,969.00	6.26%
235 PROFESSIONAL DEV.	87,400.00	89,900.00	2.86%
24 TEXTBOOKS	148,592.00	236,020.00	58.84%
245 INST. HARD & SOFTWARE	42,015.00	99,170.00	136.03%
25 LIBRARY	169,591.00	166,014.00	-2.11%
26 AUDIO-VISUAL	15,100.00	15,000.00	-0.66%
27 GUIDANCE	707,419.00	781,117.00	10.42%
32 HEALTH	66,985.00	68,415.00	2.13%
33 TRANSPORTATION	923,928.00	964,377.00	4.38%
35 ATHLETICS	48,370.00	49,255.00	1.83%
411 CUSTODIAL	757,905.00	797,255.00	5.19%
412 HEATING	163,500.00	173,500.00	6.12%
413 UTILITIES	591,475.00	585,975.00	-0.93%
421 MAINTENANCE/GROUNDS	3,250.00	25,750.00	692.31%
422 MAINTENANCE/BUILDINGS	795,651.00	453,122.00	-43.05%
423 MAINTENANCE/EQUIPMENT	119,545.00	125,630.00	5.09%
51 RETIREMENT	297,157.00	381,657.00	28.44%
52 INSURANCE	1,503,451.00	1,641,098.00	9.16%
53 LEASE	624,300.00	618,362.00	-0.95%

## **SILVER LAKE REGIONAL SCHOOL COMMITTEE BUDGET PROPOSAL 1999-2000 (Continued)**

<b>REGULAR DAY</b>	<b>1998-1999 BUDGET</b>	<b>1999-2000 PROPOSAL</b>	<b>% (INC/DCR)</b>
54 DEBT SERVICE	30,000.00	30,000.00	0.00%
73 ACQUISITION/EQUIPMENT	97,182.00	72,310.00	-25.59%
74 REPLACEMENT/EQUIPMENT	106,594.00	107,598.00	0.94%
<b>TOTAL REGULAR DAY</b>	<b>\$19,470,923.00</b>	<b>\$20,386,853.00</b>	<b>4.70%</b>
<b>SPECIAL EDUCATION</b>			
221 SUPERVISION	150,739.00	163,158.00	8.24%
223 TEACHING	642,141.00	694,340.00	8.13%
228 PSYCHOLOGICAL SERVICES	32,400.00	32,450.00	0.15%
233 TRANSPORTATION	36,135.00	33,822.00	-6.40%
<b>TOTAL SPECIAL EDUCATION</b>	<b>\$ 861,415.00</b>	<b>\$ 923,770.00</b>	<b>7.24%</b>
<b>GRAND TOTAL</b>	<b>\$20,332,338.00</b>	<b>\$21,310,623.00</b>	<b>4.81%</b>

**SILVER LAKE REGIONAL SCHOOL DISTRICT  
CONSTRUCTION COSTS  
1998-99**

**SUMMARY OF MEMBER TOWN ASSESSMENTS**

Member Towns	Total 1997-98 Construction
Halifax	\$ 47,545.00
Kingston	72,988.00
Pembroke	118,477.00
Plympton	17,990.00
	<u>\$257,000.00</u>

**1994 Construction — Sr. High School — \$2,000,000.00**

Principal Due	\$200,000.00
Interest Due	<u>57,000.00</u>
<b>Total Principal and Interest</b>	<b>\$257,000.00</b>
Less State Aid	<u>0.00</u>
<b>Net Construction Assessment</b>	<b>\$257,000.00</b>

**REPORT OF THE SEALER OF  
WEIGHTS AND MEASURES**

I herewith submit my Annual Report for the year ending December 31, 1999.

During the calendar year 1999, a total of four hundred thirty-six (436) measuring devices were sealed, eighty-nine (89) devices were adjusted, eleven (11) devices were marked Not Sealed (as such they cannot be used legally in trade), and four (4) devices were condemned for failure to meet prescribed standards.

The following is a summary of measuring devices inspected and tested:

<b>Scales and Balances</b>	
Over 10,000 pounds	3 Sealed 2 Not Sealed
5,000 to 10,000 pounds	2 Sealed 1 Not Sealed
100 to 5,000 pounds	17 Sealed 5 Adjusted 4 Not Sealed 2 Condemned
Under 100 pounds	124 Sealed 11 Adjusted 3 Not Sealed
<b>Weights</b>	
Avoirdupois	61 Sealed
Metric	49 Sealed
Apothecary	37 Sealed
<b>Liquid Measuring Meters</b>	
Gasoline	129 Sealed 73 Sealed 2 Condemned
Diesel	1 Sealed
Kerosene	1 Sealed
<b>Vehicle Tank Meters</b>	
Oil Trucks	1 Sealed



### Bulk Storage Meters

1 Sealed  
1 Not Sealed

### Fabric Measuring Meters

1 Sealed

### Linear Measures

Yard Sticks

5 Sealed

### Container Redemption Machines

4 Sealed

The following fees were assessed for the above inspections:

Sealing Fees	\$3,481.20
Adjusting Fees	380.00
<b>Total Fees</b>	<b>\$3,861.20</b>

Of the assessed fees, all were collected and turned in to the Town Treasurer before the end of the year.

On August 11, 1998, Governor Cellucci signed into law The Consumer & Merchant Protection Act, Chapter 295 of the Acts of 1998. This new law requires local Sealers of Weights & Measures to become State Certified, check unit pricing, check item pricing, enforce motor fuel regulations, issue civil citations for weights and measures violations, and to bi-annually inspect scanners in retail stores. These tasks were either not previously required, or were performed by inspectors of the Massachusetts Division of Standards. The law has yet to be fully implemented, however, this past year six days were spent attending full day certification training sessions, another day was spent checking expired and/or unexpired motor fuel licenses, and two days were spent assessing the number of scanners in the town (there are some 318 scanners at the Independence Mall alone). It remains to be seen just how much time will be required to perform these extra duties and how much additional compensation should be provided.

I wish to express my appreciation to the personnel in the various Town Offices for their cooperation in assisting me in carrying out my duties, with a special thanks to the staff of the Selectmen's Office.



*Wastewater Collection & Treatment Facilities*

### REPORT OF THE SEWER COMMISSION

The Kingston Sewer Commission began 1999 as a function of the Board of Selectmen. The May 1999 Annual Election established the present Sewer Commission consisting of Gary Monahan, Harley Cadenhead and Brian Donahoe. The Commission meets regularly every Tuesday at the Maple Avenue School. The year was spent getting organized, establishing an office, developing rules and procedures and overseeing the start of Sewer construction.

The Annual and Special Town Meeting of 1999 reaffirmed support of the sewer project and increased the funding authorization to \$29.5 million. This cost will be offset by loan guarantees from the Massachusetts Department of Environmental Protection — State Revolving Fund Program. This Program will reduce the actual cost of the project to the Town to \$18 Million by paying all of the interest and a portion of the capital costs. These loans were secured for the first three contracts in June and July and construction began immediately.

Contracts 1 and 2 were awarded and are for sewer installation in the Rocky Nook, Southern Main Street, Prospect Street and Brook Street areas and streets leading up to the Treatment Plant. The Sewage Treatment Plant is being constructed under Contract 3 adjacent to the Transfer Station. The treated wastewater will be discharged into the ground under a portion of the Indian Pond Estates golf course, also under construction. The Town received a Permit to discharge this treated wastewater in May. The Treatment Plant construction began in August.

Contracts 4 and 5 have been prepared, reviewed and ready for bidding in the summer of 2000. These contracts will be for sewer construction on the remaining portions of Main Street, Summer Street, the Ah-Dee-Nah section of Town, Boundary Lane and the balance of the approved Sewer areas. Meetings are being held to explain the construction process and receive citizen's comments and questions.

The Sewer Commission has worked closely with the Project Engineer Camp, Dresser and McKee, Inc. to manage project costs, and oversee progress. As of the end of 1999 the construction is on budget and ahead of schedule due to favorable weather conditions. Our State representative, Tom O'Brien has supported us on several important matters. These include obtaining legislative approval extending the betterment payment period from 20 to 30 years, assisting us in modifying the original design specification required to cross the State Highway to a lower cost alternative and filing legislation to provide sewer easements.

The Commission promulgated Rules and Regulations to establish betterment fees for repayment of the loan. The betterment program was established according to the methods allowed by State Law and as voted by Town Meeting. Public meetings were held to explain the program and answer questions. The Commission has completed a very busy year and wishes to thank the Town for its continued support.

## REPORT OF THE SOUTH SHORE COMMUNITY ACTION COUNCIL

South Shore Community Action Council, Inc. (SSCAC) is an agency that administers many Federal and State Grants that are available for low income and elderly persons.

During the fiscal year of SSCAC, a total of 211 Kingston households were served from October 1, 1998 to September 30, 1999 through their many programs.

Programs Available	Total Clients or Households
HEADSTART .....	10
CHILDCARE .....	16
CONSUMER AID PROGRAM (A program for all income levels) .....	15
TRANSPORTATION (Handicapped Youth and Adults) .....	22 for total of 1048 rides
FEMA .....	1
WEATHERIZATION .....	1
FUEL ASSISTANCE .....	129
HEARTWAP (Burner Repair) .....	16
MCKINNEY FUND (One time help with rent/mrtg. or utilities) .....	1

Rochelle Smith is the Representative of Kingston Board of Selectmen to Board of Directors of South Shore Community Action Council, Inc.

## REPORT OF THE STREETS, TREES, PARKS AND SOLID WASTE DEPARTMENT

Effective July 1, 1999, the Highway and Tree Departments merged and was renamed the Department of Streets, Trees and Parks.

Gerald Jewers, formerly the Highway Foreman, after serving for a period as Interim Highway Superintendent was promoted to the position of Superintendent. Paul Basler, was promoted to the position of Highway Foreman.

The Tree and Park Division of the Department assumed the responsibilities of moving and trimming of the various ball fields, monuments, the Town Green, and historical sites in addition to trimming roadsides and the capped Landfill.

The re-surfacing program continues on an annual basis with the following streets being re-paved with Type I bituminous concrete: Lake Street, Cranberry Road, Anderson Avenue, William Gould Way, Bradford Avenue, Clifton Drive, Clinton Terrace and Elder Avenue.

Elm Street from Sylva Place to Indian Pond Road, eastbound lane, was reclaimed to a depth of 12 inches and both lanes resurfaced with bituminous concrete.

Foxworth Lane and Grove Street (from Lake Street to Peters Lane) were re-surfaced using the micro-surface process.

All of the streets listed above had the drainage structures adjusted, repaired or replaced as needed and all of the streets were crack sealed as well.

The sidewalks on Hawthorne Road and Starling Avenue were resurfaced.

The Cranberry Road Landfill was capped and a cardboard compactor was installed at the Transfer Station.

### TRANSFER STATION RULES AND REGULATIONS

#### TRANSFER STATION STICKERS IMPORTANT NOTICE

**TO PURCHASE A REPLACEMENT STICKER, YOU MUST REMOVE AND TURN IN THE STICKER OR A PIECE OF THE STICKER WITH NUMBER STILL IN TACT OR FULL PRICE WILL BE REQUIRED.**

**A REPLACEMENT STICKER IS ONLY AVAILABLE IF YOU PURCHASED A STICKER IN THE CURRENT STICKER PERIOD.**

### STICKERS

- Current sticker must be permanently attached to front bumper on passenger side.
- Stickers not permanently attached will be considered null and void
- No vehicles larger than 1 TON CAPACITY ARE PERMITTED
- All materials must be contained in bags or boxes to prevent windblown litter
- Loose material will not be allowed
- MA Registration is required. — If registration does not have the current Kingston address, PROOF OF RESIDENCY IS ALSO REQUIRED consisting of one of the following: current tax bill, current utility bill, lease, or closing papers etc.
- FAILURE TO COMPLY WILL RESULT IN A \$200.00 FINE.
- NO STICKER will be issued for repair or commercial plates, or out of Town business vehicles.
- Limited to TWO (2) STICKERS PER HOUSEHOLD

### FEES — 1999-2000 (fees are subject to change annually)

Residential	\$30.00
Senior Citizen 55+	\$15.00
Replacement (see above)	\$10.00

### HOURS OF OPERATION

- Monday 12 noon to 8:00 p.m. Tues., Wed., Sat., Sun. 8 a.m. to 4 p.m.
- CLOSED THURSDAY AND FRIDAY — CLOSED ALL HOLIDAYS

### MATERIALS NOT ACCEPTED IN THE TRANSFER STATION

- Out of Town refuse — Commercial Construction Debris — Brush (unless on designated chipping day) — Stumps — Logs — Chemicals — Hazardous Waste

### CONSTRUCTION DEBRIS (place in Construction Debris Containers)

- Household construction debris including small amounts of asphalt shingles
- Material no longer than 36" in length will be accepted
- Contractor should provide roll-off container at construction site for large amounts of shingles and construction debris for commercial disposal
- Mattress & Box Spring (in designated container)

## CARPETING

No wider than 36", rolled and tied

## ASHES (place in designated ash area only)

- Ash from wood and coal stoves are not be placed in compactors
- No ashes accepted less than 24 hours old

## RECYCLING INFORMATION

THE FOLLOWING ITEMS MAY BE RECYCLED AS INDICATED. PLEASE COOPERATE TO KEEP OUR RECYCLING COSTS DOWN. REMOVE ALL RECYCLED MATERIAL FROM BAGS, BOXES, OR OTHER CONTAINERS WHEN DEPOSITING THEM IN THE RECYCLING AREAS, THEN DISPOSE OF THESE BAGS, BOXES, ETC. IN COMPACTORS OR BARRELS PROVIDED FOR THIS PURPOSE.

### PLACE THE FOLLOWING RECYCLABLES IN DESIGNATED AREAS ONLY

CLOTHING — At Salvation Army bins at Transfer Station.

TELEVISIONS & COMPUTER MONITORS — in designated area.

LIGHT TUBES — FLUORESCENT TUBES ANY LENGTH — in designated area.

RETURNABLE BOTTLES AND CANS — Proceeds go to youth groups.

AUTOMOBILE BATTERIES & TIRES — Household only — NO Commercial operators.

MASONRY, EARTH, ROCK OR CERAMICS.

LEAVES, GRASS, GARDEN WASTE (under 1 1/4" only) & WOOD CHIPS — at composting area.

APPLIANCES & OTHER METAL INCLUDING AUTO PARTS — In metal roll-offs.

REFRIGERATORS, FREEZERS, AIR CONDITIONERS, MICROWAVES — In separate roll-off.

WASTE OIL, In waste oil container at recycling center.

- Households only — NO Commercial operators.
- Waste motor oil only — no antifreeze — solvents, gasoline, naphtha, etc.

GLASS, METAL FOOD & BEVERAGE CANS — PLASTIC PET #1 & HDPE #2.

- RINSE CLEAN ALL CONTAINERS & REMOVE CAPS AND RINGS.
- LABELS DON'T HAVE TO BE REMOVED.
- The following GLASS is non-recyclable: window glass, glass construction blocks, china dinnerware, Pyrex, and ceramics.

## NEWSPAPER & MAGAZINES

- Clean dry old newspaper, including inserts. Please stack neatly in roll-offs.
- Newspapers must be bundled & tied with string or placed in brown paper bag (no plastic).
- Magazines must be bundled & tied and may be combined with newspaper.
- Corrugated cardboard.

PROHIBITED MATERIALS INCLUDE PLASTIC. PLASTIC BAGS

## BRUSH

- Brush chipped by third Saturday of the following months; April through October — 8 a.m. to 3 p.m.
- No limbs over 5" diameter.
- CHIPPING OF BRUSH AT RESIDENCES HAS BEEN SUSPENDED.

## REPORT OF THE 275TH ANNIVERSARY COMMITTEE

The 275th Anniversary Committee and the Friends of the 275th Committee have been very active this year. We continue to work diligently in planning of Kingston's 275th Anniversary which will occur in the year 2001.

Our third Gala was held at Coughlin & Coughlin with a dinner and entertainment provided by "Partners in Crime." Live and silent auctions were held, and the event was very well attended and proved to be a money maker for the benefit of the anniversary funds. Our fourth Gala is being planned as I write this report.

A barbecue was held in the summer at the pavilion of the Hilltop Club. Our thanks, Hilltop. It was planned as a fun time for families and friends who were involved with the committee.

We continue to provide items for our fund raisers. Kingston Sweatshirts and T-shirts are still available. Kingston Collectibles, the first three are the Town House, Faunce School and the Water Department. They are available now and we will add other town buildings in the near future.

The officers elected by the committee are Marjorie F. Cadenhead, Chairman, Dr. John Cadigan, Vice Chairman, Carole McSherry, Secretary, Philip Burnham, Treasurer, Susan Knight, Publicity.

The goal of the Committee is to plan events for year 2001 that will make Kingston proud and will create community spirit.

## REPORT OF THE VETERANS' AGENT

Veterans' Services exists to help all military veterans, spouses and dependents requiring assistance from State or Federal Government Agencies. Assistance has been given to qualified individuals in dealings with many agencies, and involved employment, vocational training, medical benefits, pensions, business loans, education, housing, burial allowances and grave markers.

Veterans have earned benefits. It is our responsibility to explain these benefits and assist those who have served our country during war, or their spouses, who have economic or medical needs. All information is kept in strict confidence.

Thanks are due to both our State Representative, Tom O'Brien, and our State Senator, Therese Murray, who actively worked on behalf of our veterans. Through their efforts, the Commonwealth is now paying a small annual annuity to all surviving spouses of 100% disabled veterans or veterans killed in action. Thanks also to The Harold F. Govoni American Legion Post 387 for their help in placing flags and flowers on veterans graves; and their sponsoring Kingston's Memorial Day exercises.

## REPORT OF THE WAGE AND PERSONNEL BOARD

The essential function, and related activities, of the Wage and Personnel Board this past year was the continued review of the classification requests. Many department heads and boards requested reclassification of existing positions as well as classification for new positions. The Board met with the requesting parties to review job descriptions, evaluate positions, and explain the evaluation process. Subsequently, the Wage and Personnel Board recommended several changes to the classification plan that were approved at annual town meeting.

Prior to town meeting, the Board resolved an employee grievance and analyzed wage survey data, and further anticipates reviewing the classification plan as well as other Bylaw modifications for the next annual town meeting.

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### Section 1. Authorization

Pursuant to the authority contained in Sections 108A and 108C of Chapter 41 of the Massachusetts General Laws (M.G.L.), there shall be established plans, which may be amended from time to time by vote of the Town of Kingston (the "Town") at an Annual or Special Town Meeting: (a) classifying positions in the service of the Town, other than those filled by popular election, those under collective bargaining, those under the direction and control of the School Committee, those whose employment is regulated by employment agreement, and the position of Town Counsel, into groups and classes doing substantially similar work or having substantially equal responsibilities; (b) authorizing a compensation plan for positions in the classification plan; (c) providing for the maintenance of said classification and compensation plans; and (d) establishing working conditions and employee benefits for those occupying positions in the classification plan.

### Section 2. Definitions

**Appointing Authority** — Any board or official authorized by M.G.L., the Town bylaw, or otherwise to appoint employees to positions in Town Service.

**Base Pay** — The rate of pay established for a position by the Compensation Plan prior to inclusion of any longevity, differential or other special pay.

**Benefit-eligible Part-time Employment** — Appointment to a position in Town service for a regular schedule of 20 or more hours per week but less than full-time. Benefit-eligible part-time employees are eligible for pro-rated leaves and benefits.

**Civil Service Law** — Chapter 31 of the M.G.L. of the Commonwealth, as amended, and all rules and regulations made thereunder; and any special law enacted by the General Court regulating the classification, compensation and conditions of employment of officers and employees of the Town under Chapter 31.

**Class** — A group of positions in Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, that the same qualifications shall be required of the incumbents, that the same tests of fitness may be used to choose qualified employees, and that the same scale of compensation can be made to apply with equity.

**Classification Plan** — The classification plan established in Section 9 of this Bylaw and by votes of the Town Meeting in relation thereto, under authority of M.G.L. Chapter 41, Sections 108A and 108C, as amended.

**Compensation Grade** — A range of salary or wage rates appearing on Schedule B of Section 9.

**Compensation Plan** — The plan established by Section 9 of this Bylaw and by votes of the Town Meeting in relation thereto, under authority of M.G.L. Chapter 41, Sections 108A and 108C, as amended.

**Continuous Employment** — Employment, uninterrupted except for required military service and for authorized leave, sick leave, bereavement leave, or other leave of absence.

**Department** — A department, board, committee, commission, or other agency of the Town subject to this Bylaw.

**Department Head** — The officer, board or other body having immediate supervision and control of a department.

**Emergency Employee** — An employee retained on a non-competitive basis in a position in Town service for a period of time not to exceed three calendar weeks, in order to prevent stoppage of public business or hazard or serious inconvenience to the public.

**Employee** — An employee of the Town occupying a position in the classification plan.

**Exempt Employee** — An employee whose position is not regulated by the provisions of the U.S. Fair Labor Standards Act.

**Fiscal Year** — An accounting period of 12 months; July 1 of one year through June 30 of the subsequent year.

**Full-time Employment** — Employment for not less than 35 hours per week for 52 weeks per year, minus legal holidays and authorized vacation leave, sick leave, bereavement leave, and other leave of absence.

**Increment** — The dollar difference between step rates.

**Intermittent Employment** — Employment in a part-time position which is not continuous and which is rendered as required and without regularity. Intermittent employees are ineligible for leaves and benefits.

**Lateral Transfer** — Transfer to a position of the same compensation grade as the original position before transfer.

**Maximum Rate** — The highest rate in a range which an employee normally is entitled to attain.

**Minimum Rate** — The rate in a range which is normally the hiring rate of a new employee.

**Non-exempt Employee** — An employee whose employment is regulated by the provisions of the U.S. Fair Labor Standards Act.

**Overtime** — Time worked in excess of 40 hours a week for non-exempt employees (in accordance with the U.S. Fair Labor Standards Act).

**Part-time Employment** — Appointment to a position in Town service for less than 20 hours per week. Part-time employees are ineligible for leaves and benefits.

**Permanent Position** — Any position in Town service which has required or which is likely to require the services of an incumbent without interruption of a period of more than six calendar months, either on a full-time or part-time employment basis.

**Personal Rate** — A rate above the maximum rate applicable only to a designated employee.

**Position** — A post of employment established in the classification plan with assigned duties and responsibilities.

**Probationary Period** — The first months of employment in any position in Town service, the length of which is determined by job title.

*Promotion* — A change from a position of a lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade.

*Range* — The dollar difference between minimum and maximum rates.

*Rate* — A sum of money designated as compensation for hourly, weekly, semi-monthly, monthly or annual personal services.

*Reclassification* — A change made to a position title within the classification plan as a result of a change of duties required to be performed by the position.

*Step Rate* — A rate in the range of a compensation grade.

*Temporary/Seasonal Employment* — Employment in a position in Town service which requires or is likely to require service for a period not exceeding six calendar months. Temporary and seasonal employees are ineligible for leaves and benefits.

*Town Administrator* — The administrative officer responsible for the administration and coordination of the Town's personnel functions, including recruitment, selection and appointment.

### Section 3. Wage and Personnel Board

#### (a) *Composition, Mode of Selection and Qualification*

1. There shall be a Wage and Personnel Board ("the Board") consisting of three members, who shall not be employees or elected officials of the Town, responsible for the general administration and maintenance of the Personnel Bylaw, and classification and compensation plans. One member shall be appointed by the Moderator, one by the Finance Committee, and one by the Board of Selectmen. Terms of office shall be for three years, or for the unexpired term of a member who has resigned, with appointments to be made as soon as feasible. The three members of the Board shall be initially appointed for terms of one, two and three years, respectively, and upon normal expiration. Forthwith, after its appointment and annually, the Board shall meet and organize by electing a chairman and appointing a secretary.
2. A majority of the Board shall constitute a quorum for the transaction of business. A majority vote of the Board shall determine the action which the Board will take in all matters upon which it is authorized or required to act.

#### (b) *Powers, Duties and Responsibilities*

1. The Board shall be vested with all the powers and duties specified in Section 108C of Chapter 41 of the M.G.L.
2. The Board shall draw up and recommend to the Town a proposal for classification and compensation plans and related provisions for consideration as a Town bylaw.
3. The Board is authorized and directed to compile and publish a Personnel Bylaw to be known as the Town of Kingston Wage and Personnel Bylaw. Corrections are to be made as necessary with amendments subject to authorization as stated herein.
4. The Board shall from time to time review the classification and compensation plans of this and other towns, as well as the personnel policies of this and other towns, as they relate to the general administration and maintenance of the classification and compensation plans. It will recommend at a Town Meeting at least annually any action or amendment deemed necessary to maintain a fair and equitable personnel bylaw, after reviewing same with the Selectmen and with the Finance Committee.
5. The Board shall confer with the Selectmen and/or the Town Administrator upon request, to the end that there may be fairness and equity in pay scales and other conditions of employment for all employees of the Town.
6. The Board may issue, amend or repeal its administrative orders, procedural rules, regulations and policies for the purpose of implementing powers and duties vested in it by this Bylaw. It shall monitor those aspects of this Bylaw vested in the Town Administrator, and/or others, and shall make recommendations to the Town Meeting in respect thereto as said Board deems necessary, proper and prudent to maintain the integrity of the operation and policies of this Bylaw, after reviewing same with the Board of Selectmen and the Finance Committee.

#### (c) *Staff*

The Board may employ assistants and incur expenses as it deems necessary, subject to the appropriation of funds therefor.

#### (d) *Reports*

1. The Board shall submit a written report of its activities for inclusion in the Town's Annual Report on or before December 15 of each year.
2. The Board shall, when deemed necessary, in advance of each Town Meeting at which recommendations of the Board are to be considered, prepare a printed report for the information of Town Meeting.

#### Section 4. Town Administrator

- (a) The Town Administrator shall be responsible for the administration of this Bylaw, except as to such duties and powers held by the Personnel Board.
- (b) The Town Administrator shall be responsible for the administration of the classification and compensation plans, subject to such rules and regulations relative thereto as the Board may from time to time adopt, amend or repeal.
- (c) The Town Administrator shall exercise direct supervision of the employees of the Selectmen's office and provide general supervision to department heads under the control of the Board of Selectmen. Such department heads shall report to the board through the Town Administrator.
- (d) The Town Administrator shall ensure that the Town maintains an effective personnel system by monitoring the effectiveness of policies, procedures and practices as required by law, in accordance with proper personnel practices.
- (e) The Town Administrator shall ensure that the recruitment, selection, appointment, promotion, transfer, discipline and termination of employees are conducted in accordance with applicable state and federal laws, and with Town bylaws and policies adopted pursuant to the same.
- (f) The Town Administrator shall administer employee benefit programs for Town personnel subject to the Bylaw and other town personnel as may be placed under his/her jurisdiction for these purposes by departments not subject to the Bylaw.
- (g) The Town Administrator shall establish and maintain a centralized personnel recordkeeping system as may be required by law and good personnel management practice.
- (h) The Town Administrator shall provide such advice, assistance and information to the Personnel Board as it may require for the discharge of its duties.
- (i) The Town Administrator shall provide advice and assistance to department heads, supervisory personnel, employees, officers, boards, commissions or committees on all aspects of personnel administration.

#### Section 5. Recruitment, Selection and Appointment

##### (a) Staffing Controls

1. As soon as a department head receives or gives notice that a position under his/her jurisdiction will be vacant, he/she will, prior to advertising or filling the position, notify the Town Administrator of the expected vacancy. The Town Administrator will notify the Board of the expected vacancy. No action shall be taken to fill the position or to advertise until the Town Administrator reviews the job description and proposed compensation.
2. Except for emergency employees, no employment in, promotion to or transfer to a paid appointive position shall take effect until it has been approved by the Town Administrator, to ensure compliance with the classification plan, compensation plan, and other provisions of this Bylaw.

##### (b) Emergency Appointments

In the case of an emergency declared by a department head having supervision of a department, said department may employ, subject to appropriation, emergency employees without the prior approval of the Town Administrator. An emergency appointment shall not exceed a total of three (3) calendar weeks.

##### (c) Medical Examinations

All persons selected for full-time or benefit-eligible part-time employment, or to any other position as the Town may require, shall undergo a medical examination prior to the starting date of employment. Such examination shall be conducted by a Town-designated physician, and shall be at the expense of the Town. The examining physician shall advise the Town Administrator in writing whether the candidate is capable of performing the essential functions of the position.

##### (d) Notice of Vacancies

Department heads shall, upon the identification of a vacancy or the authorization of a new position, prepare a job vacancy notice. The job vacancy notice shall include the job title, essential functions, qualifications, salary, closing date for applications and application instructions. The Town Administrator shall review all job notices prior to posting, and the content and funding availability of all job advertisements prior to publication, if appropriate. All positions will be publicized in such a manner as to encourage the application of qualified candidates. Methods of advertising may vary depending on the nature and requirements of the position. Job notices of vacant positions must be posted for ten (10) business days on the Town House bulletin board, and elsewhere that may be appropriate.



(e) *Employment above the Minimum Entrance Rate*

Upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances, the Town Administrator, in conjunction with the Wage and Personnel Board, may recommend to the Board of Selectmen an entrance rate higher than the minimum rate for a position. No variance shall become effective unless, or until, the necessary funds have been appropriated therefor.

(f) *Probationary Period*

All newly hired and promoted employees shall be required to successfully complete a probationary period, the length of which shall be determined by the duties and responsibilities of the position, prior to the conclusion of which their performance will be evaluated by the department head or supervisor on such form as the Town Administrator may require, for appropriate action and inclusion in the central personnel file.

**Section 6.  
Classification**

(a) *Classification Plan*

1. The Board shall formulate and submit to the Annual Town Meeting for its approval a schedule setting forth the classes of positions, by job title, in Town service, which are subject to the provisions of this Bylaw, such schedule to be incorporated in Schedule A of Section 9 of this Bylaw.
2. These classes of positions shall constitute the classification plan for the Town within the meaning of Section 108A of Chapter 41 of the M.G.L., as amended.
3. The title in each class, as established by the classification plan, shall be the official title of every position assigned to the class and the official title of each incumbent of a position so assigned, and shall be used to the exclusion of all others on payroll, budget estimates, and other official records and reports pertaining to the position.
4. No person shall be appointed, employed or paid as an employee in any position in the Classification Plan under any title other than one appearing in Schedule A of Section 9.
5. Any compensation, benefit or authorization not specifically granted to employees and to positions classified under this Bylaw, or under state and/or federal statute or regulation, is prohibited.

(b) *Position Descriptions*

The Board shall approve and the Town Administrator shall maintain written position descriptions and specifications for the classes and positions in

the classification plan, each consisting of a title, a statement of the nature of the work and all essential functions, examples of duties and responsibilities and the minimum experience, education and other requirements that are necessary for the satisfactory performance of the duties of the position. Such position description shall be construed solely as a means of identification. It shall not modify, or in any way affect, the power of any appointing authority or department head, as otherwise existing, to appoint, to assign duties to, or to direct and control the work of any employee under its jurisdiction.

(c) *Periodic Reviews*

The Board from time to time of its own motion shall investigate the classification of any or all positions subject to the provisions of this Bylaw. Such reviews shall be made at such intervals as the Board deems necessary and, to the extent which the Board considers practicable, shall include any or all occupational groups in the classification plan.

(d) *New Position Classification*

Whenever a new position is requested, upon presentation of substantiating data satisfactory to the Personnel Board, the Board may vote to recommend the position with its appropriate class and compensation. Said recommendation must be approved at an annual or special town meeting.

(e) *Reclassification*

1. Whenever the duties of an existing position are so changed as to appear to merit a different classification, upon presentation of substantiating data satisfactory to the Personnel Board, or on the Board's initiative, the Board may assign such position to the appropriate class.
2. No position may be reclassified, nor may any class be assigned to a different compensation grade, until the Personnel Board shall have determined such reclassification and compensation grade.
3. A reclassification shall be treated as a promotion for the purpose of future step increases in accordance with Section 7(d) of this Bylaw.

**Section 7.  
Compensation**

(a) *Compensation Plan*

1. The Personnel Board shall, after consultation with the Board of Selectmen and the Finance Committee, prepare annually, and submit to the Annual Town Meeting for its consideration and action, a compensation plan pursuant to Section 108A of Chapter 41 of the M.G.L., as amended. The Compensation Plan shall be administered by the Town Administrator, except as otherwise provided herein.

2. The compensation plan shall consist of Schedules B through C in Section 9 of this Bylaw which provide minimum and maximum salaries or wages for all classes in the classification plan.
3. No appointing authority or department head may change the compensation of any employee from that set forth in the compensation plan.

(b) *Interpretation of Rates of Compensation*

1. All employees shall be paid on the hourly, weekly, semi-monthly, annual or other basis contained in the compensation plan, unless otherwise authorized by the Personnel Board.
2. Salaried employees whose service is less than full-time shall be compensated based on the ratio that such employment bears to full-time employment.

(c) *Step Rates*

A full-time or benefit-eligible part-time employee shall receive the increment between his/her present rate and the next higher step rate as follows:

1. On January first or July first provided he/she has completed twenty-six weeks of service at the minimum or other rate if a rate other than the minimum is authorized as the entrance rate.
2. Thereafter one year from the date of his/her previous increase until he/she attains the maximum rate of the range of compensation to which his/her position in a given grade is eligible. Positions that have supervisory responsibility for 5 or more full-time permanent positions are eligible for one additional step.
3. The adjustments provided for in this section shall be subject to the availability of appropriated funds.

(d) *Promotion*

1. An employee receiving a promotion to a vacant position or to a new position as defined in Section 6 shall, upon assignment resulting from such promotion, receive the rate in the compensation grade of the vacant or new position next above his/her existing rate. If the resulting adjustment does not equal \$100 for a position class assigned to Schedule B, the adjustment shall be to the second rate above the existing rate, but within the compensation grade of the vacant or new position.
2. The employee receiving a promotion or adjustment in rate pursuant to the provisions of the preceding subsection shall receive the next increment of his/her compensation grade effective the next January or July first following completion of twenty-six weeks at the rate resulting from the promotion.

(e) *Lateral Transfer*

An employee who transfers to a position of equal grade shall enter the new position at the same step as his/her prior position and shall retain the same step rate for the purposes of future step increases.

(f) *Personal Rate*

If an employee's rate at the time of the adoption of a new compensation plan is in excess of the maximum rate set forth in the appropriate compensation grade in Schedule B or C of Section 9, his/her rate shall not be reduced. Rather, the employee's rate shall become a personal rate, applicable only to that employee.

(g) *Entrance Rate for New Appointments*

Persons appointed to positions in the classification plan shall be paid at the minimum rate except as may be authorized by the Board and Town Administrator pursuant to Section 5 of this Bylaw.

(h) *Changes to Compensation Schedules*

Requests by appointing authorities, department heads, individuals or groups of individuals for changes to the compensation plan shall be filed with the Board in accordance with Section 8 of this Bylaw.

(i) *Hours of Work*

The work week for a full-time employee in each occupational group covered under this Bylaw shall be as follows:

<u>Group</u>	<u>Work Week</u>
Administrative	35 Hours*
Clerical	35 Hours
Custodial	40 Hours
Library	35 Hours
Recreational	40 Hours
Supervisory	35 Hours*

\* or the number of hours in the week which are needed to perform the duties of the position, as determined by the appointing authority or the employee's supervisor.

(j) *Overtime*

When required by their department head to work beyond their normal work week, non-exempt employees will be paid at their regular rate of pay for time worked up to 40 hours and at time and one-half their regular rate of pay for time worked in excess of 40 hours, in accordance with the U.S. Fair Labor Standards Act.

**Section 8.  
Amendment of the Bylaw**

- (a) This Wage and Personnel Bylaw may be amended only by vote of a Town Meeting. Requests for such amendments shall be made to the Board in writing at least one hundred and five days prior to such Town Meeting.
- (b) Whenever such a request is received, the Board shall hold a hearing thereon, with notice to the department head and the requester no later than seven calendar days prior to the hearing.
- (c) The Board may, from time to time on its own initiative, hold a hearing to consider any amendment to the Bylaw.
- (d) Prior to a Town Meeting, the Board shall file in a timely manner with the Finance Committee and with the Selectmen its recommendations as to all proposed amendments. Additionally, the Board shall file with the Selectmen, for insertion in the warrant, an article sufficiently stated to permit the Town to act, provided that the subject matter has been recommended by an affirmative vote of the Board.
- (e) Any proposed amendment to the Wage and Personnel Bylaw cannot be presented at Town Meeting without its having been submitted to the Board within the prescribed time limit. Any request which was submitted to the Board within the prescribed time limit and upon which the Board did not act favorably may be presented by the requester at Town Meeting.

**Section 9.  
Classification and Rates of Compensation Schedules**

Positions are part-time except where denoted full-time (FT).

**SCHEDULE A**

<i>Title</i>	<i>Group</i>	<i>Rate</i>
Administrative Assistant (FT)	Administrative	S-2
Alternate Health Agent	Administrative	Schedule C
Alternate Inspector of Buildings	Administrative	Schedule C
Animal Control Officer	Administrative	H-6
Animal Inspector	Administrative	Schedule C
Archivist	Library	Schedule C
Assistant Animal Control Officer	Public Safety	H-4
Assistant Assessor (FT)	Administrative	S-8
Assistant Harbor Master/ Assistant Shellfish Constable	Public Safety	Schedule C
Assistant to the Board of Selectmen and the Town Administrator (FT)	Administrative	S-6
Assistant Town Treasurer (FT)	Administrative	S-5

<i>Title</i>	<i>Group</i>	<i>Rate</i>
Assistant Zoning Enforcement Officer	Administrative	Schedule C
Call Fire Captain	Public Safety	Schedule C
Call Fire Lieutenant	Public Safety	Schedule C
Call Firefighter	Public Safety	Schedule C
Casual Part-time Worker	Labor	Schedule C
Children's Librarian (FT)	Library	S-3
Clerical Assistant (FT)	Clerical	H-6
Clerk — Election	Clerical	Schedule C
Clerk — General	Clerical	Schedule C
Clerk — Planning Board	Clerical	Schedule C
Clerk — Special Town Committees Not Otherwise Specified	Clerical	Schedule C
Clerk — Treasurer's Office	Clerical	Schedule C
Conservation Enforcement Officer (FT)	Administrative	S-5
Cook — Council on Aging	Recreational	Schedule C
Council on Aging Director (FT)	Administrative	S-3
Counselor	Recreational	Schedule C
Deputy Fire Chief (FT)	Administrative	S-7
Director Summer Program	Recreational	Schedule C
Election Officer	Clerical	Schedule C
Executive Secretary	Administrative	Schedule C
Executive Secretary — Finance Committee	Administrative	Schedule C
Executive Secretary — Planning Board	Administrative	Schedule C
Executive Secretary — Wage and Personnel Board	Administrative	Schedule C
Executive Secretary — Zoning Board of Appeals	Administrative	Schedule C
Fire Chief (FT)	Supervisory	S-10
Flag Attendant	Recreational	Schedule C
Groundskeeper	Labor	Schedule C
Harbor Master/Shellfish Constable	Administrative	S-5**
Health Agent (FT)	Administrative	S-6
Highway Laborer/Truck Driver	Labor	Schedule C
Highway Superintendent (FT)	Supervisory	S-8
Inspector of Buildings/ Zoning Enforcement Officer (FT)	Administrative	S-8*
Junior Counselor	Recreational	Schedule C
Library Assistant	Library	Schedule C
Library Director (FT)	Supervisory	S-8
Library Page	Library	Schedule C
Lifeguard	Recreational	Schedule C
Lifeguard/Swimming Instructor	Recreational	Schedule C
Matron	Custodial	Schedule C
Moth Superintendent	Supervisory	Schedule C
Park Attendant	Recreational	Schedule C
Patrolman	Public Safety	Schedule C

Title	Group	Rate
Pesticide Applicator	Labor	H-3
Recreation Director	Administrative	S-4**
Reference Librarian (FT)	Library	S-3
Registrar — Election	Administrative	Schedule C
Reserve Public Safety Dispatcher	Public Safety	Schedule C
Secretary — Permanent Part-time Departmental	Clerical	H-5
Secretary to the Police Chief (FT)	Clerical	S-2
Senior Clerk — General	Clerical	Schedule C
Senior Groundskeeper	Labor	Schedule C
Streetlister/Census Clerk	Clerical	Schedule C
Substitute Circulation Assistant	Library	Schedule C
Substitute Driver — Council on Aging	Recreational	Schedule C
Substitute Librarian	Library	Schedule C
Superintendent of Highways, Parks, and Trees (FT)	Supervisory	S-9
Supervisor/After School Programs	Recreational	Schedule C
Supervisor Assistant/After School Programs	Recreational	Schedule C
Town Accountant/Systems Administrator (FT)	Supervisory	S-9
Town Planner (FT)	Administrative	S-9
Tree Warden	Labor	Schedule C
Veterans' Agent	Supervisory	Schedule C
Warden — Election	Administrative	Schedule C
Water Superintendent (FT)	Supervisory	S-8
Waterfront Director/Water Safety Instructor	Recreational	Schedule C

\* With an additional remuneration of \$3,000.00.

\*\* Part time: pro-rated based on hours worked.

#### SCHEDULE B-1 Hourly Schedule

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
H-1	8.14	8.61	9.14	9.68	10.27
H-2	8.54	9.05	9.59	10.17	10.78
H-3	8.96	9.50	10.07	10.67	11.31
H-4	9.41	9.98	10.58	11.22	11.89
H-5	9.90	10.50	11.12	11.79	12.49
H-6	10.38	11.00	11.67	12.37	13.11

#### SCHEDULE B-2 Salaried Schedule

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8*
S-1	25,374	26,325	27,311	28,335	29,397	30,499	31,645	32,831
S-2	27,149	28,167	29,223	30,319	31,458	32,638	33,862	35,131
S-3	29,049	30,138	31,268	32,441	33,657	34,919	36,228	37,588
S-4	31,082	32,248	33,459	34,713	36,014	37,365	38,765	40,218
S-5	33,258	34,505	35,799	37,142	38,535	39,980	41,479	43,034
S-6	35,587	36,921	38,306	39,743	41,233	42,779	44,384	46,048
S-7	38,078	39,507	40,988	42,527	44,120	45,774	47,491	49,272
S-8	40,744	42,271	43,856	45,501	47,208	48,979	50,815	52,721
S-9	43,596	45,230	46,926	48,686	50,511	52,405	54,370	56,409
S-10	46,648	48,398	50,213	52,094	54,048	56,076	58,177	60,359

\*Attainable for only those positions which supervise 5 or more full-time permanent positions.

#### SCHEDULE B-3 Salaried Schedule

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
S-3	29,663	31,410	33,030	34,230	35,570
S-5	37,050	39,146	41,010	42,573	44,284

#### Fire Schedule

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
F-2					50,510

#### SCHEDULE C Miscellaneous Compensation Schedule

Alternate Health Agent	annually	905.00
Alternate Inspector of Buildings	annually	941.00
Animal Inspector	annually	1,800.00
Archivist	hourly	15.97
Assistant Harbor Master/Assistant Shellfish Constable	annually	2,300.00
Assistant Zoning Enforcement Officer	annually	5,797.00
Call Fire Captain	hourly	9.98 *
Call Fire Lieutenant	hourly	9.98 **
Call Firefighter	hourly	9.98 ***

Casual Part-time Worker	hourly	9.04
Clerk — Election	hourly	9.04
Clerk — General	hourly	7.41
Clerk — Planning Board	hourly	8.62
Clerk — Special Town Committees Not Otherwise Specified	hourly	6.72
Clerk — Treasurer's Office	hourly	10.91
Cook — Council on Aging	hourly	9.60
Counselor	hourly	6.85
Director Summer Program	weekly	272.00
Election Officer	hourly	7.55
Executive Secretary	annually	2,475.00
Executive Secretary — Finance Committee	annually	3,922.00
Executive Secretary — Planning Board	annually	6,425.00
Executive Secretary — Wage and Personnel Board	annually	3,294.00
Executive Secretary — Zoning Board of Appeals	annually	6,180.00
Flag Attendant	per location	173.00
Groundskeeper	hourly	5.89
Highway Laborer/Truck Driver	hourly	11.08
Junior Counselor	per season	93.00
Library Assistant	hourly	10.66
Library Page	hourly	8.23
Lifeguard	hourly	8.62
Lifeguard/Swimming Instructor	hourly	8.62
Matron	hourly	10.08
Moth Superintendent	hourly	8.23
Park Attendant	hourly	9.04
Patrolman	hourly	12.97
Registrar — Election	annually	606.00
Reserve Public Safety Dispatcher	hourly	9.04
Senior Clerk — General	hourly	8.62
Senior Groundskeeper	hourly	8.23
Streetlister/Census Clerk	hourly	8.62
Substitute Circulation Assistant	hourly	10.19
Substitute Driver — Council on Aging	hourly	9.30
Substitute Librarian	hourly	15.49
Supervisor/After School Programs	hourly	9.93
Supervisor Assistant/ After School Programs	hourly	6.59
Tree Warden	annually	7,876.00
Veterans' Agent	annually	7,731.00

Warden — Election	hourly	9.04
Waterfront Director/ Water Safety Instructor	hourly	10.08

- Plus \$500.00 per year (first hour of duty paid at \$14.74).
- \*\* Plus \$300.00 per year (first hour of duty paid at \$14.74).
- \*\*\* Plus \$150.00 per year (first hour of duty paid at \$14.74).

#### Section 10. Paid Holidays

(a) The following holidays shall be recognized by the Town on the day on which they are legally observed by the Commonwealth of Massachusetts; and on said days, full-time and benefit-eligible part-time employees shall be excused from all regularly scheduled duty without loss of pay:

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
Presidents' Day	Veterans Day
Patriots' Day	Thanksgiving Day
Memorial Day	One-half Day before Christmas
Independence Day	Christmas Day

(b) Payment under the provisions of this section shall be made provided the eligible employee shall have worked on his/her last regularly scheduled working day prior to and his/her next regularly scheduled working day following such holiday, or was on full pay status on such preceding and following days in accordance with other provisions of this Bylaw.

(c) Non-exempt full-time and benefit-eligible part-time employees who are required by the department head or appointing authority to work on a designated holiday shall be paid at time and one-half their regular rate of pay for hours worked on that day.

(d) Whenever one of the holidays set forth in subsection (a) falls on a Sunday, the following day shall be the legal holiday, and if on a Saturday, the preceding day shall be the legal holiday.

## Section 11. Vacation Leave

(a) Full-time and benefit-eligible part-time employees shall be granted paid vacation leave, as follows:

<i>Continuous Service of</i>	<i>Vacation Leave</i>
at least 6 months, but less than 1 year	5 days (1 week)
at least 1 year, but less than 2 years	5 days (1 week)
at least 2 years, but less than 5 years	10 days (2 weeks)
at least 5 years, but less than 10 years	15 days (3 weeks)
at least 10 years, but less than 20 years	20 days (4 weeks)
at least 20 years	25 days (5 weeks)

(b) Vacation allowances are to be taken during the 12 months that immediately follow the employee's anniversary date of employment; however, in unusual circumstances an exception may be granted by the department head with the approval of the Town Administrator.

(c) Department heads shall schedule vacations so as to cause minimal interference with the performance of the regular work of the Town.

(d) An employee will be paid vacation allowance in advance, provided that the employee has made such request of the department head at least one week previously.

(e) Absence because of sickness, personal business, bereavement, or other leave in excess of that authorized under the rules therefor may, with approval of the department head, be charged against vacation leave.

(f) An employee who is terminated by dismissal through no fault of his/her own, by death or by retirement shall be compensated for that portion of any vacation allowance which has been accrued but has not been taken in the vacation year prior to such termination. In addition, payment shall be made for that portion of the vacation allowance earned during the vacation year that the dismissal, retirement or death occurred, to the time of the employee's separation from the payroll.

(g) An employee shall not be allowed to work during his/her vacation leave for extra pay without the approval of the Town Administrator, together with the approval of the appointing authority or department head.

## Section 12. Sick Leave

(a) Full-time employees shall be granted one sick day for each month worked, and benefit-eligible part-time employees shall be granted a proportionate amount thereof in the ratio that their part-time employment bears to full-time employment, provided that such leave is caused by sickness or injury.

(b) Full-time and benefit-eligible part-time employees shall be credited with the unused portion of leave granted under subsection (a) without limit which may be accumulated as additional sick leave benefits.

(c) If the amount of leave credit provided under subsection (b) has been or is about to be exhausted, an employee may make application for advance sick leave to be deducted from future leave credits to the extent provided under subsection (a). Such application shall be made to the Board which is authorized to grant such advance sick leave as it may determine to be equitable after reviewing all circumstances including the employee's attendance and performance record prior to conditions supporting his/her request for the advance sick leave.

(d) Sick leave must be authorized by the department head and must be reported on forms as provided. These records will be maintained by the Town Treasurer for the Town Administrator's and Town Treasurer's use.

(e) A physician's certificate may be required by the department head or Town Administrator in ascertaining the validity of a request for sick leave or determining fitness to return to duty.

(f) Payments under the provisions of this section to an employee who is receiving Workers' Compensation payments shall be limited to the difference between the amount paid in Workers' Compensation and the employee's regular base pay.

(g) Unused sick leave shall be credited and shall accumulate from year to year without a limit. An employee who leaves the employment of the Town for other than disciplinary action shall be compensated at fifty percent (50%) of his/her rate of pay for all unused accumulated sick leave at termination, providing the employee has a minimum of five (5) years of service, such compensation to be based on base salary only, if the employee has been appointed on or before June 30, 1995. If the employee has been appointed after that date, such compensation would be payable only upon retirement from the Town's employment. In the event of an employee's death, such compensation shall be awarded to his/her estate.

## Section 13. Other Leave

### (a) Bereavement Leave

Bereavement leave without loss of regular straight-time pay for normally scheduled working hours, not to exceed four days per occurrence, as the appointing authority or department head may determine, shall be granted to any employee in the event of a death in the employee's immediate family. One additional day may also be paid if that day is necessary for travel. For the purposes of this subsection, immediate family shall be defined as spouse, parent, child, sibling or parent-in-law.

**(b) Personal Leave**

Three days leave of absence from work at regular straight-time pay for normally scheduled hours shall be granted every fiscal year to full-time employees, provided that such leave be approved by the department head or Town Administrator. Personal leave is not cumulative and must be used during the fiscal year in which it is granted.

**(c) Military Leave**

Military leave of absence shall be granted to employees called under orders for duty with the state or federal armed forces in accordance with all applicable state and federal laws.

**(d) Civic Duty Leave**

All employees shall be granted leave when called for jury duty or under summons to appear as witnesses on behalf of the Commonwealth, city or town of the Commonwealth or the federal government. Full-time and benefit-eligible part-time employees will be paid by the Town during the period required for court service the difference between the amount paid them by the court, excluding travel/expense allowance, and the amount of regular straight-time pay which would normally be received from the Town, upon presentation of the check or other proper evidence of monies received from the court.

**(e) Family and Medical Leave**

Eligible employees (one continuous year of employment of at least 1,200 hours) shall be granted family and medical leave in accordance with state and federal law under the following circumstances: for the birth and care of the employee's child; for the placement of a child in the employee's home for adoption or foster care; to care for the employee's seriously ill spouse, child or parent; and/or because of an employee's own serious health condition that prevents him/her from performing his or her job functions.

Employees must provide 30 days advance notice to their department head or supervisor, if possible. If 30 days is not possible, then the employee must at least give notice as soon as possible. Evidence of the birth, adoption, or a doctor's certification of serious illness or injury must be provided within a reasonable time following the request. Family or medical leave may be granted for up to 12 weeks in any rolling 12 month period. Employees returning to work within 12 weeks from the date the leave started will be returned to their former position or an equivalent position. Employees returning from a medical leave must provide a physician's certification of their ability to perform the essential functions of their job without causing harm to themselves or others, depending on the nature of their job.

**(f) Authorized Unpaid Leave of Absence**

At the discretion of the department head, full-time and benefit-eligible part-time employees who have successfully completed the probationary period may be permitted an unpaid leave of absence of up to two weeks duration, upon submission of a written request stating the reason for and length of the absence. Leaves of absence for greater than two weeks duration must be approved by the Town Administrator. Continued employment in Town service may not be guaranteed to an employee after more than thirty (30) days of authorized, unpaid leave of absence.

**Section 14.  
Personnel Appeals**

(a) The Wage and Personnel Board of the Town shall constitute the Personnel Relations Review Board of the Town, and in that role shall have the powers and duties, and perform the functions assigned to such Personnel Relations Review Board by M.G.L. Chapter 40, Section 21B.

(b) There shall be a personnel appeal procedure available to those employees of the Town whose rights under the classification plan, have, in their opinion, been prejudiced except those that would properly be heard under the jurisdiction of the Civil Service Commission or other duly established appeal board. For the purposes of this section, personnel appeal shall refer to a dispute between an employee and his/her supervisor arising from an exercise of administrative discretion by the supervisor under the terms of this Bylaw.

**Section 15.  
Miscellaneous Provisions**

(a) In addition to the benefits described above, employees are eligible for retirement, group health and life insurance, and such other benefit programs as have been or as may be authorized by vote at a Town Meeting. Details are available upon request at the Treasurer's Office.

(b) Part-time employees who work no less than 20 hours per week, 52 weeks per year shall be granted holiday pay, vacation, sickness and other paid leave the same as that of full-time employees, calculated on a pro-rated basis, e.g., if a full-time employee receives two weeks (eighty hours) of vacation, then a part-time employee (twenty hours a week) would receive two weeks of vacation totaling forty hours.

(c) Absence because of sickness, bereavement or other reason in excess of that authorized under the rules therefor may, with the approval of the department head, be charged against accrued vacation leave.

(d) Employees who, because of long service with the Town, have accrued benefits beyond those which are provided in this Bylaw, shall not be deprived of such additional accrued benefits.

(e) Employees who, due to the implementation of the new FY'97 classification and compensation plan, lose anticipated earnings otherwise provided for by FY'96 compensation schedules B-2, B-3 and B-4, shall have their annual salary determined by the compensation schedule B-3, adjusted by any annual cost of living increase provided to the other compensation schedules in the Bylaw, until such time as future compensation plans provide either the same or greater annual salary.

(f) Upon the death of an employee, his estate will be paid the amount, if any, to which the employee would have been entitled but for his death.

(g) Employees in a full-time position prior to July 1, 1995 will continue to be eligible for a longevity bonus in accordance with the prior Bylaw.

(h) Employees separated from the Town's employment who subsequently return to employment with the Town may have their earlier period of service recognized, provided they return to employment within one year of the separation date.

(i) Any question of application or interpretation of provisions of this Bylaw shall be referred to the Board for its clarification and determination.

(j) Words imparting the singular may extend and be applied to several words imparting the masculine gender shall include the feminine gender, and vice versa.

(k) The invalidity of any section of this Bylaw shall not invalidate any other section or provision thereof.

(l) Nothing in any section of this Bylaw shall be construed to conflict with any section of any chapter of the M.G.L. or with any federal statute or regulation.

## REPORT OF THE WATER COMMISSIONERS

In October of 1999 the water department was saddened by the tragic loss of our Foreman, Michael G. MacPherson. Mike had been with the water department since February of 1982 and had served as Superintendent from 1986 to 1998. In March of 1998 he left to work in another community, but returned to Kingston in October of 1998 to assume the position of Foreman. Mike will be sincerely missed, not only by this department, but by the community at large.

Residents received three Consumer Confidence Updates in advance of the first Annual Consumer Confidence Report, mandated by the Clean Water Act. This report was included with the water bills issued in September of 1998.

James D. Arthur Jr. resigned his position with the department. Glen R. Doherty was promoted to Water Department Foreman.

We continue to applaud the conservation efforts of residents. In spite of an increase in the number of services, not to mention an unusually hot and dry summer, pumpage increased by only 8%. Statistics are available at the water department.



## REPORT OF THE WATERFRONT COMMITTEE

The Waterfront Committee experienced a year of remarkable transition in 1999. The Organization was redefined as the Harbormaster and Waterfront budgets were combined under the Harbormaster with the Waterfront Committee approving/overseeing all expenditures similar to other boards in town. The "Team Concept" was embraced as the Harbormaster and his assistants took over responsibility for directing volunteers and getting the work done while the committee assumed more of an advisory role.

The Harbormaster's salary was more than doubled by town meeting to approximately half that of the full time positions in neighboring communities. Waterfront fees were increased (but remain below area towns) maintaining the waterfront as a virtual no-cost recreational resource to the taxpayer. Volunteers are the key to the waterfront's success and are always welcome.

This year saw the hiring of Mr. Bruce Eddy (former Duxbury Assistant Harbormaster, boatyard worker, and Plymouth firefighter) as Harbormaster in mid season. Eagle Scout candidate Christopher Tura initiated, managed and with the help of many completed the "Independence Waterfront Park" along the Ah-den-ah parking lot. New channel markers were purchased and a boat and main float were added to the future capital plan.

Consistent with the Kingston Master Plan, money was requested of next year's budget for soil sampling to determine the feasibility of dredging parts of the Kingston Bay. Kingston remains one of the few Massachusetts waterfront towns not to have drawn on state and federal dredging funds. Restoration of Kingston's shellfish beds for both commercial and recreational use remains a primary focus of the waterfront team. Monthly water sampling is included in the Harbormaster's job description, and water quality continues to improve. However, the beds remain closed in anticipation of water quality improvements from Kingston's municipal sewage project now under construction. A well-managed waterfront resource is the key to Kingston's past, present and future. Waterfront Committee/Harbormaster meetings are held at 4:30 p.m. on the second Monday of each month, all are welcome.

## REPORT OF THE WIRING INSPECTOR

In Fiscal Year 1999, 353 electrical permits were issued and \$16,534.00 was collected in fees.

## REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals respectfully submits the following report for the year ending December 31, 1999:

	<i>Variances</i>	<i>Special Permits</i>
Granted:	5	10
Denied:	4	4
Withdrawn		
without prejudice:	0	1
Denied		
without prejudice:	1	1
Waived	2	0
Appeal of Building		
Inspector's Decision		1 — denied
Total	12	16

The Board had a busy year dealing with the various patterns of growth and changes within our community. Stanley Kuzborski, Don Howard, and Gale Gleason continued as permanent members of the Board. The resignation of Jeanette Gleason was submitted and she will be missed. Robert Sullivan and Dennis Nannini continued serving in the alternate member positions. Joe Palombo and Mauro Mazzilli were appointed to fill the permanent member positions.

The Board wishes to thank Town Clerk, Mary Lou Murzyn, and her assistant, Mary Boutin, as well as the Assessor's Office for their assistance and cooperation throughout the past year.

**Project SAVE**  
**Survey to Assist Volunteer Enrollment**

The Selectmen play a vital role in the recruitment, selection and deployment of volunteers in the service of our town government. In these challenging economic times, when the need to save is great, it is increasingly necessary that we capitalize on the valuable human resources we have close at hand — YOU.

To that end we're working to expand our current list of individuals who share a genuine interest in maintaining and enhancing the quality of services to all our citizens through their own contributions of time, effort and expertise. Please assist us in the effort by completing the survey below and returning it to us as soon as possible.

From time to time, we have opportunities in human services, management and preservation of our infrastructure and our natural resources, planning and administration, and a host of other areas. In public service, no skill or task is insignificant nor contribution too great. Working together, we can overcome any obstacle and achieve whatever potential our community has in store for us. Please enroll in our expanding volunteer network now. Share your knowledge, learn something new, and help SAVE and improve upon the inherently unique value of our town.

Thank you,  
Board of Selectmen

-----  
(FOR OFFICIAL USE ONLY)

Name: -----

Telephone (optional): (H) ----- (W) -----

Address (Street with Number): -----

Special Skill(s) and/or knowledge: -----  
-----  
-----  
-----  
-----

Committee/Board for which you wish to Volunteer: -----  
-----  
-----

Ideas/suggestions: -----  
-----  
-----

*Names appearing on this list will not be distributed, published, said or used in any way other than to recruit volunteer help for the Town of Kingston.*

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