

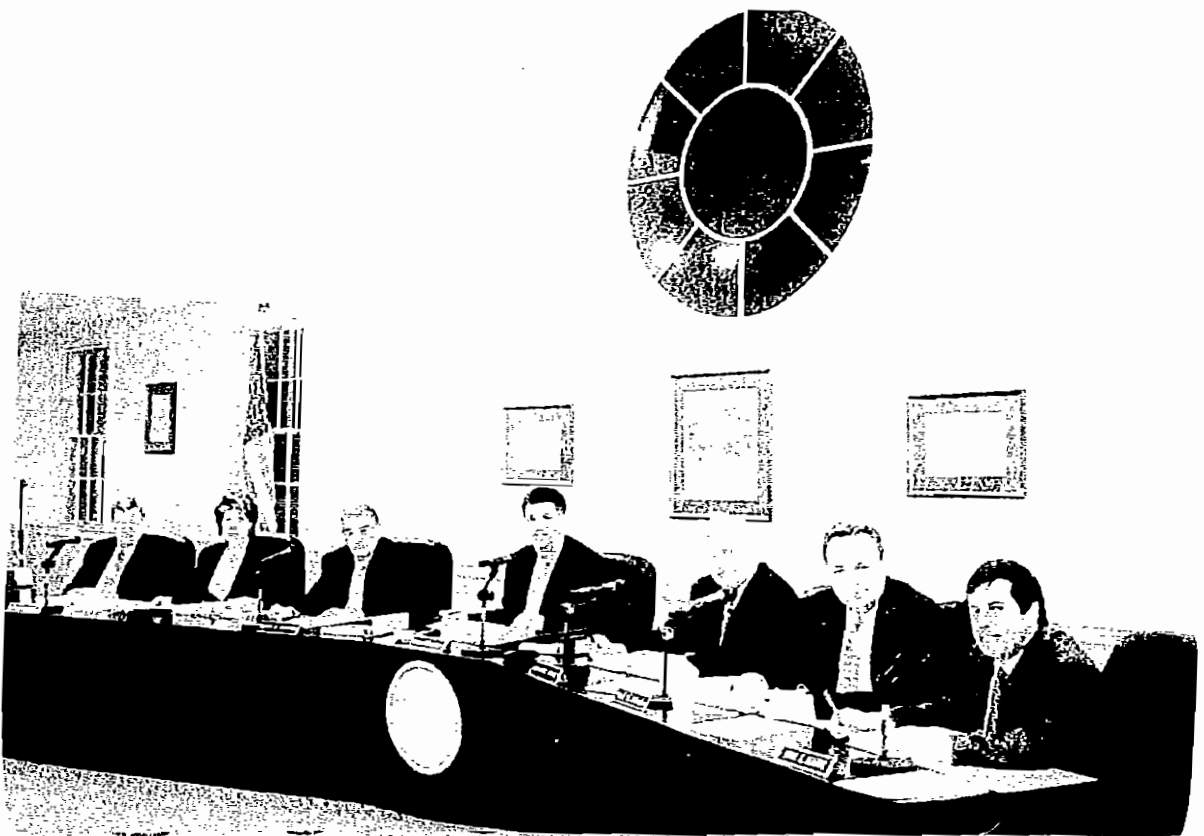


2003 Annual Report

ANNUAL REPORT
OF THE
TOWN OFFICERS
OF THE
TOWN OF
KINGSTON
MASSACHUSETTS



2003



The Board
report to

In the spring
re-elected
Board of
Cratchney

This year
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Annual Town

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Olavo B.
Board of

BOARD OF SELECTMEN

The Board of Selectmen is pleased to present its two hundred seventy-seventh report to the Inhabitants of the Town.

In the spring of 2003, Selectmen Olavo B. DeMacedo and Mark S. Beaton were re-elected to three-year terms of office. At the annual reorganization of the Board of Selectmen, Olavo B. DeMacedo was elected Chairman and George D. Cravehno was elected as Vice-Chairman.

This year the Board of Selectmen and Finance Committee began budget planning and deliberations earlier in an effort to accommodate the April 3, 2004, Annual Town Meeting date.

As in the past several years the state of the economy has been in a downward spiral and it appeared that the State Legislature was poised to reduce local aid by as much as ten percent. The Selectmen and Finance Committee were making plans to provide for a balanced budget when the Legislature appropriated sufficient funding that allowed the Town to meet its obligations without a reduction in services. The year 2004 however does not look as promising and it appears that reductions in state-aid will be realized. Since The Town of Kingston has been very prudent in its expenditures and savings it is hoped that the Town can weather this fiscal storm without too much interruption in services. The Selectmen will continue to work in cooperation with all town officials to work towards our common goals of providing the best possible town services with limited financial resources.

When it did not look as if the Annual Memorial Day Observance would take place, the Board of Selectmen solicited financial support from the public and the response was overwhelming from both individuals and businesses. The result was a fitting parade to honor all those who serve and have served in the armed forces of the United States. A moving ceremony took place on the Town Green with appropriate music and patriotic speeches. A cookout at the Faunce School followed.

This past year Selectman Richard P. Cretinon resigned. The Board of Selectmen called for a special election to fill the vacancy on Saturday, January 10, 2004 and the Board welcomed newly elected Selectman Paul M. Gallagher.

I wish to thank all the volunteers, appointed and elected officials, and town employees who have worked so hard to make Kingston a great place to live.

Olavo B. DeMacedo, Chairman
Board of Selectmen

THINGS TO KNOW ABOUT KINGSTON

INCORPORATED 1726

Area of Town 19.03 sq. miles

Population Statistics:

- Current population (Town Census 2003) 11,646
- Federal census population (2000) 11,780

Voter Statistics:

- Total registered voters (as of 12-15-03) 7,773
- Democrats 1,940
- Republicans 1,424
- Unenrolled 4,338
- All others 71

Annual Town Meeting: April 3, 2004

Annual Town Election: April 24, 2004

Tax rate for FY 2004 \$10.95

VISIT OUR WEBSITE AT
WWW.KINGSTONMASS.ORG

2003 TOWN OF KINGSTON OFFICERS AND COMMITTEES ELECTED

MODERATOR

Frances E. Botelho-Hoeg
394 Elm Street

Term Expires 2004

TOWN CLERK

Mary Lou Murzyn
3 Silver Lake Drive

Term Expires 2005

SELECTMEN

Olavo B. DeMacedo, Chairman
8 Parks Street

Term Expires 2006

George D. Cravenho
277 Grove Street

Term Expires 2004

Paul M. Gallagher
8 Longview Drive

Term Expires 2005

Richard E. Kenney
83 Main Street

Term Expires 2005

Mark S. Beaton
208 Parting Ways Road

Term Expires 2006

ASSESSORS

William J. Twohig, Chairman
35 Mayflower Street

Term Expires 2005

William B. Martin
25 Winter Street

Term Expires 2006

Anne Dunn
11 Bay View Ave

Term Expires 2004
Appt. to ATE 2004

COLLECTOR OF TAXES

Priscilla L. Palombo
2 Blueberry Hill

Term Expires 2004

TOWN TREASURER

Roscoe A. Cole
8 Brewster Road

Term Expires 2005

SCHOOL COMMITTEE

Cheryl A. Guidoboni, Chairperson
15 Old Orchard Lane

Term Expires 2005

Cynthia G. Lynch
103 Grove Street

Term Expires 2006

Mary Frances T. Battista
7 Dillingham Way

Term Expires 2004

Joseph L. Chaves
1 Redcoat Lane

Term Expires 2004

Paul G. Barry
6 Jaclyn Lane

Term Expires 2005

HOUSING AUTHORITY

William J. O'Brien, Chairman
(state appointee)

Term Expires 2008

Joseph M. Palombo
2 Blueberry Hill

Term Expires 2008

James J. Farrell, Jr.
101 Lake Street

Term Expires 2005

Mary E. Ruprecht
236 Main Street

Term Expires 2006

Richard W. Loring
54 Evergreen Street

Term Expires 2007

LIBRARY TRUSTEES

Brian G. McWilliams, Chairman
9 Green Street

Term Expires 2005

Valerie J.L. Spence
149 Elm Street

Term Expires 2006

Sharon Gail Tannenbaum
1 Malvern Lane

Term Expires 2006
Appt. to ATE 2004

Lloyd Richard Ellison
41 Landing Road

Term Expires 2004

Spencer E. Clough
172 Main Street

Term Expires 2004

Vanessa M. Verkade
109 Sumner Street

Term Expires 2005

SILVER LAKE REGIONAL SCHOOL DISTRICT COMMITTEE

Geralde S. Buckley
22 Bay Farm Road

Term Expires 2005

John P. Creed
4 Bayberry Lane

Term Expires 2004

James M. Connolly, Jr.
11 Pine Cone Drive

Term Expires 2004
Appt. to ATE 2004

Thomas J. Calter, III
26 Rosewood Drive

Term Expires 2006

BOARD OF HEALTH

Ann C. Frazier, Chairman
9 Dillingham Way

Term Expires 2004

Dennis N. Randall
39 Winter Street

Term Expires 2004

Philemon T. Walters
19 Nottingham Drive

Term Expires 2005

William E. Watson
6 Pico Avenue

Term Expires 2005

Joseph F. Casna, Jr.
164 Pembroke Street

Term Expires 2006

CONSTABLES

Maryann Musto
4 Copper Beech Drive

Term Expires 2004

Richard C. Scanlon
37 Grove Street

Term Expires 2004

WATER COMMISSIONERS

Robert R. Kostka, Chairman
55 South Street

Term Expires 2005

Fred D. Svenson, Jr.
9 Smelt Pond Road

Term Expires 2004

Richard W. Loring, Jr.
30 Tremont Street

Term Expires 2006

PLANNING BOARD

James E. Colman, Jr., Chairman
29 Stonebridge Lane

Term Expires 2004

Susan M. Farrell
101 Lake Street

Term Expires 2008

Edmund J. King, Jr.
12 Schofield Road

Term Expires 2005

Michael J. Ruprecht
236 Main Street

Term Expires 2006

Thomas S. Bouchard, Sr.
6 Quail Run

Term Expires 2007

RECREATION COMMISSIONERS

Arthur P. Naumann, Jr., Chairman
84 Wolf Pond Road

Term Expires 2006

Theresa K. Standley
11 Loring Avenue

Term Expires 2004

Norman P. Harbinson, Jr.
55 Grove Street

Term Expires 2005

Linda M. Rohr
5 Riverside Drive

Term Expires 2005

Douglas J. Fleming
39 Maple Street

Term Expires 2006

SEWER COMMISSIONERS

Brian M. Donahoe, Chairman
17 School Street

Term Expires 2006

Harley S. Cadenhead
141 Wapping Road

Term Expires 2004

Garry F. Monahan
4 North Street

Term Expires 2005

TOWN OF KINGSTON OFFICERS AND COMMITTEES

APPOINTED

POSITION	EXPIRES
ACCOUNTANT Joan Paquette	06/11/04
ADMINISTRATOR Kevin R. Donovan	By Contract 10/22/04
AMERICANS WITH DISABILITIES ACT COORDINATOR Paul L. Armstrong	Interim
ANIMAL CONTROL OFFICER Debra J. Mueller	04/30/04
ASSISTANT ANIMAL CONTROL OFFICER Gail M. Fallon	04/30/04
ASSISTANT ASSESSOR (M.G.L. Chapter 41, Section 25A) James C. Judge	Indefinite
ASSISTANT TOWN CLERK (M.G.L. Chapter 41, Section 19) Shelley A. Loring	05/07/05
ASSISTANT TOWN TREASURER (M.G.L. Chapter 41, Section 39A) Lynne Welsh	Indefinite
BAY WIDE COMMITTEE Sara Altherr, Representative	Indefinite
BUILDING DEPARTMENT INSPECTOR OF BUILDINGS/ZONING ENFORCEMENT OFFICER Paul L. Armstrong	06/30/06
LOCAL INSPECTOR Michael J. Clancy	06/30/06
ZONING ENFORCEMENT OFFICER, ASSISTANT James E. Colman	06/30/06
BURIAL AGENT Jeffrey T. Crump Janice M. Frates	Indefinite Indefinite
CABLE ADVISORY COMMITTEE (1991 ATM Art. 41, 1991 STM Art. 19, 1993 STM Art. 13, 1997 STM Art. 22) Vacancy Vacancy Robert A. LaMacchia Robert M. Pinato Richard E. Dennehy	06/30/04 06/30/05 06/30/05 06/30/05 06/30/06
CENTRAL PLYMOUTH WATER DISTRICT George D. Cravenho, Representative	06/30/04
CHIEF PROCUREMENT OFFICER Kevin R. Donovan	10/22/04
COMMISSION ON DISABILITY (1988 ATM, Art. 25) Robert M. Pinato	06/30/04

William J. Kaval	06/30/04
Vacancy	06/30/05
Vacancy	06/30/05
Vacancy	06/30/05
Vacancy	06/30/06
Vacancy	06/30/06

COMMUNITY CENTER BUILDING COMMITTEE
MEMBER OF BOARD OF SELECTMEN:

Olavo B. DeMacedo

Duration of committee

CITIZENS AT LARGE:

Theodore C. Alexiades

Gary P. Langenbach

RECOMMENDATION OF:

KINGSTON YOUTH SOCCER:

Kenneth T. Cook

Peter J. Opachinski

KINGSTON YOUTH BASEBALL:

Anthony R. Borrelli

Bruce Chenard

PLANNING BOARD:

Arthur P. Naumann, Jr.

COUNCIL ON AGING:

Muriel A. Boyce

Delia N. Ferreira

John D. Hurley

COMMUNITY RESPONSE COORDINATOR

David C. McKee

Indefinite

CONSERVATION COMMISSION (M.G.L. Chapter 40, Section 8C)

Gary P. Langenbach, Chairman

G. Philip Hammond

Robert M. Pinato

Thomas E. Belastock

William J. Kaval

Marilyn R. Kozodoy

Shawn R. O'Donnell

Vacancy, Enforcement Officer

06/30/04

06/30/04

06/30/05

06/30/05

06/30/06

06/30/06

06/30/06

06/30/04

CONSTABLE (M.G.L. Chapter 41, Section 91A)

Joseph M. Palombo

01/30/04

COUNCIL ON AGING

Cynthia K. Walker

Linda M. Felix

Hazel E. Foley

Margaret Ann Riordan

Delia N. Ferreira

Anna R. Fiore

Alfred J. Foley

Muriel A. Boyce, Director

06/30/04

06/30/04

06/30/04

06/30/04

06/30/05

06/30/05

06/30/06

06/30/04

CULTURAL COUNCIL

Charles R. Creighton, III

Jane M. Napolitano

Marijoan Stevens

Jeffrey B. Anderson

Gail P. Arieta

Nancy B. Williams

Stephanie A. Dacko

06/30/04

06/30/04

06/30/04

06/30/05

06/30/05

06/30/05

06/30/05

DEPUTY COLLECTOR OF TAXES

John F. Hobin, Jr.
Lori J. Hobin

12/31/04
12/31/04

ECONOMIC DEVELOPMENT COMMISSION

(M.G.L. Chapter 40, Section 8A; 1956 ATM, Art. 47; 1996 ATM, Art. 32; 1997 ATM, Art. 23)

Vacancy 06/30/04
John V. Rauseo 06/30/05
Mario V. Vernazzaro 06/30/05
Ronald N. Coglianò 06/30/06
Janet M. Butler 06/30/07

EDUCATIONAL FUND TRUSTEES

David W. Gavigan 06/30/04
Mary Lou Murzyn 06/30/05
Marjorie F. Cadenhead 06/30/06
Roscoe A. Cole 06/30/07
Kevin F. Cully 06/30/08

ELIZABETH B. SAMPSON MEMORIAL FUND TRUSTEES

(Chapter 180 of the Acts of 1960; 1960 ATM, Article 13)

Moderator
Chairman, Board of Selectmen
Town Treasurer

EMERGENCY MANAGEMENT AGENCY

David C. McKee, Director 06/30/04
Robert T. Heath, Deputy Director 06/30/04
Volunteers list on file.

EMERGENCY PLANNER

David C. McKee Indefinite

FENCE VIEWER

Walter W. Hoeg 06/30/04
Vacancy 06/30/04

FIELD DRIVER

Vacancy 06/30/04

FINANCE COMMITTEE

John S. LaBrache, Chairman ATM 06
Vacancy ATM 04
Richard K. Gardner ATM 04
Mary Lou Thimas ATM 04
Elaine A. Fiore ATM 05
Jean M. Landis Naumann ATM 05
Irene M. Torrey ATM 05
Francis G. Basler, Jr. ATM 06
Maurice R. Simard ATM 06

FIRE DEPARTMENT

FIRE CHIEF
David C. McKee Indefinite
DEPUTY FIRE CHIEF
Robert T. Heath Indefinite

CAPTAINS

David Binari, EMT; Mark Douglass, EMT/Intermediate;
Stephen Heath, EMT; Kevin Nord, EMT/Paramedic

FIREFIGHTER/PARAMEDIC

William Brown; Stephen Campbell; Douglas Costa; David Currier;
Susan Hussey; Donald Ussher; Robert Veno

FIREFIGHTER/EMT-Intermediate

John Bartlett, Adam Hatch

FIREFIGHTER/EMT'S

Kenneth Calvin; James Reed; Glenn Rizzuto

CALL FORCE

Richard Garuti; Sean F. Kilduff; Dale Loring; Richard W. Loring, Jr.;
Lt. William O'Brien, III; Lt. William O'Brien, Sr.; Lt. Christy Parezo;
Paul Tura; Lionel Warner

FISH COMMITTEE

Peter C. Cobb 06/30/04
Pine DuBois 06/30/04
Gerald A. Palumbo, Jr. 06/30/04

GATRA ADVISORY BOARD

Roscoe A. Cole, Representative Indefinite

HANDICAP COORDINATOR

John C. Veracka, Jr. Indefinite

HARBORMASTER/SHELLFISH CONSTABLE

Frank J. Catani 06/30/04

ASSISTANT HARBORMASTERS'

DEPUTY SHELLFISH CONSTABLES

(Paid Positions)
Peter C. Johnson 06/30/04
Gary L. King 06/30/06

ASSISTANT HARBORMASTERS

Jeffrey S. Bond 06/30/06
Dennis M. Carvalho 06/30/06
William R. Fairweather 06/30/06
Richard A. Krueger, Jr. 06/30/06
Vacancy 06/30/06

DEPUTY SHELLFISH CONSTABLES

Dennis M. Carvalho 06/30/06
William R. Fairweather 06/30/06
Richard A. Krueger, Sr. 06/30/06
Reginald J. Macamaux, Jr. 06/30/06

HEALTH AGENT

Henny M. Walters Indefinite
Frederick E. Corrow, Alternate Indefinite

HERITAGE CENTER DEVELOPMENT COMMITTEE

REPRESENTING:

HC Daune B. Frey Indefinite
CUC Verna E. Dalton
FC Vacancy
MP Susan T. Hoyer
LT Carrie A. Elliott
JRV Mary E. Johnson
TP Thomas Bott

CI	Barbara A. Douglass	
CI	Norman P. Tucker	
HISTORIAN		
	Margaret J. Warnsman	06/30/07
HISTORICAL COMMISSION (M.G.L. Chapter 40, Section 8D)		
	Craig N. Dalton, Chairman	06/30/05
	Walter W. Hoeg	06/30/04
	Vacancy	06/30/05
	Roberta C. Medal	06/30/05
	Robert T. Murphy	06/30/05
	Daune B. Frey	06/30/06
	William E. Frey	06/30/06
ICHABOD WASHBURN FUND TRUSTEES		
	Roscoe A. Cole	06/30/05
	Jeffrey B. Anderson	06/30/05
	John C. Veracka, Jr.	06/30/05
INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY		
	William J. Twohig	04/30/04
	Roscoe A. Cole	04/30/05
	William R. Fairweather	04/30/06
	James C. Judge	04/30/07
	Vacancy	04/30/08
INSPECTOR OF ANIMALS (M.G.L. Chapter 129, Section 15)		
	Gail M. Fallon	04/30/04
INSURANCE ADVISORY COMMITTEE		
	Robert H. Gleason	06/30/04
	Robert J. Ward	06/30/04
	Vacancy	06/30/04
KINGSTON ELEMENTARY SCHOOL		
FACILITY OVERSIGHT COMMITTEE		Duration of Committee
KE	Mary Frances T. Battista	
KE	Joseph L. Chaves	
CI	Coleen F. Kellogg	
	John Tuffy (non-voting)	
KINDERGARTEN STUDY COMMITTEE		Duration of Committee
	Lynne Christensen, Principal	
	John Chellel, Asst. Principal	
	Emily C. Bard, Teacher	
	Barbara C. St. George, Teacher	
	Cheryl E. Coppens, Teacher	
	Phyllis N. Corazzari, Teacher	
	Vacancy, Parent	
	Mark R. Guidoboni, Parent	
	Cynthia J. McAllister, Parent	
KINGSTON SECURE ENERGY FUTURE COMMITTEE		Duration of Committee
	Ronald L.C. Maribett	
	Pine Dubois	
	Michael J. Kelliher	
	Vacancy	
	Vacancy	

LIBRARY DIRECTOR		
	Lusia Stewart	Indefinite
LOCAL EMERGENCY PLANNING COMMITTEE (SARA Title III)		
	Board of Selectmen Chairman	Indefinite
	Community Representative (David W. Gavigan)	
	Emergency Management Director	
	Fire Chief	
	Police Chief	
	Superintendent of Schools	
	Superintendent of Streets	
	Superintendent of Water	
	Town Administrator	
	KEMA Planner	
LOCAL HISTORIC DISTRICT COMMITTEE		
REPRESENTING:		
HC	Robert E. Murphy	Indefinite
RLT	James C. Judge	
CI	Marjorie L. Cronin	
CI	Helen A. Chaves	
CI	Patricia A. Wade	
CI	James P. Runey	
CI	Walter W. Hoeg	
LOCAL SUPERINTENDENT		
	Vacancy	06/30/06
LOCAL WATER RESOURCES MANAGEMENT AGENCY		
	Matthew J. Darsch	06/30/04
MASS BAYS LOCAL GOVERNANCE		
	Sara Altherr, Representative	Indefinite
MASTER PLAN IMPLEMENTATION COMMITTEE		Duration of Committee
REPRESENTING:		
PB	Michael J. Ruprecht	
BH	Ann C. Frazier	
WC	Robert R. Kostka	
KE	Vacancy	
HC	Robert T. Murphy	
OS	Mary J. Fiore	
TR	Susan M. Farrell	
TR	Jerome M. Powell	
TR	Susan T. Boyer	
TR	Vacancy	
LEO	Sara Altherr	
BS	George D. Cravenho	
CC	Timothy S. Dalia	
FC	Francis G. Basler, Jr.	
CP	Arthur E. Quilty	
BC	Mary O'Donnell	
TP	Thomas Bott	
MEASURER OF WOOD AND BARK		
	Vacancy	06/30/04
NATIONAL ORGANIZATION ON DISABILITIES		
	Vacancy	04/30/04

OLD COLONY ELDERLY SERVICES Hazel E. Foley, Representative Muriel A. Boyce, Alternate	06/30/04 06/30/04
OLD COLONY PLANNING COUNCIL Paul F. Basler	06/30/04
OLD COLONY PLANNING COUNCIL. AREA AGENCY FOR AGING Vacancy, Representative Vacancy, Alternate	06/30/04 06/30/04
OLD COLONY PLANNING COUNCIL. JOINT TRANSPORTATION COMMITTEE Paul F. Basler	06/30/04
OPEN SPACE COMMITTEE (11-21-96 STM, Art. 18; 1997 STM, Art. 24; 2000 ATM, Art. 38) Pine DuBois Bruce Skerritt Valerie J.L. Spence Timothy S. Dalia Gerald A. Palumbo, Jr. Maureen A. Thomas Mary J. Fiore Vacancy Vacancy	06/30/04 06/30/04 06/30/04 06/30/05 06/30/05 06/30/05 06/30/06 06/30/06 06/30/06
PARKING CLERK Nancy M. Howlett	06/30/05
PERMANENT BUILDING COMMITTEE (1990 ATM, Art. 23) Ronald A. Gleason, Chairman David E. Colter Paul L. Armstrong George S. Drummey, III David D. Holmes	06/30/04 06/30/04 06/30/05 06/30/05 06/30/06
PLANNER Thomas Bott	Indefinite
PLANNING BOARD ASSOCIATE MEMBER/SPECIAL PERMIT APPLICATIONS (1993 ATM, Art. 18) Penny Svenson	06/30/06
PLUMBING AND GAS INSPECTOR Richard S. Eldridge Norman E. Bouchard Thomas S. Bouchard, Sr.	06/30/04 06/30/04 06/30/04
PLYMOUTH-CARVER SOLE SOURCE AQUIFER ADVISORY COMMITTEE Fred D. Svenson, Jr. Vacancy	Indefinite
PLYMOUTH COUNTY ADVISORY BOARD Olavo B. DeMacedo	06/30/04
PLYMOUTH COUNTY EXTENSION SERVICE Valerie L. Dennehy	06/30/04

POLICE DEPARTMENT CHIEF Gordon R. Fogg	06/30/06
LIEUTENANT Thomas A. Kelley	
SERGEANTS (PF) Wayne J. Cristani; Richard B. Pina; Zachary I. Potrykus Maurice J. Splaine; Robert C. Wells	
OFFICERS (PF) Richard J. Arruda; Timothy P. Ballinger; Laurie A. Bradley; Deborah M. Brock; Alan H. Cabral; Michael E. Darsch; Erik G. Dowd; Michael L. Fuller; Robert S. Morgan; Susan T. Munford; Jonathan D. Neal; Dennis P. O'Brien; Robert J. Santos; James P. Sauer; Roger Silva, Jr.; Michael R. Wager	
PERMANENT INTERMITTENTS (PI) Christopher P. Garrity; Norman P. Harbinson, Jr.	
SPECIAL OFFICERS Todd A. Bailey; Bradford P. Bartlett; Marks J. Brenner, Jr.; Glenn C. Bushee; George V. Cavicchi, Jr.; Michael A. Close; Darren J. Martin; Ronald J. Vernazzaro	12/31/04
PUBLIC SAFETY DISPATCHERS Michael J. Balboni; Michelle E. Beck; Victoria L. Elwell; Terry A. Gardiner; Susan M. Macy; Stephen P. Perrault	
MATRONS Michelle E. Beck; Gail M. Fallon; Jennifer A. Warwick	
RECYCLING COMMITTEE (1990 ATM, Art. 21) John C. Burrey Gail M. Fallon Janet H. Holmes Shelley A. Loring Michael Rohr Vacancy Vacancy	06/30/04 06/30/04 06/30/04 06/30/04 06/30/04 06/30/04 06/30/04
REGISTRAR OF VOTERS (M.G.L. Chapter 51, Section 15) D. Charles Wusenich, Chairman Lucy S. Cushman Mary C. Crowley Mary Lou Murzyn, Clerk	03/31/05 03/31/04 03/31/06 04/30/05
RENT CONTROL BOARD Karen A. Donnelly Thomas J. Calter C. Weston Meiggs Shawn M. O'Donnell Edmund J. King, Jr.	06/30/04 06/30/05 06/30/06 06/30/07 06/30/08
RIGHT-TO-KNOW COORDINATOR Vacancy	06/30/04
RT. 106 MAIN ST/WAPPING ROAD ADVISORY COMMITTEE Susan T. Boyer Marjorie L. Cronin	Indefinite

Jennifer J. Cushman
 Russell J. DeCosta
 Lawrence R. Hunt
 Dorothy J. MacFarlane
 Peter J. Sgarzi
 Kenneth R. Stevens
 Ruth E. Sturtevant

SEALER OF WEIGHTS AND MEASURES Harold E. Tuttle	06/30/04
SILVER LAKE TRI-TOWN TRANSITIONAL PLANNING Francis G. Basler, Jr. Wayne G. Bouley George D. Cravenho Lucille M. Gaudreau Ronald L.C. Maribett A. Daniel Sapir Vacancy	Indefinite
SOUTH SHORE COMMUNITY ACTION COUNCIL Rochelle R. Smith, Representative	06/30/04
SOUTH SHORE RECYCLING COOPERATIVE (M.G.L. Chapter 40, Section 44A; 1996 ATM, Art. 38) Gail M. Fallon Paul F. Basler	06/30/04 06/30/04
SUPERINTENDENT OF SCHOOLS (Appointed by joint vote of Massachusetts Superintendency Union 31 and Silver Lake Regional School District Committees) Dr. Gordon L. Noseworthy	By Contract
SUPERINTENDENT OF STREETS, TREES AND PARKS Paul F. Basler	Indefinite
SUPERINTENDENT OF WATER Matthew J. Darsch	06/30/04
SURVEY BOARD G. Philip Hammond John C. Veracka, Jr. Vacancy	06/30/04 06/30/04 06/30/04
SWORN WEIGHERS O'DONNELL SAND & GRAVEL Keon C. Duggan	06/30/04
SOUTHEASTERN CONCRETE, INC. Olavo B. DeMacedo	06/30/04
TOWN COUNSEL GENERAL COUNSEL Kopelman & Paige, P.C. Murphy, Lemere & Murphy, P.C.	
LABOR COUNSEL Holtz Gilman Grunebaum	
TOWN OWNED PROPERTY EVALUATION COMMITTEE REPRESENTING: CI Vacancy	Indefinite

BOS Olavo B. DeMacedo
 BA William R. Fairweather
 CI James C. Judge
 BOS Richard E. Kenney
 OS Gary P. Langenbach
 MP Jerome M. Powell

TREE WARDEN (M.G.L. Chapter 41, Section 106) Paul F. Basler	6/30/05
TRI-TOWN STUDY COMMITTEE George D. Cravenho, Representative	Duration of Committee
VETERANS' DEPARTMENT (M.G.L. Chapter 115) VETERANS' AGENT (Section 3) VETERANS' BURIAL AGENT (Section 7) VETERANS' GRAVES OFFICER (Section 9) VETERANS' SERVICES DIRECTOR William B. Martin	04/30/04
WATERFRONT COMMITTEE James C. Judge, Chairman William J. Kaval Edgar W. Loring, III Richard A. Veno William R. Fairweather Jon T. Cazeault Mark R. Guidoboni	06/30/06 06/30/04 06/30/04 06/30/04 06/30/05 06/30/05 06/30/06
WIRE INSPECTOR Lionel B. Warner Stephen R. Peterson, Alternate Steven E. Ellis, Alternate Michael T. Romano, Alternate	06/30/04 06/30/04 06/30/04 06/30/04
ZONING BOARD OF APPEALS Stanley J. Kuzborski, Chairman Joseph M. Palombo Edward M. Donnelly Mauro Mazzilli Gale Gleason	06/30/07 06/30/04 06/30/05 06/30/06 06/30/08
ASSOCIATES Janet M. Butler Vacancy	06/30/04 06/30/04
<u>COMMITTEES APPOINTED JOINTLY</u> AUDIT COMMITTEE (1994 ATM, Art. 15) FC Theodore C. Alexiades BS Robert J. Ward M Mary J. Fiore Town Accountant, ex-officio Town Administrator, ex-officio	06/30/04 06/30/05 06/30/06
BUDGET ADVISORY COMMITTEE (1988 ATM, Art. 43; 1989 ATM, Art. 26; 1995 ATM, Art. 43) CHAIRMEN OF: BS; KE; FC; CP REPRESENTATIVE OF: S, TA	
CAPITAL PLANNING COMMITTEE (1988 ATM, Art. 44; 1993 ATM, Art. 13) BS Paul F. Basler	06/30/05

FC	John S. LaBrache	06/30/05
M	Joan F. Dromey	06/30/06
FC	Richard K. Gardner, Chairman	06/30/04
BS	John C. Veracka, Jr.	06/30/04
	Town Administrator, ex-officio	
	Town Treasurer, ex-officio	

TOWN GOVERNMENT STUDY COMMITTEE (2000 ATM, Article 50) Duration of Committee

MPIC	Susan M. Farrell, Chairman
M	Roscoe A. Cole
BS	Mark S. Beaton
FC	Maurice R. Simard
CI	William J. Twohig

TOWN HALL BUILDING COMMITTEE (6-18-00 STM, Article 1)

PBC	Ronald A. Gleason, Chairman
PBC	Paul L. Armstrong
PBC	David E. Colter
PBC	George S. Drummey, III
PBC	David D. Holmes
FC	John S. LaBrache
BOS	Vacancy
TA	non-voting

WAGE AND PERSONNEL BOARD

FC	Elaine A. Fiere	06/30/04
BS	James M. McKenna, Jr., Chairman	06/30/05
M	Elizabeth A. White	06/30/06

APPOINTING BOARDS OR MEMBERS

A	Alternate
AD	Administration (School)
BA	Board of Assessors
BC	Business Community
BH	Board of Health
BS	Board of Selectmen
CC	Conservation Commission
CI	Citizen
COA	Council on Aging
CP	Capital Planning
CUC	Cultural Council
FC	Finance Committee
FCF	Fire Chief
FD	Fire Department
HC	Historical Commission
JRV	Jones River Village Historical Society
KE	Kingston Elementary School Committee
KYA	Kingston Youth Association
KYB	Kingston Youth Baseball
KYS	Kingston Youth Soccer
LEO	Local Environmental Organization
LT	Library Trustees
MP	Master Plan Implementation Committee
M	Moderator
OS	Open Space Committee
PB	Planning Board
PBC	Permanent Building Committee
PD	Police Department
PTO	Parent Teacher Organization
RC	Recreation Commission
SL	Silver Lake Regional District Committee

TA	Town Administrator
TM	Town Manager (consulting)
TP	Town Planner
TR	Town Resident
TT	Town Treasurer
WC	Water Commissioners
ZB	Zoning Board of Appeals

All appointments current as of December 31, 2003.

2003

FEDERAL, STATE AND COUNTY OFFICERS

UNITED STATES SENATORS IN CONGRESS

Edward M. Kennedy (D)
 2400 JFK Federal Building
 Government Center
 Boston, MA 02203
 (617) 565-3170
 Chief of Staff - Barbara Souliotis

John F. Kerry (D)
 One Bowdoin Square, 10th Floor
 Boston, MA 02114
 (617) 565-8519
 Chief of Staff - Drew O'Brien

UNITED STATES REPRESENTATIVE IN CONGRESS
 (10th Congressional District)

William D. Delahunt (D)
 1250 Hancock Street
 Quincy, MA 02169
 1-800-794-9911

GOVERNOR

Mitt Romney
 State House, Room 360
 Boston, MA 02133
 (617) 725-4000

LIEUTENANT GOVERNOR

Kerry Healey
 State House, Room 360
 Boston, MA 02133
 (617) 725-4000

COUNCILLOR

(First Councillor District)

Carole A. Fiola (D)
 State House
 Boston, MA 02133
 (617) 725-4000

STATE SENATOR

(Plymouth & Barnstable District)

Therese Murray (D)
 State House, Room 212
 Boston, MA 02133
 (617) 722-1481

or
 Attn: Monica Mullins
 Public Affairs/Constituent Services

Bldg 3, Room 319, Cordage Park
Plymouth, MA 02360
(508) 746-9332

STATE REPRESENTATIVE IN GENERAL COURT
(12th Plymouth District)

Thomas J. O'Brien (D)
State House, Room 33
Boston, MA 02133
(617) 722-2060
FAX (617) 626-0425
Attn: Rebecca Tremble
Legislative Aide

SECRETARY OF STATE

William Francis Galvin (D)
State House, Room 337
Boston, MA 02133
(617) 727-9180

ATTORNEY GENERAL

Thomas F. Reilly (D)
One Ashburton Place
Boston, MA 02108
(617) 727-2200

TREASURER

Timothy P. Cahill (D)
State House, Room 227
Boston, MA 02133
(617) 367-6900

AUDITOR OF THE COMMONWEALTH

A. Joseph DeNucci (D)
State House, Room 230
Boston, MA 02108
(617) 727-2075

DISTRICT ATTORNEY

(Plymouth District)
Timothy J. Cruz (R)
32 Belmont Street, PO Box 1665
Brockton, MA 02303-1665
(508) 584-8120

REGISTER OF PROBATE

(Plymouth County)
Robert E. McCarthy (D)
Plymouth Probate and Family Court
Russell Street, PO Box 3640
Plymouth, MA 02361-3640
(508) 747-6204

REGISTER OF DEEDS

(Plymouth County)
John R. Buckley, Jr. (D)
7 Russell Street
Plymouth, MA 02360
PO Box 3535
Plymouth, MA 02361-3535
(508) 830-9290

COUNTY COMMISSIONERS
(Plymouth County)

Peter G. Asiat, Jr. (D)
John Patrick Riordan, Jr. (D)
Timothy J. McMullen (D)
County Commissioners Office
11 South Russell Street
Plymouth, MA 02360
(508) 830-9100

COUNTY TREASURER
(Plymouth County)

John F. McLellan (D)
11 South Russell Street
Plymouth, MA 02360
(508) 830-9120

SHERIFF

(Plymouth County)
Joseph F. McDonough (D)
24 Long Pond Road
Plymouth, MA 02360
(508) 830-6200

SPECIAL TOWN MEETING

APRIL 5, 2003

The Special Town Meeting scheduled to be held on April 5, 2003, at 9:00 a.m., was called to order by the Moderator, Frances E. Botelho-Hoeg, at 9:45 a.m. at the Kingston Intermediate School, 65 Second Brook Street, Kingston, Massachusetts.

The vote checkers were: Mary L. Boman, Hannah M. Creed, Nancy B. Delaney, Karen A. Donnelly, Lynn M. Flood, Mary M. Leone, Patricia E. Scanlon and Maureen E. Twohig. The doorkeepers were Donna M. Farrington and Harry E. Monks, Jr.

The sworn tellers were Paul L. Armstrong, Paul F. Basler, James E. Colman and James C. Judge.

The Moderator stated that it was obvious that proper notice had been given and the reading of the warrant was waived.

On the motion of Olavo B. DeMacedo, VOTED that the following non-residents be allowed to enter and address the Town Meeting:

Ilana Quirk, Town Counsel

Kevin R. Donovan, Town Administrator

Joan Paquette, Town Accountant

ARTICLE 1. On the motion of George D. Cravenho, VOTED UNANIMOUSLY that the Town transfer from Surplus Revenue the sum of \$48,857.00, and from Article 8 of the 1999 Annual Town Meeting the sum of \$40,000.00, to be used as another financing source in the general fund for FY03, to augment the reductions in the FY2003 Local Aid made by the Governor in accordance with General Laws, Chapter 29, Section 9C; and further

That the Town transfer from Surplus Revenue the sum of \$66,640.00, to provide for additional appropriations to the FY03 Operating Budgets to the following accounts as follows:

Reserve Fund	Acct. Item No. 7	\$15,000.00
Employee Benefits	Acct. Item No. 82	15,000.00
Selectmen Expenses	Acct. Item 4	10,000.00
Fire Department Personnel	Acct. Item 46	16,640.00
Veterans Benefits	Acct. Item 73	10,000.00

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 2. On the motion of Richard E. Kenney, VOTED UNANIMOUSLY that the Town transfer from Surplus Revenue the sum of \$25,733.00, to meet the terms of an Agreement By and Between the Town of Kingston and the National Association of Government Employees, Local R1-02, for FY2003, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 3. On the motion of Richard E. Kenney, VOTED UNANIMOUSLY that the Town transfer from Surplus Revenue the sum of \$23,943.00, to meet the terms of an Agreement By and Between the Town of Kingston and the National Association of Government Employees, Local R1-03, for FY 2003, and to authorize the Town Accountant to allocate such sums to the appropriate operating budgets.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 4. On the motion of Robert R. Kostka, VOTED UNANIMOUSLY that Town transfer from Surplus Water Revenue the sum of \$400,000, to satisfy the debt of the painting of the Elm Street Water Tanks.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 5. To see if the Town will vote to amend Article 4 of the May 5, 2001, Annual Town Meeting to expand the scope of the work to include Main Street from Route 3, 3A Bridge to the intersection of Prospect Street, or take any other action there to.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

On the motion of Edmund J. King, Jr., VOTED to adjourn without day.

There were 61 voters from Precinct 1, 89 voters from Precinct 2, 81 voters from Precinct 3, and 71 voters from Precinct 4, for a total of 302 voters.

Adjournment was at 9:54 a.m.

Respectfully submitted,

Mary Lou Murzyn, CMC/AAE/CMMC
Town Clerk

SUMMARY OF SPECIAL TOWN MEETING:

Article Number	Summary	Vote
1	Transfer - FY03 Local Aid Reductions and Transfer - Supplement FY03 Operating Budgets	\$48,857.00 40,000.00 66,640.00
2	Transfer - NAGE, Local R1-02 Agreement	25,733.00
3	Transfer - NAGE, Local R1-03 Agreement	23,943.00
4	Transfer - Painting of Elm St Water Tanks	400,000.00
5	Expand Scope of Sewer Project	NO MOTION

ANNUAL TOWN MEETING

APRIL 5, 2003

The Annual Town Meeting was called to order by the Moderator, Frances E. Botelho-Hoeg, at 9:00 a.m., at the Kingston Intermediate School, 65 Second Brook Street, Kingston, Massachusetts. The Moderator welcomed those present.

Scouts from Troop 49 presented the colors and led the Town Meeting in reciting the Pledge of Allegiance. As part of a touching flag ceremony, Scouts Benjamin Anderson, Wayne Carlson, Joseph Foley, Jonathan Guidoboni, Matthew Riordan, Michael Salerno, Marcus Smolic and Nicolaas Wierman presented Olavo B. DeMacedo, Chairman of the Board of Selectmen, with an American flag to fly over the new town hall.

The Moderator asked for a moment of silence in memory of those who have recently lost their lives in Iraq. She also remembered those members of our community who have passed away during the year, including John Hamilton, who died this past week.

The vote checkers were: Mary L. Boman, Hannah M. Creed, Nancy B. Delaney, Karen A. Donnelly, Lynn M. Flood, Mary M. Leone, Patricia E. Scanlon and Maureen E. Twolig. The doorkeepers were Donna M. Farrington and Harry E. Monks, Jr.

The sworn tellers were Paul L. Armstrong, Paul F. Basler, James E. Colman and James C. Judge.

Sarah Corbett and Colleen Joyce from MPG Communications presented Kingston Kids Care with the 2003 Kingston Citizen of the Year Award. This group, headed by Emily Felix, is a "good will" model for old and young alike. Kingston Kids Care were acknowledged by the Town Meeting audience with a standing ovation.

Senator Therese Murray, Chairman of the Ways and Means Committee, addressed the Town Meeting body. She expressed her concerns regarding the very difficult financial times we are in.

Kingston's own, Representative Thomas J. O'Brien, additionally remarked on the state fiscal crisis.

The Moderator stated that it was obvious that proper notice had been given and the reading of the warrant was waived. She explained the guidelines under which this Town Meeting would be conducted.

John S. LaBrache, Chairman of the Finance Committee, presented his opening statement.

Olavo B. DeMacedo, Chairman of the Board of Selectmen, likewise addressed the Town Meeting body.

Mr. DeMacedo recognized Elizabeth J. "Betty" Monks, a member of the Finance Committee. He presented her with a plaque in appreciation of her consistent commitment to our Town. The Town Meeting body thanked Betty with a warm round of applause.

At 9:45 a.m., the Moderator suspended the Annual Town Meeting and proceeded to open the Special Town Meeting, which had been called for 9:00 a.m. The Annual Town Meeting resumed business at 9:54 a.m.

On the motion of Olavo B. DeMacedo, VOTED that the following non-residents be allowed to enter and address the Town Meeting:

Ilana Quirk, Town Counsel
Kevin R. Donovan, Town Administrator
Joan Paquette, Town Accountant
Gordon R. Fogg, Chief of Police
Thomas Bott, Town Planner

Lusia Stewart, Library Director
Dr. Gordon Noseworthy, Superintendent of Schools
Jennifer Scavone, Secretary to Wage & Personnel Board
Peter Conant, The Conant Group, Inc.
Richard Schneider, The Conant Group, Inc.
James Wells, South Shore Tobacco Collaborative
Beth Davis
Dr. Robert Collett

ARTICLE 1. On the motion of Olavo B. DeMacedo, VOTED UNANIMOUSLY that the Town accept the reports of the various Town Officers, Boards, and Committees as printed in the Annual Town Report.

ARTICLE 2. The Moderator advised that the following items had been changed since the printing of the booklet: Silver Lake Regional: \$4,022,219 and Total Education: \$12,380,020. She then read the budget in its entirety. A hold was placed on the Silver Lake Regional item. Francis G. Basler, Jr. offered explanatory remarks.

On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the sum of \$24,987,389.00, be appropriated to be expended for the operating budgets for the fiscal year beginning July 1, 2003, for Personnel Services and for Expenses as printed in a document entitled "Town of Kingston: FY2004 Summary Budget", and to meet such appropriation that the sum of \$23,156,702.00, be raised and appropriated, the sum of \$1,622,373.00, be transferred from free cash, the sum of \$121,830.00, be transferred from Water Enterprise revenue and the sum of \$86,484.00 be transferred from Waste Water Enterprise revenue.

The budget items were VOTED as follows:

MODERATOR	PERSONAL SERVICES	100
	EXPENSES	0
SELECTMEN	PERSONAL SERVICES	252,802
	EXPENSES	40,425
FINANCE COMMITTEE	PERSONAL SERVICES	4,161
	EXPENSES	4,310
RESERVE FUND	EXPENSES	75,000
CAPITAL PLANNING COMMITTEE	PERSONAL SERVICES	300
	EXPENSES	0
AUDIT COMMITTEE	PERSONAL SERVICES	0
	EXPENSES	0
TOWN ACCOUNTANT	PERSONAL SERVICES	87,402
	EXPENSES	2,948
ASSESSORS	PERSONAL SERVICES	127,003
	EXPENSES	20,485

REVALUATION	EXPENSES	25,000
TREASURER	PERSONAL SERVICES EXPENSES	83,489 19,889
COLLECTOR	PERSONAL SERVICES EXPENSES	74,764 47,750
LEGAL	EXPENSES	120,000
WAGE AND PERSONNEL BOARD	PERSONAL SERVICES EXPENSES	3,600 485
DATA PROCESSING	EXPENSES	60,434
TAX TITLE FORECLOSURE	EXPENSES	7,500
TOWN CLERK	PERSONAL SERVICES EXPENSES	82,965 6,350
ELECTION AND REGISTRATION	PERSONAL SERVICES EXPENSES	16,178 14,943
CONSERVATION COMMISSION	PERSONAL SERVICES EXPENSES	61,305 3,749
PLANNING BOARD	PERSONAL SERVICES EXPENSES	28,079 8,361
ZONING BOARD OF APPEALS	PERSONAL SERVICES EXPENSES	7,814 695
OPEN SPACE COMMITTEE	PERSONAL SERVICES EXPENSES	0 2,373
ECONOMIC DEVELOPMENT	EXPENSES	75
PERMANENT BUILDING COMMITTEE	PERSONAL SERVICES EXPENSES	1,081 75
CARE OF MUNICIPAL PROPERTY	PERSONAL SERVICES EXPENSES	32,606 139,721
POLICE	PERSONAL SERVICES EXPENSES	2,022,611 132,613
FIRE DEPARTMENT	PERSONAL SERVICES EXPENSES	1,252,597 140,832
INSPECTION SERVICES	PERSONAL SERVICES EXPENSES	120,300 7,100
SEALER OF WEIGHTS AND MEASURES	PERSONAL SERVICES EXPENSES	6,160 1,500
K.E.M.A. (CIVIL DEFENSE)	EXPENSES	978
ANIMAL CONTROL	PERSONAL SERVICES EXPENSES	37,281 7,520

HARBORMASTER	PERSONAL SERVICES EXPENSES	24,586 11,325
SILVER LAKE HIGH SCHOOL	SCHOOLS	4,022,219
KIS/KES	SCHOOLS	8,145,801
VOCATIONAL EDUCATION	SCHOOLS	212,000
STREET, TREES & PARKS	PERSONAL SERVICES EXPENSES	498,124 306,280
SNOW AND ICE	PERSONAL SERVICES EXPENSES	18,035 50,264
STREET AND LIGHTING	EXPENSES	37,200
SOLID WASTE DISPOSAL	PERSONAL SERVICES EXPENSES	86,453 321,309
RECYCLING COMMITTEE	EXPENSES	1,520
BOARD OF HEALTH	PERSONAL SERVICES EXPENSES	88,452 13,800
COUNCIL ON AGING	PERSONAL SERVICES EXPENSES	127,330 16,930
VETERANS BENEFITS	PERSONAL SERVICES EXPENSES	21,935 50,360
LIBRARY	PERSONAL SERVICES EXPENSES	318,697 133,599
RECREATION COMMISSION	PERSONAL SERVICES EXPENSES	134,800 54,290
HISTORICAL COMMISSION	EXPENSES	300
COOPERATIVE EXTENSION SERVICE	EXPENSES	270
RETIREMENT OF DEBT	EXPENSES	2,925,540
EMPLOYEE BENEFITS	EXPENSES	1,970,495
LIABILITY/PROPERTY INSURANCE	EXPENSES	181,766
TOTAL SUMMARY BUDGET		\$24,987,389

ARTICLE 3. For informational purposes, the Finance Committee recommended that the sum of \$1,362,345.00 be appropriated to operate the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F½, for the following expenditures of the Water Department; and to meet such appropriation \$1,240,515.00 to come from water enterprise revenue, and \$121,830.00 to be appropriated in the general fund and funded from water enterprise revenues.

Personal Services	\$ 355,232
Expenses	\$ 282,680
Capital Outlay	\$ 130,000
Debt Service	<u>\$ 472,603</u>

Sub-Total	\$ 1,240,515
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Employee Benefits	51,862
Accounting Dept.	3,375
Collector Dept.	36,800
Treasurer Dept.	3,918
Data Processing	10,740
Insurance	<u>15,135</u>

Total	\$ 1,362,345
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Robert R. Kostka moved that the sum of \$1,240,515 be appropriated to operate the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F½, for the following expenditures of the Water Department; and to meet such appropriation \$1,240,515.00 to come from water enterprise revenue:

Personal Services	\$ 355,232
Expenses	\$ 282,680
Capital Outlay	\$ 130,000
Debt Service	<u>\$ 472,603</u>

TOTAL	\$ 1,240,515
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George D. Cravenho moved to amend by deleting \$75,000 from the Capital Outlay line item so that it reads \$55,000.

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION ON AMENDMENT.

A vote was taken on the amendment of Mr. Cravenho.

THE AMENDMENT DID NOT CARRY.

On the motion of Robert R. Kostka, VOTED that the sum of \$1,240,515 be appropriated to operate the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F½, for the following expenditures of the Water Department; and to meet such appropriation \$1,240,515.00 to come from water enterprise revenue:

Personal Services	\$ 355,232
Expenses	\$ 282,680
Capital Outlay	\$ 130,000

Debt Service	<u>\$ 472,603</u>
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TOTAL	\$ 1,240,515
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ARTICLE 4. For informational purposes, the Finance Committee recommended that the sum of \$2,952,319.00 be appropriated to operate the Sewer Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F½, for the following expenditures of the Sewer Department; and, to meet such appropriation \$1,397,679.00, be transferred from the Massachusetts Water Pollution Abatement Trust, \$1,234,212.00 to come from Sewer Enterprise revenue, \$233,944.00 to come from the tax levy and \$86,484.00 to be appropriated in the general fund and funded from sewer enterprise revenues.

Personal Services	\$ 212,424
Expenses	373,900
Debt Service	2,099,511
Deficit FY03 Budget	<u>180,000</u>

Sub-Total	\$ 2,865,835
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Employee Benefits	24,576
Accounting Dept.	5,073
Collector Dept.	36,800
Treasurer Dept.	3,918
Data Processing	5,370
Insurance	<u>10,747</u>

Sub-Total	86,484
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Total	\$ 2,952,319
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On the motion of Brian M. Donahoe, VOTED that the sum of \$2,865,835 be appropriated to operate the Sewer Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F½, for the following expenditures of the Sewer Department; and, to meet such appropriation, \$1,397,679.00, be transferred from the Massachusetts Water Pollution Abatement Trust, \$1,234,212.00 to come from Sewer Enterprise revenue, \$233,944 to come from the tax levy:

Personal Services	\$ 212,424
Expenses	373,900
Debt Service	2,099,511
Deficit FY03 Budget	<u>180,000</u>

Total	\$ 2,865,835
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ARTICLE 5. To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury, a sum of money to be expended by

the Board of Sewer Commissioners for the design and engineering to extend the sewer system within the area of the approved Facilities Plan, or take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 6. On the motion of Brian M. Donahoe, VOTED that the Town accept the provisions of Massachusetts General Laws, Chapter 83, Sections 16A through 16F, which establishes automatic liens on annual sewer use charges that are not timely paid.

ARTICLE 7. On the motion of Mark S. Beaton, VOTED that the Town amend Chapter 4 of the General By-Laws in Article 2 entitled "Collector of Taxes" by adding a new section as follows: 4-2-3. The Collector of Taxes shall be required to pay all fees received by the Collector by virtue of the office into the Town Treasury.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 8. John S. LaBrache moved that the salaries of elected officials be set as of July 1, 2003, as follows:

Moderator	\$ 100.00
Treasurer	14,800.00
Tax Collector	46,000.00
Town Clerk	46,000.00
Chairman, Board of Selectmen	2,000.00
Other Selectmen, each	1,500.00
Chairman, Board of Health	1,200.00
Other Health Board members, each	1,000.00
Chairman, Board of Assessors	1,800.00
Other Assessors, each	1,500.00
Chairman, Water Commissioners	1,200.00
Other Water Commissioners, each	1,000.00
Chairman, Planning Board	1,200.00
Other Planners, each	1,000.00
Chairman, Sewer Commissioners	1,200.00
Other Sewer Commissioners, each	1,000.00

And further, that the sum of \$29,984.00 be raised and appropriated for said salaries and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

Priscilla L. Palombo moved to amend by increasing the Tax Collector's salary to \$51,000.

Olavo B. DeMacedo moved to amend the amendment to set both the salary of the Tax Collector and Town Clerk at \$48,000.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION ON ORIGINAL MOTION.

Considerable discussion followed.

A vote was taken on the amendment of Mr. DeMacedo.

THE AMENDMENT WAS NOT CARRIED.

A vote was taken on the amendment of Mrs. Palombo.

THE AMENDMENT WAS NOT CARRIED.

On the motion of John S. LaBrache, VOTED that the salaries of elected officials be set as of July 1, 2003, as follows:

Moderator	\$ 100.00
Treasurer	14,800.00
Tax Collector	46,000.00
Town Clerk	46,000.00
Chairman, Board of Selectmen	2,000.00
Other Selectmen, each	1,500.00
Chairman, Board of Health	1,200.00
Other Health Board members, each	1,000.00
Chairman, Board of Assessors	1,800.00
Other Assessors, each	1,500.00
Chairman, Water Commissioners	1,200.00
Other Water Commissioners, each	1,000.00
Chairman, Planning Board	1,200.00
Other Planners, each	1,000.00
Chairman, Sewer Commissioners	1,200.00
Other Sewer Commissioners, each	1,000.00

And further, that the sum of \$29,984.00 be raised and appropriated for said salaries and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

ARTICLE 9. On the motion of James M. McKenna, Jr., VOTED that the Town amend the Wage and Personnel By-Law, including the classification and compensation schedules, A, B, C contained therein, as printed in a document entitled "Proposed Town of Kingston Wage and Personnel Bylaw with FY 2004 Compensation Schedules"; and that the sum of \$32,000.00 be raised and appropriated to fund such amendments; and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

Said document, excluding explanatory comments in bold-face type, read as follows:

SECTION I - BY SUBSTITUTING:

1. In Section 9, Classification and Rates of Compensation Schedules --

- For Schedule A, the attached Schedule A.
- For Schedules B-1 and B-2, the attached Schedules B-1 and B-2.
- For Schedules C-1 and C-2, the attached Schedules C-1 and C-2.
- For Schedule C-3, the attached Schedule C-3.

SECTION II - BY DELETING:

1. In Section 9, Classification and Rates of Compensation Schedules --

- Schedule B-3

Positions are part-time except when denoted full-time (FT).

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

SCHEDULE A

Title	Group	Rate
Administrative Assistant (FT)	Administrative	S-2
Alternate Health Agent	Administrative	Schedule C-2
Alternate Inspector of Buildings	Administrative	Schedule C-2
Animal Control Officer	Administrative	H-6
Animal Inspector	Administrative	Schedule C-2
Archivist	Library	Schedule C-1
Assistant Animal Control Officer	Public Safety	H-4
Assistant Assessor (FT)	Administrative	S-8
Assistant Harbor Master/Assistant Shellfish Constable	Public Safety	Schedule C-2
Assistant Summer Program Director	Public Safety	Schedule C-3
Assistant to the Board of Selectmen and the Town Administrator (FT)	Administrative	S-6
Assistant to the Police Chief (FT)	Administrative	S-4
Assistant Town Treasurer (FT)	Administrative	S-5
Assistant Zoning Enforcement Officer	Administrative	Schedule C-2
Call Fire Captain	Public Safety	Schedule C-1
Call Fire Lieutenant	Public Safety	Schedule C-1
Call Firefighter	Public Safety	Schedule C-1
Casual Part-time Worker	Labor	Schedule C-1
Chief Operator Superintendent (FT)	Supervisory	S-9
Children's Librarian (FT)	Library	S-3
Clerical Assistant (FT)	Clerical	H-6
Clerk -- Election	Clerical	Schedule C-1
Clerk -- General	Clerical	Schedule C-1
Clerk -- Planning Board	Clerical	Schedule C-1
Clerk -- Special Town Committees Not Otherwise Specified	Clerical	Schedule C-1
Clerk -- Treasurer's Office	Clerical	Schedule C-1
Conservation Enforcement Officer (FT)	Administrative	S-5
Cook -- Council on Aging	Recreational	Schedule C-1

Council on Aging Director (FT)	Administrative	S-3
Counselor	Recreational	Schedule C-3
Deputy Fire Chief/Fire Prevention Officer (FT)	Administrative	S-7*
Election Officer	Clerical	Schedule C-1
Executive Secretary	Administrative	Schedule C-2
Executive Secretary - Finance Committee	Administrative	Schedule C-2
Executive Secretary - Planning Board	Administrative	Schedule C-2
Executive Secretary - Wage and Personnel Board	Administrative	Schedule C-2
Executive Secretary - Zoning Board of Appeals	Administrative	Schedule C-2
Fire Chief (FT)	Supervisory	S-11
Flag Attendant	Recreational	Schedule C-2
Groundskeeper	Labor	Schedule C-1
Harbor Master/Shellfish Constable	Administrative	S-5**
Health Agent (FT)	Administrative	S-6
Highway Laborer/Truck Driver	Labor	Schedule C-1
Inspector of Buildings/Zoning Enforcement Officer (FT)	Administrative	S-8*
Junior Counselor	Recreational	Schedule C-3
Lead Counselor	Recreational	Schedule C-3
Library Assistant	Library	Schedule C-1
Library Director (FT)	Supervisory	S-9
Library Page	Library	Schedule C-1
Lifeguard	Recreational	Schedule C-3
Lifeguard/Swimming Instructor	Recreational	Schedule C-3
Matron	Public Safety	Schedule C-1
Moth Superintendent	Supervisory	Schedule C-1
Park Attendant	Recreational	Schedule C-3
Patrolman	Public Safety	Schedule C-1
Pesticide Applicator	Labor	H-3
Recreation Assistant	Administrative	H-6
Recreation Director	Administrative	S-4**
Reference Librarian (FT)	Library	S-3
Registrar -- Election	Administrative	Schedule C-2
Reserve Public Safety Dispatcher	Public Safety	Schedule C-1
Secretary -- Permanent Part-time Departmental	Clerical	H-5
Senior Clerk -- General	Clerical	Schedule C-1
Senior Counselor	Recreational	Schedule C-3
Senior Groundskeeper	Labor	Schedule C-1
Specialty Program Coordinator	Recreational	Schedule C-3
Streetlister/Census Clerk	Clerical	Schedule C-1
Substitute Circulation Assistant	Library	Schedule C-1
Substitute Driver -- Council on Aging	Recreational	Schedule C-1
Substitute Librarian	Library	Schedule C-1
Summer Program Director	Recreational	Schedule C-3
Superintendent of Highways* Parks, and Trees (FT)	Supervisory	S-9
Supervisor/After School Programs	Recreational	Schedule C-1
Supervisor Assistant/After School Programs	Recreational	Schedule C-1
Town Accountant/Systems Administrator (FT)	Supervisory	S-9
Town Planner (FT)	Administrative	S-9
Tree Warden	Labor	Schedule C-2
Veterans' Agent	Supervisory	Schedule C-2
Warden -- Election	Administrative	Schedule C-1
Water Department Office Administrator (FT)	Administrative	S-5
Water Superintendent (FT)	Supervisory	S-8
Waterfront Director/Head Lifeguard	Recreational	Schedule C-3

* With an additional remuneration of \$3,000.00.

** Part time: pro-rated based on hours worked.

SCHEDULE B-1 Hourly Schedule

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
H-1	9.16	9.69	10.28	10.90	11.57
H-2	9.61	10.19	10.80	11.44	12.12
H-3	10.09	10.69	11.33	12.01	12.73
H-4	10.59	11.24	11.92	12.64	13.39
H-5	11.15	11.81	12.50	13.27	14.06
H-6	11.68	12.38	13.13	13.92	14.76

SCHEDULE B-2 Salaried Schedule

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
S-1	28,599	29,629	30,738	31,892	33,087	34,327
S-2	30,566	31,701	32,891	34,125	35,406	36,735
S-3	32,695	33,920	35,192	36,511	37,881	39,302
S-4	34,982	36,294	37,659	39,070	40,534	42,055
S-5	37,433	38,835	40,292	41,804	43,371	44,997
S-6	40,055	41,555	43,114	44,731	46,408	48,148
S-7	42,857	44,465	46,134	47,865	49,657	51,519
S-8	45,858	47,576	49,361	51,212	53,133	55,126
S-9	49,068	50,908	52,816	54,797	56,851	58,982
S-10	52,502	54,473	56,515	58,633	60,831	63,114
S-11	56,177	58,286	60,471	62,736	65,090	67,532

Grade	Step 7	Step 8	Step 9*
S-1	35,616	36,951	38,338
S-2	38,112	39,541	41,022
S-3	40,775	42,305	43,892
S-4	43,631	45,266	46,963
S-5	46,685	48,436	50,252
S-6	49,955	51,828	53,771
S-7	53,451	55,456	57,537
S-8	57,192	59,338	61,563
S-9	61,193	63,488	65,870
S-10	65,479	67,935	70,482
S-11	70,061	72,691	75,416

*Attainable for only those positions which supervise 5 or more full-time permanent positions.

SCHEDULE C-1 Hourly Schedule

Archivist	hourly	17.97
Call Fire Captain	hourly	10.91*
Call Fire Lieutenant	hourly	10.91**
Call Firefighter	hourly	10.91***
Casual Part-time Worker	hourly	10.18
Clerk - Election	hourly	10.18
Clerk - General	hourly	8.34
Clerk - Planning Board	hourly	9.70
Clerk - Special Town Committees Not otherwise specified	hourly	7.56
Clerk - Treasurer's Office	hourly	12.29

Cook - Council on Aging	hourly	10.82
Election Officer	hourly	8.50
Groundskeeper	hourly	6.63
Highway Laborer/Truck Driver	hourly	12.46
Library Assistant	hourly	12.00
Library Page	hourly	9.26
Matron	hourly	15.30
Moth Superintendent	hourly	9.26
Patrolman	hourly	14.60
Reserve Public Safety Dispatcher	hourly	10.18
Senior Clerk - General	hourly	9.70
Senior Groundskeeper	hourly	9.26
Streetlister/Census Clerk	hourly	9.70
Substitute Circulation Assistant	hourly	11.47
Substitute Driver - Council on Aging	hourly	10.48
Substitute Librarian	hourly	17.43
Supervisor/After School Programs	hourly	11.19
Supervisor Assistant/After School Programs	hourly	7.42
Warden - Election	hourly	10.18

- * Plus \$500.00 per year (first hour of duty paid at \$16.11).
- ** Plus \$300.00 per year (first hour of duty paid at \$16.11).
- *** Plus \$150.00 per year (first hour of duty paid at \$16.11).

SCHEDULE C-2 Salaried Schedule

Alternate Health Agent	annually	1,019
Alternate Inspector of Buildings	annually	1,059
Animal Inspector	annually	2,026
Assistant Harbormaster/Assistant Shellfish Constable	annually	2,588
Assistant Zoning Enforcement Officer	annually	6,525
Executive Secretary	annually	2,785
Executive Secretary - Finance Committee	annually	4,415
Executive Secretary - Planning Board	annually	7,233
Executive Secretary - Wage and Personnel Board	annually	3,708
Executive Secretary - Zoning Board of Appeals	annually	8,048
Flag Attendant	per location	194
Registrar - Election	annually	682
Tree Warden	annually	8,864
Veterans' Agent	annually	8,701

SCHEDULE C-3 Seasonal Schedule

Assistant Summer Program Director	hourly	11.00
Counselor	hourly	6.50
Junior Counselor	per session	50.00
Lead Counselor	hourly	8.50
Lifeguard	hourly	9.55
Lifeguard/Swimming Instructor	hourly	9.55
Park Attendant	hourly	8.50
Senior Counselor	hourly	7.75
Specialty Program Director	hourly	9.50
Summer Program Director	weekly	306.00
Waterfront Director/Head Lifeguard	hourly	11.00

ARTICLE 10. Roscoe A. Cole moved that the sum of \$29,938.56 be appropriated from the Elizabeth B. Sampson Memorial Fund for the following purposes and that all expenditures shall be under the supervision of the respective departments or organizations:

Department/Organization	Purpose	Amount
High School Reunion Committee	High School Reunion (Grant)	\$1,000.00
Veteran's Agent	Replace WWI Mem. Flag Pole	2,000.00
Luminary	Police & Traffic Control (Grant)	1,200.00
Fire Department	Restoring Photos	850.00
Town Clerk	Display Case for Boston Post Cane	985.00
Kingston Kingdom	Restore Playground Eqpt. (Grant)	1,000.00
Jones River Village Historical Society	Bradford House National Register (Grant)	5,000.00
Friends of Gray's Beach	Playground Equipment (Grant)	3,000.00
Selectmen	Town Green Acquisition	14,903.56

And further, that the unexpended balances of prior years totaling \$7,096.44 be transferred to the Town Green Acquisition from the following accounts:

Article 10, 1991 Annual Town Meeting	60.00
Article 7, 1994 Annual Town Meeting	615.00
Article 10, 1995 Annual Town Meeting	47.50
Article 5, 1996 Annual Town Meeting	5,118.94
Article 5, 1999 Annual Town Meeting	902.00
Article 21, 2000 Annual Town Meeting	78.00
Article 21, 2000 Annual Town Meeting	275.00

Pine duBois moved to amend by deleting the transfer of the unexpended balances from Article 5, of the 1999 Annual Town Meeting, and the two references to Article 21 of the 2000 Annual Town Meeting.

Pine duBois further moved to table action on this article until the first order of business on Monday, April 7.

THE MOTION WAS CARRIED.

John S. LaBrache moved to take Article 19 out of order.

THE MOTION WAS CARRIED.

ARTICLE 19. On the motion of Richard P. Cretinon, VOTED that the Town transfer from Surplus Funds the amount of \$69,948.00, to provide for sick leave buy back for the retirement of two police officers.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 11. Richard K. Gardner moved that the sum of \$384,000.00 be transferred from surplus revenue to be expended in accordance with Massachusetts General Laws, Chapter 30B for the following capital equipment for various Town Departments and that all expenditures shall be under the respective departments:

Item	Department	Cost
Cardiac Monitor Defibrillators (2)	Fire Dept.	\$50,000.00
Three Patrol Cars	Police	80,700.00

35

Fire Pumper	Fire Dept.	122,000.00
75 c.y. Ejection Trailer	Highway Dept.	44,500.00
Trash Compactor	Highway Dept.	44,000.00
4 w/d pick-up	Highway Dept.	30,000.00
Air Compressor	Highway Dept.	12,800.00

John S. LaBrache moved to amend the article by deleting all items except the \$50,000 for 2 cardiac monitor defibrillators.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION ON THE AMENDMENT.

THE AMENDMENT WAS CARRIED.

On the motion of Richard K. Gardner, as amended, VOTED that the sum of \$50,000.00 be transferred from surplus revenue to be expended in accordance with Massachusetts General Laws, Chapter 30B for the following capital equipment for various Town Departments and that all expenditures shall be under the respective departments:

Item	Department	Cost
Cardiac Monitor Defibrillators (2)	Fire Dept.	\$50,000.00

ARTICLE 12. On the motion of John S. LaBrache, VOTED that the sum of \$14,840 be transferred from surplus revenue to be expended for the following equipment and projects of the various Town Departments and that all expenditures shall be under the respective departments:

Item	Department	Cost
Date Stamp	Town Clerk	\$ 600.00
Safety Cart & Funnels	Sealer of Weights	440.00
Technology UpGrade	Library	13,800.00

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 13. On the motion of Gerald S. Buckley, VOTED UNANIMOUSLY that the Town approve \$47,300,000.00 indebtedness authorized by the Regional District Committee of the Silver Lake Regional School District on March 20, 2003, subject to the terms of the vote authorizing such indebtedness, for the purpose of constructing, reconstructing, adding to, equipping, remodeling and making extraordinary repairs to the District High School, including the construction and reconstruction of athletic fields, which authorization shall not take effect until each member town votes to exempt from the limitation on total taxes imposed by G.L. c. 59, s. 21 C (Proposition 2 ½) amounts required to pay its share of the principal of and interest on the borrowing authorized by the District.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Edmund J. King, Jr. moved to adjourn this meeting to Monday, April 7, 2003, at 7:00 p.m., at the Kingston Intermediate School, 65 Second Brook Street.

36

After discussion, Mr. King, with the permission of the seconder, withdrew his motion.

Edmund J. King, Jr. moved to reconsider Article 13.

THE MOTION WAS NOT CARRIED.

On the motion of Edmund J. King, Jr., VOTED to adjourn this meeting to Monday, April 7, 2003, at 7:00 p.m., at the Kingston Intermediate School, 65 Second Brook Street.

There were 61 voters from Precinct 1, 89 voters from Precinct 2, 81 voters from Precinct 3, and 71 voters from Precinct 4, for a total of 302 voters.

Adjournment was at 1:10 p.m.

Respectfully submitted.

Mary Lou Murzyn, CMC/AAE/CMMC
Town Clerk



Dedication Ceremony at New Town House, Nov. 15, 2003

ANNUAL TOWN MEETING

APRIL 7, 2003

The adjourned Annual Town Meeting was called to order by the Moderator, Frances E. Botelho-Hoeg, at 7:05 p.m., at the Kingston Intermediate School, 65 Second Brook Street, Kingston, Massachusetts. She welcomed those present and led the Town Meeting in reciting the Pledge of Allegiance.

The vote checkers were: Mary L. Boman, Hannah M. Creed, Nancy B. Delaney, Karen A. Donnelly, Lynn M. Flood, Mary M. Leone, Patricia E. Scanlon and Maureen E. Twolig. The doorkeepers were Donna M. Farrington and Harry E. Monks, Jr.

The sworn tellers were Paul L. Armstrong, James E. Colman and James C. Judge.

Ms. Botelho-Hoeg announced that there were 100 voters present.

On the motion of Olavo B. DeMacedo, VOTED that the following non-resident be allowed to enter and address the Town Meeting:

Frederick Carroll

The Moderator announced we would return to Article 10. There was considerable discussion on this article.

ARTICLE 10. On the motion of Roscoe A. Cole, VOTED that the sum of \$29,938.56 be appropriated from the Elizabeth B. Sampson Memorial Fund for the following purposes and that all expenditures shall be under the supervision of the respective departments or organizations:

<u>Department/Organization</u>	<u>Purpose</u>	<u>Amount</u>
High School Reunion Committee	High School Reunion (Grant)	\$ 1,000.00
Veteran's Agent	Replace WWI Mem. Flag Pole	2,000.00
Luminary	Police & Traffic Control (Grant)	1,200.00
Fire Department	Restoring Photos	850.00
Town Clerk	Display Case for Boston Post Cane	985.00
Kingston Kingdom	Restore Playground Eqpt. (Grant)	1,000.00
Jones River Village Historical Society	Bradford House National Register (Grant)	5,000.00
Friends of Gray's Beach	Playground Equipment (Grant)	3,000.00
Selectmen	Town Green Acquisition	14,903.56

And further, that the unexpended balances of prior years totaling \$7,096.44 be transferred to the Town Green Acquisition from the following accounts:

Article 10, 1991 Annual Town Meeting	60.00
Article 7, 1994 Annual Town Meeting	615.00
Article 10, 1995 Annual Town Meeting	47.50
Article 5, 1996 Annual Town Meeting	5,118.94
Article 5, 1999 Annual Town Meeting	902.00
Article 21, 2000 Annual Town Meeting	78.00
Article 21, 2000 Annual Town Meeting	275.00

ARTICLE 14. George D. Cravenho moved that the Town authorize the Board of Selectmen to sell a parcel of land as shown on Assessors Map 15, Lot 3, presently held for general municipal purposes, and designated as Parcel 15-3-1 on a Plan of Land, Lake Street, Kingston, Massachusetts as prepared by Land Planning, Inc., of Hanson, Massachusetts, and dated March 18, 2003. Said land shall consist of 14.502 plus or minus acres of said parcel, and be transferred to the Board of Selectmen for purposes of conveyance to the Silver Lake Regional School Committee, after being declared as not being necessary for general municipal purposes by the Board of Selectmen, in accordance with the provisions of M.G.L. Chapter 40, Section 15A, on such terms and conditions as negotiated by the Board of Selectmen.

Bruce Skerritt moved to postpone action on this article until 8:30 p.m.

THE MOTION WAS NOT CARRIED.

Ronald L. C. Maribett moved to amend to allow action, as necessary, to expand the 20-foot easement to a 60-foot easement.

THE AMENDMENT WAS NOT CARRIED.

On the motion of George D. Cravenho, VOTED that the Town authorize the Board of Selectmen to sell a parcel of land as shown on Assessors Map 15, Lot 3, presently held for general municipal purposes, and designated as Parcel 15-3-1 on a Plan of Land, Lake Street, Kingston, Massachusetts as prepared by Land Planning, Inc., of Hanson, Massachusetts, and dated March 18, 2003. Said land shall consist of 14.502 plus or minus acres of said parcel, and be transferred to the Board of Selectmen for purposes of conveyance to the Silver Lake Regional School Committee, after being declared as not being necessary for general municipal purposes by the Board of Selectmen, in accordance with the provisions of M.G.L. Chapter 40, Section 15A, on such terms and conditions as negotiated by the Board of Selectmen.

YES - 153; NO - 0

THE MOTION WAS CARRIED SINCE IT MET THE
2/3 REQUIREMENT.

John P. Creed moved to reconsider Article 14.

THE MOTION WAS NOT CARRIED.

Mark R. Guidoboni moved to take Article 39 out of order.

THE MOTION WAS NOT CARRIED.

ARTICLE 15. On the motion of George D. Cravenho, VOTED UNANIMOUSLY that the Town accept the provisions of Massachusetts

General Laws, Chapter 54, Section 16A, allowing the appointment of election workers by the Town Clerk to fill vacancies on election day.

ARTICLE 16. On the motion of Mark S. Beaton, VOTED that the Town accept the provisions of M.G.L. Chapter 40, Section 22F, as amended, authorizing town officials to set reasonable fees for such licenses, permits or certificates issued by the Town.

ARTICLE 17. On the motion of Arthur P. Naumann, Jr., VOTED that the Town reestablish a revolving fund for recreation programs as provided in Massachusetts General Laws, Chapter 44, Section 53E½, as printed in the Warrant for the Annual Town Meeting as follows:

That said programs to be supported with these funds in FY 2004 shall include but not be limited to gymnastics, cheerleading, karate, dance, various sports programs, arts and crafts, keyboard, babysitting, bumper bowling, ski lessons, golf, drama, baton twirling, junior garden club, tennis, cooking, sailing, Coast Guard boating safety course, summer programs, swimming lessons, basketball league, dog training, various instructional programs, special trips and events;

That funds deposited into this account shall include fees charged to individuals participating in a program, donations and gifts earmarked for said programs and private sponsorship of programs;

That the Recreation Commission shall authorize all expenditures of funds from this account. Funds will be used in direct support of the listed programs for the following items: supplies for the programs, contractual services required to present a program, administrative expenses required to run the program, wages of part-time staff for time spent running the program, repair of equipment used in a program, repair of facilities used for a program, rental of facilities and/or equipment used in a program.

And that the amount of the funds to be expended from this account in FY 2004 shall not exceed \$100,000.00, unless additional limits are approved by the Board of Selectmen and the Finance Committee.

ARTICLE 18. On the motion of William J. Twohig, VOTED that the Town accept the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 41C, relative to income, assets and age requirements for abatement of taxes, with the gross receipt requirements set at \$15,000.00, if single and \$18,000.00, if married, and the whole estate limits set at \$30,000.00, if single and \$35,000.00, if married. Implementation of said acceptance beginning FY 2004.

ARTICLE 20. On the motion of Mark S. Beaton, VOTED that the Town transfer from Surplus Funds the amount of \$19,350.00, to continue the Drug Awareness Resistance Education (DARE) Program.

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

ARTICLE 21. On the motion of James C. Judge, VOTED that the Town establish a revolving fund, from fees received for shellfish licensing, as allowed in Massachusetts General Laws, Chapter 44, Section 53E 1/2, as printed in the Warrant for the Annual Town Meeting, which shall include, but not be limited to the maintenance and seeding of the shellfish beds in the Kingston Bay, as follows:

That said programs to be supported with these funds in FY 2004 shall include but not be limited to the maintenance and seeding of the shellfish beds in Kingston Bay. Provided further, that the Harbormaster/Shellfish Constable, with the approval of the Waterfront Committee, shall authorize all expenditures of funds from this account.

And that the amount of the funds to be expended from this account in FY2004 shall not exceed \$2,000.00, unless additional limits are approved by the Board of Selectmen and the Finance Committee.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 22. Gary P. Langenbach moved that the Town amend the General By-Laws by adding a new section under Chapter 11, entitled "Recreation" to read as printed in the handout at Town Meeting, as follows:

Article 3: Motor Vehicle Access to Open Space and Conservation Properties

11-3-1. Regulation

No person may operate or park a motor vehicle on Open Space or Conservation properties in the Town except in areas designated by the Conservation Commission as parking areas, with the following exceptions:

a. Vehicles authorized to repair or replace an existing and lawfully placed structure or facility used in the service of the public to provide electric, gas, water, sanitary sewer, storm drain, public roadway, telephone, telegraph or other communication services, solely as necessary to accomplish such repair or replacement, and operation and parking of a vehicle under this section must be undertaken so as to create the least amount of damage to the Conservation or Open Space property.

b. Vehicles authorized for emergency work necessary for the protection of the health or safety of the public provided that the work performed has been ordered to be performed by an agency of the Commonwealth of Massachusetts or political subdivision thereof, solely as necessary to accomplish such emergency work and operation and parking of a vehicle under this section must be undertaken, to the extent possible, so as to create the least amount of damage to the Conservation or Open Space land.

c. Vehicles authorized to appropriate town officials, committees or boards having joint jurisdiction over the property shall have authority to enter upon Kingston Conservation property or Kingston Open Space property in a

motorized vehicle solely, as necessary and, for the purpose of performing their duties under federal, state and town by-law.

d. Vehicles authorized to members of the Open Space Committee and the Kingston Conservation Commission, the Conservation Agent, or other duly authorized personnel shall have the authority to enter upon Kingston Conservation property or Kingston Open Space property in a motorized vehicle to areas other than designated parking areas, solely for the purposes of performing their duties under federal law, state law or town by-law.

11-3-2. Notification

The Kingston Conservation Commission shall be notified prior to the commencement of emergency work or within twenty-four (24) hours after commencement, if prior notice is not practicable given the nature of the emergency. This is to certify that the work is an emergency project and that the work performed only for the time and place certified by the Kingston Conservation Commission to the limited purpose to abate the emergency, and to assist the Commission in minimizing detrimental impacts.

11-3-3. Enforcement

The Kingston Conservation Commission, its designee, and the Kingston Police shall have the authority to enforce this By-Law in any manner provided by law, including under G.L. Chapter 40, Section 21D. Any person who violates this By-Law shall be subject to a fine of \$100.00 for the first offense, \$200.00 for the second offense, and \$300.00 for the third and subsequent offenses. Each day on which a violation exists shall be deemed to be a separate offense.

11-3-4. Definition

For the purposes of this By-Law, the term "motor vehicle" is defined to include the vehicles defined in G.L. C. 90, S. 1 and G.L. C. 90B, S. 1, as well as those vehicles commonly known as automobiles, snow mobiles, all-terrain vehicles, off-road vehicles, powerboats, heavy equipment, construction machinery, mopeds, recreational vehicles, motorcycles and trucks.

Ralph T. Calderaro moved to amend 11-3-4, "Definition" by including after the words "motor vehicle is defined" in the first line, the following: "as motorized transport, including but not limited to,"; and further to delete the words "to include" in that line.

THE AMENDMENT WAS CARRIED.

On the motion of Gary P. Langenbach, as amended, VOTED that the Town amend the General By-Laws by adding a new section under Chapter 11, entitled "Recreation" to read as printed in the handout at Town Meeting, as follows:

Article 3: Motor Vehicle Access to Open Space and Conservation Properties

11-3-1. Regulation

No person may operate or park a motor vehicle on Open Space or Conservation properties in the Town except in areas designated by the Conservation Commission as parking areas, with the following exceptions:

- a. Vehicles authorized to repair or replace an existing and lawfully placed structure or facility used in the service of the public to provide electric, gas, water, sanitary sewer, storm drain, public roadway, telephone, telegraph or other communication services, solely as necessary to accomplish such repair or replacement, and operation and parking of a vehicle under this section must be undertaken so as to create the least amount of damage to the Conservation or Open Space property.
- b. Vehicles authorized for emergency work necessary for the protection of the health or safety of the public provided that the work performed has been ordered to be performed by an agency of the Commonwealth of Massachusetts or political subdivision thereof, solely as necessary to accomplish such emergency work and operation and parking of a vehicle under this section must be undertaken, to the extent possible, so as to create the least amount of damage to the Conservation or Open Space land.
- c. Vehicles authorized to appropriate town officials, committees or boards having joint jurisdiction over the property shall have authority to enter upon Kingston Conservation property or Kingston Open Space property in a motorized vehicle solely, as necessary and, for the purpose of performing their duties under federal, state and town by-law.
- d. Vehicles authorized to members of the Open Space Committee and the Kingston Conservation Commission, the Conservation Agent, or other duly authorized personnel shall have the authority to enter upon Kingston Conservation property or Kingston Open Space property in a motorized vehicle to areas other than designated parking areas, solely for the purposes of performing their duties under federal law, state law or town by-law.

11-3-2. Notification

The Kingston Conservation Commission shall be notified prior to the commencement of emergency work or within twenty-four (24) hours after commencement, if prior notice is not practicable given the nature of the emergency. This is to certify that the work is an emergency project and that the work performed only for the time and place certified by the Kingston Conservation Commission to the limited purpose to abate the emergency, and to assist the Commission in minimizing detrimental impacts.

11-3-3. Enforcement

The Kingston Conservation Commission, its designee, and the Kingston Police shall have the authority to enforce this By-Law in any manner provided by law, including under G.L. chapter 40, section 21D. Any person who violates this By-

Law shall be subject to a fine of \$100.00 for the first offense, \$200.00 for the second offense, and \$300.00 for the third and subsequent offenses. Each day on which a violation exists shall be deemed to be a separate offense.

11-3-4. Definition

For the purposes of this By-Law, the term "motor vehicle" is defined as motorized transport, including but not limited to, the vehicles defined in G.L. C. 90, S. 1 and G.L. C. 90B, S. 1, as well as those vehicles commonly known as automobiles, snow mobiles, all-terrain vehicles, off-road vehicles, powerboats, heavy equipment, construction machinery, mopeds, recreational vehicles, motorcycles and trucks.

ARTICLE 23. On the motion of Olavo B. DeMacedo, VOTED that the Town grant an Access Easement to George Hall of 57 Pembroke Street, Kingston, Massachusetts over town property as recorded in the Plymouth County Registry of Deeds in Book 1867, Page 225 and Book 17599, Page 348, for the purpose of obtaining access to land owned by the said Mr. Hall as recorded in Plymouth County Registry of Deeds in Book 3928, Page 171. This easement shall traverse the driveways and parking lots that lie generally along the southerly boundary of the Pottle Street playing fields, and nearest to the Old Colony Railroad, and to authorize the Board of Selectmen to take such action to formally execute and record said easement.

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the construction or planning of a water pollution abatement project; to determine whether this appropriation shall be raised by borrowing from the Massachusetts Water Pollution Abatement Trust, or take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 25. On the motion of Richard P. Cretonon, VOTED that the sum of \$313,954.88, be appropriated to be expended in anticipation of the reimbursement authorized under the State Transportation Bond Issue for the State's Chapter 90 share of the cost of work to be done under Chapter 235 of the Acts of 1999, Chapter 53C of the Acts of 1999, and Chapter 246A of the Acts of 2002.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 26. On the motion of George D. Cravenho, VOTED that the Town authorize the Board of Selectmen to sign an amendment, a copy of which is on file in the Office of the Town Clerk, to the existing intermunicipal agreement for regional cooperation in the provision of solid waste and recycling services, and to extend the term of the amended agreement for an additional five year term.

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to provide additional funds to complete a previously authorized project of providing engineering, drainage and pavement for Off Boundary Street and Boundary Street, or take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 28. On the motion of Edmund J. King, Jr., VOTED UNANIMOUSLY that the Town amend the Zoning By-Laws, Section 6.10.5. "Exemptions" by adding a new Section 6.10.5.3. as follows:

6.10.5.3. Planned Residential Developments For Seniors (PRDS) shall be exempt from the provisions of Section 6.10. Residential Development Scheduling.

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

ARTICLE 29. On the motion of Edmund J. King, Jr., VOTED that the Town amend the Town of Kingston Zoning By-Laws Section 5.3.9.2. "General Requirements", by adding a second sentence to Section 5.3.9.2.g. that states:

However in lieu of such Community Center, the Planning Board may authorize the substitution of some other public facility or service benefiting PRDS and the adjacent neighborhood and the Town generally, costing the applicant an amount equal to the documented cost of such Community Center.

And further by deleting Section 5.3.9.2.h. in its entirety and replacing it as follows:

Building permits may be issued for twenty percent (20%) of the dwelling units in a PRDS prior to the construction of the Community Center or providing for the substitute public facility or service, if applicable. However, no additional building permits shall be issued until construction of said Community Center has been completed, or the substitute public facility or service provided for, to the satisfaction of the Planning Board.

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

ON VOICE VOTE, THE MODERATOR DECLARED THE MOTION WAS CARRIED AND MET THE 2/3 REQUIREMENT.

ARTICLE 30. Mark R. Guidoboni moved that the Town amend the Town of Kingston Zoning By-Laws Sections 4.3.3.4., 4.4.3.3., and 4.14.3.3. by adding the phrase "attached to, or detached from", after the word "within" so that the three amended sections read:

One (1) accessory housing unit within, attached to or detached from, a single family detached dwelling, provided that:

and further by adding new sections 4.3.3.4.p., and 4.14.3.3.p. to the Town of Kingston Zoning By-Laws so that each new section reads as follows:

Lot size for all detached unit cases shall be 1.5 times that required within the zoning district (except R-80), but in no case smaller than 30,000 sq ft.

and further by adding new sections to section 4.4.3.3. as follows:

4.4.3.3.n. All special permits granted under this section shall expire within two (2) years from the date of the special permit issued by the Planning Board. At the end of every two (2) years, renewal shall be automatically granted upon receipt of certification by the Planning Board that the property remains the principal residence of the owner and that all conditions met at the time of the original application remain unchanged. The Planning Board, in its sole discretion, may require a new application and a demonstration of compliance with all conditions necessary for a special permit.

4.4.3.3.o. The applicant shall submit to the Planning Board, prior to the required public hearing, a written report obtained from the Board of Health, which certifies that adequate provision has been made for the disposal of sewage, waste and drainage in accordance with Title 5 of the State Sanitary Code and the requirements of the Board of Health.

4.4.3.3.p. Lot size for all detached unit cases shall be 1.5 times that required with the zoning district (except R-80), but in no case smaller than 30,000 sq. ft.

PLANNING BOARD RECOMMENDED UNFAVORABLE ACTION.

Discussion followed.

Mark R. Guidoboni moved to postpone action on this article indefinitely.

THE MOTION WAS NOT CARRIED.

A vote was taken on the initial motion of Mr. Guidoboni.

ON VOICE VOTE, THE MODERATOR DECLARED THE MOTION WAS NOT CARRIED AND DID NOT MEET THE 2/3 REQUIREMENT.

On the motion of Edmund J. King, Jr., VOTED to adjourn this meeting to Wednesday, April 9, 2003, at 7:00 p.m., at the Kingston Intermediate School, 65 Second Brook Street.

There were 46 voters from Precinct 1, 59 voters from Precinct 2, 34 voters from Precinct 3, and 46 voters from Precinct 4, for a total of 185 voters.

Respectfully submitted,

Mary Lou Murzyn, CMC/AAE/CMMC
Town Clerk

ANNUAL TOWN MEETING APRIL 9, 2003

The adjourned Annual Town Meeting was called to order by the Moderator, Frances E. Botelho-Hoeg, at 7:12 p.m., at the Kingston Intermediate School, 65 Second Brook Street, Kingston, Massachusetts. She welcomed those present and led the Town Meeting in reciting the Pledge of Allegiance.

The vote checkers were: Mary L. Boman, Hannah M. Creed, Nancy B. Delaney, Lynn M. Flood, Mary M. Leone, Patricia E. Scanlon, Helen Claire Soares and Maureen E. Twohig. The doorkeepers were Donna M. Farrington and Harry E. Monks, Jr.

The sworn tellers were Paul L. Armstrong, Paul F. Basler and James E. Colman.

Ms. Botelho-Hoeg announced that there were 106 voters present. She thanked the following individuals for their participation in this year's town meeting: Principal William O'Brien and his custodial staff, members of the Finance Committee and the Board of Selectmen, the Town Clerk and her staff, the tellers and checkers, PAC TV, Town Counsel and the Town Administrator.

On the motion of Olavo B. DeMacedo, VOTED that the following non-registered residents be allowed to enter and address the Town Meeting:

Sarah Wierman and Laura Guidoboni

ARTICLE 31. To see if the Town will vote to approve the Lowes Home Center Inc., Economic Opportunity Area, formally described in the area shown of Assessor's Map 84, Lot 15 and the formal agreement between Lowes Home Center Inc., and the Town of Kingston, submitted to this Annual Town Meeting, or take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 32. To see if the Town will vote to approve the Certified Project Application submitted by Lowes Home Center Inc., relating to the Lowes Home Center Inc., Economic Opportunity Area, formally described in the area shown on Assessor's Map 84, Lot 15 and the formal agreement between Lowes Home

Center Inc., and the Town of Kingston. This approval confirms the information contained in both the E.O. A. Application and the Certified Project Application that:

- A. The Project, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion in the Lowes Home Center Inc., Economic Opportunity Area; and
- B. The project will not overburden the Town's infrastructure and utilities servicing the Lowes Home Center Inc., Economic Opportunity Area; and
- C. The project, as described in the Certified Project Application, will have reasonable chance of increasing employment opportunities for the residents of the Town of Kingston, thereby reducing blight, economic depression and the reliance of public assistance; and
- D. The Town of Kingston requests that the project be designated as a Certified Project for a term of not more than five (5) years duration, or take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 33. Craig N. Dalton moved that the Town amend the General By-Laws by making the following changes to Chapter 21 "Demolition of Historically Significant Buildings or Structures", as printed in the handout at the Annual Town Meeting, with the following two exceptions:

Under Article 4 PROCEDURE by changing the word "regarding" to "regrading"; and under Article 6 NON-COMPLIANCE in Section 21.6.1. (b) by changing "two years" to "three years".

Under Article 2 DEFINITION

Amend Section 21.2.1. (c) by deleting same in its entirety and replacing it as follows:

Demolition - Any act of destroying, eliminating, pulling down, moving, razing or removing a building or any portion thereof, or starting the work of any such act with the intention of completing the same.

Amend Section 21.2.1. (g) by deleting same in its entirety and replacing it as follows:

Structure - Any combination of materials assembled, constructed, erected or maintained at a fixed location and placed permanently or temporarily in or on the ground, including but not limited to: framework, retaining wall, tent, viewing stand, bin, platform, swimming pool, fence, stonewall, well, sign, flagpole, mast for radio antenna, satellite antenna or the like.

Under Article 3 REGULATED BUILDINGS AND STRUCTURES

Amend Section 21.3.1. by deleting same in its entirety and replacing it as follows:

The provisions of this by-law shall apply only to the following buildings or structures: (1) a building or structure listed on the National Register of Historic Places or the State Register of Historic Places, or the subject of a pending application for listing on either of said Registers, or any building eligible for listing on either of said Registers; (2) a building or structure located within 200 feet of the boundary line of any historic district; or (3) any building or structure 80 years old or older; or (4) any building or structure on the Town of Kingston historical survey. If a building or structure is of unknown age, it shall be assumed that the building is over 80 years old for the purposes of this by-law.

Under Article 4 PROCEDURE

Amend Section 21.4.1. by deleting same in its entirety and replacing it as follows:

Demolition Permits Generally – no permit for the demolition of a building shall be issued other than in conformity with the provision of this by-law; or if for a vacant lot use, until plans have been filed with the Building Inspector showing the vacant lot use and detailing the plans to remove or fill any foundation or other subsurface structure, including sanitary septic system components, wells, and dry wells, and including proper regarding of the site. The applicant must submit with the application for demolition, a check for \$50.00 payable to the Town of Kingston.

Amend Section Number 21.4.8. by re-numbering it as 21.4.9.

Amend Article 4 by adding a Section 21.4.8. to read as follows:

Demolition permits granted after Historical Commission review are valid for 6 months from the date of issuance, and only for the applicant of record. If the demolition has not been completed within 6 months, a new application must be sought through the Building Inspector and the Historical Commission will review the application again. This provision is included to allow consideration of new historical information about the structure or site that may come to light.

Amend Article 4 by adding a Section 21.4.10. to read as follows:

No permit for demolition of a building determined to be a "preferably preserved significant building" under Section 21.4.9. shall be granted until plans for use or development of the site after demolition have been filed with the Building Inspector and found to comply with all laws pertaining to the issuance of a building permit, or if for a parking lot, a certificate of occupancy for that site. All approvals necessary for the issuance of such a building permit or certificate of occupancy including without limitation any necessary zoning variances or special permit, must be granted and all appeals from the granting of such approvals must be concluded, prior to the issuance of a demolition permit under this subsection.

Under Article 6 NON-COMPLIANCE

Amend Section 21.6.1. by deleting same in its entirety and replacing it as follows:

Section 21.6.1. (a) Anyone who demolishes a building or structure identified in Article 3 of this By-Law without first obtaining, and complying fully with the provisions of a demolition permit, shall be subject to a fine of not more than three hundred (\$300) dollars for each day, not to exceed sixty (60) days, in which such person was not in compliance with the provisions of a demolition permit. Upon a determination by the Kingston Historical Commission that a building or structure is a preferably preserved significant building or structure, the owner shall be responsible for properly securing the building or structure, if vacant, to the satisfaction of the Building Inspector. Should the owner fail to secure the building or structure, the loss of such building or structure through fire or other cause shall be considered demolition. In addition, unless a demolition permit was obtained for such demolition, and unless such permit was fully complied with, the Building Inspector shall not issue a building permit pertaining to any parcel on which a building or structure identified in Article 3. of this chapter has been demolished for a period of two (2) years after the date of demolition. Non-compliance to be enforced by the Building Inspector.

Section 21.6.1. (b) Notwithstanding the foregoing, whenever the Commission shall, on its own initiative, or on application of a landowner, determine that earlier reconstruction, restoration or other remediation of any demolition in violation of this by-law better serves the intent and purpose of this by-law, it may, prior to the expiration of said period of two years, but not sooner than six months from the date of completion of any demolition in violation of this by-law, authorize issuance of a building permit, upon such conditions as the Commission deems necessary or appropriate to effectuate the purposes of this by-law, and may so notify the Building Inspector.

Philip R. Burnham moved to amend Section 21.4.8. by adding the following sentence: "Anyone holding an existing demolition permit will be grandfathered."

A vote was taken on the amendment of Mr. Burnham.

THE AMENDMENT WAS CARRIED.

On the motion of Craig N. Dalton, as amended, VOTED that the Town amend the General By-Laws by making the following changes to Chapter 21 "Demolition of Historically Significant Buildings or Structures". as printed in the handout at the Annual Town Meeting, as follows:

Under Article 2 DEFINITION

Amend Section 21.2.1. (c) by deleting same in its entirety and replacing it as follows:

Demolition - Any act of destroying, eliminating, pulling down, moving, razing or removing a building or any portion thereof, or starting the work of any such act with the intention of completing the same.

Amend Section 21.2.1. (g) by deleting same in its entirety and replacing it as follows:

Structure - Any combination of materials assembled, constructed, erected or maintained at a fixed location and placed permanently or temporarily in or on the ground, including but not limited to: framework, retaining wall, tent, viewing stand, bin, platform, swimming pool, fence, stonewall, well, sign, flagpole, mast for radio antenna, satellite antenna or the like.

Under Article 3 REGULATED BUILDINGS AND STRUCTURES

Amend Section 21.3.1. by deleting same in its entirety and replacing it as follows:

The provisions of this by-law shall apply only to the following buildings or structures: (1) a building or structure listed on the National Register of Historic Places or the State Register of Historic Places, or the subject of a pending application for listing on either of said Registers; (2) a building or structure located within 200 feet of the boundary line of any historic district; or (3) any building or structure 80 years old or older; or (4) any building or structure on the Town of Kingston historical survey. If a building or structure is of unknown age, it shall be assumed that the building is over 80 years old for the purposes of this by-law.

Under Article 4 PROCEDURE

Amend Section 21.4.1. by deleting same in its entirety and replacing it as follows:

Demolition Permits Generally - no permit for the demolition of a building shall be issued other than in conformity with the provision of this by-law; or if for a vacant lot use, until plans have been filed with the Building Inspector showing the vacant lot use and detailing the plans to remove or fill any foundation or other subsurface structure, including sanitary septic system components, wells, and dry wells, and including proper regrading of the site. The applicant must submit with the application for demolition, a check for \$50.00 payable to the Town of Kingston.

Amend Section Number 21.4.8. by re-numbering it as 21.4.9. .

Amend Article 4 by adding a Section 21.4.8. to read as follows:

Demolition permits granted after Historical Commission review are valid for 6 months from the date of issuance, and only for the applicant of record. If the demolition has not been completed within 6 months, a new application must be sought through the Building Inspector and the Historical Commission will

review the application again. This provision is included to allow consideration of new historical information about the structure or site that may come to light. Anyone holding an existing demolition permit will be grandfathered.

Amend Article 4 by adding a Section 21.4.10. to read as follows:

No permit for demolition of a building determined to be a "preferably preserved significant building" under Section 21.4.9. shall be granted until plans for use or development of the site after demolition have been filed with the Building Inspector and found to comply with all laws pertaining to the issuance of a building permit, or if for a parking lot, a certificate of occupancy for that site. All approvals necessary for the issuance of such a building permit or certificate of occupancy including without limitation any necessary zoning variances or special permit, must be granted and all appeals from the granting of such approvals must be concluded, prior to the issuance of a demolition permit under this subsection.

Under Article 6 NON-COMPLIANCE

Amend Section 21.6.1. by deleting same in its entirety and replacing it as follows:

Section 21.6.1. (a) Anyone who demolishes a building or structure identified in Article 3 of this By-Law without first obtaining, and complying fully with the provisions of a demolition permit, shall be subject to a fine of not more than three hundred (\$300) dollars for each day, not to exceed sixty (60) days, in which such person was not in compliance with the provisions of a demolition permit. Upon a determination by the Kingston Historical Commission that a building or structure is a preferably preserved significant building or structure, the owner shall be responsible for properly securing the building or structure, if vacant, to the satisfaction of the Building Inspector. Should the owner fail to secure the building or structure, the loss of such building or structure through fire or other cause shall be considered demolition. In addition, unless a demolition permit was obtained for such demolition, and unless such permit was fully complied with, the Building Inspector shall not issue a building permit pertaining to any parcel on which a building or structure identified in Article 3. of this chapter has been demolished for a period of three (3) years after the date of demolition. Non-compliances to be enforced by the Building Inspector.

Section 21.6.1. (b) Notwithstanding the foregoing, whenever the Commission shall, on its own initiative, or on application of a landowner, determine that earlier reconstruction, restoration or other remediation of any demolition in violation of this by-law better serves the intent and purpose of this by-law, it may, prior to the expiration of said period of three years, but not sooner than six months from the date of completion of any demolition in violation of this by-law, authorize issuance of a building permit, upon such conditions as the Commission deems necessary or appropriate to effectuate the purposes of this by-law, and may so notify the Building Inspector. (**Disapproved in part - see note on Summary)

ARTICLE 34. On the motion of Richard P. Cretonon, VOTED that the Town accept a drainage easement from Donald Angell and Adeine Silvia for the property located as appearing on Assessor's Map 38, Parcel 216, and identified as 6 Shore Drive, Kingston, Massachusetts, in a form acceptable to the Board of Selectmen.

ARTICLE 35. Olavo B. DeMacedo moved that the Town transfer from Surplus Revenue the sum of \$274,003.00 to be added to the Stabilization Fund.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Daune B. Frey moved to amend by removing \$32,149.00 from the sum to be added to the Stabilization Fund.

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION ON AMENDMENT.

Robert R. Kostka moved to postpone action on Article 35 and take Article 37 out of order and then return to Article 35.

Discussion followed.

A vote was taken on the motion of Mr. Kostka.

THE MOTION WAS CARRIED.

ARTICLE 37. Daune B. Frey moved that the Town transfer from Surplus Revenue the sum of \$32,149.00, to continue the needed repairs on the Frederic C. Adams Public Library Building based on the findings of the Architectural/Structural Assessment and Feasibility Study preventing any further deterioration, provided that a grant from the Commonwealth of Massachusetts be received in an amount at least in the sum of \$32,149.00, and further to enter into a preservation restriction in perpetuity with the Massachusetts Historical Commission for this project. (BY PETITION)

Discussion followed.

A. Daniel Sapir moved the question.

George D. Cravenho moved to lay on the table action on this article.

YES - 23; NO - 100

THE MOTION WAS NOT CARRIED.

A vote was taken on the motion of Mr. Sapir.

YES - 112; NO - 10

THE MOTION WAS CARRIED SINCE IT MET THE 2/3 REQUIREMENT.

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

On the motion of Daune B. Frey, VOTED that the Town transfer from Surplus Revenue the sum of \$32,149.00, to continue the needed repairs on the Frederic C. Adams Public Library Building based on the findings of the Architectural/Structural Assessment and Feasibility Study preventing any further deterioration, provided that a grant from the Commonwealth of Massachusetts be received in an amount at least in the sum of \$32,149.00, and further to enter into a preservation restriction in perpetuity with the Massachusetts Historical Commission for this project. (BY PETITION)

ARTICLE 35. On the motion of Olavo B. DeMacedo, VOTED that the Town transfer from Surplus Revenue the sum of \$241,854.00 to be added to the Stabilization Fund.

ARTICLE 36. On the motion of Peter K. Sorensen, VOTED that the Town amend the Zoning By-Laws, Section 3.2.1. so as to rezone approximately 2.89 acres of land as shown on Assessor's Map 36, Parcel 32 (8 Maple Street) from the Commercial Zoning District to the Town Center Zoning District and so as to rezone approximately 10.35 acres of land as shown on Assessor's Map, Parcels 36 and 37 (20 Maple Street) from the Industrial Zoning District to the Town Center Zoning District, and to revise the Town's Zoning Map referenced under Zoning By-Laws Section 3.2.1. accordingly. (BY PETITION)

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

YES - 118; NO - 5

THE MOTION WAS CARRIED SINCE IT MET THE 2/3 REQUIREMENT.

ARTICLE 38. On the motion of Philip A. Stack, VOTED that the Town accept as a public way the roadway known as "Tree Farm Estates", as formally laid out by the Board of Selectmen, on March 25, 2003, in accordance with the provisions of Chapter 82 of the General Laws, as defined on a Revised Subdivision Plan in Kingston, Massachusetts, as prepared by S&C Engineering, Inc, 120 Main Street, Kingston, Massachusetts dated January 2, 1990. (BY PETITION)

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

ARTICLE 39. Mark R. Guidoboni moved that the Town amend the General By-Laws by adding a new Chapter 8, Article 3 providing for no-smoking in

bars, food service establishments, lounge/bar areas and restaurants, as printed in the Warrant for the Annual Town Meeting, as follows:

A-AUTHORITY

There exists conclusive evidence that tobacco smoke causes cancer, respiratory diseases, various cardiac diseases, negative birth outcomes, allergies and irritations to the eyes, nose and throat to both the smoker and nonsmoker exposed to secondhand smoke. Therefore, the Town of Kingston has adopted a By-Law pursuant to eliminating the public exposure to tobacco smoke in restaurants, bars, and lounges/bar areas to protect and improve the health of patrons and employees of above-mentioned areas in the Town of Kingston effective September 1, 2003.

B-DEFINITIONS

As used in this By-Law:

Bar means an establishment whose business is devoted to the serving of alcoholic beverages and in which the service of food is only incidental to the consumption of such beverages.

Board of Health shall mean the Kingston Board of Health.

Lounge/Bar Area means an area primarily dedicated to the serving of alcoholic beverages and in which the service of food is only incidental to the consumption of such beverages.

Food service establishment means a place where food is prepared intended for individual portion service, and includes the site at which individual portions are provided. The term includes such places regardless of whether consumption is on or off the premises and regardless of whether there is a charge for the food. The term includes, but is not limited to, restaurants, take-out food establishments, delicatessens, doughnut shops, and kiosks.

Smoking means the lighting of any cigar, cigarette, pipe or other tobacco product or having possession of any lighted cigar, cigarette, pipe or other tobacco product.

C- PROHIBITION ON SMOKING IN BARS, FOOD SERVICE ESTABLISHMENT, LOUNGE/BAR AREA AND RESTAURANTS.

As of September 1, 2003, no person shall smoke in any bar, food establishment, lounge/bar area, or restaurant, nor shall any proprietor (s) or other person (s) in charge of a bar, food service establishment, lounge/bar area, or restaurant permit any person to smoke.

D-ENFORCEMENT

(1) Any person who smokes in a bar, food service establishment, lounge/bar area, or restaurant shall be subject to a fine of \$100.00 for each violation.

(2) Any proprietor (s) or other person (s) in charge of a bar, food service establishment, lounge/bar area, or restaurant who fail (s) to comply with this By-Law shall be subject to a fine of \$100.00 for each violation.

(3) As an alternative to initiating criminal proceedings, violations of this By-Law may be enforced in the manner provided in Massachusetts General Laws, Chapter 40, Section 21D, by the Board or its agents. Any fines imposed under the provisions of Section D (1) or Section D (2) shall inure to the Town of Kingston for such use as the Town may direct.

(4) One method of enforcement may be periodic, unannounced inspections of those establishments subject to this regulation.

E-NON-CRIMINAL DISPOSITION

Whoever violates any provision of this regulation, the violation of which is subject to a specific penalty, may be penalized by the non-criminal method of disposition as provided in Massachusetts General Laws, Chapter 40, Section 21D or by the filing of a criminal complaint at the appropriate venue.

Each day on which any violation exists shall be deemed to be a separate offense.

Penalty: \$100.00 for each separate offense

Enforcing Persons: Kingston Board of Health and its designees
Kingston Police Department

F-SEVERABILITY

If any provision of this By-Law is declared invalid or unenforceable, the other provisions shall not be affected thereby but shall continue in full force, or take any other action relative thereto. (BY PETITION)

Considerable discussion followed.

Jean Landis Naumann moved the question.

THE MOTION WAS CARRIED.

A vote was taken on the motion of Mr. Guidoboni.

YES - 68; NO - 71

THE MOTION WAS NOT CARRIED.

On the motion of Edmund J. King, Jr., VOTED to adjourn this meeting without day.

There were 55 voters from Precinct 1, 47 voters from Precinct 2, 29 voters from Precinct 3, and 27 voters from Precinct 4, for a total of 158 voters.

Adjournment was at 10:07 p.m.

Respectfully submitted,

Mary Lou Murzyn, CMC/AAE/CMMC
Town Clerk

SUMMARY OF 2003 ANNUAL TOWN MEETING:

Article	Date	Summary	Vote
1	4/5/03	Report of Town Officers	VOTED
2	4/5/03	Budget	24,987,389.00
3	4/5/03	Water Enterprise Fund	1,240,515.00
4	4/5/03	Sewer Enterprise Fund	1,234,212.00
		Transfer (MWPAT)	1,397,679.00
		Tax Levy	233,944.00
5	4/5/03	Extension of Sewer System	NO MOTION
6	4/5/03	Accept MGL c. 83, sec. 16A-F	VOTED
7	4/5/03	Amend General By-Laws-Sec. 4-2-3.	VOTED
8	4/5/03	Salaries of Elected Officials	29,984.00
9	4/5/03	Wage & Personnel Board	32,000.00
10	4/7/03	Elizabeth B. Sampson Fund	29,938.56
		Transfer	7,096.44
11	4/5/03	Transfer - Capital Equipment	50,000.00
12	4/5/03	Transfer - Equipment and Projects	14,840.00
13	4/5/03	Approve Indebtedness - S.L. Regional School District	47,300,000.00*
14	4/7/03	Sale of Land to S.L. Regional School Committee (Map 15, Lot 3)	VOTED
15	4/7/03	Accept MGL, c. 54, sec. 16A	VOTED
16	4/7/03	Accept MGL, c. 40, sec. 22F	VOTED
17	4/7/03	Revolving Fund - Recreation Commission	VOTED
18	4/7/03	Accept MGL c. 59, sec. 5, clause 41C	VOTED
19	4/5/03	Transfer - Sick Leave Buy Back (Police)	69,948.00
20	4/7/03	Transfer - DARE Program	19,350.00
21	4/7/03	Revolving Fund - Harbormaster/Shellfish Constable	VOTED
22	4/7/03	Amend General By-Laws - C. 11, Article 3	VOTED
23	4/7/03	Access Easement to George Hall (Pottle Street)	VOTED
24	4/7/03	Water Pollution Abatement Project	NO MOTION
25	4/7/03	Chapter 90	313,954.88
26	4/7/03	Amendment to Intermunicipal Agreement (Solid Waste/Recycling)	VOTED
27	4/7/03	Funding for Off Boundary Street and Boundary Street	NO MOTION
28	4/7/03	Amend Zoning By-Laws, Sec. 6.10.5. - by adding Sec. 6.10.5.3.	VOTED
29	4/7/03	Amend Zoning By-Laws, Sec. 5.3.9.2.g. and 5.3.9.2.h.	VOTED
30	4/7/03	Amend Zoning By-Laws, Sec. 4.3.3.4., 4.4.3.3. and 4.14.3.3.	DEFEATED
31	4/9/03	Formal Agreement - Lowes Home Center	NO MOTION
32	4/9/03	Certified Project Application - Lowes Home Center	NO MOTION

33	4/9/03	Amend By-Laws C. 21 Demolition of Historically Significant Buildings	VOTED**
34	4/9/03	Accept Drainage Easement from Angell and Silvia (Map 38, Parcel 216)	VOTED
35	4/9/03	Transfer - Stabilization Fund	241,854.00
36	4/9/03	Amend Zoning By-Laws and Map, Sec. 3.2.1. (Map 36, Parcel 32; Parcels 36 and 37)	VOTED
37	4/9/03	Transfer - Frederic C. Adams Public Library Building (Grant)	32,149.00
38	4/9/03	Street Acceptance - "Tree Farm Estates"	VOTED
39	4/9/03	Amend By-Laws - No Smoking	DEFEATED

*The ballot question to allow the exemption from the provisions of Proposition 2-1/2, so-called, the amounts required to pay for Kingston's apportioned share of the bonds to be issued by the Silver Lake Regional School District was approved at the Annual Town Election on April 26, 2003.

**Note: On May 28, 2003, the Attorney General approved this by-law with exceptions. The following language was specifically excluded from Section 21.4.8.: "If the demolition has not been completed within 6 months, a new application must be sought through the Building Inspector and the Historical Commission will review the application again. This provision is included to allow consideration of new historical information about the structure or site that may come to light. Anyone holding an existing demolition permit will be grandfathered."

TOWN OF KINGSTON ANNUAL TOWN ELECTION APRIL 26, 2003

The Annual Town Election was held at the Kingston Elementary School for Precincts 1, 2 and 3, and at the Pembroke Street Fire Station for Precinct 4 on April 26, 2003, in accordance with the warrant issued by the Selectmen and properly posted by a constable of the Town.

Specimen ballots, penalty and instruction cards were posted in accordance with law.

The following officers and workers reported to their respective precincts:

PRECINCT 1

Warden	Maureen E. Twohig	D
Deputy Warden	Roberta M. Roderick	D
Clerk	Mary Lou Boman	R
Deputy Clerk	John S. LaBrache	R
Inspector	Robert A. Randall	U
Deputy Inspector	Mary M. Leone	U

PRECINCT 2

Warden	James S. Matatall	R
Deputy Warden	Richard K. Gardner	R

Clerk	Elizabeth A. White	D
Deputy Clerk	Joan D. Sgarzi	D
Inspector	Harry E. Monks, Jr.	D
Deputy Inspector	Helen Claire Soares	D

PRECINCT 3

Warden	Elizabeth L. Iannucci	D
Deputy Warden	Lynn M. Flood	D
Clerk	Janet L. Bergeron	U
Deputy Clerk	Patricia E. Scanlon	D
Inspector	Joan T. Randall	U
Deputy Inspector	Christine M. Chipman	U

PRECINCT 4

Warden	Nancy B. Delaney	R
Deputy Warden	Donna M. Farrington	R
Clerk	Cynthia A. Fitzgerald	D
Deputy Clerk	Edward H. Valla	D
Inspector	C. Weston Meiggs	U
Deputy Inspector	Karen A. Donnelly	D

At Precincts 1-3:
Information Desk: Edward M. Donnelly

All election workers were sworn to the faithful performance of their duties. The ballot box at each precinct was inspected by the election officers, found to be empty and the register at zero.

Officer Robert J. Santos reported to the Elementary School polling location at 7:45 a.m. and worked until 2:45 p.m., at which time Officer Michael E. Darsch replaced him until Precinct Four arrived at the tabulation center.

Officer Roger Silva, Jr. reported to the Pembroke Street Fire Station polling location at 7:45 a.m. and worked until Precinct 4 concluded its business. He escorted the ballots to the tabulation center at the Elementary School for final tabulation. Officer Silva then escorted all ballots back to the Clerk's office and remained there until the ballots were locked in the vault.

The polls were declared open by the respective Wardens at 8:00 a.m. and closed at 6:00 p.m. in accordance with the warrant. There were 417 ballots cast in Precinct 1, including 12 absentee ballots. There were 555 ballots cast in Precinct 2, including 32 absentee ballots. There were 424 ballots cast in Precinct 3, including 23 absentee ballots. There were 585 ballots cast in Precinct 4, including 20 absentee ballots. The total vote cast in all four precincts was 1,981.

At the close of the polls, the ballot box in Precinct 1 read 417, the ballot box in Precinct 2 read 555, the ballot box in Precinct 3 read 423 (with one ballot in the

auxiliary compartment), and the ballot box in Precinct 4 read 585. The Town Clerk announced the results at 8:05 p.m. They are as follows:

OFFICE

MODERATOR

(for one year)

	PRECINCTS				TOTAL
	1	2	3	4	
*Frances E. Botelho-Hoeg	288	407	334	442	1471
Blanks	126	146	89	141	502
Scattered	3	2	1	2	8
	417	555	424	585	1981

SELECTMAN

(two for three years)

*Mark S. Beaton	236	322	173	259	990
*Olavo B. DeMacedo	236	354	254	296	1140
Paul G. Barry	123	153	179	236	691
Brian R. Caseau	91	117	84	175	467
Garry F. Monahan	45	32	45	67	189
Blanks	102	131	111	137	481
Scattered	1	1	2	0	4
	834	1110	848	1170	3962

ASSESSOR

(for three years)

*William B. Martin	289	398	328	453	1468
Blanks	128	157	96	132	513
Scattered	0	0	0	0	0
	417	555	424	585	1981

PLANNING BOARD

(for five years)

*Susan M. Farrell	278	401	323	458	1460
Blanks	139	153	101	127	520
Scattered	0	1	0	0	1
	417	555	424	585	1981

S.L. REGIONAL SCHOOL COMMITTEE

(for one year)

*John P. Creed	272	378	298	443	1391
Blanks	144	175	125	142	586
Scattered	1	2	1	0	4
	417	555	424	585	1981

S.L. REGIONAL SCHOOL COMMITTEE

(for three years)

*Thomas J. Catter, III	251	407	247	361	1266
Mark R. Guidoboni	141	124	152	176	593
Blanks	25	24	25	48	122
Scattered	0	0	0	0	0
	417	555	424	585	1981

SCHOOL COMMITTEE

(for three years)

*Cynthia G. Lynch	185	215	222	264	886
Christopher A. Mamakos	145	225	131	201	702
Blanks	86	114	71	119	390
Scattered	1	1	0	1	3
	417	555	424	585	1981

WATER COMMISSIONER

(for three years)

*Richard W. Loring, Jr.	267	393	311	424	1395
Blanks	150	160	113	161	584
Scattered	0	2	0	0	2
	417	555	424	585	1981

BOARD OF HEALTH

(for three years)

A. Daniel Sapir	176	269	176	244	865
*Joseph F. Casna, Jr.	222	255	229	309	1015
Blanks	19	31	19	32	101
Scattered	0	0	0	0	0
	417	555	424	585	1981

LIBRARY TRUSTEE

(two for three years)

*Valerie J. L. Spence	279	392	323	420	1414
Elisabeth O'Brien	0	1	1	0	2
Mary Hathaway	2	0	0	0	2
Blanks	552	714	522	745	2533
Scattered	1	3	2	5	11
	834	1110	848	1170	3962

RECREATION COMMISSIONER

(two for three years)

*Douglas J. Fleming	267	342	284	389	1282
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*Arthur P. Naumann, Jr.	228	361	266	340	1195
Blanks	338	407	298	441	1484
Scattered	1	0	0	0	1
	834	1110	848	1170	3962

SEWER COMMISSIONER

(for three years)

*Brian M. Donahoe	265	377	303	425	1370
Blanks	150	174	120	160	604
Scattered	2	4	1	0	7
	417	555	424	585	1981

HOUSING AUTHORITY

(for five years)

*Joseph M. Palombo	260	351	301	419	1331
Blanks	153	201	123	162	639
Scattered	4	3	0	4	11
	417	555	424	585	1981

QUESTION 1

Shall the Town of Kingston be allowed to exempt from the Provisions of Proposition Two and One-Half, so called, the amounts required to pay for its apportioned share of the bonds to be issued by the Silver Lake Regional School District in order to finance the constructing, reconstructing, adding to, equipping, remodeling and making extraordinary repairs to the district high school, including the construction and reconstruction of athletic fields?

*Yes	266	425	311	368	1370
No	103	74	75	166	418
Blanks	48	56	38	51	193
	417	555	424	585	1981

All supplies and used and unused ballots were returned to the Town Clerk's office. All ballots cast, which had been locked in their transfer cases at the Pembroke Street Fire Station and the Kingston Elementary School, were then locked in the Clerk's vault.

The Town Clerk's office was locked at 8:30 p.m.

A true record, ATTEST:

Mary Lou Murzyn
CMC/AAE/CMMC, Town Clerk

I, WILLIAM B. MARTIN, having been elected to assess taxes and estimate the value of property for the purpose of taxation for the Town of Kingston for the ensuing three years, do swear that I will truly and impartially according to my best skill and judgment, assess and apportion all such taxes as I may during that time; that I will neither overvalue nor undervalue any property subject to taxation; and that I will faithfully perform all the duties of said office.

Date: April , 2003

WILLIAM B. MARTIN

SPECIAL TOWN MEETING OCTOBER 6, 2003

The Special Town Meeting scheduled to be held on October 6, 2003, at 7:00 p.m., was called to order by the Moderator, Frances E. Botelho-Hoeg, at 7:05 p.m. at the Kingston Intermediate School, 65 Second Brook Street, Kingston, Massachusetts.

The vote checkers were: Mary L. Boman, Hannah M. Creed, Nancy B. Delaney, Karen A. Donnelly, Lynn M. Flood, Mary M. Leone, Patricia E. Scanlon, and Maureen E. Twohig. The doorkeepers were Donna M. Farrington and Harry E. Monks, Jr.

The sworn tellers were Paul L. Armstrong, Paul F. Basler, James E. Colman and James C. Judge.

The Moderator welcomed those present. She stated that it was obvious that proper notice had been given and the reading of the warrant was waived. The Town Meeting body recited the Pledge of Allegiance.

On the motion of Olavo B. DeMacedo, VOTED that the following non-residents be allowed to enter and address the Town Meeting:

Elizabeth A. Lane, Town Counsel
Kevin R. Donovan, Town Administrator
Joan Paquette, Town Accountant
Gordon R. Fogg, Chief of Police
Thomas Bott, Town Planner
Donald Freeman, Camp, Dresser and McKee
Martin Coleman, South Shore Medical Center
Thomas Morgan, Camp, Dresser and McKee

ARTICLE 1. George D. Cravenho moved that the Town raise and appropriate the sum of \$395,923.00 to provide for additional appropriations to the FY 04 Operating Budgets for the following purposes, and to meet this appropriation \$363,196.00 be raised from general taxation, \$23,346.00 be appropriated from Water Enterprise and \$9,381.00 be appropriated from Wastewater Enterprise

and the Town Accountant is authorized to transfer to the appropriate department accounts as follows:

Item	Amount
Wage & Personnel	\$ 17,965.00
KTEU	102,492.00
Audit	12,000.00
Fire Department Personnel	53,061.00
Silver Lake Regional School District	205,620.00
Rent Control Board Personnel	2,785.00
Rent Control Board Expenses	2,000.00

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Mark S. Beaton moved to separate from the main motion the amounts for the Rent Control Board Personnel and the Rent Control Board Expenses.

THE MOTION WAS NOT CARRIED.

On the motion of George D. Cravenho, VOTED that the Town raise and appropriate the sum of \$395,923.00 to provide for additional appropriations to the FY 04 Operating Budgets for the following purposes, and to meet this appropriation \$363,196.00 be raised from general taxation, \$23,346.00 be appropriated from Water Enterprise and \$9,381.00 be appropriated from Wastewater Enterprise and the Town Accountant is authorized to transfer to the appropriate department accounts as follows:

Item	Amount
Wage & Personnel	\$ 17,965.00
KTEU	102,492.00
Audit	12,000.00
Fire Department Personnel	53,061.00
Silver Lake Regional School District	205,620.00
Rent Control Board Personnel	2,785.00
Rent Control Board Expenses	2,000.00

John P. Creed moved to reconsider Article 1.

THE MOTION WAS NOT CARRIED.

The Moderator announced that there were at least 211 voters present.

ARTICLE 2. On the motion of Brian M. Donahoe, VOTED that the Town amend the vote taken under Article 4 of the 2003 Annual Town Meeting, held Saturday, April 5, 2003, to read as follows:

That the sum of \$2,952,319 appropriated to operate the Sewer Enterprise Fund be amended to \$2,827,541 to be reflective as follows:

Deficit FY 03 Budget	from \$180,000 to \$55,222
Sub-Total	from \$2,865,835 to \$2,741,057

And further, that the sum of \$1,234,212 to come from Sewer Enterprise Revenue be amended to \$1,109,434.

John R. Martin moved to reconsider Article 2.

THE MOTION WAS NOT CARRIED.

ARTICLE 3. On the motion of Richard K. Gardner, VOTED that the sum of \$578,000.00 be appropriated and borrowed to be expended in accordance with Massachusetts General Laws, Chapter 30B for the following capital equipment for various Town Departments, and that all expenditures shall be under the respective departments:

Item	Department	Cost
Three Patrol Cars	Police	\$ 80,700.00
Fire Pumper	Fire	366,000.00
75 c.y. Ejection Trailer	Highway	44,500.00
Trash Compactor	Highway	44,000.00
4 w/d pick-up	Highway	30,000.00
Air Compressor	Highway	12,800.00

and further, that the sum of \$578,000.00 be borrowed in accordance with the provisions of Massachusetts General Laws, Chapter 44.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

CAPITAL PLANNING COMMITTEE RECOMMENDED FAVORABLE ACTION.

ON VOICE VOTE, THE MODERATOR DECLARED THE MOTION WAS CARRIED AND MET THE 2/3 REQUIREMENT.

ARTICLE 4. John R. Martin moved Article 4 as printed in the Warrant as follows: To see if the Town will vote to transfer the custody of the land as shown on Assessor's Map 49, Lot 43, containing 5,000 plus or minus square feet of land, previously taken for tax title in the name of the Town of Kingston located on West Avenue, and designate said parcel as open space/recreation under the direction of the Conservation Commission, or take any other action relative thereto.

ON VOICE VOTE, THE MODERATOR DECLARED THE MOTION WAS NOT CARRIED AND DID NOT MEET THE 2/3 REQUIREMENT.

ARTICLE 5. On the motion of Olavo B. DeMacedo, VOTED UNANIMOUSLY that the Town transfer the care, custody and control of the land owned by the Town as shown as Lot B on a plan entitled "Plan of Land in Kingston, Mass.", prepared by William P. Sylvia, R.P.L.S. of South Shore Survey Consultants, Inc., dated May 8, 2003, as revised through May 12, 2003.

("Plan") to the Board of Selectmen, and on file in the Offices of the Town Clerk and Board of Selectmen, for the purpose of conveying said land by release deed to the First Congregational Parish, Kingston, Massachusetts, Unitarian Universalist ("Church") and further to authorize the Board of Selectmen to convey all of the Town's right, title and interest in said land to the Church, for no monetary consideration, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate;

The Board of Selectmen is authorized to acquire by purchase and to accept the deed to the Town of all of the Church's right, title and interest in the parcel of land shown as Lot A on the Plan, for no monetary consideration, and upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, for general municipal purposes;

The Board of Selectmen is authorized to either accept the release deed conveying Lot A subject to an historic preservation restriction or to grant an historic preservation restriction to the Church requiring the Town to perpetually own and maintain the portion of Lot A known as the Town Green and the Ancient Burial Ground in their present location and to maintain the façade of the Town House, shown on the Plan as Kingston Town Hall, in its present character, unless it is sold by the Town;

The Board of Selectmen is authorized to enter into all agreements and take all related actions necessary or appropriate to carry out this transaction.

ON VOICE VOTE, THE MODERATOR DECLARED THE MOTION WAS CARRIED AND MET THE 2/3 REQUIREMENT.

ARTICLE 6. On the motion of George D. Cravenho, VOTED UNANIMOUSLY that the Town accept the drainage easements from Steven and Maureen McKinnon of 58 Off Boundary Street, Kingston, Massachusetts, and the Cordage Development LLC, 13 Off Boundary Street, Kingston, Massachusetts as shown on a "Plan of Land at Boundary Street, Kingston, Massachusetts and dated September 8, 2003, on file in the Offices of the Town Clerk and Board of Selectmen, to complete construction of roadwork on Off Boundary Street.

ARTICLE 7. On the motion of Brian M. Donahoe, VOTED that the Town amend the General By-Laws, in Chapter 15 entitled "Penalty and Enforcement" by deleting the amount stated in the Sewer By-Law, Chapter 15, of the Fine Schedule presently as \$50.00 per month and replace it with the words "\$100.00 per month".

John R. Martin moved to reconsider Article 7.

THE MOTION WAS NOT CARRIED.

ARTICLE 8. A. Daniel Sapir moved to see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury, \$1,000,000 to be expended by the Board of Sewer Commissioners for the design and engineering to extend the sewer system within the area of approved Facilities Plan, or take any other action relative thereto.

Considerable discussion followed.

A vote was taken on the motion of Mr. Sapir.

THE MOTION WAS UNANIMOUSLY NOT CARRIED.

ARTICLE 9. On the motion of Edmund J. King, Jr., VOTED UNANIMOUSLY that the Zoning By-Laws be amended in Section 7. as published in the warrant, as follows:

In Section 7.3.2. entitled "Submission Procedure" by deleting the first paragraph of Section 7.3.2.1. in its entirety and inserting in place thereof the following: "Submission must include 16 copies of the site plan, a project notification form and an application form supplied by the Zoning Enforcement Officer. The submission will be filed with the approving authority as specified in by-law Sections 7.3.2.5., a, and b."

And further, to amend the Zoning By-Laws in Section 7.3.2.3. by deleting the first sentence up to the colon and inserting in place thereof the following: "The approving authority shall submit forthwith after receiving a site plan which complies with all submission requirements, six (6) copies of the site plan to the Planning Board, one copy to the Zoning Enforcement Officer, and one copy of the site plan to each of the following:"

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

ARTICLE 10. On the motion of Susan M. Farrell, VOTED that the Zoning By-Laws be amended by adding a new Chapter 6.12. entitled "Inclusionary Housing" and as printed in the warrant as follows:

6.12. Inclusionary Housing

6.12.1. Purpose and Intent

6.12.1.1. The purpose of this Bylaw is to outline and implement a coherent set of policies and objectives for the development of affordable housing in compliance with the Kingston Master Plan, G.L. c. 40B sec. 20-23 and ongoing programs within the Town to promote a reasonable percentage of housing that is affordable to moderate income buyers. It is intended that the affordable housing units that result from this Bylaw be considered as Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same as specified by the Department of Community Affairs, Department of Housing and Community

Development and that said units count toward the Town's requirements under G.L. C. 40B, sec. 20-23.

6.12.2. Definitions

6.12.2.1. Affordable housing unit. A dwelling unit that qualifies as a local initiative unit under the Commonwealth's Local Initiative Program and meets the requirements of a subsidized housing unit for purposes of listing in the subsidized housing inventory under G.L.C. 40B Sec. 20-23

6.12.2.2. Qualified affordable housing unit purchaser. An individual or family with household incomes that do not exceed 80% of the median income, with adjustments for household size, as reported by the most recent information from the United States Department of Housing and Urban Development (HUD) and/or the Massachusetts Department of Housing and Community Development (DHCD).

6.12.3. Applicability

6.12.3.1. Division of Land. This By-law shall apply to the division of land into six (6) or more lots, and shall require a special permit from the Board, under Section 5.3. or Section 5.4. of the Zoning By-Laws. A special permit shall be required for land divisions under G.L.c. 40A sec. 9 as well as for "conventional" or "grid" divisions allowed by G.L. c.41 sec. 81-L and sec.81-U, including those divisions of land that do not require subdivision approval.

6.12.3.2. Multiple Units. This by-law shall apply to the construction of six (6) or more dwelling units whether on one or more contiguous parcels, and shall require a special permit from the Planning Board.

6.12.4. Mandatory Provision of Affordable Units

The Planning Board shall, as a condition of approval of any development referred to in Sections 6.12.3.1. and 6.12.3.2. require that the applicant for special permit approval comply with the obligation to provide affordable housing pursuant to this By-law and more fully described in Section 6.12.5.

6.12.5. Provisions of Affordable Units

The Planning Board shall deny any application for a special permit development under Section 5.3. or Section 5.4., and this section if the applicant for special permit approval does not agree that:

6.12.5.1. At least ten (10) percent of the lots in a division of land or units in a multiple unit development subject to this By-law shall be established as affordable housing in any one or combination of methods provided for below. Fractions of a lot or dwelling unit shall be rounded up to the nearest whole

number, such that a development proposing six (6) units shall require one (1) affordable units and so on.

6.12.5.1.a. Constructed or rehabilitated on the locus subject to the special permit,

6.12.5.1.b. Constructed or rehabilitated on a locus different than the one subject to the special permit (see Section 6.12.8.);

6.12.5.1.c. An applicant may offer, and the Planning Board, in concert with the Board of Selectmen, may accept, donations of land in fee simple, on or off-site, that the Planning Board determines are suitable for the construction of affordable housing units. The value of donated land shall be equal to or greater than the value of the construction or set-aside of the affordable units. The Planning Board may require, prior to accepting land as satisfaction of the requirements of this By-law, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of equivalent value;

The applicant may offer, and the Planning Board may accept, any combination of the Section 6.12.5.1.a – 6.12.5.1.c. requirements provided that in no event shall the total number of units or land area provided be less than the equivalent number or value of affordable units required by this By-law.

6.12.6. Provisions Applicable to Affordable Housing Units On-and-Off Site

6.12.6.1. Siting of Affordable Units. All affordable units constructed or rehabilitated under this By-law shall be situated within the development so as not to be in less desirable locations than market rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market rate units.

6.12.6.2. Minimum design and construction standards for affordable units. Affordable housing units within market rate developments shall be integrated with the rest of the development and shall be compatible in design, appearance, construction and quality of materials with other units.

6.12.6.3. Timing of construction or provision of affordable units or lots. Where feasible, affordable housing units shall be provided coincident to the development of market-rate units, but in no event shall the development of affordable units be delayed beyond the schedule noted below:

<u>Market Rate Unit %</u>	<u>Affordable Housing Unit %</u>
Up to 30%	None Required
30% plus 1 unit	At least 10%
Up to 50%	At least 30%
Up to 75%	At least 50%
75% plus 1 unit	At least 70%
Up to 90%	100%

Fractions of units shall not be counted

6.12.7. Marketing Plan for Affordable Units

Applicant under this By-law shall submit a marketing plan or other method approved by the Planning Board, which describes how the affordable units will be marketed to potential homebuyers. This plan shall include a description of the lottery or other process to be used for selecting buyers. The marketing plan must describe how the applicant will accommodate local preference requirements, if any, established by the Board of Selectmen, in a manner that complies with the nondiscrimination in tenant or buyer selection guidelines of the Local Initiative Program.

6.12.8. Provision of Affordable Housing Units Off-Site

As an alternative to the requirements of Section 6.12.5.1.a., an applicant subject to the By-law may develop, construct or otherwise provide affordable units equivalent to those required by Section 6.12.5. off-site. All requirements of this Bylaw that apply to on-site provision of affordable units, shall apply to provision of off-site affordable units. In addition, the location of the off-site units to be provided shall be approved by the Planning Board as an integral element of the special permit review and approval process.

6.12.9. Maximum Incomes and Selling Prices: Initial Sale

6.12.9.1. To ensure that only eligible households purchase affordable housing units, the purchaser of an affordable unit shall be required to submit copies of the last three years federal and state income tax returns and certify, in writing and prior to transfer of title, to the developer of the housing units or his/her agent, and within thirty (30) days following transfer of title, to the Kingston Housing Authority, that his/her or their family's annual income level does not exceed the maximum level as established by the Commonwealth's Division of Housing and Community Development, and as may be revised from time to time.

6.12.9.2. The maximum housing cost for affordable housing units created under this Bylaw is as established by the Commonwealth Development or as revised by the Town.

6.12.10. Preservation of Affordability: Restrictions on Resale

Each affordable unit created in accordance with this By-law shall have the following limitations governing its resale. The purpose of these limitations is to preserve the long-term affordability of the unit and to ensure its continued availability for affordable income households. The resale controls shall be established through a deed restriction on the property, recorded at the Plymouth Country Registry of Deeds or the Land Court, and shall be in force for as long a period as is lawful.

6.12.10.1. Resale price. Sales beyond the initial sale to a qualified affordable income purchaser shall include the initial discount rate between the sale price

and the unit's appraised value at the time of resale. This percentage shall be recorded as part of the restriction on the property noted in Section 6.12.10. For example, if a unit appraised at \$300,000 is sold for \$225,000, as a result of this Bylaw, it has sold for 75% of its appraised value. If, several years later, the appraised value of the unit at the time of proposed resale is \$325,000, the unit may be sold for no more than \$243,750, or 75% of the appraised value of \$325,000.

6.12.10.2. Right of first refusal to purchase. The purchaser of an affordable housing unit developed as a result of this By-law shall agree to execute a deed rider prepared by the Town, granting, among other things, the Town's right of first refusal for a period not less than one hundred and eighty (180) days to purchase the property or assignment thereof, in the even that, despite diligent efforts to sell the property, a subsequent qualified purchaser cannot be located.

6.12.10.3. The Planning Board shall require, as a condition for special permit approval under this By-law, that the deeds to the affordable housing units contain a restriction against renting or leasing said unit during the period for which the housing unit contains a restriction on affordability.

6.12.10.4. The Planning Board shall require, as a condition for special permit approval under this By-law, that the applicant comply with the mandatory set-asides and accompanying restrictions on affordability, including the execution of the deed rider noted in Section 6.12.10. The Building Inspector/Zoning Enforcement Officer shall not issue an occupancy permit for any affordable housing unit until the deed restriction is recorded at the Plymouth County Registry of Deeds or the Land Court.

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.
ON VOICE VOTE, THE MODERATOR DECLARED THE MOTION
WAS CARRIED AND MET THE 2/3 REQUIREMENT.

On the motion of Edmund J. King, Jr., VOTED to adjourn without day.

There were 79 voters from Precinct 1, 46 voters from Precinct 2, 35 voters from Precinct 3 and 159 voters from Precinct 4, for a total of 319 voters.

Adjournment was at 8:35 p.m.

Respectfully submitted,

Mary Lou Murzyn, CMC/AAE/CMMC
Town Clerk

SUMMARY OF SPECIAL TOWN MEETING:

Article Number	Summary	Vote
1	Supplement FY 04 Operating Budgets	
2	Amend Article 4 of 2003 ATM	5395,923.66 VOTED

3	Borrow - Capital Equipment	578,000.00
4	Transfer Custody of Land - Map 49, Lot 43	DEFEATED
5	Transfer Custody of Land - Town House Church	VOTED
6	Accept Drainage Easements - 13 and 58 Off Boundary Street	VOTED
7	Amend General By-Laws, Chapter 15	VOTED
8	Design and Extend Sewer System	DEFEATED
9	Amend Zoning By-Laws, Sections 7.3.2.1. and Sections 7.3.2.3.	VOTED
10	Amend Zoning By-Laws, Section 6.12. "Inclusionary Housing"	VOTED

REPORT OF THE TOWN CLERK POPULATION STATISTICS FOR KINGSTON

2003 Town Census	11,646
2002 Town Census	11,594
2001 Town Census	11,464
2000 Federal Census	11,780
2000 Town Census	11,291
1999 Town Census	10,999
1998 Town Census	10,775
1997 Town Census	10,577
1996 Town Census	10,229
1995 Town Census	9,907
1994 Town Census	9,468
1993 Town Census	9,363
1992 Town Census	9,028
1991 Town Census	8,784
1990 Town Census	8,321
1990 Federal Census	9,045
1989 Town Census	7,988
1988 Town Census	7,971
1987 Town Census	7,491
1986 Town Census	7,852
1985 State Census	7,338
1980 Federal Census	7,356
1975 State Census	6,776
1970 Federal Census	5,999

JURY LIST

The jury list is available for inspection during business hours in the Town Clerk's Office.

BY-LAWS APPROVED IN 2003

On May 28, 2003, Thomas F. Reilly, Attorney General of Massachusetts, issued the following approvals:

Amendments to the General By-Laws adopted under Articles 7, 22 and 33 of the Warrant for the Annual Town Meeting that convened on April 5, 2003.

In accordance with law, Maryann Musto, Constable for the Town of Kingston, certified that the above general by-law amendments were posted in five public places in the Town, including one posted in each precinct, on June 2, 2003.

Amendments to the Zoning By-Laws adopted under Articles 29 and 36 of the Warrant for the Annual Town Meeting that convened on April 5, 2003.

In accordance with law, Maryann Musto, Constable for the Town of Kingston, certified that the above zoning by-law amendments were posted in five public places in the Town, including one posted in each precinct, on June 2, 2003.

On December 4, 2003, Thomas F. Reilly, Attorney General of Massachusetts, issued the following approvals:

Amendment to the General By-Laws adopted under Articles 7 of the Warrant for the Special Town Meeting that convened on October 6, 2003.

In accordance with law, Maryann Musto, Constable for the Town of Kingston, certified that the above general by-law amendment was posted in five public places in the Town, including one posted in each precinct, on December 10, 2003.

Amendments to the Zoning By-Laws adopted under Articles 9 and 10 of the Warrant for the Special Town Meeting that convened on October 6, 2003.

In accordance with law, Maryann Musto, Constable for the Town of Kingston, certified that the above zoning by-law amendments were posted in five public places in the Town, including one posted in each precinct, on December 10, 2003.

BIRTHS RECORDED IN KINGSTON FOR THE YEAR 2003

DATE	NAME	PARENTS
January		
2	Doncaster, Sam Norman	Derrick A. Doncaster & Wendy C. King
7	Murray, Kylie McGillicuddy	Thomas J. Murray & Karen McGillicuddy
8	Coleman, Kieran Timothy	Michael A. Coleman & Agnes M. Mayez
15	Giles, Gemma Elizabeth	David C. Giles & Adrienne M. Ash
16	McCorkell, Hildey Elizabeth	John S. McCorkell & Karen E. Downing
18	Zigouras, Olivia Grace	John Zigouras & Nancy Snelders
20	Moran, James Ernesto	Louis V. Moran & Purita Escala
20	Murray, Grace Anne	Michael S. Murray & Jennifer G. Wilson
24	Gonzalez-Lyons, Kiera Isabel	Federico Gonzalez & Janet E. Lyons
24	Shropshire, Holden James	Daniel P. Shropshire & Leslie-Ann McGee
25	Brenner, Shauna Julienne	Marks J. Brenner, Jr. & Kellie A. Slade
25	Donohue, William Patrick	James P. Donohue, Jr. & Kyle A. Kasprzynski
26	Cote, Vienne Clarise	Craig S. Cote & Stacia Powers
28	Tucci, Elisabeth Grace	Carl W. Tucci & Yvette G. Salvaggi
30	White, Michael Cullen	Douglas A. White & Paula A. Cullen

31	Garcia, Nicholas David	Pedro Garcia & Kendra Lee Nungesser
February		
5	Dansereau, Michael Peter	Peter A. Dansereau & Colleen Hill
5	Lamond, Shannon Marie	John F. Lamond, III & Susan E. Welch
7	Monahan, Jr. Garry Frederick	Garry F. Monahan & Denise A. Dever
7	Monahan, Ryan John	Garry F. Monahan & Denise A. Dever
7	Smith, Natalie Grace	Jeffrey R. Smith & Amber C. Collins
12	Nally, Paige Elizabeth	James A. Nally & Beth A. Gavoni
14	Cavicchi, Cameron Ryan	Ryan D. Cavicchi & Wendy L. Ashmont
17	Firnrohr, Anna Catherine	Andrew C. Firnrohr & Cheryl A. Riccio
17	Salvucci, Gianna Bella	Philip A. Salvucci & Heather K. Dela
19	Collins, John George	Joseph M. Collins & Patricia A. Carey
22	Crone, Benjamin Michael	Eric J. Crone & Jane E. Douglas
22	Varano, Aidan Bernard	Sean P. Varano & Tracy A. O'Connell
March		
4	Candy, Alison Marie	Matthew E. Candy & Jennifer A. Quinlan
6	Manteiga, Elle Michaela	Michael M. Manteiga & Michelle McCarthy
7	Thomas, Brandon Gregory	Gregg R. Thomas & Carra E. Hood
15	Eriksson, Kaitlyn Ann	Steven C. Eriksson & Kimberly A. Davidson
15	Fiore, Aidan John	Matthew F. Fiore & Jennifer M. Wilson
19	Alves, Kiley Ann	Daniel O. Alves & Kerri L. McLaughlin
21	Hogan, John Righteousness	Daniel J. Hogan & Joanne E. Barr
26	Ridge, Sarah Deborah	Paul E. Ridge III & Kristin L. Solomon
30	Donohue, Andrew John	Michael J. Donohue & Renee M. Freitas
April		
2	O'Donnell, Abigail Mary-Elizabeth	Shawn R. O'Donnell & Rebecca A. Kirkland
2	Rooney, Grace Marie	Thomas G. Rooney & Kara M. Schofield
4	Turner, Cameron Francis	Peter F. Turner & Nancy A. Coyle
4	Turner, Liam Francis	Peter F. Turner & Nancy A. Coyle
11	Snow, Daniel John	John P. Snow & Jessica L. Nolan
13	Grahn, Samantha Hope	Christopher D. Grahn & Jennifer J. Jutila
24	Kislauskis, Jr. Paul Henry	Paul H. Kislauskis, Sr. & Tara M. Horgan
25	Hingston, Jr. William John	William J. Hingston, Sr. & Mary K. Commesso
May		
2	Riddle, Alexander Jacob	Dennis W. Riddle & Nicole M. Dryden
5	Young, Isabelle Katherine	Tyler S. Young & Melinda H. Holl
7	Neenan, Anna Rose	Patrick M. Neenan & Lisa A. Giniewicz
8	Keating, Alexia Nicole	Richard T. Keating & Deborah Maroz
12	Nolan, Calleigh Jennifer	Gregory J. Nolan & Jennifer Hooper
17	DeVita, Aubrey Katherine Mei	George A. DeVita, III & Karen H. Tseng
17	Pflaumer, Evan James	Gregory A. Pflaumer & Mary E. Sodomini
19	O'Connor, Ava Marie	Hugh W. O'Connor, II & Beth J. Jackson
20	Donovan, Taylor Rose	Kenneth W. Donovan & Martha M. Torres
20	Roszel, Joseph Brandon	James B. Roszel & Jacqueline G. Trudell
22	Bennett, Matthew Christopher	Eric S. Bennett & Lori A. Robbins
29	Rouse, Zachary Paul	Matthew F. Rouse & Anne Marie Blasi
30	Greeley, Emily Frances	Paul A. Greeley & Leslie A. Adams
30	Sullivan, Ian Patrick	Brendan M. Sullivan & Kathleen A. Schnabel
June		
1	Howley, Logan Taylor	Jeffrey C. Howley & Bobbi J. Tibbetts
1	Williams, Anderson Cole	Eric L. Williams & Kelly M. Dolan
2	Dexter, Jonathan Harry	Todd M. Dexter & Corinne D. Ford

3 Milbert, Harrison Scott
 3 Milbert, Jackson Philip
 4 Ronan, Mac Joseph
 4 Ronan, Maggie Elizabeth
 6 McSherry, Sean Emerson
 7 Snell, Scott Jared
 10 Kelly, Owen Charles
 18 Cobb, Kiah Marie
 25 Minor, Camille Alexia
 30 Corkery, Neve Elaine

Scott P. Milbert & Mary A. Hopwood
 Scott P. Milbert & Mary A. Hopwood
 Mark L. Ronan & Kathleen J. Bracken
 Mark L. Ronan & Kathleen J. Bracken
 Charles D. McSherry & Brenda A. White
 Jared J. Snell & Mhari L. Smethurst
 Charles T. Kelly & Jane B. Johnson
 Derek S. Cobb & Lindsay M. Dudash
 Charles A. Minor & Keturah M. Mason
 David A. Corkery & Pamela L. Newcomb

July
 3 Szachta, Emma Margaret
 3 Szachta, Olivia Marie
 5 Aveni, Brianna Marie
 9 Alix, Trevor Michael
 9 Drinkwater, Dylan Austin
 9 Teunis, Anna Jasmine
 10 Antoine, Sophia Rose
 12 Conner, Julia Elizabeth
 13 Bass, Elspeth Naomi Catherine
 13 James IV, Wesley Donald
 15 Londergan, Kristen Margaret
 18 Vickers, Gabrielle U. Elyse
 20 Connelly, Owen Kenny
 21 Gavigan, Eric James
 22 Corbett, Evan Mackenzie
 22 Tate, Miles Brian
 23 Patel, Luv Mitesh
 23 Sullivan, Shealeigh Christine
 24 Peck, Grace Stephanie
 24 Tuzik, Cara Elizabeth
 28 Murphy, Katie Ellis
 28 Wainwright, Anna Zofia

Paul A. Szachta & Allison A. Agostinello
 Paul A. Szachta & Allison A. Agostinello
 Michael T. Aveni & Karen M. Sullivan
 Daniel L. Alix, Jr. & Theresa A. LaFleur
 Brian G. Drinkwater & Angelina M. Stevens
 Jeremy W. Teunis & Shu-hui Chen
 Daniel J. Antoine & Sheryl A. Nadeau
 Thomas B. Conner & Heidi Tompkins
 Charles D. Bass & Dawn E. Lucas
 Wesley D. James, III & Rachael A. Picard
 Andrew J. Londergan & Paula A. Dowd
 Edward C. Vickers & Kimberly A. Rich
 Kevin R. Connelly & Maureen E. Welder
 David W. Gavigan, Jr. & Lucia M. Acobo
 Paul A. Corbett & Carol B. Mackenzie
 Brian S. Tate & Jennifer L. Gray
 Mitesh Patel & Nayna Patel
 Patrick J. Sullivan & Christine A. LaValle
 Steven B. Peck & Helen M. Stanley
 David B. Tuzik & Jennifer N. Nicoll
 Stephan M. Murphy & Julianne M. Dole
 Philip B. Wainwright, III & Elizabeth A. Walsh
 Akash B. Patel & Usha J. Patel
 Christopher K. Bonney & Julie A. Benson
 Jimi Grasso & Lucia Silva

August
 4 Scholz, Ean Hause
 5 Dahlen, Allison Colleen
 10 Cravenho, Leann Rose

Wade O. Scholz & Jodi L. Composto
 Colin J. Dahlen Sr. & Loryn A. Bigelow
 Richard J. Cravenho & Michelle R. Nikiforow
 Mark C. Shores & Debra J. Thevenin
 John H. Kearney & Colleen M. Brady
 Jeffrey S. Runey & Jeanette M. Desroches
 David S. Root & Rita E. Walsh
 Gerard R. Pickup & Kelly M. Madden
 John M. Sullivan & Darlene Chebator
 Richard J. Annaian & Ruth A. Puhl
 K. Timothy Porelle & Sydney A. Daugherty
 Matthew T. Duffy & Devon S. Scott
 Sean P. Flynn & Linda M. Capelotti
 Patrick V. Scully & Kathleen A. Mendes

September
 3 Bugbee, Jacob Michael

David J. Bugbee & Kathleen R. Tempesta

4 Donahue, Kendra Christine
 4 Kelleher, Hannah Elizabeth
 4 Wilson, Jenna Kathleen
 5 Carr, Jayme Jean
 10 Ingersoll, Kyla Rose
 10 Mayo, Michael Anthony
 11 Hynes, Riley Elizabeth
 12 Moore, Evelyn Lena
 17 Shea, Jr. Michael Brendan

Jonathan N. Donahue & Kirsten M. Saunders
 Michael J. Kelleher & Tracy A. Flanders
 Brian P. Wilson & Caroline F. Gavigan
 Richard J. Carr & Jennifer S. Browne
 George W. Ingersoll, II & Jennifer A. Rzasz
 Michael A. Mayo & Mary E. Twohig
 Kevin E. Hynes & Beth A. Cheney
 Herbert P. Moore, II & Kerry A. Shea
 Michael B. Shea, Sr. & Cheryl A. Van Steensburg
 Mark W. Cazeault & Teresa A. Simeone
 William E. Whitehill & Rosa D. Lopez

October
 7 Barkowsky, Evan Joseph
 7 Wolff, Thomas William
 9 Bonanno, Sophia Anne
 15 Cady, Colin Robert
 15 Cady, Trevor Thomas
 16 Hjort, Benjamin Matthew
 22 Kearns, Scott Sean
 23 Quigley, Grey Victoria
 23 Reid, Caroline Judith

William A. Barkowsky, II & Laurie J. Abbott
 Christopher E. Wolff & Elizabeth P. Shaw
 Mark S. Bonanno & Jennifer J. Arieta
 Thomas J. Cady & Dawn M. Mitchell
 Thomas J. Cady & Dawn M. Mitchell
 Matthew R. Hjort & Rebecca J. Palsom
 Scott A. Kearns & Sandra A. Leone
 Sean E. Quigley & Karen D. Harrison
 Luke M. Reid & Susan Battaglia

November
 3 Lima, Lucas Medeiros
 4 Kramer, Zachary Thomas
 8 Knupp, Devon Jade
 9 Pettit, Alec Bell
 12 Edmonds, Mackenzie Taylor
 12 Leary, Patrick Edmund
 12 Palma, Jack Ryan
 13 Gauthier, Olivia Rose
 18 Marmai, Sophia Anne
 24 Armstrong, Ryan Patrick
 25 Logan, Nicholas Christian
 26 Sullivan, Grady James
 29 Nilson, Ryder Matthew

Raimundo M. Lima Neto & Suzy R. Rodrigues
 Scott G. Kramer & Erin M. Clasby
 Wayne R. Knupp, Jr. & Magaly Figueroa
 Ross D. Pettit & Cindy J. Bell
 John E. Edmonds, III & Stephanie Howe
 Paul E. Leary, Jr. & Lynn A. Silsby
 John J. Palma, Jr. & Lisa A. Ohman
 Jeffrey R. Gauthier & Shannon J. Martin
 Joseph A. Marmai & Claudia E. McCloskey
 Edward T. Armstrong & Michelle M. Rasmussen
 Gregory J. Logan & Michelle M. Lambert
 Matthew B. Sullivan & Patricia M. Asseng
 Ryder V. Nilson & Dawn M. Matthew

December
 8 Porter, Zoe Hallel
 11 Smith, Austin John
 13 McPherson, Caroline Grace
 24 Ryan, Dylan Liam
 25 Bond, Peter Stephen
 25 Soucie, Patrick Robert
 27 Newell, Caitlin Carol
 29 Amirault, Skylar Faith
 29 Harris, Dylan Anthony
 29 LaPorte, Nathan Christopher

David A. Porter & Tiffani K. Lane
 Dana L. Smith & Denise C. Tourtillott
 Craig A. McPherson & Elyse A. Drinkwater
 Robert A. Ryan & Tiffany Tindall
 Jeffrey S. Bond & Jennifer A. Tura
 Arnold Soucie, Jr. & Suzanne L. MacQueen
 Mark J. Newell & Mary V. Jackson
 Edward D. Amirault, Jr. & Michelle R. Duffy
 Bryan L. Harris & Vicky A. McNeil
 Shawn M. LaPorte & Courtney Johnson

MARRIAGES RECORDED IN KINGSTON FOR THE YEAR 2003

DATE	NAME	RESIDENCE	MARRIED AT
February			
7	John Aaron Sterrett Uraina Ann Rogers	Kingston Kingston	Kingston
7	Gerard Robert Pickup Kelly Marie Madden	Plymouth Kingston	Plympton
March			
21	Robert S. Keller Monika Grimm	Kingston Kingston	Kingston
April			
12	Jeffrey David Sampson Michelle Ann Pratt	Kingston Kingston	Kingston
19	Christopher John McNamara Maryanne McMonigle	Kingston Kingston	Plymouth
19	Alan Allsopp Barbara A. Keogh	Plympton Plympton	Plympton
26	Herbert Penule Moore, II Kerry Ann Shea	Kingston Kingston	Kingston
May			
3	Norman Tulane Connelly Lorraine A. Sylvester	Kingston Kingston	Duxbury
3	Marcus Julian Gursky Amanda Elizabeth Hadley	Bozeman, MT Bozeman, MT	Kingston
24	Terrence Joseph Flaherty Abby Lee LuQue	Humarock Humarock	Kingston
25	Wesley Donald James, III Rachael Ann Picard	Kingston Kingston	Hanson
31	Michael Lawrence Nichols Jeanne Marie Miller	Kingston Kingston	Nantucket
June			
7	William Joseph Brabazon, Jr. Josephine M. Megnia	Kingston Kingston	Kingston
13	Peter Follansbee Maureen Elaine Richard	Kingston Kingston	Plymouth
21	Russell Douglas Parker Ann Marie Fuller	Kingston Kingston	Norwell

28	Eric W. Johnson Kelly A. Reid	Kingston Kingston	Kingston
July			
4	Matthew Jon Deignan Michelle Andrea Madden	Halifax Kingston	Bridgewater
14	Barton Ray Stratton Deborah Ann Batchelor	Kingston Kingston	Kingston
26	Mark P. Carroll Heidi Jean Bernhardt	Kingston Kingston	Brewster
30	Michael C. O'Malley Geraldine Mary Lee	Kingston Kingston	Kingston
August			
2	Benjamin Burns Fawcett Julie Lyn Arsenaault	Kingston Kingston	Duxbury
2	Zachary Leigh Gill Karen Jennifer Lavigne	Plympton Kingston	Kingston
23	Randall Jasper Deeran Kerri-Anne Boyle	Kingston Kingston	Plymouth
30	Jason K. Coles Melissa Jean Perkins	Kingston Kingston	Kingston
September			
5	Adam Russell Hatch Amy Christine Quintal	Plymouth Plymouth	Kingston
20	Michael Charles Baumann Jennifer Catherine Hughes	Kingston Kingston	Weymouth
24	Douglas John Fleming, Jr. Dayna Elizabeth Pierce	Renton, WA Renton, WA	Plymouth
26	Andrew Nelson Barr Mary Ellen Mullaney	Kingston Kingston	Kingston
27	Dennis M. DiBona, Jr. Jennifer Regina Salerno	Kingston Kingston	Plymouth
27	Peter F. Burns Jill Marie Blaine	Plymouth Plymouth	Whitman
28	John P. Simeone Katelyn E. O'Sullivan	Kingston Kingston	Wrentham
October			
11	Keith Lowell Jones Nancy Ann DeChiara	Plymouth Kingston	Plymouth

12	David Robert Gorczyca Kelly Lee Dunham	Whitman Whitman	Plymouth
19	Anthony Rudolph McGahan Julie Noelle Lansing	Kingston Kingston	Kingston
November			
1	Thomas Jason Looney Heather Greer	Plymouth Plymouth	Weymouth
23	David H. Neshat Caitlin Irene Gavin	Kingston Kingston	Kingston
27	Adel Nasr Rania Marya	Kingston Kingston	Kingston
December			
13	Sean Michael Walsh Agnes Julia Bieber	Kingston Kingston	Kingston

DEATHS RECORDED IN KINGSTON FOR THE YEAR 2003

DATE	NAME	AGE	PARENTS
January			
3	Ansaldi, Evelyn R.	76	John Madsen & Emma Pretty
4	Shappert, Annie J.	95	Joseph Spath & Annie Herget
5	Pierce, Jeanne	75	Daniel Kennedy & Dorothy Furbish
7	Barnard, Elwin A.	95	Clarence E. Barnard & Alice Dushen
8	Hayes, Sr. Claire	64	Francis Hayes & Margaret McGee
12	Maynard, Margaret	94	Unknown & Unknown
13	Noonan, Dorothy S.	86	Cornelius F. Noonan & Katherine Budden
15	Slavin, Patricia	41	Charles Slavin & Virginia White
19	Grandin, Lydia	100	Martin Grandin & Maude Meyer
20	Holmes, Alfred	95	William Holmes & Addie May (Unknown)
22	Niles, Walter R.	82	Chester B. Niles & Katherine Mechnig
27	Keenan, Joseph J.	77	Luke Keenan & Mary A. Healy
27	Snow, Walter V.	82	Charles Snow & Dorothy Harriman
28	Cordeiro, Juliet	71	Manuel Cordeiro & Virginia Rego
29	Hauber, Joseph M.	73	Joseph M. Hauber, Sr. & Winifred Currier
30	Tropeano, Antonio V.	81	Generoso Tropeano & Assunta Mazzoratti
31	Bryant, Ida A.	91	Etelredo Pedrini & Theresa Bongiovanni
	Hoffner, Dorothy	79	Alfred Leucht & Selena Waring
February			
1	Carroll, Thomas F.	76	Edward J. Carroll & Mary A. Morris
6	Hevey, Michael J.	61	Joseph M. Hevey & Frieda Moeckel
7	Williams, Audrey C.	81	Arthur L. Chatfield & Minnie M. Browning
8	Davis, Thelma L.	80	Athol E. Smith & Mildred R. Morton
10	Burke, Dorothy M.	83	Linus Teason & Ramona Carrick
11	Wagner, Rona J.	75	Lawrence McKenna & Pauline Pitcher
16	Lowe-Poirier, Genevieve R.	79	Loyami Wedge & Rose Thibedeau
18	Sidlowski, Peter J.	81	Sylvester Sidlowski & Sophie Olenyk
28	DePaula, Carmine	68	Lawrence DePaula & Susan Hixon

March			
3	Baker, Marjorie	74	Frank L. Faulkner & Annie McLaughlin
4	Dobbrow, William	71	Alvin H. Dobbrow & Mary Atwood
6	Parker, Robert H.	85	George S. Parker & Ella Hayes
10	Skidmore, Harry B.	87	Harry B. Skidmore & Ida Mather
13	Mulloney, Robin	41	John T. Riley & Beverley McKenna
14	Copp, Albert	92	Edward Copp & Catherine Corliss
21	Bergeron, Clare L.	83	George Paradiso & Filomena Orlando
28	Mayott, Walter J.	81	Philip Mayott & Bridget (Unknown)
29	Hamilton, Jr., John R.	87	John R. Hamilton, Sr. & Ellen M. Gibbons
30	Felt, Francis E.	90	John O. Felt & Irene Morane
April			
4	Cox, Ruth A.	99	Francis Abbott & Ella May Dunlap
6	Geikie, John C.	88	David C. Geikie & Ruby Hutchinson
7	Eldridge, Ernest A.	84	Arthur Eldridge & Alyce Herron
13	Bergman, Albert	91	Harry H. Bergman & Josephine Gastinger
14	Hallowell, Bruce E.	69	George D. Hallowell & Carolyn Ware
16	Giangrasso, Lillian	82	Salvatore Sousa & Mary Nunes
16	Steele, Richard N.	82	George A. Steele, Jr. & M. Arlean Newman
19	Baker, Florence E.	83	Andrew St. Croix & Elizabeth Hammond
22	McDowell, Howard J.	78	Fay W. McDowell & Muriel Walton
23	Doherty, Jr., Robert H.	85	Robert H. Doherty & Mary L. McEachron
May			
4	Pratt, Katherine I.	91	James Mahler & Annie Miller
6	Savage aka Venscavage, John L.	84	John Venscavage & Anna M. Leahy
11	Borghesani, Lorraine	75	Henry Caranci & Mary Aldrich
13	Connolly, Charles S.	85	Stephen Connolly & Viola Michel
16	Hoskinson, Barbara	79	Orion E. Hoskinson & B. Elsie Hannigan
16	Ballinger, June A.	77	Lester Cram & Ada Facchini
18	Manasian, Claire G.	75	Charles Fogarty & Ellen Cheever
19	Nava, Jean W.	88	Harold Chase & Annie Wood
24	Salvaggi, Robert V.	60	Phillip Salvaggi & Mary Scannell
25	Johnson, Margaretta E.	93	William Hitchcock & Henrietta M. Anderson
26	O'Brien, William L.	49	William L. O'Brien & Mary A. Clancy
27	Devnew, Elaine	77	Harry C. Starr & Ida Bristol
27	Pires, Emma	86	James Silva & Caroline Gonsalves
30	Stone, James J. O.	90	Joseph Stone & Elena Shnettar
June			
1	Fullum, Ruth O.	91	Robert C. Grimshaw & Annie T. Fagan
2	Lake, Vickie L.	39	Harold S. Lake & Karen M. Periard
3	Ruel, Evariste J.	81	Evariste Ruel & Marguerite Morris
4	Gillis, Charles B.	89	Ronald Gillis & Elizabeth Frazer
6	Santos, Laura B.	85	Joseph A. Barboza & Anna Fernandez-Dias
13	Rothwell, Sophia J.	93	Joseph Bilski & Julia Kulpinski
14	Edwards, John R.	81	Francisco E. Edwards & Maria Isabel
19	Robare, Sr., James A.	82	Arthur W. Robare & Mary A. Govoni
20	Ormsby, Thomas P.	74	William Ormsby & Celia Payan
20	Berry, Patrick P.	74	Patrick J. Berry & Margaret Joyce
21	Corrado, Samuel J.	74	Angelo Corrado & Antoinette Raffaele
22	Glass, Alma M.	85	George Candini, Sr. & Mary Govoni
22	Sherlock, Robert	72	Thomas Sherlock & Mary V. Hazlehurst
24	Doherty, Karen R.	55	Alexander Smith & Dorothy White
30	Zahn, Anna	94	Joe Govoni & Aureglia Galerani
July			
2	Gard, Anita P.	94	George R. Poole & Ada G. Martin
4	Carter, Dorothy A.	89	Hormidas J. Brunelle & Eva Blance LeBleu
5	Newcomb, Elizabeth S.	86	George E. Smith & Mary E. Girdler
6	Picciarello, Steven	49	Joseph N. Picciarello & Marilyn Panzer

8	Bosworth, Jr., Clyde O.	84	Clyde O. Bosworth, Sr. & Dorothy G. Forbes
9	Millham, Burton E.	74	Harold Millham & Celia Smith
11	Gould, Joyce C.	52	Edmond Gould & Virginia Davis
12	Stephan, David H.	26	Scott Stephan & Linda Howell
18	Kerrigan, Margaret M.	86	Zehedee Somers & Theresa McEvoy
24	Collard, Leon A.	65	Arthur A. Collard & Mildred M. Fisk
27	Cram, John L.	70	Lester A. Cram & Ada M. Facchini
August			
1	DeBoth, Robert J.	61	James DeBoth & Philomonia Rand
16	Ruffini, Irma A.	85	Primo S. Garuti & Iside Leonard
17	Kirby, Sylvia D.	90	Alfred LeSage & Flora Geguere
18	Robertson, Sr., William G.	71	William Robertson & Annie H. Hudgins
19	Sturtevant, Henry C.	86	Henry Thomas Sturtevant & Maude Cushing
20	Molloy, Barbara A.	60	Arthur Johnson & Marie Joubert
20	Carr, Brendan J.	16	John S. Carr & Colleen Kelley
26	Naclerio, Lawrence A.	66	Ralph Naclerio & Anna Robertson
28	Janavicius, Ignas	84	Ignas Janavicius & Marja (Unknown)
September			
1	Woodside, Helen	88	Charles Larsen & Mary Neveux
2	Allen, Louise	88	Francis Hodgdon & Edith Brown
2	Timin, Amelia M.	90	John Elmer Sovik & Mary Agnes Sarna
2	Donnelly, Deborah	43	Donald E. Wahlberg & Alma E. Donnelly
6	Palmieri, Margaret M.	88	Herman A. Heft & Mary Scanlon
10	Fall, Robert B.	89	Charles B. Fall & Marian Browning
10	Locke, Emma C.	87	Percy Crocker Smith & Alice Ciolli
12	Gentile, Lois M.	68	Emule Boulay & Emma McNeil
20	Gascon, Pauline A.	67	Joseph J. Doherty & Annette S. Martin
21	Martin, Laura M.	87	Walter Madan & Bertha Smith
29	Freyermuth, Hilda M.	92	Michael Anderson & Amelia Hautala
October			
8	Garuti, Henry C.	80	Aristide Garuti & Gelsomina Correggiani
13	Smith, Denis R.	88	Denis R. Smith & Ethel Drinkwater
13	Malone, Rosalie M.	51	Gerald Furlong & Rose Cestnick
13	Ami, Nardo	94	Amilecare Anti & Elisa Fulvana
15	Harlow, Marguerite M.	90	George N. Chiros & Louisa Russo
16	Costa, Joseph B.	85	Antone B. Costa & Maria Furtado
21	Webb, Rita M.	84	John G. Webb & Bessie C. Beaver
22	Saarinan, Marion Louise	88	Joseph Andrews & Lillian Dearn
24	McAuliffe II, Francis R.	55	Francis R. McAuliffe & Dorothy L. Sloan
November			
3	Caraco, Serafino	89	Giuseppe Caraco & Emanuela Ciani
6	Carter, Blanche A.	99	John Thomas & Mary (Unknown)
9	Barnett, Harold F.	57	Harold F. Barnett & Jane G. Bishop
12	Dupree, Emily	81	Duncan Dupree & Eleanor Curtis
13	Buckley, William	73	George Buckley & Rena Callahan
15	Jordan, Scott C.	81	Arthur V. Jordan & Josephine Cowing
25	Moore, Jane H.	80	Raymond C. Hamilton & Grovena McCue
26	Flood, Mary J.	85	John Egan & Mary Ellen Fitzpatrick
28	Bent, William	88	Antone L. Bent, Jr. & Emma J. Viera
29	Bugor, George H.	85	Gregory Bugor & Wanda Zielinski
30	Andrews, Edna C.	94	Anthony J. Son & Michealina Gronczkowska
December			
3	Bearse, Zelma	97	Francis Cloutier & Florence Davis
3	MacFarlane, Howard B.	91	James MacFarlane & Almira Bere
9	Meaney, Flora	102	Carlo Livrago & Maria Ciani
11	Pederzani, Jr., Albert R.	83	Albert Pederzani & Nellie H. Watson
20	Delloiacono, Anthony A.	90	Ernest Delloiacono & Maria Nardone

22	Kondos, Louise E.	83	John O'Keefe & Nellie Fitzgerald
23	Smith, Henry E.	83	Henry E. Smith & Nellie McDermott
24	Dunlap, Agnes L.	97	Edward J. Templeton & Eva Moore
27	DeLuca, Sr., James J.	90	Louis DeLuca & Elizabeth McLuckey
27	Delaney, Joanne	65	Lester J. Wright & Gertrude I. Fratus
27	Sawtelle, Jr., Robert W.	41	Robert W. Sawtelle Sr. & Marguerite Plante
28	Howe, Helen	92	J. Robert Lang & Florence Downton
30	Howard, Hilda	66	Howard Willard & Ruth Selig

TOWN OF KINGSTON MASSACHUSETTS

Financial Statements
For the Year Ended June 30, 2003
(With Independent Auditors' Report Thereon)
Printed starting on Page 141



Joy & Bill Hurley & Priscilla Palombo plant
Weeping Cherries donated by
Helping Hands Autumfest and Kingston Garden Club
in memory of Victims of September 11.

ANIMAL SHELTER REPORT

During the year FY/03 the department was staffed by two Animal Control Officers for a total of 44 hours per week and 20 regularly scheduled volunteers who help with animal care, building and ground maintenance, adoptions, and office tasks. Calls for information or assistance were approximately 1425. A total of 167 animals were handled; 86 dogs and 81 cats.

September 2002 we moved into our new, 1800 square foot facility. The building is complete with a cat adoption area for free roaming felines, an intake/quarantine room with a washer/dryer, a versatile office/foyer area, a large kennel that can house up to eight dogs comfortably, and a fenced outside canine exercise area.

On behalf of many animals and the shelter staff I would like to extend our sincere thanks to The Permanent Building Committee for making the facility a reality. We would also like to acknowledge and thank Kingston's Highway Department for all the help they provided during the move, and then afterwards stepping in with much needed landscaping assistance. To the many volunteers who graciously provided labor and materials; many many thanks. Our new building is functional, pleasant to work in, clean and comfortable for the animals, and attractive both inside and out.

Our adoption program continues to be very successful. It is made possible due to the combined efforts of The Kingston Animal Hospital, The Standish Humane Society, Super Pet of Kingston, Gayle Fitzpatrick, (Friends of The Plymouth Pound) and the generosity of folks that donate to The Animal Care Fund.

Working together, we continue to make a positive difference for the animals in our care and for the community we serve.

ANIMAL INSPECTOR

For the fiscal year 2003, there were 22 reported dog and cat bites as a result of which the animals were quarantined for suspicion of rabies. They were released after the ten-day observation period as there were no signs of rabies. Reports of these cases were forwarded to the State, Division of Animal Health in Boston.

In accordance with state regulations with regard to the management of cats and dogs exposed to wildlife or receiving wounds of unknown origin 18 extended (45 days to 6 months) quarantine orders were issued. The length and type of quarantines were determined by both the vaccination status and the degree of exposure experienced by the animal. There were no confirmed cases of rabies in domestic animals.

The annual census of farm animals was completed and the report was forwarded to the Division of Animal Health.

BOARD OF ASSESSOR

The Board of Assessors and office staff have had another, productive year.

The Assessors Office has been very busy preparing and completing re-valuation lists for Fiscal Year 2004. Completion of this process will ensure that all the real estate and personal property values are in compliance with sales and state review.

Thus far we have enjoyed the move to the new town hall on Evergreen Street. The process has given the office the opportunity to review all the old files and bring them up to date. Moving our files from our old location to the new one was not an easy task, but with the cooperation of all departments, the move went very smoothly and we were doing to business with-in a week's time.

This year veteran assessor William Fairweather, had to resign from the Board for health reasons. Bill had served on the Board of Assessors since 1984. He will be missed. We welcome Anne Dunn to the Board of Assessors. Anne is Chief Assessor in the town of Plymouth and joins as a Certified Assessor. We are very lucky to have her experience here in Kingston.

The board members, assistant assessor and the office staff continue to attend courses and seminars to stay current with assessing procedures and changes in the law pertaining to assessments. The staff has been trained in the use of the most current Vision software for mass appraisal.

We want to thank all other boards, committees and departments for their continued support and assistance. We would especially like to thank the taxpayers for their patience and understanding as we go through these major changes.

AUDIT COMMITTEE

The Audit Committee has met a number of times in the past year with the Town's Independent External Audit Firm, (Melanson, Heath & Company - Andover, MA), Town Officials, and select departments regarding the recommendations that resulted from the Fiscal Year 2002 Audit and the progress and direction of the Fiscal Year 2003 Audit. The Town's Independent External Audit Firm's Report for FY 2003 is included in another section of this Annual Report. Please review it carefully as the information contained therein is important to the future of Kingston.

The FY 2003 Audit, as in prior audits, experienced difficulty in timely securing complete and accurate documentation from the various departments, primarily the Tax Collector and Treasurer's office. This caused, and continues to cause, delays in the completion of the audit. In many cases the source of the issue was the misconception that the information was complete, accurate, or no longer needed. To assist the Committee and the Town's Independent External Audit

Firm, the Committee made specific recommendations relating to the lines of communication between the departments supplying data. The Committee recommended to the Town Accountant, Joan Paquette, that she be responsible for the status of the audit, including any outstanding items. Further, the Town Accountant was to be included in all communications between the Town's Independent External Audit Firm and the town departments so she would be current on all issues and deliverables. We are glad to report that this expectation was met.

During this past year the Committee requested the inclusion of certain tasks in the FY 2003 Audit. Due to the issues listed above, not all of the Committee requests could be met by the Town's Independent External Audit Firm for this period. The key areas of focus were:

1. A formal review of the town's current debt and any possible exposure relating to the issuance of tax exempt debt needs to be undertaken. Of particular concern is the proper disclosure pursuant to the Security and Exchange Commissions' regulations, and treatment of any potential arbitrage situation, including an analysis of potential Town liability.
2. A reconciliation of all receipts by town departments on a quarterly basis. This process would be continued and maintained by the Town Accountant's office. The results would be reviewed and compared to prior periods no less than annually for identification and resolution of significant changes from one period to the next. It is expected that this process will start in FY 2004.
3. The preparation and annual review of formal department policies and procedures relating to the handling and accounting of receipts including cash. This will be done on a 3 year rotation so by the end of the 3 year period every department has been reviewed at least once. The cyclic review was started during the FY2003 Audit.
4. Creation of a process to insure that all transactions between the Town and its employees and elected officials be conducted at arm's length to avoid any semblance of impropriety. This will be considered during the FY 2004 Audit.

The Committee will continue to meet to review the recommendations of the FY 2003 Town's Independent External Audit Firm and to plan and direct the FY2004 Audit process.

On other matters, the Committee considered a request from the public to amend the Town By-Law relating to the Audit Committee. Given that a similar question was considered and rejected by the voters of Kingston at the April 2, 2002 Annual Town Meeting, the Committee tabled the issue for future consideration.

The Committee gratefully acknowledges the dedication and effort of the non-voting Members of the Committee (Joan Paquette, Town Accountant and Kevin Donovan, Town Administrator) for their willingness to push, pull, and

otherwise move the process along. We also thank Mary Lou Murzyn, Town Clerk; Roscoe "Rocky" Cole, Town Treasurer; Priscilla Palombo, Tax Collector; James Judge, Assistant Town Assessor and their respective staffs for all of their assistance. Finally we thank the members of the Town for trusting us with this responsibility; we hope to continue to deserve that trust and serve your needs.

REPORT OF THE BUILDING INSPECTOR

Building Statistics for Fiscal Year 2003

Single Family Dwelling	48	Commercial	44
Garage	11	Swimming Pools	40
Renovation / Alterations	163	Misc.	125
Shed / Barn	12	Mobile Homes	1

Total Building Permits Issued	444
Total Est. Construction Cost	\$56,834,278.00
Total Fees Collected	\$379,557.43

The Building Department has regulatory responsibility in many areas including construction, life safety and architectural access, zoning and general bylaws and many other codes and Massachusetts regulations.

The department is also working to address the maintenance and repair needs of our newly constructed town buildings.

CAPITAL PLANNING COMMITTEE

As required by the Town By-laws, the Capital Planning Committee make its recommendations to the Annual Town Meeting on expenditures for assets costing \$10,000 or more and having a useful life of five (5) years minimum. The Capital Plan is developed as a working report for the Town's use in helping plan for these expenditures within a five year time period.

For fiscal Year 2004 the Capital Planning Committee recommended:

Police Department	
Three Patrol Cars	\$80,700
Fire Department	
Cardiac Monitor Defibrillators	\$50,000
Pumper	\$366,000
Highway Department	
75 C.Y. Ejection Trailer	\$44,500
Trash Compactor	\$44,000
4 W/D Pickup	\$30,000
Air Compressor	\$12,800

Water Department	
Clean South Street Well	\$55,000
Dump Truck	\$57,000
Total Capital Plan	\$758,000

The recommended sources of funding for the Fiscal Year 2004 Plan were:

Surplus Revenue	\$384,000
Borrowing	\$244,000
Water Receipts	\$130,000
Total of Funding Sources	\$758,000

Only the Cardiac Monitor Defibrillators and Water Department items were approved at the Annual Town Meeting. However all other items were approved at the October Special Town Meeting by borrowing \$578,000.

COLLECTOR OF TAXES

What an exciting year! The move to the new Town House was in September 2003. The public was very good-natured while we had to maneuver around boxes of packed records. Thank you for working with us during that phase. We hope you like our office with its garden theme and our wonderful painted mural of Gray's Beach with a view of Delano's Wharf and Duxbury Monument. A very generous gift of time donated by Cathy Acampora whose home site shares land both in Kingston and Pembroke. We have produced a very nice looking and easier to read tax and utility bill as promised. We have been able to help the Water, Sewer and Fire Department save on printing cost as we now have a section on the bill for printing instead of inserts with the bills. Receipts for committed revenues of close to twenty million dollars are in the ninety percentile collections. Continued upgrades and training of the town's financial software package continue to improve productivity and accountability between departments. A special thank you to my staff Jo-Ann Bray and Alice Coleman for their continued dedication to the functionality of the Collector's Office and the congeniality they extend to our customers. Thank you to everyone in the Town House as we continue to work together to serve the Town of Kingston.

COLLECTIONS

REAL ESTATE AND PERSONAL PROPERTY TAXES ARE PAID QUARTERLY: All information for Real Estate and Personal Property originates from the Board of Assessors (781-585-0509) and it is the Assessor's Office that commits to the Collector of Taxes the Warrant to collect those monies for the Town of Kingston. It is the responsibility of the property owner to make sure their taxes are paid timely. *Refunds are processed at the end of the Fiscal Year and checks are mailed late July, early August.*

Call the Collector's Office (781-585-0507) Monday - Friday 8:30am - 4:30pm for payment information. This is your responsibility, so please, call to inquire on the status of all your accounts to assure they are paid.

Email us at ppalombo@kingstonmass.org or visit our website www.kingstonmass.org.

Fiscal Year 2004 Information

Bills are mailed

Preliminary billing (Estimated bill based on 50% of previous tax year)		
1 st Quarter	Last business day in June	Payable August 1 st
2 nd Quarter	Last business day in September	Payable November 1 st

Actual billing (Appraised Value and Tax Rate set)

3 rd Quarter	Last business day in December	Payable February 1 st
4 th Quarter	Last business day in March	Payable May 1 st

Demand Notice - Demand notices will be mailed May 5, 2004, for delinquent FY2004 real estate and personal property tax bills that were due on May 3, 2004. Demand billing is a result of any unpaid real estate and personal property tax committed to the Collector for that fiscal year only (July 1 - June 30).

Legal Notice Advertisement - A list of property owners (owner of record as of January 1 and subsequent owner), parcel identification, and amount of the unpaid taxes will be submitted to a local newspaper to be published in the Legal Notices. Copy of this publication is posted at the Town House, The Kingston Public Library and The Reed Community Center.

Tax Taking - When the Collector does not receive payment on a Legal Notice advertised parcel, those unpaid parcels are turned over to the Treasurer and the unpaid parcels are recorded at the Plymouth County Registry of Deeds, Plymouth, Massachusetts. Any effort to clear property in Tax Taking status is then handled through the Treasurer's Office (781-585-0508). *A note of information:* recorded liens are now being reported on your credit report by major credit bureaus.

UTILITY BILLS ARE PAID QUARTERLY

WATER BILLS - All information for Water Usage originates from the Water Department (781-585-0504) and it is the Water Department that commits to the Collector of Taxes the Warrant to collect those monies for the Town of Kingston. **Delinquent utility amounts as of October 1 are committed to the Board of Assessors for the Actual Real Estate Tax third quarter billing.* **Delinquent utility accounts as of April 30 will be subject to water shut off procedures beginning in May.* All questions concerning water readings, street marking, shut off and final water readings are to be directed to the Water Department. *A note of information:* delinquent utility accounts committed on your tax billing could affect an increase in your mortgage payment.

Bills are mailed

1 st Quarter	June	Payable 30 days / July
2 nd Quarter	September	Payable 30 days / October

3 rd Quarter	December	Payable 30 days / January
4 th Quarter	March	Payable 30 days / April

(The office remains open during the lunch period.)

Reminder:

*Delinquent bills could affect your mortgage payment or credit report.
Please pay timely.*

COMMUNITY CENTER BUILDING COMMITTEE

As in 2002, the primary effort in 2003 of The Community Center Building Committee continued to be construction of an athletic complex at the end of Pottle Street. Overall construction at yearend stood at 95% complete, with eye towards a Spring 2004 opening. The complete complex includes (4) soccer fields, (1) football/soccer field, (2) baseball diamonds, (2) softball diamonds, and 1 multi-use diamond. Also included with in the complex is a multi-purpose building consisting of a concession stand, restrooms, a meeting room, (2) storage sheds, and parking for all facilities.

There were several events of note that occurred through out the past year. The most prominent of which was a recommendation by the committee to the Selectmen, then officially endorsed by a unanimous vote of the Selectmen to name the athletic complex after the late Norman Opachinski. This was done in response to the tremendous effort, both financial and otherwise given by his son, committee member Peter Opachinski, and his family. The committee sincerely thanks Peter and his family.

The ownership dispute which arose between the Town and a landowner over a parcel of land on the site to be used for a portion of a soccer field continued to be unresolved. The committee therefore voted mid-year to recommend restoring the disputed parcel to original contour and forfeit the remaining field. This was done to close the issue and complete the project. The issue is still unresolved at yearend.

Work began on the re-construction of Pottle Street overseen by the Highway Department as well as an announcement by The Mass Highway Department that the long awaited traffic light at Evergreen Street and Rt. 3A would be installed in the coming year.

Parameters and goals were discussed in reference to the location and ultimate construction of a Town Senior Center. Discussion included selection of a professional firm that specializes in the sizing and needs of just such a building. Also discussed was the possibility of using an existing building within the Town of adequate size and logistic as opposed to building new.

As we look into 2004, the effort of the committee in reference to the field complex shall diminish while effort on the Senior Center front should ramp upward. We look forward to continue with our effort until both projects are completed.

WASTE WATER (SEWER) BILLS - All information for Waste Water Usage originates from the Sewer Department (781-422-2253) and it is the Sewer Commissioners that commit to the Collector of Taxes the Warrant to collect those monies for the Town of Kingston. Waste Water Usage is billed with the Water Usage billing. Each usage is identified separately on the bill. *Delinquent utility amounts as of October 1 are committed to the Assessor for the Actual Real Estate Tax third quarter billing.* All questions concerning Sewer Usage are to be directed to the Sewer Department. *A note of information:* delinquent utility amounts committed on your tax billing could affect an increase in your mortgage payment. Secondly, delinquent utility bills will be subjected to water shut off by the Water Department.

SEWER BETTERMENT - The amount assessed to each property originates from the Sewer Commissioners (781-422-2253). The assessed amount is turned over to the Board of Assessors to be included on the First and Second Quarter Preliminary Real Estate Tax bills, which in turn is committed to the Collector of Taxes with a Warrant to collect.

LOANS FOR: SEPTIC REPAIR - SEWER CONNECTION - These loans originate by application and granted through the Health Board (781-585-0503). The Health Board turns the loan amount over to the Board of Assessors to be included on the Third and Fourth Quarter Actual Real Estate Tax bills, which in turn is committed to the Collector of Taxes with a Warrant to collect. *These loans are required to be paid in full when a property owner refinances or sells their property.* All questions concerning these loans are to be directed to the Health Board.

MOTOR VEHICLE EXCISE TAX, BOAT EXCISE TAX, SECTION V - DEALER PLATE, REPAIR AND FARM EQUIPMENT PLATE - All information originates from the Massachusetts Registry of Motor Vehicles. This information is turned over to the Board of Assessors, which in turn is committed to the Collector of Taxes with a Warrant to collect. All billing notes a 30-day payment schedule with the exception of boat, which has a 60-day payment schedule. Unpaid taxes generate a Demand Notice payable within 14 days. Unpaid Demand Notice generates a Warrant. Unpaid Warrant generates a Final registration and license renewals will be allowed until the outstanding taxes are paid. There are numerous Excise Tax Commitments throughout the year. The Harbormaster (781-585-0519) is working with the Collector to assure taxes are paid before assignment of mooring. *Refunds are processed monthly following the Collector's receipt of the certificate from the Board of Assessors.*

The Collector's Office
781-585-0507

Open Monday through Friday 8:30 am - 4:30 pm

CONSERVATION COMMISSION

The year 2003 was a very active one for the Conservation Commission. As the town continues to grow rapidly and the available uplands for building become more scarce, the number of wetland filings continue unabated. In addition, the areas where town sewerage has been installed have also remained very active with many new homes and/or renovations.

Some conservation activities included:

- Acceptance of the donation to the town of the former cranberry bog and associated uplands adjacent to the Arbor Hills senior housing development on Wapping Road.
- The construction of a kiosk, blue bird houses, and planting of vegetation in order to delineate public access to Bay Farm off Bay Farm Road by Matt Wheble as part of his Eagle Scout project.
- Construction of a post and rail fence, gate, and refurbished the kiosk at the parking area on Cranberry Watershed by Evan Dalton as part of his Eagle Scout project.
- Moving the access easement to the Hathaway Conservation property.
- Installation of storm water treatment by the town at Off Boundary Street and at Grays Beach.

COUNCIL ON AGING

During Fiscal Year 2003 the Kingston Council on Aging has continued to provide needed services to the elders of our community.

The transportation program remains our most vital link to elderly and handicapped residents. By providing trips to medical appointments, grocery shopping, banking, personal business, and program of the Council on Aging we are able to remain in contact and thereby appraise what other services are needed. The Meals-on-Wheel Program is also critical to our connection to homebound elders. The dedicated volunteers who deliver these meals report to the Council on Aging Office daily on the well being of the clients. These reports have often prompted our notifying the Police and Fire Departments of serious or life-threatening situations.

Our statistics indicate that 4,989 transportation services were provided to 152 ambulatory and non-ambulatory elders, while 363 services were proved to non-elder individuals. The two vans, provided through a contract between the Town of Kingston and the Greater Attleboro Taunton Regional Transit Authority (GATRA), logged 34,464 miles. 6, 711 Meals-on-Wheels were delivered and over 3,000 meals were served at our Thursday Luncheons.

The Computer Classes, Oil Painting Workshops, S.H.I.N.E., Income Tax Assistance, Blood Pressure/Health Screening Clinics, Fuel Assistance, and the

Social/ Recreational/Cultural/ Education Programs of the Council on Aging are also well received.

We continue our good relationship with Kingston Kids Care. This group of young people have provided Fuel Assistance and Drug Assistance to many of our elders. They have given gifts to the Meals-on-Wheels clients and to participants of the luncheons. They have also donated to the Council on Aging Building Fund. We are grateful for their generous and loving support.

CULTURAL COUNCIL

During the fiscal year 2003, the Kingston Cultural Council has continued to provide enrichment to our community through the granting of many creative projects and programs. In this grant cycle, we granted funds for programs in art, music and science for all ages. Some of these include a marionette program for KIS, a field trip to the MFA for SLRMS to study Asian cultures, special children's programs for our town library, continued support for the philharmonic and a lecture series at the Jones River Marine Ecology Center. This year we will be able to fund approximately \$2000.00 in grants. We have made it our priority to fund programs that directly benefit the residents of Kingston. We encourage members of the community to attend and enjoy these worthy events.

We hope to continue our support for these and other local cultural endeavors in the future. We welcome input from the community. We also seek new members to replace those whose terms expire in this year. Anyone who has an interest in promoting the Arts in our town is encouraged to apply.

KINGSTON EDUCATIONAL FUND TRUSTEES

For the academic year ending 2003, the Trustees were pleased to present \$1,000 awards to the following deserving students:

FUND

The Atwood Brothers
Memorial Scholarship Fund:

Edmund Dandeneau/Naomi C.
Bartlett Scholarship:

Jackson and Irene Golden
Charitable Foundation:

Helen Delano Howe
Scholarship:

Kingston Educational Fund
Scholarship:

RECIPIENT

Robert P. Gobell
Silver Lake Regional H.S.

Christie L. Leonard
Silver Lake Regional H.S.

Ryan C. deOgburn
Silver Lake Regional H.S.

Monica L. Hebert
Silver Lake Regional H.S.

Haley M. McLanson
Sacred Heart H.S.

Kingston Educational Fund
Scholarship:

Daniel G. Rushton
Boston College H.S.

Kingston Educational Fund
Scholarship:

Matthew J. Wheble
Boston College H.S.

Edna Maglathlin Education
Fund:

Sarah G. Maurath
Silver Lake Regional H.S.

Pimental Family Memorial
Scholarship Fund*:

Daniel J. Platz
Silver Lake Regional H.S.

Pimental Family Memorial
Scholarship Fund*:

Meghan A. Kelly
Silver Lake Regional H.S.

Lucy Stein/Doris E.
Cushman Scholarship:

Stephanie J. Enemark
Silver Lake Regional H.S.

Oscar and Julie Swope/
Aunie C. Woodward Scholarship:

Kelly I. Dalton
Silver Lake Regional H.S.

Harold J. Weston/Anthony M.
Monish Scholarship:

Michael P. Higgins
Silver Lake Regional H.S.

*(Awarded in memory of Emilia R., Isaac J., Alfred J. and Anna N. Pimentel)

The Trustees include David W. Gavigan, Chair; Roscoe A. Cole, Jr., Treasurer.
Mary Lou Murzyn, Secretary; Marjorie F. Cadenhead, Member; and Kevin F.
Cully, Member.

EMERGENCY MANAGEMENT AGENCY

Kingston Emergency Management has had an extremely busy and productive year. During the month of January, a freeze-up at the Maple Avenue School created flooding throughout the building, which in turn required us to move for a short time into the Reed Community Building. In March, we moved to our present temporary rental location, 110 Pembroke Street. Presently, we are attempting to acquire grant monies to fund a new Emergency Operations Center, which will most likely be located on the grounds of the Pembroke Street Fire Station.

Whereas the Town's Comprehensive Emergency Management Plan and Radiological Emergency Response Plan with Implementing Procedures were in need of updating for approval by Massachusetts Emergency Management Agency (MEMA), it was necessary to devote a great deal of time to those projects. All revised documents have been submitted to MEMA.

Our third and final goal for FY04 was to fully staff our Emergency Operations Center with responsible personnel whereas our staffing unfortunately had been at an extremely low level. In addition to filling all of our open positions, we have successfully fulfilled our objective in attracting very competent and enthusiastic individuals.

In closing, with the difficulties surrounding emergency management this year -- two relocations, review and approval of plans and procedures and the staffing and subsequent training of EOC personnel -- we wish to thank everyone who assisted us in any respect.

FINANCE COMMITTEE RESERVE FUND TRANSFERS FY03

<u>Department</u>	<u>PS or EXP</u>	<u>Amount</u>	<u>Explanation</u>
Veteran's Service	EXP	\$15,000.00	Mandated Medical/Ordinary Benefits
Selectmen	EXP	\$5,000.00	Study differences between receivables.
Harborfront	EXP	\$2,100.00	Purchase grinder pump for Harbormaster's building.
Inspection	PS	\$23,000.00	Increase in permits.
Services	EXP	\$3,000.00	Increase in permits.
Council on Aging	EXP	\$2,065.00	Replace stove at Reed Community Building
Veteran's Service	EXP	\$1,000.00	Mandated Medical/Ordinary Benefits
Fire Department	PS	\$15,800.00	Pay overtime to firefighters.
Fire Department	EXP	\$2,220.00	Repairs to boiler at Headquarters and overhead doors at Smith Lane fire station.
Fire Department	EXP	\$6,200.00	Repairs to fire engine and ambulance.
Legal	EXP	\$14,615.00	Projected cost to complete fiscal year.
Total Transferred		\$90,000.00	
Reserve Fund Budget		\$90,000.00	
Balance in Reserve Fund		\$0.00	

FIRE DEPARTMENT

The year 2003 saw a significant upgrade to our firefighting apparatus fleet. The October 2003 Special Town Meeting approved the purchase of a new fire

pumper to replace a 1986 pumper unable to pass the necessary certification. Additionally, we were able to procure another new pumper at no cost to the town to replace our existing 1999 pumper. It was necessary to replace this pumper due to numerous mechanical and electrical problems. The continuing problems resulted in the pumper being out of service a significant amount of time.

After several years of planning, we were able to put our new computer system into service in July. This new system is used for incident reporting, permits and dispatching as well as a database for replanning every structure in town.

Thanks to our dedicated fire officers and firefighters who have worked on many projects, such as apparatus and equipment upgrades, the Town has saved a considerable amount of money this year. Their continued dedication is greatly appreciated.

This was a typical year for emergency responses adding approximately 10% more responses than the previous year. We have continued to add this 10% increase over the past several years, but we have not increased the size of our department manpower since 1997. Although our personnel do an outstanding job, the Town will have to consider increasing our firefighting/EMS staffing in the very near future. The additional staff is necessary, not only to maintain the current level of service given to the community, but also to ensure the safety of our existing personnel.

The most significant impact on the Fire Department this year was the announcement by Kathy Bates that she will be retiring early in 2004. Kathy has been with the Fire Department as the Office Manager for over 18 years and has been the single most respected member of the department. She will certainly be missed by all. The department wishes her a well-deserved happy and healthy retirement.

FISH COMMITTEE

It is the job of the Fish Committee to manage and insure the protection of the native and migrating fish in the Town of Kingston. At this time, protected fish include the anadromous river herring (both alewives and blue back herring), smelt, shad, sea run trout, as well as the catadromous American eel. Each of these species have been greatly reduced in their numbers in Kingston and elsewhere as a result of pollution, obstruction of waterways, and poaching (especially the young glass eels.)

The installation of the Alaskan Steeppass in 2001 seems to have improved the migration of the alewife up the ladder in the spring. However, work must be performed upstream to return these fish to their native spawning habitats and counter the effects of eutrophication of the Jones River. This has three primary causes in the Jones: the dams, which deaden water flow and trap nutrients up

stream; the discharge of sediments, from road sand, construction and erosion; and pollution from stormwater run-off, failing septic systems and lawn and agricultural fertilization. In addition, the Jones River suffers from lack of stream flow, especially in the summer, which increases the temperature and reduces the amount of available oxygen in the water. Lack of stream flow is the result of the pumping of Silver Lake to the degree that no water flows to the Jones River at Lake Street, and the pumping of water locally, especially to water lawns. Greatly compounding these problems is a failure to have a dam management and operations plan especially for Elm Street, Wapping Road, Forge Pond and the Stony Brook dams.

Backwater at Wapping Road dam has caused the excessive growth of woody vegetation and in filling at the mouth of Furnace Brook as it meets the Jones River in Sampson Park. This is preventing alewives from finding the Furnace Brook channel so they can migrate to Soule's, Bryant Mill, Sylvia, and Russell Ponds. The Fish Committee made an unsuccessful attempt last year to get funding to help us restore this channel and develop a management plan for the fish run. Despite lack of funding this would be possible with a committed group of innovative volunteers.

We have asked for the evaluation of Wapping Road Dam and Stony Brook dam by the National and state Marine Fisheries agencies to help determine the feasibility of restoring fish passage further up the Jones River as well as up Stony Brook to Blackwater Pond. We will be working with the state Division of Marine Fisheries to count river herring and smelt this coming year to assist with the evaluation of the merits of dam alteration.

GAS INSPECTOR

In Fiscal Year 2003, 269 Gas permits were issued and inspected by the Gas Inspectors. The total fees received for the permits was \$8,878.00.

HARBORMASTER

I'm pleased to report the 2003 was a safe and successful boating season. I wish to thank all the volunteers and work parties for all their help thought out the season.

This year we expanded on the number of moorings available to the residents. We opened up a good portion of the bay to shell fishing. We defined our navigation channel by increasing the number of channel markers. We also upgraded all our main docks to aluminum.

We are in the preliminary process of moving the Harbormaster Shack to another location to expand on the parking area, and to make the Harbormaster's Shack a safe and comfortable place to work and greet our residents.

A special thanks to all the Assistant Harbormasters & Shellfish wardens and a special thanks to Mimi MacLunnis and the Waterfront Committee for all their assistance throughout the season. Without the help of all these volunteers it would not be possible to have such successful season.

BOARD OF HEALTH

The year Two Thousand Three as in the last several years saw the continued realization of goals for the Board.

Highlights of the year include:

Third year as a full working partner in the Massachusetts Water Pollution Abatement Trust Program in which the Board received six hundred thousand (\$600,000) state funding. The Program enabled repairs and installations of on site sewerage disposal systems and also sewer connections to the Municipal Sewer System. Thus far monies were distributed to 90 homeowners for sewer connections and 16 homeowners for Title 5 Systems.

Free flu clinics offered to all Kingston residents. This marked the tenth year evening sessions were held. An afternoon and evening session attracted 360. All vaccine received from the State was depleted at the 2 clinics. The Board wishes to thank Cura Visiting Nurses Association for their efforts in continuing to make this program so successful.

Continued working in cooperation with the Sewer Commissioners, developed a transition plan allowing homeowners to connect to the Municipal Sewer System and at the same time abandoning their existing septic system.

Conducted weekly beach testing under new mandated State Regulations. Beach water quality is regulated to promote public health. Results were within the States limits.

A commitment to the highest level of public health and safety standards to the Town by maintaining our commitments to the Legislative statutory enablements allowing health boards to remain free of political municipal pressure.

The Board wishes to thank Dan Sapir and express their appreciation for his longevity of service and dedication to the Town of Kingston.

Members of the Board look forward to another year of continued success in working with the Kingston Community in order to achieve environmentally sound goals in a professional trusting manner.

Revenue statistics are available in the office of the Board of Health and Town Clerk.

FREDERICK C ADAMS HERITAGE CENTER DEVELOPMENT COMMITTEE

The members of the Frederic C. Adams Heritage Center Development Committee wish to thank the Town Meeting members for supporting the request for matching funds to be used in conjunction with the Massachusetts Historical Commission, Massachusetts Preservation Project Fund (MPFF). The MPFF grant was awarded to the Town shortly after Town Meeting vote.

With the MPFF grant in place, the Committee was able to proceed with the preparation of plans, specifications and bid documents for the repairs to the Frederic C. Adams Public Library building. Money for the plans, specifications and bid documents came from the Elizabeth B Sampson Fund awarded in 2002.

The project was put out to bid twice during the summer but no viable bids were received. The Committee is reworking the scope of the project and will re-advertise for bid in January 2004. The Committee is hoping for a spring conclusion of this phase of the project.

Design students from Mt. Ida College, Chamberlayne School of Design, chose the Adams Library building as their final class project. The students designed and presented a conceptual plan for the interior of the future Frederic C Adams Heritage Center.

The upper level of the building was opened the weekend of the September 5, 2003 for a Kingston High School Class Reunion exhibition. Artifacts and memorabilia provided by the Kingston Public Library, History Room and Kingston High School graduates were on display and the student production of the "Uncut Diamond" was shown.

The Town offices housed in the lower level of the Frederic C Adams Public Library building moved to the new Town House in mid September. The Frederic C Adams Heritage Center Development Committee believed that this would create new opportunities for the use of the building and the creation of the Frederic C Adams Heritage Center. Unfortunately, this is not the case. The selectmen voted to drain the water in the building and turn off the heat.

At the close of 2003 the Frederic C Adams Heritage Center Development Committee has requested a meeting with the Selectmen to clarify their vision for the building.

HISTORICAL COMMISSION

The Historical Commission hired a consultant to complete Comprehensive Survey forms for the properties in their proposed Historic District. This project included properties that had not been completed in the Phase I or II Comprehensive Surveys.

The Commission continued to act upon permit application requests for Structure Demolition. Due to the increase of property values, there is a growing demand to renovate or demolish older structures throughout the town. In reviewing these requests, the Commission's main goal is to save historic properties and to mitigate any adverse impact the demolition of the properties will have on the character of the town.

An article addressing some housekeeping changes to the Demolition Bylaw was approved at the annual Town Meeting. It was then accepted and ratified by the Massachusetts Attorney General.

Members of the Commission worked to create a Historic Preservation Plan (Plan) for the Town of Kingston. This Plan will help identify and document our historic and cultural resources, what resources should be nominated to the National Register of Historic Places and what financial resources are available to assist the Town. It addresses how present regulations fit historic preservation and how they may be changed to better protect these resources. It identifies the tools available to protect our significant historic resources. The Commission hopes to have the Plan completed in the first quarter of 2004.

KINGSTON SECURE ENERGY FUTURE COMMITTEE

The Secure Energy Future Committee successfully completed a site selection and approval process for the siting of a Wind Monitoring Town (WMD) this year. The site selected is the Wastewater Treatment Plant adjacent to the Transfer Station. Permission to use the site for this purpose was granted by the Sewer Commission in November of 2003. Efforts to secure appropriate licensing agreement(s) are underway.

Efforts to continue energy audits of town facilities were put on hold while new school and Town House construction projects were underway. The committee is planning to revisit this project in 2004.

LIBRARY TRUSTEES AND DIRECTOR

In FY2003 the Library's seven public workstations, each with Internet access, were in great demand. The workstations are used for word-processing, market research, searching the Internet for business and personal research, and access to a vast number of online databases, both free and proprietary. Through our memberships in the Old Colony Library Network, the Southeastern Massachusetts Regional Library System, and the Massachusetts Library Information Network, the Library offers access to literally hundreds of specialized databases not available to the general public but freely available over the Internet to all holders of Kingston Public Library cards. Unfortunately, state budget cuts resulted in the suspension of a number of these resources in FY2002, and there were more cuts in FY2003

Our Book Discussion group, which started in FY97, met each month to discuss a wide range of books. We concluded our grant-funded information literacy and computer training classes for senior citizens in the fall of 2002. The Library is now hosting computer classes run by the Recreation Department, using our computer lab. Programs for children included storytimes, crafts, musical performances, and other programs throughout the year. The 2003 Summer Reading Program was our biggest ever, with 544 children registered. 142 children read at least 50 days or more through the program, and altogether participants read for a total of 328,800 minutes, compared to 269,650 minutes in 2002! The Art Committee sponsored monthly exhibits of work from local artists.

Library users borrowed our discount passes to the JFK Library, the Children's Museum, the Boston Aquarium, the Museum of Science, Plimoth Plantation, the Fuller Museum of Art, and the Museum of Fine Art 369 times in FY2003.

Under the guidance of Archivist Carrie Elliott, Local History Room volunteers continued work on processing and creating finding aids for retrospective and newly acquired collections. In addition, the LHR worked with various town departments in surveying their records and advising on preservation and storage for historically significant records.

The LHR writes a weekly *Then and Now* column and a *What's In a Name* column for two local newspapers, has a permanent space for historical exhibits, and has provided images and information to a variety of researchers and groups, including the Education Coalition to Bring Kingston's History to the Classroom, the Jones River Village Historical Society, the Kingston Historical Commission, the Friends of Kingston's Heritage, and the Frederic C. Adams Heritage Center Development Committee.

In FY2003 26 volunteers donated 1,494 hours of work to the Library. There were approximately 65,978 visits to the Library this year, we were open 2,361 hours, we answered approximately 4,860 reference questions, and users borrowed 144,576 items. We sponsored 184 programs for children attended by 2,269 children, and 22 programs for adults attended by 299 people. As of June 30th, 7,542 Kingston residents held active library cards.

MASTER PLAN IMPLEMENTATION COMMITTEE

The Master Plan Implementation Committee (MPIC) was created in 1998, its charge being to recommend and draft the means to implement Kingston's Master Plan based on the time table included with the Plan. This year marks the fifth anniversary of the Kingston Master Plan adopted in October 1998. At this five year benchmark the Master Plan Implementation Committee is reviewing the entire plan, its accomplishments and its unfinished business, as it contemplates updating the plan.

Membership of the MPIC is composed of representatives designated by the Board of Selectmen, Finance Committee, Planning Board, Capital Planning Committee, Conservation Commission, Water Commission, Board of Health, Historical Commission, Open Space Committee, local environmental organization, the business community, and four residents at large and the Town Planner. Ms. Susan Boyer served as Committee Chairmen this year. With regret the Committee accepted the resignation of past chairman, Ralph Calderara, whose service to the Town is marked by his diligence in refining the details of what are often complex ideas. Ralph's commitment and his passion will be sorely missed.

This year's work plan was dominated by creation of an Affordable Housing Plan, as mandated by the Commonwealth. In mid-year, the Plan was adopted by the Board of Selectmen. The proposal of the Beacon Companies for a 780 unit development in the sand pit next to the commuter rail station sparked much discussion until Beacon withdrew it in the fall. The MPIC successfully moved the Inclusionary Housing bylaw at Annual Town Meeting that requires 10% of all new housing developments of six or more units to be affordable.

OPEN SPACE COMMITTEE

Throughout 2003 the Kingston Open Space Committee worked on accomplishing the goals and objectives set out in the 2002 Kingston Open Space Plan. In particular we accomplished the following:

- Completed work to secure the gift of land and perpetual open space deed restriction in connection with the Arbor Hills senior housing development. This is an important launching pad for the multi-use trail system we are attempting to establish between Wapping Road and Bishops Highway. Real-estate value exceeded \$500,000;
- Completed the purchase of the Three Rivers Basin Conservancy (former Carter Cranberry bogs) on Grove Street, and secured the promised reimbursement of \$120,000 from the Commonwealth through the Self-Help program. This acquisition provided a critical link on the Jones River Corridor between Cranberry Watershed Preserve and the Hathaway Preserve. This purchase exhausted the Conservation Fund;
- Cleaned and marked Bay-Circuit trail in preparation for the 2nd Annual Earth Walk, which we co-sponsored with the Robert A. Mulliken Environmental Scholarship Trust and Jones River Watershed Association. The walk is eight miles from Silver Lake Sanctuary to Mulliken's Landing along the Bay Circuit Trail;
- Provided a program entitled "Connecting With Our Open Space" to Kingston Elementary School children in cooperation with the Parent Teacher Organization, with the help of the Sampson Fund and the Massachusetts Audubon society;
- Improved Mulliken's Landing by installing a split rail fence in the parking area, stone dust on the trail and stone in the parking lot, with the help of the

Department of Streets, Trees, and Parks, the Recreation Commission and volunteer laborers.

In addition, the Committee worked to review and comment upon other development projects in order to secure pedestrian rights and open space buffers including:

- The "Bears's Way" development adjacent to Silver Lake Sanctuary;
- The "Stony Brook Falls" development on Maple Street that is adjacent to our Town Center Park concept; and,
- The "Pines at Kingston" development on Indian Pond Road.

Also, the Open Space Committee has been looking at other properties that are likely to change hands in the near future as the intense pace of residential and commercial development continues in Kingston. Because the town failed to pass the Community Preservation Act, has no additional resources in the Conservation Fund, and residents are feeling increased tax burden as property values escalate, we must devise other methods of saving land. There are very few ways other than limited development. While this is an acceptable practice in some areas—other sensitive lands simply cannot support any form of development and the financial resources must be found to protect them. The Open Space Committee urges the town to reconsider passing the Community Preservation Act. This will allow us to save important natural resources as well as stabilize the costs needed to provide the community infrastructure and services necessary to support additional residential development.

Pembroke Street resident Maureen Thomas joined the Open Space Committee this year, bringing new and needed enthusiasm. The Committee invites, and would appreciate involvement of other members of the community. Please contact the Town Moderator for appointment, or committee members to volunteer.

PARKING CLERK

Receipts from parking violations totaling \$5904 were collected in 2003. Hearings for disputed parking violations are held at the Town House. Individuals who want to dispute a parking violation must submit their request for a hearing in writing to Nancy Howlett, Parking Clerk, 26 Evergreen Street, Kingston, MA 02364.

PERMANENT BUILDING COMMITTEE

This past year the committee's primary focus has been the construction of the new Town House. The project is almost completed at this time. There are some punch list items to be finished to allow a complete closeout of the project.

The Permanent Building Committee was enacted in 1990 at the annual town meeting. It is composed of five members, appointed by the Board of Selectmen

and is strictly a volunteer body. The term is for three years and expires on June 30th. The committee is usually made up of members with construction experience often having extensive knowledge in specific skilled trades.

This Committee provides the community with an extremely valuable resource at no cost. The members have knowledge and expertise to develop, recommend and oversee any project in the town.

The created purpose for this committee is to make recommendations for repairs, renovations and new construction or land use on town property. All projects on town property should involve this committee before moving forward with funding for construction.

The Committee has scheduled meetings on the 1st and 3rd Thursday at 7:00pm at the new Town House.

PLANNING BOARD

The Planning Board meets on the second and fourth Monday of each month in the New Town House and consists of five members elected for five-year terms and one appointed Associate member appointed to a three-year term. The Board leadership remained status quo this year with James E. Colman, Jr. as Chairman, Michael Ruprecht as Vice Chair and Edmund J. King, Jr. Clerk/Liaison to Town Treasurer. Susan Farrell ran successfully for election after fulfilling her appointed term succeeding Frederick "Eddy" Corrow. Penny Svenson reappointed as the Board's Associate Member.

Much activity of the Planning Board and the Town Planner this year reflected affordable housing and less traditional housing including several "senior developments" The Board continued its semi annual joint meetings with the Plymouth Planning Board to discuss various opportunities to cooperate on plans and projects. An effort to eliminate the Town Planner position was also addressed by the Planning Board.

Activity of the Board and the Planner this year could be described as assiduous. The Planning Board addressed twenty five ANR Plans this year. An Approval Not Required plan is one of those interesting parts of Massachusetts Law that allows a land owner to develop their land without the Planning Board's approval - as long as a majority of the members approve that their approval is not required. The Board also heard twenty site plans and fourteen special permits.

With the arrival of the Beacon Companies and their plans for 780 units by the MBTA Station there was considerable focus on affordable housing. The Massachusetts Association of Realtors reported that single-family home prices averaged \$367,350 in November, and condominiums averaged \$264,985. Under the Commonwealth's affordable housing standards a three bedroom house would sell for \$169,000, a considerable disparity between the two figures. To date there have been four requests to the State for permission to build affordable

housing under Chapter 40B, on Larson Road, Baker Avenue, Elm Street, and Marion Drive. The Beacon Companies have since withdrawn. In an effort to keep pace with the guideline of 10% affordable units in each community the Board submitted and Town Meeting voted an "Inclusionary Housing" bylaw. Under the new bylaw any development of six or more dwellings would be required to provide 10% as affordable. The Planning Board also saw a spike in condominium development this year with six senior units approved at Elm and Brook, forty denied at Indian Pond Estates, and one hundred senior units still in the permitting process on Maple Street. The completion of town sewer has made Maple Street a sought after address. The Planning Board met one evening with three different developers all proposing new condominium style developments on three adjacent properties.

The Board approved a site plan for a new school for the Silver Lake District and denied a site plan for a cell tower on Ring Road in a residential area. The Planner working with the cell phone companies managed to relocate two of three antennae onto the Town's water tanks.

PLUMBING INSPECTOR

In Fiscal year 2003, 210 Plumbing Permits were issued and inspected by the Plumbing Inspectors. The total fees received for the permits was \$18,231.00

PLYMOUTH COUNTY COOPERATIVE EXTENSION

The role of Plymouth County Cooperative Extension is to deliver research-based information to Plymouth County residents through non-formal methods. The Plymouth County Extension staff work, in concert, with UMass Amherst Faculty and Extension staff on behalf of the United States Department of Agriculture, to provide valuable information in Extension's four major program areas: Agroecology; 4-H Youth and Family Development; Nutrition Education initiatives; and Natural Resources and Environmental Conservation. The Extension System is supported by County, Federal and State funds, and operates under Federal and State laws and agreements. Local citizens, appointed by the Plymouth County Commissioners, serve as Plymouth County Cooperative Extension Trustees, directing the overall program. Volunteer advisory groups work with Extension staff on developing specific programs.

Cooperative Extension resources and programs for Plymouth County include: garden lectures, fruit pruning demonstrations; pesticide applicator training and licensing exams; the annual UMass Extension Garden Calendar; educational resource materials; training and resources for green industry professionals and youth service agencies; accredited overnight 4-H summer camps; and teacher workshops and resources. New research findings are translated into practical applications and shared with people and communities through workshops, conferences, field demonstrations, radio and television, local libraries, technical

assistance, and newspaper articles. Publications such as newsletters, booklets, and fact sheets bring information directly to those who need it. Additional information is delivered through office visits, phone calls, and UMass-Amherst Extension web access - www.umassextension.org.

The Plymouth County Extension office is located at PO Box 658, High St, Hanson, 02341 (781-293-3541; 781-447-5946). Regional Extension programs are often conducted in Southeastern Massachusetts. UMass Extension also operates the Cranberry Experiment Research Station, located in Wareham.

Members of the Plymouth County Staff:

Mihcael D Koski, 4-H Youth and Family Development Program
Amy S McCune, 4-H Youth and Family Development Program
Deborah C Swanson, Landscape, Nursery and Urban Forestry Program
Debra L Corrow, Executive Assistant

Board of Trustees:

Michael Connor, Chairman-Halifax	John Peterson-Halifax
Joseph Freitas-Plympton	Janice Strojny-Middleboro
Marjorie Mahoney-Hingham	Chris Wicks-Middleboro
Donimic Marini-E. Bridgewater	Phillip Wyman-Hanson
Ply. County Commissioner Timothy McMullen-Pembroke	

UMass Extension staff funded by Federal or State Program Grants: UMass Nutrition Education Program, 34 School St., Brockton 508-513-3475

Andrea B Gulezian, Supervisor	Tammy Short, Nutrition Educator
Maria Pique, Nutrition Educator	Jennifer Anderson, Nutrition Educator
Joyce Rose, Nutrition Educator	Anita Sprague, Senior Clerk

PLYMOUTH COUNTY MOSQUITO CONTROL

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the Town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2003 season began with a above normal water table for the region which produced large numbers of spring and summer brood mosquitoes throughout the County. Efforts were directed at larval mosquitoes starting with the spring brood. Ground and aerial larviciding was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began. The Project responded to 11,130 requests for service, the largest number since 1998.

We are again happy to report that in 2003 there were no human Eastern Equine Encephalitis or West Nile cases in Plymouth County. The recurring problem of EEE and WNV to the Northeast continues to ensure cooperation between this Project and the Department of Public Health.

West Nile Virus decreased during 2003 with 15 human cases statewide. Two horse cases occurred in Plymouth County during 2003, Rochester (EEE-9/27) and Plympton (WNV-10/6). In 2003, 18 birds tested positive for WNV. To ascertain the risk to human health and horses, this Project continued placing mosquito traps in known infected areas from the year prior. The mosquitoes collected were tested at the Massachusetts Department of Public Health for EEE and WNV. WNV was isolated from *Culiseta melanura*, a bird biting species, from collections in Halifax on August 26, 2003. Five additional EEE isolates were collected from a Project New Jersey Trap (8/18, 9/9, 9/16 and two isolates on 9/23) in Pembroke. In an effort to keep the Public informed, EEE and WNV activity updates are regularly posted on our web site. www.plymouthmosquito.com and Massachusetts Department of Public Health at www.state.ma.us/dph/wnv/wnv1.htm.

The figures specific to the Town of Kingston are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Kingston residents.

Insecticide Application. 5,680 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

Aerial Application. Larviciding woodland swamps by helicopter before the leaves come out on the trees continues to be very effective. In Kingston this year we acrially larvicided 195 acres.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present.

Water Management. During 2003 crews removed blockages, brush and other obstructions from 1,440 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Finally, we have been tracking response time, that is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Kingston was less than two days with more than 416 complaints answered.

Mosquito Survey. A systematic sampling for the mosquitoes in Kingston indicates that *Culiseta melanura* was the most abundant species. Other important species collected include *Coquillettidia perturbans* and *Aedes vexans*.

We encourage citizens or municipal officials to call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

POLICE DEPARTMENT

On September 26, 2003, Lieutenant David R. Griffiths retired from the Kingston Police Department after 30 years of outstanding service to the community. He served in many capacities including that of E.M.T., Safety Officer, Juvenile Officer and Community Service Officer and he established Kingston's "National Night Out" which has become an annual tradition attended by hundreds of people every August. Lt. Griffiths established Kingston's DARE program in grades K through 6 and he established a similar program at the Silver Lake Regional High school which has evolved into a full time School Resource Officer program.

Lt. Griffiths earned the respect and friendship of the men and women with whom he worked and he had a positive influence on the lives of countless members of the community. We wish him nothing but the best in his retirement. He will be missed by all.

Kingston continues to grow. There are currently 10 developments, ranging from as few as 6 to as many as 200 units each, either proposed or actually under construction. In addition, commercial development continues as well. The police department is working very hard to meet the resulting increase in calls for service. The department logged more than 16,000 incidents throughout 2003 and arrests increased more than 20% over 2002.

The continued growth of the community continues to bring with it a tremendous increase in traffic traveling Kingston's streets. It should be no surprise to see an increase in motor vehicle accidents and traffic citations as well. As part of our effort to address traffic related concerns the department utilized community policing grant funds to purchase a mobile radar speed sign. By strategically placing the speed sign in problem areas we are able to enhance traffic safety by slowing traffic without the need, and expense, of having an officer and cruiser present.

The police department has not increased its staff in five years. As a result of the tremendous growth of the community, maintaining the level of police services residents have come to expect has increasingly become a challenge. Delayed responses and prioritizing calls for service as well as dependence on neighboring communities to provide mutual aid assistance in answering calls, is occurring

more and more frequently. We will continue to make every effort to provide a high level of quality and professional police services while planning the growth of the department.

RECREATION DEPARTMENT

The Recreation Department's mission is to provide a wide variety of leisure and cultural activities, special events, facilities and programs that encourage health, fitness, relaxation and cultural enrichment and learning, as well as opportunities for community involvement. Our programs seek to complement existing programs offered by other community groups.

The Recreation Department is staffed by one part-time Director, a part-time Recreation Assistant, a full-time Head Custodian and a part-time Junior Custodian. The Recreation Commission is comprised of 5 citizens of Kingston, and the Commission meetings are held the first Monday of each month at 7:00 pm at the Reed Community House.

The Recreation Department designs, prints, and manages the mailing of four brochures per year. The brochures are mailed to every household in Kingston. They are also made available at the Town Hall, the Kingston Public Library, and at the Reed Community House.

During FY04 the Recreation Commission continued its efforts to maintain and upgrade the facilities under their jurisdiction: Reed Community House, Gray's Beach Park, Capt. Fred L. Bailey fields, and Kingston playgrounds. Additional playground equipment was installed this year at the Reed Playground location. Gray's Beach Park renovation is nearly complete. The renovated location will include new parking, a beautiful new playground area - playground equipment was donated by the Friend's of Gray's Beach Park Playground group, larger beach area and boardwalk. The project was initiated due to aggressive beach erosion. A \$75,000 Grant from the Non-point Source Pollution Competitive Grant from the Department of Environmental Protection was awarded to the Town of Kingston.

The Department also manages and implements the following programs, which include a variety of activities for individuals of all ages and are intended to complement existing programs offered by other community groups. Programs include, but are not limited to, Dance, "56 Club" parties, Toddler Time, Playgroup, Music Programs, Babysitting, Boys Sports Time, Play Soccer Clinics, Art Programs, Electronic Keyboard, Tennis, Sailing and a multiple of summer week-long clinics, and a Summer Playground Program. Some of the adult programs include, but are not limited to, Yoga, Partner Dancing, Basketball League, Volleyball, Golf, Tennis, and Snowshoe Programs. Participation in recreation programs continues to increase. During the past year the Recreation Department provided more than 88 programs and more than 5600 citizens participated in the programs.

Special events include the Halloween Party, Luminary Holiday Activities, Dance Recital, Pizza Bingo, your Night Out, and Egg Hunt.

Use of the Reed Community House also continues to increase. Building users include the Council on Aging, Girl and Boy Scouts, youth sports organizations, municipal boards and committees as well as various civic and community organizations. Most Recreation Department programs are also held at the Reed Community House.

The Recreation Commission would like to express their appreciation to all town boards, committees, departments, Kingston students, and Boy's and Girl's Scout troops who have worked together to support recreation projects and activities throughout the year. A special thanks this year to all of the volunteers of the Friend's of Gray's Beach Playground. Without their support the Gray's Beach Playground would not have been possible.

The Recreation Department is always seeking new program/class ideas. Please submit ideas to the Recreation Department, 33A Summer Street, Kingston, MA 02364 or feel free to call 781-585-0533.

BOARD OF REGISTRARS

It was a quiet year for the Registrars with the only election held being the Annual Town Election. Preparations have already begun for the hectic 2004 election season ahead of us.

The breakdown of the Town's registered voters, as of December 15, 2003, is as follows:

Precinct	Democrat	Republican	Unenrolled	Other	Totals
1	503	327	1,113	22	1,965
2	456	464	1,065	17	2,002
3	409	300	1,050	14	1,773
4	572	333	1,110	18	2,033
Totals	1,940	1,424	4,338	71	7,773

RENT CONTROL BOARD

The past year has been a busy year for the newly formed Rent Control Board. After the resignation of two original members, the Board of Selectmen then filled the Board with two new appointments. The Board then wrote a new set of Rules and Regulations governing said Board. The present Board consists of Karen Donnelly, Wess Meiggs, Shawn O'Donnell, Tom Calter and Ed King. Funding for the Board was approved at Town Meeting and we look forward to protecting the best interest of the Town of Kingston.

REPORT OF THE KINGSTON SCHOOL COMMITTEE Including a Report of the Silver Lake Regional School District

SCHOOL COMMITTEE

Mrs. Cheryl Guidoboni, Chairman	Term Expires 2005
Mr. Paul Barry, Vice Chairman	Term Expires 2005
Mrs. Cynthia Lynch, Secretary	Term Expires 2006
Mrs. Mary Frances Battista	Term Expires 2004
Mr. Joseph Chaves	Term Expires 2004

The Kingston School Committee meets at 7:00 p.m., on the second Monday of each month.

ADMINISTRATION OFFICE

Dr. Gordon L. Noseworthy	Superintendent of Schools
Mr. Robert A. Hodge	Ass't Superintendent for Secondary Education
Dr. Maurice Splaine, Jr.	Assistant Superintendent, K-8
Mrs. Judith F. Bell	Administrator of Special Education
Mr. John Tuffy	Business Manager

In addition to all legal holidays, schools will be closed on Friday following Thanksgiving and Good Friday.

NO SCHOOL announcements will be given on radio stations WATD, WPLM and on television stations WCVB (Channel 5) and WHDH (Channel 7) and WFXT (Fox 25) between 6:35 a.m. and 8:00 a.m. In addition, the fire alarm signals will indicate no school as follows:

6:30 a.m., no school all schools, including Junior & Senior High Schools
7:00 a.m., no school Elementary ONLY

The signal will be 4 short blasts, repeated 3 times.

ACKNOWLEDGEMENT

As we strive for excellence and advance as a quality school community, thanks go to all the students, teachers, staff, administrators, parents volunteers and to those who serve on the School Committee and the Building Committee for hours and hours of dedicated service to the children of the Tritowns.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Change provides challenge and opportunity and sparks invention as well. And change is well underway in Union 31/Silver Lake School Regional District. This is an exciting time for all participants in the newness of our reconfigured and reconstructed schools. I said to all school faculties of Halifax, Kingston and Plympton, assembled on the first day of school this year in August, "The

decision to change is history. The implementation of the change is inevitable. That challenge is ours and we are up to it."

In January 2003, Mr. Robert Hodge was appointed as Assistant Superintendent for Secondary Education and Ms. Luci Record replaced Mr. Hodge as Housemaster at the High School. Two of our secondary administrators retired this year—Ms. Aurella Levesque, Guidance Director, and Mrs. Paula Sennett, Math and Computer Education Coordinator, after almost thirty years each of dedicated service to Silver Lake Regional School District. Mr. Kevin Sawyer has been appointed as Acting Coordinator of Math and Computer Education for the 2003-2004 school year. At the elementary level everything remained the status quo.

The PK-12 solidarity of our school system remains a top priority. The children depend on that because they all belong to all of us at one time or another throughout their thirteen years of public education. The very nature of standards based learning demands articulation between and among all grades. Great strides have been made in opening up the channels throughout all our schools. Once we had defined our strengths and weaknesses and determined evidence of need in the literacy and math curricula, we set goals of action. Teachers across grades and schools meet in professional development settings. Summer work and staff led workshops are products of that initiative. If the proof is in the pudding then two significant feathers have been added to our united cap. All schools at every grade tested achieved Adequate Yearly Progress as defined by state assessment expectations. That means we are succeeding through the cycles that by 2014 must see all children proficient by MCAS standards.

Secondly, a team of educators from the Department of Education spent a week in all our schools conducting a compliance review of Title I, Special Education and Career and Vocational Education. At their exit interview, the chairperson not only listed significant commendations that reflect the intended goals of our work but, most importantly, indicated that Union 31/Silver Lake had absolutely no areas of non-compliance. This is truly a source of pride and accomplishment for the school community.

The new Silver Lake Regional Middle School is beautiful and will be ready for occupation in September. We will begin school after Labor Day to accommodate the move. As soon as the students leave the high school in June the renovation of that facility will start. Community and state support has delivered a new high school to our district.

While task forces in the middle school work on the design for middle level learning, high school staff reach for Mission '07. While we adapt to the change created with a smaller school, we are also pursuing the vision of the future in a state-of-the-art renovated building.

This was the year of mold when weather conditions caused mold problems in schools throughout New England. We were no exception and both Dennett

Elementary and the high school suffered from this condition. Staff members in both facilities rallied and delivered quality education under limited conditions until all teaching spaces could be restored.

Where budgets were level funded last year we have reduced services to manage the budget. In any year where this happens there needs to be a careful plan to restore the losses at some time in the not too distant future. The fiscal crisis in the Commonwealth of Massachusetts comes at a bad time as three towns take over the regional school district.

As our numbers diminish, we move our athletes from the Old Colony League to the Patriot League. While school size defines league eligibility, we anticipate no fewer students participating in the extracurricular program. There is no limit to the talent and spirit among those many students on athletic teams and in our music and other activities.

KINGSTON ELEMENTARY SCHOOL

Lynne Christensen, Principal, Highlights

John Chellel, Assistant Principal

KES began the academic year on August 27, 2003. We welcomed close to 500 Kingston pupils, plus an additional 100 or so youngsters who attend the Pilgrim Area Collaborative and the Silver Lake Regional School District's Special Needs/Pre-School programs. With the number of children, and a total staff over approximately 120, the facilities at KES were utilized to their fullest, including many community functions.

KES continued to demonstrate a philosophy that is learner-centered, proactive and sensitive to addressing varied academic and developmental needs, realizing there is a spectrum of different learning styles and individual interests. Our school community focused on two major areas this year to serve the children's and community's needs. There were preliminary school wide learning initiatives to improve student learning and teacher instruction, with particular emphasis in math.

Additionally, we shared information and insights relative to the "No Child Left Behind" (NCLB) Act of 2001, signed into Law by President Bush on January 8, 2002. This legislation is designed to improve student achievement, embodying four key principles: stronger accountability for the results greater flexibility for states, school districts and schools in the use of federal funds, more choices for parents of children from disadvantaged backgrounds and an emphasis on teaching methods that have been demonstrated to work. The act also places an increased emphasis on reading, especially for young children. The NCLB Act affects virtually every program authorized under the Elementary and Secondary Education Act (ESEA) ranging from Title I efforts, to improving teacher quality, to initiatives for limited English proficient (LEP) students, and safe and drug-free schools.

In closing, we would be remiss if we did not express our deep gratitude to our supportive and generous PTO. They are a committed group of parents, working as partners with our staff to help all children grow toward their potential and pursue their individual talents. Once again this year, our student body experienced a fantastic cultural enrichment program, as well as other academic and extra-curricular experiences. Augmenting their efforts was our KES School Council, whose efforts and time were also devoted to help ensure that all youngsters achieve their fullest potential, and acquire foundational skills to further their education and development.

KINGSTON INTERMEDIATE SCHOOL

William O'Brien, Principal

It is with great pleasure to write about the joys and successes of Kingston Intermediate School for academic year 2003-2004. There is a collegial atmosphere among staff. In addition, the students come to school each day ready to learn. The Kingston community is very supportive of all programs and functions within the scope of the educational setting.

One of the most productive areas is the upward mobility of the MCAS scores in 2003. The following percentages show the remarkable results of the Kingston Intermediate students in the Advanced and Proficient categories.

Grade 3	66% - English, Language Arts
Grade 4	67% - English, Language Arts
	35% - Math
Grade 5	64% - Science and Technology
Grade 6	51% - Math

These percentages were all above the state average.

Along with the fine instruction by our classroom teachers, the specialists also put forth a great deal of effort in school events. For example, a mini-grant from the Parent Teacher Organization supports a performance of the sixth grade class of "Lion King" in February 2003. These programs capture the capabilities of children's expression in the creative arts. Also, in May and June 2004 there will be a celebration of the summer Olympics. There will be a parade around the school representing all the countries and many athletic events to support this project.

Financially, the school has been very lucky to maintain the level of service in spite of the fiscal woes statewide. Class size averages are 22 and all children are able to have physical education, art, music, library and technology instruction. It is fortunate that the town services and elected officials help maintain the school's achievements.

Kingston Intermediate is a community institution. The auditorium and gymnasium are used frequently by many local organizations. The facilities benefit people from various dance companies to recreational groups for boys and girls. The school, approaching its fourth birthday, is still a state of the art edifice.

Finally, there are 10 new staff members instructing the 728 pupils in grades three through six. Also, a Title One grant allowed the school to hire five tutors to support reading and math services. This experienced group of people is very dedicated. Ongoing discourse with veteran colleagues makes this a unified staff where all students can be successful in the future.

KINGSTON SCHOOL DEPARTMENT MEMBERSHIP October 1, 2003

Grade	K	SP	1	2	3	4	5	6	Total
Elementary	164		163	261					488
Intermediate					200	168	169	187	723
Total Kingston School Department K-6									1211

Grade	7	8	9	10	11	12	Total
Secondary	131	180	127	121	144	101	804
Grand Total							2015

KINGSTON SCHOOL COMMITTEE

2002 - 2003 BUDGET

FINAL CLOSEOUT TRIAL BALANCE

	TOTAL AVAILABLE	TOTAL EXPENDITURES	BALANCE
REGULAR DAY			
110 SCHOOL COMMITTEE	16,251.00	32,405.52	(16,154.52)
120 SUPERINTENDENT'S OFFICE	247,779.22	224,518.44	22,860.78
220 PRINCIPAL'S OFFICE	378,820.00	398,291.96	(19,471.96)
230 TEACHING	3,380,597.11	3,440,971.00	(60,373.90)
235 PROFESSIONAL DEV.	\$35,000.00	39,447.24	(4,447.24)
240 TEXTBOOKS	29,835.00	21,641.51	8,193.49
245 INST. HARD & SOFTWARE	11,930.00	9,704.46	2,225.54

250 LIBRARY	198,158.00	188,797.18	2,360.82
260 AUDIO VISUAL	7,100.00	829.98	6,270.02
310 ATTENDANCE	100.00	100.00	0.00
320 HEALTH	68,526.50	67,496.83	1,029.67
330 TRANSPORTATION	470,172.00	465,290.85	4,881.15
340 FOOD SERVICE	\$2.00	\$0.00	\$2.00
411 CUSTODIAL	347,378.00	341,230.13	6,147.87
412 HEATING	80,000.00	146,664.55	(66,664.55)
413 UTILITIES	190,350.00	199,369.29	(9,019.29)
421 MAINTENANCE/GROUNDS	5,000.00	10,281.35	(5,281.35)
422 MAINTENANCE/BUILDINGS	64,750.00	77,372.48	(12,622.48)
423 MAINTENANCE/EQUIPMENT	15,000.00	28,499.02	(13,499.02)
730 ACQUISITION/EQUIPMENT	2,600.00	1,656.04	943.96
740 REPLACEMENT/EQUIPMENT	0.00	0.00	0.00
TOTAL REGULAR DAY	5,549,348.83	5,694,967.84	(145,619.01)
SPECIAL EDUCATION			
221 SUPERVISION	37,676.42	36,531.44	1,144.98
223 TEACHING	440,883.50	405,613.76	35,271.74
227 GUIDANCE	127,499.50	106,111.53	21,387.97
228 PSYCHOLOGICAL SERVICES	\$50,756.00	57,860.29	(7,104.29)
233 TRANSPORTATION	294,688.25	203,552.93	91,135.32
290 PROGRAMS WITH OTHERS	1,174,493.00	1,166,834.61	7,658.39
TOTAL SPECIAL EDUCATION	2,125,998.17	1,976,504.56	149,493.61
GRAND TOTAL	7,675,347.00	7,671,472.40	3,874.60

SILVER LAKE REGIONAL HIGH SCHOOL CLASS OF 2003 GRADUATES

Tyler
David
Michael
Ryan

James
Vincent
Donald
Edward

Agnew
Bender
Bender
Bergeron

Andrew	Joseph	Bouley
Bruce	Richard	Brown, Jr.
Jessica	Lynn	Casey
Elena		Cerrai
Amanda	Beth	Clancy
Michael	Allan	Cohen
Tracy	Madeline	Colter
Krysten	Aleccc	Conboy
Dennis	Joseph	Cram
Katie	Christine	Dahlen
Kelly	Ilene	Dalton
Ryan	Cole	deOgburn
Bethany	Leigh	DeOliveira
Stephanie	Carol	Dignan
Jason	Robert	Doherty
Ashley	Marie	Donahue
Lisa	Christine	Drumney
Brendan	Michael	Emberg
Stephanie	Jean	Enemark
Amanda	Lee	Foley
Amanda	Marie	Frost
Jessica	Lyn	Fucillo
Robert	Paul	Gobell
Jacqueline	Anita Ann	Grieco
Danielle	Patricia	Grimbilas
Christopher	Jeremy	Guilfoy
Katelyn	Jennifer	Hart
Monica	Lee	Hebert
Michael	Patrick	Higgins
Michael	Patrick	Hurley
Caroline	Rose	Johnson
Alyssa	Marie	Juliani
Meghan	Ann	Kelly
Christopher	Robert	Kent
Clifford	Robert	Leland
Christie	Lynn	Leonard
Despina		Liouas
Paul	Francis	Maloney, Jr.
Deidre	Marie	Manning
Sarah	Gibbs	Maurath
Jack	James	McCarthy
Emily	Elizabeth	McCoy
Myles	John	Mueller
Ryan	Michael	Mulhern
William	Russell	Nelson, Jr.
Brian	Krahn	Nevins
Kelly	Ann	O'Connell
Sarah	Ann	O'Neill

Stephanie
Joshua
Daniel
Jennifer
Robert
Kyle
Amy
Brittany
Daniel
Rita
Erin
Cristen
Kevin
April
David
Nathan
Lucas
Luke
Sarah
Alexander
Lynsey
Jeffrey
Hillary
Troy
Nicole
Emma
Lindsay
John
Rachel
Sean
Amanda
Charles
Jade
Carrie

Marie
Cane
James
Lee
James
Williams
Lauren
Jadrien
Kern
Rose
Marie
Larissa
Thomas
May Hope
Russell
Daniel
Roae
Andrew
Michelle
Bevis
Ann
Michael
Jean
Troy
Adam
Marie
May
Ann
Anthony
Lynn
Robert
Louise
Alexandrea
Lynne

Opachinski
Pierce
Platz
Polychronopoulos
Pringle
Rash
Reardon
Riley
Sanford
Shaffer
Sheehy
Shuster
Silvey
Singley
Sjostedt
Skerritt
Smolic
Sullivan
Tannenbaum
Todorovic
Vacchino
Warner
White
Whitman
Williamson
Young
Young
Zagrodny
Giagrande
Howard
Mulloney
Sarro
Steffy
Wagner

SILVER LAKE REGIONAL SCHOOL DISTRICT

2003 has been a busy year for the various Silver Lake constituencies. As Pembroke prepares to withdraw its students from the District at the end of this school year, students are busy planning 'last' activities with their Pembroke classmates. Administrators are finalizing plans for the academic and extra curricula offerings for the schools first year as a three town District. Staff are anxiously waiting to see if they will remain at Silver Lake or move to the Pembroke School District. Central office administrators are busy planning for the division of District assets with Pembroke as well as meeting the many terms agreed to in the Transition Agreement signed with Pembroke in May of 2002.

Our Superintendent, Dr. Gordon Noseworthy, has made a concerted effort to involve staff from ALL the schools in the three towns in a comprehensive review of curriculum in Language Arts and Mathematics. Since almost all students ultimately end up in the 7-12 Silver Lake schools, it is important that they come to the Region with a thorough grounding in the knowledge and skills Massachusetts has identified in the Curriculum Frameworks. For the first time in many years, staff in all four Districts are working together to align their curricula.

Under the able guidance of the Silver Lake Building Committee, the new Silver Lake Middle School is progressing on schedule. We are confident that the building will be ready to open as planned in September 04.

During their annual spring elections, voters in each of the three towns approved an over-ride to renovate the High School. Given the uncertain financial circumstances facing the state, we were all relieved in the fall to be officially notified by the Department of Education that our High School renovation project has been included on the list of school projects to be reimbursed by the State. Our heartfelt thanks go to the Representative Tom O'Brien and Senator Theresa Murray for their hard work in making this a reality for our taxpayers.

Two new members were elected to serve on the School Committee this year. Joan Rogers of Halifax and Tom Calter of Kingston both joined the Committee in June. With Brian Caseau's resignation from the Committee in October, Jim Connolly was appointed to fill out the remainder of his term.

Again this year we must acknowledge the unstinting efforts of Regional administrators and staff who continue to give their best for the students of our District. To the parents and voters of the communities we extend our thanks for their generous support.

SILVER LAKE REGIONAL HIGH SCHOOL

Richard J. Kelley, Principal, Highlights

At the High School, we continued our preparations for the reconstituted district. Mission '07, a committee comprised of teachers, students, administrators, and parents, was formed in January 2003. This committee will oversee the transition to a three town high school as well as sub-committees that will deal with the short-term issues of transition and the long range planning issues that will define how Silver Lake Regional High School operates in the future. Administrators and faculty have been actively working with the architects as they design a state of the art physical structure for the High School. These meetings have focused on maintaining the high standard of our educational programs during the renovation project as well as on developing a state of the art physical plant at the end of construction.

Early in the year, the New England Association of Schools and Colleges (NEASC) sent us confirmation that our Two Year Interim Report received 30

new commendations for its ability to address recommendations made following the site visit of November 2000. NEASC made no new recommendations at this time, and Silver Lake maintains full accreditation, the highest standard NEASC awards. As part of the No Child Left Behind Act (NCLB), Silver Lake issued its first report card. We were proud to report our Performance Ratings of "Moderate" for mathematics and "High" for English language arts. In addition, we were "Above Target" in both areas on the improvement scale for "Adequate Yearly Progress". Our "Proficiency Index" rose from 73.8 to 77.3 in math and from 83.8 to 89.2 in English. In December, the Department of Education visited the Silver Lake Regional School District for a Program Review. The High School, in particular, received high praise in the preliminary report for its culture, which is "clearly to do what is best for kids".

Faculty and administration prepared twenty appeals to the Department of Education for those students in the Class of 2003 who did not pass an MCAS exam. Nineteen of those appeals were granted. All 351 students who met Silver Lake Regional High School's much higher graduation requirements passed MCAS. Our Advanced Placement (AP) scores for this year were outstanding. All together, over 120 students took 256 AP exams. Students who achieve scores of 3 or above receive college credit. The percentages for students who received 3 or above are: 100% for Computer Science, 80% for Biology, 77% for Environmental Science, 50% for Physics, 82% for European History, 79% for US History, 52% for Calculus AB, 73 % for Latin, 50% for French, 93% for Spanish, 97% for English Literature.

The Class of 2003 graduated 351 members on June 7, 2003. Earlier in the week, approximately \$150,000 was granted to members of the senior class in scholarships, prizes, and awards. This amount does not include scholarships awarded to our students directly from the colleges and universities. I am also pleased to note that 13 of our 18 non-graduating students from the Class of 2003 completed their graduation requirements over the summer and have received their diplomas.

Our annual Evening of excellence was held on May 28, 2003. Part of the school's Renaissance Program, this celebration of academic achievement, perfect attendance, service, and personal growth of our students is planned and executed by faculty volunteers. This year's event recognized approximately 600 underclassmen before a standing room only audience.

The summer months were busy this year. In addition to the normal summer school course offerings, students were on campus for MCAS camps and tutorials. The Middle School construction also impacted the High School as parts of our grounds were re-landscaped to accommodate the upcoming changes in traffic patterns. After summer school ended, mold was discovered in two areas of the high school plant and that necessitated re-doing the master schedule to open school without the White House and Little Theatre. Through the efforts of our committed faculty and staff, there was minimal disruption to the educational process for the 1808 students enrolled as of October 1st. Just as school opened, the High School received notice that it had been awarded Title One Funding for the first time. The funding enabled us to hire a Math and

English teacher to provide supplemental services for students who have experienced difficulties in the areas of math and language arts.

The Class of 2005 received their MCAS results in the fall of 2003. In both areas, Silver Lake scored well above the statewide averages: 85% of the class passed math (80% statewide) and 96% passed English language arts (89% statewide). The percentages of students who achieved either Advanced or Proficient scores also rose in both testing areas: ELA from 68% to 73% and math from 47% to 56%. We are improving in reaching our school-wide goal that every student score in the Advanced or Proficient area for both math and ELA.

Last year's Code Yellow exercises and emergency planning paid dividends this year as we encountered a number of unexpected situations. On April 7th, we were forced to cancel school as students were arriving because we had an oil leak that could have affected the water treatment plant. On June 6th, we welcomed approximately 1000 Middle School students who were evacuated because of a broken water main in Pembroke. On December 10th, a gas main was broken at the Middle School site adjacent to the High School forcing the evacuation of all students and staff to the Middle School in Pembroke. Our experiences have given us valuable input on our preparedness, and we continue to evaluate and fine-tune our emergency procedures.

School-wide in-service days were held on January 21st and October 14th. In January, every teacher attended a workshop on writing across the curriculum and developing rubrics for assessing writing skills. In October, John Collins, a nationally known researcher on writing education, presented to the entire faculty his Five Types of Writing Program, which the English Department has been using for a number of years, to provide strategies for teachers in all disciplines to use student writing activities as a regular component of the learning process. In January of 2004, teachers will be reporting to their departments on the writing activities they have developed to implement these strategies and how they will assess student achievement.

As part of the annual handbook review, the requirements to make honor roll have changed. To achieve High Honor Roll, a student must attain an A- or better in all subjects. To achieve Honor Roll, a student must attain a B- or better in all subjects. Over 600 students received invitations to the Renaissance Awards ceremony in November to celebrate their achievements (210 for the perfect attendance; 242 for honor roll; 146 for both perfect attendance and honor roll). At the ceremony, privilege cards for discounts at both school and in the community were awarded to students. We appreciate the efforts of the Plymouth Area Chamber of Commerce in developing a listing of local businesses that offer discounts to students who achieve academic excellence.

Beyond academics, our students participate and make a difference in a variety of ways. Over 80% of our students participate in an extracurricular activity. Eight of our sports teams met the requirements for the state tourney in their sport in 2003. Members of the National Honor Society, Key Club, Best Buddies,

Student Council, SADD, GSA, DECA, FFA, individual classes, and other groups donate time, money, and services to better the lives of others in the community. Music and dramatic performances entertain those who attend sold-out performances. In May, seniors showcased their talents in the visual and performing arts to both the school community and the community at large at an evening festival.

The Year 2003 marks the last full calendar year that students from the four towns will be together. It has been a year of transition and impending change. Silver Lake has continued to offer students a stimulating, challenging curriculum taught by well-prepared, dedicated professionals. The faculty and staff, in concert with parents and the greater community, encourage students to take advantage of our offerings so that they may realize their full potential both as students and as citizens. As we look to the future, Silver Lake remains committed to maintaining highest level of educational offerings possible for all students.

SILVER LAKE REGIONAL JUNIOR HIGH SCHOOL

Jeffrey S. Lucove, Principal, Highlights

Transition is a very appropriate word to describe the 2003-2004 school year for Silver Lake Regional Middle School. As we move speedily toward a tri-town region and the opening of a state-of-the-art middle school, there are a multitude of activities happening which include: the building project, Staff and School Council reviews of our program offerings, budget challenges, packing and moving plans, and the creation of a *New Middle School Orientation Program* for staff, students, and parents.

Ground breaking ceremonies for the new middle school (located at 250 Pembroke Street, Kingston next to Silver Lake Regional High School) took place on March 22nd at the building site. Dr. Gordon Noseworthy, Superintendent of Schools, hosted the event which was well attended by local residents. Also in attendance and supporting this momentous occasion were state representatives Thomas J. O'Brien and Daniel Webster, as well as State Senator Therese Murray. As of this writing, the building project is right on target. We expect to take possession of the building in the July, 2004 timeframe and be ready for our opening just after Labor Day!

On October 22, a special program entitled, "The New Silver Lake Middle School: An Information Evening for Parents" was held in the Kingston Intermediate School Auditorium. Presenting at the meeting were Robert Spear, Executive Director of the New England League of Middle Schools; Patricia Clem, Board Chair of the Commonwealth of Middle Level Educators; and, a panel of Silver Lake Middle School teachers. During this program, parents were provided with overviews of middle school philosophies, concepts, organizational structures and programs. An additional information evening is being planned for early March 2004.

We are very pleased with our 2003 "Mid-Cycle AYP (Annual Yearly Progress) Report" from the Department of Education regarding our latest MCAS results. We continued with our strong results in English/Language Arts meeting all our improvement targets. Of particular note this year is the increase we showed in Mathematics. Our scores rose on the aggregate by a total of 8.5 points. This is significant movement in one year and we will continue our focus to raise these scores above our annual goal.

In November 2003 we received a congratulatory letter from the New England Association of Schools and Colleges (NEASC) for our continued accreditation. The association commended our active attention to the recommendations in their report stating that they are "proud to have schools like Silver Lake Middle School among its membership – schools that look to improve themselves to ensure that children are being served completely and appropriately."

Another word that properly describes the 2003-2004 school year for us at the middle school is *opportunity*. We look forward to the opportunity to improve the education of our tri-town activities, and by establishing a new and positive school culture. This culture will stress *excellence* in all we do as teachers, support staff, students and parents to *ensure the success of each individual child*.



**SILVER LAKE REGIONAL SCHOOL DISTRICT
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
JUNE 30, 2003**

	GOVERNMENT FUND TYPES			Fiduciary Fund Type Trust & Agency	Fiduciary Fund Type General Long- term debt	Combined Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects			June 30, 2003	June 30, 2002
ASSETS							
Cash	\$ 1,934,001	\$ 907,186	\$ 22,595,102	\$ 131,629	\$	\$ 25,567,908	\$ 2,739,137
Due from other governments	6,924,826	135,417				7,060,243	279,797
Deposits and miscellaneous	18,204					18,204	8,900
Amounts to be provided for payment of long-term obligations					\$ 1,009,000	1,009,000	\$ 1,545,000
Total assets	\$ 8,877,301	\$ 1,042,603	\$ 22,595,102	\$ 131,619	\$ 1,009,000	\$ 33,655,355	\$ 4,572,834
LIABILITIES							
Accounts payable	\$ 65,581	\$ 63,293	\$ 1,638,561	\$ 20,099		\$ 1,787,534	\$ 264,364
Accrued payroll, withholdings & benefits	634,400	31,802				666,202	650,022
Deferred Revenue	6,514,856					6,514,856	
Bond anticipation notes payable			19,300,000			19,300,000	
Due to students groups				111,520		111,520	142,884
Capital lease obligations					609,000	609,000	945,000
General obligation bonds payable					400,000	400,000	600,000
Total liabilities	\$ 7,214,837	\$ 95,095	\$ 20,938,561	\$ 131,619	\$ 1,009,000	\$ 29,389,112	\$ 2,602,270
FUND EQUITY							
Reserved for encumbrances	\$ 31,385					31,385	6,078
Unreserved							
Designated	477,319	947,508	1,656,541			3,081,368	911,763
Undesignated	1,153,490					1,153,490	1,052,723
Total fund equity	1,662,194	947,508	1,656,541			4,266,243	1,970,564
Total liabilities and fund equity	\$ 8,877,031	\$ 1,042,603	\$ 22,595,102	\$ 131,619	\$ 1,009,000	\$ 33,655,355	\$ 4,572,834

123

**SILVER LAKE REGIONAL SCHOOL DISTRICT
STATEMENT OF DEBT**

	YEAR OF ISSUE	YEAR OF MATURITY	2002-2003 ORIGINAL ISSUE	PRINCIPAL OUTSTANDING	INTEREST OUTSTANDING	TOTAL
Sr. High Construction	1994-1995	2004-05	\$ 2,000,000.00	\$ 400,000.00	\$ 21,500.00	\$ 421,500.00
TOTAL OUTSTANDING DEBT						\$ 421,500.00

**SILVER LAKE REGIONAL SCHOOL DISTRICT
COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES & CHANGES IN FUND BALANCES
ALL GOVERNMENT FUND TYPES
FOR THE YEAR ENDED JUNE 30, 2002**

	Governmental Fund Types			Combined Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	June 30, 2003	June 30, 2002
Revenues					
Member town assessments	\$ 17,439,746	\$	\$	\$ 17,439,746	\$ 11,399,337
Intergovernmental	8,958,190	1,530,300		10,488,490	14,021,091
Paid on behalf of member Town	176,301			176,301	1,539,467
Interest income	278,118			278,118	53,176
Charges for services	549,315	1,564,666		2,113,981	2,094,095
Miscellaneous	54,419			54,419	31,785
Sale of Land and Building			11,900,000	11,900,000	
Total revenues	27,456,089	3,094,966	11,900,000	42,451,055	29,138,951
Expenditures					
Administration and supervision	1,906,203			1,906,203	1,915,143
Instructional services	15,965,992	1,328,268		17,294,260	16,542,598

School services	202,409	1,730,953		1,933,362	1,785,701
Transportation	689,899			689,899	1,091,200
Operations and maintenance	2,317,733			2,317,733	2,449,041
Employee benefits & other fixed charges	4,760,304			4,706,304	4,261,652
Lease of facilities & computer equipment	1,112,714			1,112,714	1,038,983
Capital Outlay	90,061		10,243,459	10,333,520	141,989
Debt service	226,600			226,600	246,536
Assessments	58,100			58,100	107,354
Total expenditures	27,330,015	3,059,221	10,243,459	30,389,236	29,580,197
Excess (deficiency) of revenues over expenditures	126,074	35,745	1,656,541	12,061,819	(441,246)
Other financing sources (uses)					
Premium on BANs	477,319			477,319	
Excess (deficiency) of revenues & other financing sources over expenditures & other uses	603,393	35,745	1,656,541	2,295,679	(441,246)
Fund equity, beginning of year	1,058,801	911,763		1,970,564	2,411,810
Fund equity, end of year	\$ 1,662,194	\$ 947,508	\$ 1,656,541	\$ 4,266,243	\$ 1,970,564

SILVER LAKE SCHOOL COMMITTEE

2002 - 2003 BUDGET

FINAL CLOSEOUT TRIAL BALANCE

	TOTAL AVAILABLE	TOTAL EXPENDITURES	BALANCE
REGULAR DAY			
11 SCHOOL COMMITTEE	331,901.00	120,981.70	210,919.30
12 SUPERINTENDENT'S OFFICE	988,058.00	918,508.33	69,549.67
21 SUPERVISION	630,101.52	659,999.82	(29,898.30)
22 PRINCIPAL'S OFFICE	898,833.92	837,653.29	61,180.63
23 TEACHING	12,133,106.68	12,177,247.85	(644,141.17)
235 PROFESSIONAL DEV.	120,900.00	118,314.87	2,585.13
24 TEXTBOOKS	187,500.00	132,662.11	54,837.89
245 INST. HARD & SOFTWARE	249,140.00	183,945.29	65,194.71
25 LIBRARY	197,380.40	157,230.66	40,149.74
26 AUDIO VISUAL	9,880.00	6,117.19	3,762.81
27 GUIDANCE	949,002.72	1,022,457.11	(73,454.39)
32 HEALTH	101,706.00	110,507.96	(8,801.96)
33 TRANSPORTATION	1,156,254.80	658,819.58	497,435.22
35 ATHLETIC SERVICES	68,700.00	68,511.98	188.02
411 CUSTODIAL	880,194.88	1,033,213.13	(153,018.25)
412 HEATING	151,500.00	156,927.45	(5,427.45)
413 UTILITIES	869,105.00	812,522.59	56,582.41
421 MAINTENANCE/GROUNDS	32,750.00	21,135.06	11,614.94
422 MAINTENANCE/BUILDINGS	193,085.00	371,310.77	(178,225.77)
423 MAINTENANCE/EQUIPMENT	129,030.00	119,487.25	9,542.75
51 RETIREMENT	472,638.00	438,001.47	34,636.53
52 INSURANCE	2,055,704.01	1,922,606.03	133,097.98
53 LEASE	764,539.00	764,697.14	(158.14)
54 DEBT SERVICE	72,500.00	0.00	72,500.00
73 ACQUISITION/EQUIPMENT	29,029.00	20,529.83	8,499.17
74 REPLACEMENT/EQUIPMENT	84,004.00	69,531.07	14,472.93
Total Regular Day	23,756,543.93	23,502,919.53	253,624.40

SPECIAL EDUCATION

221 SUPERVISION	211,196.80	206,712.95	4,483.85
223 TEACHING	821,328.08	808,651.57	12,676.51
228 PSYCHOLOGICAL SERVICES	32,450.00	23,389.35	9,060.65
233 TRANSPORTATION	27,000.00	31,079.73	(4,079.73)
TOTAL SPECIAL EDUCATION	1,091,974.88	1,069,833.60	22,141.28
GRAND TOTAL	24,848,518.81	24,572,753.13	275,765.68

SILVER LAKE REGIONAL SCHOOL COMMITTEE BUDGET PROPOSAL 2002-2003

Regular Day	2002-2003 BUDGET	2003-2004 BUDGET	% INC/ DCR
11 School Committee	331,901.00	233,401.00	-29.68%
12 Superintendent's Office	988,058.00	1,042,400.00	5.50%
21 Supervision	630,101.52	603,807.00	-4.17%
22 Principal's Office	898,833.92	938,228.00	4.38%
23 Teaching	12,133,106.68	12,574,155.41	3.64%
235 Professional Development	120,900.00	140,900.00	16.54%
24 Textbooks	187,500.00	100,750.00	-46.27%
245 Inst. Hard & Software	249,140.00	239,640.00	-3.81%
25 Library	197,380.40	157,516.00	-20.20%
26 Audio Visual	9,880.00	10,800.00	9.31%
27 Guidance	949,002.72	909,830.00	-4.13%
32 Health	101,706.00	111,317.00	9.45%
33 Transportation	1,156,254.80	620,386.40	-46.35%
35 Athletics	68,700.00	52,315.00	-23.85%
411 Custodial	880,194.88	829,755.00	-5.73%
412 Heating	151,500.00	95,000.00	-37.29%
413 Utilities	869,105.00	799,893.00	-7.96%
421 Maintenance/Grounds	32,750.00	32,750.00	0.00%
422 Maintenance/Buildings	193,085.00	230,325.00	5.30%
423 Maintenance/Equipment	129,030.00	130,355.00	1.03%
51 Retirement	472,638.00	531,949.00	12.55%
52 Insurance	2,055,704.01	2,599,195.00	26.44%
53 Lease	764,539.00	764,539.00	0.00%
54 Debt Service	72,500.00	20,000.00	-72.41%
73 Acquisition/Equipment	29,029.00	9,110.00	-68.62%
74 Replacement/Equipment	84,004.00	1,500.00	-98.21%
Total Regular Day	23,756,543.93	23,752,816.81	-0.02%

Special Education	211,196.80	217,370.00	2.92%
221 Supervision	821,328.08	869,117.00	5.82%
223 Teaching	32,450.00	32,450.00	0.00%
228 Psychological Services	27,000.00	28,080.00	4.00%
233 Transportation	1,091,974.88	1,147,017.00	5.04%
Total Special Education			

Less Utility Reimbursement (52,315.00)

Grand Total 24,848,518.81 24,847,518.81 -0.00%

SILVER LAKE SCHOOL COMMITTEE CONSTRUCTION COST 2003 - 2004 BUDGET

SUMMARY OF TOWN ASSESSMENTS

TOWNS	
HALIFAX	40,974.29
KINGSTON	60,158.78
PEMBROKE	97,677.20
PLYMPTON	17,289.73
TOTAL	216,100.00
1994 CONSTRUCTION - SR HIGH SCHOOL	
PRINCIPAL DUE	\$200,000.00
INTEREST DUE	\$16,100.00
TOTAL PRINCIPAL AND INTEREST	\$216,100.00
LESS STATE AID	\$0.00
NET CONSTRUCTION ASSESSMENT	\$216,100.00

SEALER OF WEIGHTS AND MEASURES

I herewith submit my annual report for the year ending December 31, 2003.

The following is a summary of measuring devices inspected and tested:

Scales and Balances	
Over 10,000 pounds	2
5,000 to 10,000 pounds	1
100 to 1,000 pounds	5
Under 100 pounds	91

Weights	
Avoirdupois	66
Metric	55
Apothecary	39

Liquid Measuring Units	
Gasoline	148
Diesel	1

Vehicle Tank Meters	
Fuel Oil Trucks	1

Total fees assessed for the above inspections \$3288.40

I would like to thank the many town hall employees from a number of the departments for their cooperation in assisting me as needed. Special thanks to all the staff of the Selectmen's Office.

SEWER COMMISSIONERS

The Kingston Sewer Commission has continued to implement the sewer plan approved by the Town. Partial funding to begin the design of Phase II of the sewer collection system has resulted in an estimated cost for the proposed extension of sewers and pump station at approximately \$8.1 Million. Completion of the design and construction is anticipated during FY 2005. The Commission will present an article at the 2004 Annual Town Meeting for this purpose.

Most of the sewer connections have been completed but delays in making the connections after July 2002 and increases in operating costs resulted in the need to raise the user rates. It is critical to the stabilization of the user rates to complete the

Phase II sewers and increase the base of sewer users to cover the costs of the sewage treatment plant. Issuance of the first phase of fines for not connecting to the sewer by July 2002 was initiated.

Final betterments amounts were calculated and tax bills now reflect the remaining balances to be paid. Adjustments regarding the calculation of interest on the remaining betterment balances is continuing between the Treasurer and the Commission.

The treatment plant has operated without any significant problems and has met the State water quality permit limits consistently. Finally, in association with the Town and the renewable energy committee we have authorized the construction of a temporary meteorological tower on the sewage plant site with the hope that sufficient wind energy can be harnessed along with the recovery of methane from the sewage to produce power and offset the power operating cost of the plant.

SHELLFISH REPORT

With the opening of 90% of Kingston waters for shell fishing for the first time since 1925, The Shellfish Department has reported a successful year in 2003. A record number of residents and non-residents alike purchased over 300 permits for shell fishing in Kingston. This is an increase in revenue of over \$9,000 as compared to the year 2000 when a small portion of Kingston bay was opened on a trial basis.

A survey taken indicated that permit holders that went out to the flats or shoreline dug their limit on a regular basis.

In late October, under the direction of Shellfish Constable Reggie Macamaux and in conjunction with Salem State University, the shoreline along Gray's Beach was reseeded with over 50,000 soft shell clams. Another 2,000 lbs. of cherrystone clams were also seeded in the waters along the shoreline and flats of Kingston Bay.

The Shellfish Department would like to thank the members of The Salem State University Department of Aquaculture, the Conservation Commission, Assistant Harbormaster Gary King, and Pine Dubois for their efforts in the reseeding project.

Along with the reseeding, and an increase in permit fees in neighboring Duxbury, we anticipate an even more successful year in 2004. Shellfish permits may be purchased at the Selectmen's Office after April 1, 2004.

SOUTH SHORE COMMUNITY ACTION, INC.

South Shore Community Action Council, Inc. (SSCAC) is an agency that administers many Federal and State Grants that are available for low income and elderly persons.

During the fiscal year of SSCAC, a total of 283 Kingston households were served from October 1, 2002 to September 30, 2003 through their many programs.

PROGRAMS AVAILABLE	TOTAL CLIENTS OR HOUSEHOLDS SERVED
HEADSTART	12 Clients
CHILDCARE	13 Clients
CONSUMER AID PROGRAM (A program for all income levels through the Attorney General's Office).....	11 Clients
TRANSPORTATION (HANDICAPPED YOUTH AND ADULTS)	42 clients = 6270 passenger trips
FEMA	3 Households
WEATHERIZATION	4 Households
FUEL ASSISTANCE	174 Households
ENHANCED OUTREACH (A fuel program that also helps people budget their household bills).3 Households = \$1516.34	
CITIZEN'S ENERGY OIL PROGRAM	5 Households
HEARTWAP (Burner Repair)	10 Households
MCKINNEY FUND (One time help with rent/mrtg, or utilities)	
IDA (Individual Development Accounts - Supplies a local and Federal match to the individual's savings toward return to college, home ownership or starting up a small business).	1 Client
LEND-A-HAND	1 Household
FOOD BASKET	4 Households

RESPECTFULLY SUBMITTED: Rochelle Smith,
Representative of Kingston Board of Selectmen to Board of
Directors of South Shore Community Action Council, Inc.

SOUTH SHORE RECYCLING COOPERATIVE

According to the IMA, the mission of the SSRC is: "...to provide a forum of cooperative management of solid waste by members, to assist each member Town to improve the cost-effectiveness of their recycling efforts by providing economy of scale while maintaining full control over solid waste management; to assist members to improve programs to divert waste materials from the waste stream and to reduce the amount and toxicity of wastes; and to provide such assistance on an individual basis to each member Town and cooperatively in joint programs with other Towns."

QUANTIFIABLE BENEFITS

1. By using the regional contract negotiated by the SSRC with Safety Kleen, which was assumed by Clean Harbors, for the collection and disposal of household hazardous products, Member Towns saved about 25% plus the \$750 setup fee required in the State contract, and avoided the administrative time to bid it out. At 2003's fourteen collections, which were attended by 2354 residents, savings were approximately \$30,000 for this service. The Contract also enabled 118 residents and businesses to attend other towns' collections in the region that year using the reciprocal arrangement, which is administered by the Planner. In addition, the Planner publicized the events with several thousand flyers she delivered to the town halls and libraries and ongoing press releases in all local papers, on cable TV and the radio. She attended and helped run twelve of the collections, handed out paint stirrers with cost saving instructions on latex paint disposal, provided signs and calculated the proper billing for the vendor to ensure that discounts and allowances were credited and visitors billed properly. In this capacity, she flagged \$3,570 in billing errors and overcharges and negotiated them off. The Planner spent 37 hours publicizing the events and 127 hours administering the contract and attending the collections.
2. By using the arrangement negotiated by the SSRC with the Bourne ISWMF, Member Towns enjoyed a disposal rate of \$57/ton for construction and bulky waste. The gate fee is \$75/ton. With a generation of 8,599 tons, Member Towns saved \$54,782 in CY02 with this arrangement. The Planner spent 53 hours administering the agreement and conducting an RFP, as the Facility will no longer be able to accept C&D in 2004.
3. The SSRC Planner custom designed recycling and hazardous waste informational mailers for each of the fifteen member towns, and obtained sponsorship from

- American Ref Fuel at SEMASS to cover most of the printing cost, and a DEP grant to cover the mailing service and postage for 134,000 mailers. Total cost was \$29,180. The Planner spent 115 hours on the project.
4. The Planner assisted the eight member towns that have long term contracts with SEMASS to maximize their benefits from the Material Separation Plan (MSP), including the provision by SEMASS of about 500 digital thermometers for exchange and reimbursement for mercury disposal costs, valued at \$10,640. The Planner spent 21 hours administering these programs, which removed over 11 lbs of mercury from the waste stream.
 5. The Planner arrange for the Mass. DEP to provide 192 digital thermometers valued at \$1,152 for thermometer swaps in four towns not covered by the MSP. These exchanges netted half a lb. of mercury.
 6. The Planner facilitated a service agreement with CRTRecycling for the collection of electronic equipment, much of which is banned from disposal by state regulation. Under this agreement, our vendor recycles and reuses the equipment for a rate about 50% less than the State Contract. Savings over the State contract are estimated to be \$80,000. Our contractor also saved our towns additional labor and material costs by taking the equipment loose. Avoided disposal cost for the electronic equipment he takes at no charge is estimated at over \$5,000 for the year.
 7. The SSRC provided member towns with postage paid collection boxes for cell phones, rechargeable batteries and printer cartridges. Participating towns receive rebates on the phones and cartridges, and free recycling of the otherwise costly batteries. Figures are not available.

CY03 cost of membership: 15 towns @ \$4,000 = \$60,000

CY03 Benefit: \$214,324; 353 hours

INTANGIBLE BENEFITS

1. The SSRC bid out and awarded contracts for brush grinding and trammel screening for the processing of compost, which were used by four of our towns in CY03.
2. Four companies responded to an RFP for the processing and disposal of construction, demolition and bulky waste. No award was made since the municipal facility our towns use at reduced cost received a permit extension, but it was informative for our managers' FY05 budget requests.

3. Through a grant from the Mass. DEP, the SSRC established the South Shore Business Recycling Partnership to facilitate startup of recycling programs in small to medium sized businesses. WasteCap of Massachusetts subcontracted the work of promoting the program to the businesses and bidding out collection service for paper and cardboard. To date, eleven businesses have signed up, diverting an estimated 42 tons/year of fiber.
4. The SSRC provides valuable networking opportunities and information sharing at our well-attended monthly Solid Waste Manager meetings, at which solid waste collection, disposal and recycling service, pricing and proposed laws and regulations are discussed among member towns. The meetings often feature speakers on subjects of interest to the local MSW community, including special waste disposal, regulatory compliance, legislative and budget issues, grant assistance and regional recycling collections.
5. The Planner's advice and assistance are frequently sought by and provided to the solid waste managers, both on site and over the phone, on such issues as curbside contracting, disposal of special wastes, alternative vendors for different materials, regulations and accessing grants. She investigated solutions to such problems as alternative markets for glass, propane tank storage and disposal and continuously researches recycling alternatives.
6. The SSRC published a quarterly newsletter filled with information of immediate interest to the South Shore solid waste community, including local solid waste news, regulatory and legislative proposals, meetings and seminars. The newsletter is circulated to over 300 town officials, legislators, regulators and volunteers.
7. The Planner did public outreach by writing articles for and being the subject of interviews with the local press which promote waste reduction and recycling, and the proper disposal of mercury-bearing waste. She also fielded at least 100 calls from Member Towns residents in CY03 to answer questions, related mostly to HHP and CRT disposal.
8. The SSRC had large signs made for our towns with transfer stations regarding increasing costs and possible fees.
9. The SSRC held a Legislative Breakfast in January at which Rep. Robert Koczera was recognized with our "Environmental Hero" award.

10. The Planner advocated for passage of solid waste legislation aimed at increasing funding of municipal recycling programs through the Clean Environment Fund, extending the Waste to Energy Grant Program, and shifting some of the burden of disposal costs onto electronics manufacturers. The Planner also orchestrated municipal advocacy for State budget items that benefit municipal solid waste programs, securing an override of a gubernatorial veto of recycling funding. Legislators seek our advice on solid waste matters.
11. The SSRC Planner attended policy meetings, forums and conferences hosted by the DEP, Solid Waste Association of North America, the Council of SEMASS Communities, the Mass. Recycling Coalition, the Northeast Resource Recovery Association, and the Environmental Business Council. She attends most Mass. DEP Solid Waste Advisory Committee and C&D Subcommittee meetings. She shares what she learns with the Managers, and relays the Managers' concerns to the professional and State organizations and regulators.

The SSRC exists to serve its member towns by facilitating their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

STREETS, TREES & PARKS DEPARTMENT

The Department of Streets, Trees & Parks has seen another busy year. This department managed to keep the streets clear of snow and ice considering that it was an extremely cold and snowy winter, which would include the 20+ inches of snow that we received on Presidents Day.

Anthony DeFelice, Richard Nastasia, and Victor Pasolini were welcomed additions to the staff this past year.

The following projects were completed: the construction of a temporary salt storage area, the grading and paving of the fire station parking lot, the paving of Parting Ways Rd. and Tree Farm Estates, re-grading of the playground area at the elementary school, the grinding and repaving of sections of Main St., the installation of drainage and new granite curbing at the new Town Hall site, as well as various berm installations in the Rocky Nook area. Drainage improvements were made to Shore Dr., Tarklin Rd., Jones River Dr. and Kennedy Rd. This department was instrumental in assisting with the building of the Town Hall, Animal Control Facility,

as well as the Pottle St. complex. Ground breaking for a new permanent salt shed was started in May.

The men at the Transfer Station did an outstanding job keeping things going up there despite aging equipment, additional residential use and a major power failure that required the installation of new underground cables and conduit. This work was completed with only a two-day closure of the station. The Town has hired Weston & Sampson to design and reconfigure the station to meet the future needs of the Town.

As the town continues to grow and change, the Department of Streets, Trees & Parks is committed to providing the best services possible to all of Kingston's residents.

TOWN GOVERNEMENT STUDY COMMITTEE

As a result of a survey completed last year, the Town Government Study Committee continued examining the feasibility of creating a town Department of Public Works. The committee hired Bennett Associates to examine current practices and make suggestions for improvements. Bennett Associates returned a report outlining recommendations. They were broken down into short and long term goals. The committee forwarded the report to the selectmen with the recommendation that some of the short-term recommendations be implemented immediately. This has resulted in better communications between the departments. The more difficult to attain long term goals are still being studied.

TOWN HALL BUILDING COMMITTEE

With the completion of a new Animal Control Facility the committee has been able to focus all its efforts on the new Town House. The structure of the committee remained the same, five members of the Permanent Building Committee, one member from the Finance Committee, one member from the Board of Selectmen, and the Town Administrator as a non-voting member.

The Committee held regular meetings on the first and third Thursdays at 6:00 pm. The meetings were well attended by most members and a quorum was always in affect at every meeting. In addition, as construction conditions required, more meetings were held to advance the project to completion.

As with most projects the scheduled completion date is not met, additional time is required to finish construction to an acceptable level. The project arrived at this level in late August causing a delay in occupying the building in mid September.

A dedication ceremony was held on November 15, 2003 to celebrate the construction of the new Town House.

The Committee is now working to complete all punch list items. At the Annual Town Meeting, all necessary work should be finished and with the vote of Town Meeting this Committee should be dissolved.

The Building Committee is confident this new structure will serve the needs of the community for many years.

VETERANS' AGENT

Due to the economy and the rising cost of healthcare, we have seen an increase in the number of veterans, families, and surviving spouses seeking assistance. Assistance has been provided to qualified individuals in employment, vocational training, pensions, business loans, education, housing, burial allowances, grave markers and medical benefits; as well as Chapter 115 direct financial assistance.

Our responsibility is to help all veterans, spouses and dependents requiring assistance from State and Federal Agencies. Veterans have earned these benefits. We try to explain these benefits and assist those who have served our country during wartime, or their spouses, who have economic or medical needs. All information is kept in strict confidence.

Thanks are due to both our State Representative, Tom O'Brien, and our State Senator, Therese Murray, who have worked tirelessly on behalf of our veterans and spouses. Thanks also to the Harold F. Govoni American Legion Post 387 for their help in placing flags and flowers on veterans' graves, and their support of Kingston's Memorial Day exercises.

WAGE AND PERSONNEL BOARD

The Wage and Personnel Board completed its annual analysis of a salary survey for municipal employees to determine the

competitive positioning of the Town's classification plan compared to communities within the Town's labor market, as well as communities in the Commonwealth of similar size. The Board also met with several department heads in advance of Annual Town Meeting to review position reevaluation requests, redesign classification schedules, evaluate added positions, determine appropriate pay rates and remove unused or outdated job titles from the classification plan. As a result of these activities the classification plan was modified and Schedule C was restructured, an annual increase to the classification plan was determined, and position reclassifications were recommended. This was presented and approved by the voters at Annual Town Meeting.

Additionally, the Board conducted its annual update and distribution of a handbook for managers and department heads pertaining to the position evaluation process. The Position Evaluation Guidelines (PEG) is a tool that provides managers and department heads with the necessary instructions and guidelines to better prepare them for their involvement in the position evaluation process.

BOARD OF WATER COMMISSIONERS

Work continued through 2003 on the installation of wireless communication apparatus on the Pembroke Street and Elm Street tanks. Vendors will provide needed revenue to the town. \$43,720 was received in FY03 with a minimum of \$67,000 expected in FY04 and subsequent years.

Work was completed on the cleaning and rehabilitation of the Grassy Hole Well.

The project to install approximately 6000' of new water main on Main & Elm Streets was completed. Water main installation will begin on Grove Street in the spring of 2004.

Annual and special town meetings provided funding to replace our existing dump truck, to clean the South Street Well and to continue work on the establishment of the new well site 1-86.

Work continues on the project to replace water main at the crossings at Route 3 @ Prospect St. and under the Jones River at River Street.

Painting and rehabilitation of the Smith Lane Tank was completed and work will continue on the Elm Street Tank in 2004.

As required by the Clean Drinking Water Act, water department employees are receiving continuous training toward maintaining the licenses needed to operate the system; such as, water distribution, treatment, cross connection control and survey.

Brian Ruxton, Water Department Repairman, submitted his resignation in December of 2003.

508,685,700 gallons of water were pumped in 2003 - a decrease over 2002. The Board of Water Commissioners applauds the efforts of residents to conserve.

WIRING INSPECTOR

In Fiscal Year 2003, 503 Electrical permits were issued and inspected by the Wiring Inspectors. The total fees received for the permits were \$44,760.00.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals respectfully submits the following report for the year ending December 31, 2003:

	<u>Variances</u>	<u>Appeals/ Reviews</u>	<u>Special Permits</u>
Granted	13	1	23
Denied	7	1	2
Denied without Prejudice	3	0	2
Withdrawn	2		
Total	<u>25</u>	<u>2</u>	<u>27</u>

(As of December 5, 2003, there were 5 decisions still pending, which will be filed before the end of the year. This brings the total applications heard before the Board this year to 57.)

The Board had a busy year dealing with the various patterns of growth and change within our community. Stanley Kuzborski, Gale Gleason, Joe Palombo, Mauro Mazzilli and Edward Donnelly continued their dedicated service as

members of the Board. Don Howard did not return as an alternate member and the Board wishes to thank him for his service. Janet Butler continued her generous service as an alternate member.

The Board wishes to thank Town Clerk, Mary Lou Murzyn for her generous assistance through the year. Thanks are also extended to Assistant Clerk, Shelley Loring and the support staff, Mary Leone. Thanks also to the Assessor's Office and the Building Inspector, Paul Armstrong, and his staff for their assistance and co-operation throughout the past year.



TOWN OF KINGSTON, MASSACHUSETTS

Annual Financial Statements

For the Year Ended June 30, 2003

MHSC

MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

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INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Kingston, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Kingston, Massachusetts, as of and for the year ended June 30, 2003, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Kingston's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Kingston, as of June 30, 2003, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 23, the Town has implemented several new *Governmental Accounting Standards Board Statements* which has resulted in the restatement of

beginning fund equity balances of several funds, and has established net assets for governmental and business-type activities.

The management's discussion and analysis, appearing on the following pages, is not a required part of the basic financial statements but is supplementary information required by the *Governmental Accounting Standards Board*. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Andover, Massachusetts
November 20, 2003

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Kingston, we offer readers this narrative overview and analysis of the financial activities of the Town of Kingston for the fiscal year ended June 30, 2003.

A OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town of Kingston's basic financial statements. The basic financial statements comprise of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation. The business-type activities include water and sewer activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for water and sewer operations.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer operations, both of which are considered to be major funds.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the financial statements. The notes provide additional information that are essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the Governmental Accounting Standards Board.

information which is required to be disclosed by the Governmental Accounting Standards Board.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 38,219,987 (i.e., net assets), an increase of \$ 1,319,578 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 10,550,420, an increase of \$ 1,466,757 in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 1,606,442, a decrease of \$ 482,788 in comparison with the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$ 61,855,201, an increase of \$ 6,231,834 in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current fiscal year. Because fiscal year 2003 was the first year of GASB 34 implementation, prior year comparative data was not available for presentation. Comparative information will be provided in future years.

	Governmental Activities	Business-Type Activities	Total
Current and other assets	\$ 13,621	\$ 23,606	\$ 37,227
Capital assets	<u>37,574</u>	<u>50,133</u>	<u>87,707</u>
Total assets	51,195	73,739	124,934
Long-term liabilities outstanding	30,384	30,799	61,183
Other liabilities	<u>4,182</u>	<u>21,343</u>	<u>25,525</u>
Total liabilities	34,566	52,142	86,708
Net assets:			
Invested in capital assets, net	10,935	20,263	31,198
Restricted	1,298	-	1,298
Unrestricted	<u>4,396</u>	<u>1,334</u>	<u>5,730</u>
Total net assets	\$ <u>16,629</u>	\$ <u>21,597</u>	\$ <u>38,226</u>

CHANGES IN NET ASSETS

	Governmental Activities	Business-Type Activities	Total
Revenues:			
Program revenues:			
Charges for services	\$ 2,350	\$ 2,523	\$ 4,873
Operating grants and contributions	4,367	-	4,367
Capital grants and contributions	1,728	1,407	3,135
General revenues:			
Property taxes	15,472	-	15,472
Excises	1,514	-	1,514
Penalties and interest on taxes	102	-	102
Grants and contributions not restricted to specific programs	1,031	-	1,031
Investment income	274	-	274
Other	438	-	438
Total revenues	27,276	3,930	31,206
Expenses:			
General government	1,359	-	1,359
Public safety	4,422	-	4,422
Education	12,827	-	12,827
Public works	1,961	-	1,961
Health and human services	588	-	588
Culture and recreation	589	-	589
Employee benefits	1,882	-	1,882
Interest on long-term debt	1,547	-	1,547
Intergovernmental	121	-	121
Miscellaneous	596	-	596
Water operations	-	1,448	1,448
Sewer operations	-	2,267	2,267
Total expenses	25,892	3,715	29,607
Change in net assets before transfers	1,384	215	1,599
Transfers in (out)	(64)	64	-
Change in net assets	1,320	279	1,599
Net assets - beginning of year	15,303	21,318	36,621
Net assets - end of year	\$ 16,623	\$ 21,597	\$ 38,220

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 38,219,987, a increase of \$ 1,319,578 from the prior year.

By far the largest portion of net assets \$ 31,197,943 (81.6 percent) reflects our investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 1,298,293 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 5,729,841 may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in an increase in net assets of \$ 1,319,578. Key elements of this increase are as follows:

Excise tax revenue collected exceeding budget	\$ 553,386
License and permit revenue collected exceeding budget	481,679
Other revenue collected exceeding budget	658,365
Budgetary appropriations unspent by departments	75,364
Excess property tax collections over budget	482,020
Use of free cash (fund balance) as a funding source for operating budget	(1,085,678)
Use of free cash (fund balance as a funding source for capital equipment projects	(438,100)
Use of free cash (fund balance) as a funding source for various other articles	(294,911)
To record raising of prior year revenue deficits	140,486
Excess of current year encumbered appropriations to be spent in subsequent year over prior year encumbrances	112,047
To record estimated arbitrage liability	(350,000)
To record payroll accrual	(202,858)
Special revenue and trust funds expenditures exceeding revenues	(158,827)
Excess of bond maturities over current year depreciation expense	1,496,159
Other timing issues	(149,554)
Total	\$ 1,319,578

Business-Type Activities. Business-type activities for the year resulted in an increase in net assets of \$ 279,455. Key elements of this change are as follows:

Water operations	\$(56,327)
Wastewater (sewer) operations	<u>335,782</u>
Total	\$ <u>279,455</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 10,550,420, an increase of \$ 1,466,757 in comparison with the prior year. Most of this increase was attributable to the following:

Excise tax revenue collected exceeding budget	\$ 553,386
License and permit revenue collected exceeding budget	481,679
Other revenue collected exceeding budget	658,365
Budgetary appropriations unspent by departments	75,364
Excess property tax collections over budget	482,020
Use of free cash (fund balance) as a funding source for operating budget	(1,085,678)
Use of free cash (fund balance) as a funding source for capital equipment projects	(438,100)
Use of free cash (fund balance) as a funding source for various other articles	(294,911)
To record raising of prior year revenue deficits	140,486
Excess of current year encumbered appropriations to be spent in subsequent year over prior year encumbrances	112,047
To record estimated arbitrage liability	(350,000)
To record payroll accrual	(202,858)
Special revenue and trust funds expenditures exceeding revenues	(158,827)
Capital projects sources exceeding uses	<u>1,493,784</u>
Total	\$ <u>1,466,757</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 1,806,442, while total fund balance was \$ 4,777,722. As a measure of the general fund's liquidity, it

may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 6.3 percent of total general fund expenditures, while total fund balance represents 18 percent of that same amount.

The fund balance of the general fund increased by \$ 131,800 during the current fiscal year. Key factors in this change are as follows:

Excise tax revenue collected exceeding budget	\$ 553,386
License and permit revenue collected exceeding budget	481,679
Other revenue collected exceeding budget	658,365
Budgetary appropriations unspent by departments	75,364
Excess property tax collections over budget	482,020
Use of free cash (fund balance) as a funding source for operating budget	(1,085,678)
Use of free cash (fund balance) as a funding source for capital equipment projects	(438,100)
Use of free cash (fund balance) as a funding source for various other articles	(294,911)
To record raising of prior year revenue deficits	140,486
Excess of current year encumbered appropriations to be spent in subsequent year over prior year encumbrances	112,047
To record estimated arbitrage liability	(350,000)
To record payroll accrual	(202,858)
Total	\$ <u>131,800</u>

Proprietary funds. Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net assets of the enterprise funds at the end of the year amounted to \$ 1,333,865. Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget resulted in an overall increase in appropriations of \$ 116,316. This was a result of special town meeting votes which funded shortfalls in state distributions, and certain additional appropriations, primarily from free cash (fund balance).

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental and business-type activities at year-end amounted to \$ 87,700,783 net of accumulated depreciation), an increase of \$ 4,263,716 from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

- (description) _____
- (description) _____
- (description) _____
- (description) _____

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$ 61,855,202, all of which was backed by the full faith and credit of the government.

Additional information on capital assets and long-term debt can be found in the footnotes to the financial statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Kingston's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Town Accountant
Town of Kingston, Massachusetts
23 Green Street
Kingston, Massachusetts 02364

TOWN OF KINGSTON, MASSACHUSETTS			
STATEMENT OF NET ASSETS			
JUNE 30, 2003			
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current			
Cash and short-term investments	\$ 7,140,543	\$ 3,070,423	\$ 10,210,966
Investments	4,884,588	-	4,884,588
Receivables, net of allowance for uncollectibles:			158,457
Property taxes	156,457	-	156,457
Refunds	43,304	-	43,304
User fees	-	578,452	578,452
Prepayments	18,905	-	18,905
Debt-related and other	54,330	-	54,330
Intergovernmental	531,327	-	531,327
Noncurrent			
Receivables, net of allowance for uncollectibles:			451,212
Property taxes	451,212	-	451,212
Refunds not yet due	340,571	19,957,106	20,297,677
Capital assets, net of accumulated depreciation	37,567,469	50,133,255	87,700,724
TOTAL ASSETS	51,198,736	73,739,305	124,938,041
LIABILITIES			
Current			
Accounts payable	506,981	100,197	607,178
Accounts payable	20,597	-	20,597
Accrued liabilities	441,003	275,736	716,739
Deferred revenues	340,571	19,957,106	20,297,677
Notes payable	600,000	-	600,000
Other current liabilities	744,317	28,600	772,917
Current portion of long-term liabilities:			
Bonds payable	1,425,533	951,307	2,376,840
Other liabilities	92,085	-	92,085
Noncurrent:			
Bonds payable, net of current portion	28,645,389	30,798,967	59,444,356
Other liabilities, net of current portion	1,735,615	39	1,735,654
TOTAL LIABILITIES	34,565,103	52,141,952	86,707,055
NET ASSETS			
Invested in capital assets, net of related debt	10,928,364	20,293,489	31,191,153
Restricted for:			
State and federal grants	220,974	-	220,974
Permanent funds:			
Expendable	168,070	-	168,070
Nonexpendable	889,249	-	889,249
Unrestricted	4,395,976	1,333,835	5,729,811
TOTAL NET ASSETS	\$ 16,622,633	\$ 21,597,354	\$ 38,219,987
See notes to financial statements.			

TOWN OF KINGSTON, MASSACHUSETTS

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2003

	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Assets		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental Activities:							
General government	\$ 1,350,211	\$ 124,974	\$ 64,004	\$ 25,167	\$ (1,145,056)	\$ -	\$ (1,145,056)
Public safety	4,421,741	1,364,228	208,767	-	(2,850,726)	-	(2,850,726)
Education	12,827,387	313,581	3,687,259	1,530,833	(7,095,317)	-	(7,095,317)
Public works	1,960,823	337,584	-	172,244	(1,450,955)	-	(1,450,955)
Health and human services	587,487	-	160,168	-	(427,319)	-	(427,319)
Culture and recreation	569,401	208,880	48,961	-	(331,560)	-	(331,560)
Employee benefits	1,891,511	-	-	-	(1,891,511)	-	(1,891,511)
Interest	1,546,619	-	-	-	(1,546,619)	-	(1,546,619)
Intergovernmental	121,446	-	-	-	(121,446)	-	(121,446)
Miscellaneous	595,984	-	-	-	(595,984)	-	(595,984)
Total Governmental Activities	25,831,610	2,349,597	4,367,230	1,728,210	(17,446,533)	-	(17,446,533)
Business-Type Activities:							
Water services	1,147,652	1,155,252	-	-	-	47,600	47,600
Sewer services	2,267,055	1,028,214	-	1,407,652	-	168,211	168,211
Total	\$ 29,606,317	\$ 4,873,063	\$ 4,367,230	\$ 3,155,302	(17,446,533)	215,811	(17,230,722)
General Revenues:							
Property taxes					15,471,498	-	15,471,498
Excises					1,514,152	-	1,514,152
Penalties, interest and other taxes					102,137	-	102,137
Grants and contributions not restricted to specific programs					1,039,554	-	1,039,554
Investment income					273,826	-	273,826
Miscellaneous					437,588	-	437,588
Transfers, net					(63,644)	63,644	-
Total general revenues and transfers					18,765,111	63,644	18,828,755
Change in Net Assets					1,319,578	279,455	1,599,033
Net Assets:							
Beginning of year					15,303,055	24,317,699	36,620,754
End of year					\$ 16,622,633	\$ 24,597,154	\$ 36,219,787

See notes to financials

TOTAL FUND BALANCE

TOTAL LIABILITIES AND FUND BALANCES

TOTAL LIABILITIES AND FUND BALANCES

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TOTAL LIABILITIES AND FUND BALANCES

TOWN OF KINGSTON, MASSACHUSETTS

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2003

	General	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 3,714,853	\$ 3,425,660	\$ 7,140,513
Investments	2,181,630	2,702,958	4,884,588
Receivables			
Property taxes	831,231	-	831,231
Excise	175,632	-	175,632
Encumbrances	21,036	-	21,036
Dispositional and other	54,330	-	54,330
Intergovernmental	249,123	282,204	531,327
Loans	340,571	-	340,571
TOTAL ASSETS	\$ 7,569,626	\$ 6,410,852	\$ 13,980,478
LIABILITIES AND FUND BALANCES			
Liabilities			
Warrants payable	\$ 500,708	\$ 6,273	\$ 506,981
Accounts payable	-	30,597	30,597
Accrued liabilities	202,853	1,284	204,142
Deferred revenues	1,344,021	-	1,344,021
Notes payable	-	600,000	600,000
Other liabilities	744,317	-	744,317
TOTAL LIABILITIES	2,791,904	638,154	3,430,058
Fund Balances:			
Reserved for:			
Encumbrances and continuing appropriations	990,243	-	990,243
Expenditures	2,050,514	-	2,050,514
Perpetual (nonexpendable) permanent funds	-	1,077,319	1,077,319
Other specific purposes	130,518	-	130,518
Unreserved:			
Undesignated, reported in:			
General fund	1,695,442	-	1,695,442
Special revenue funds	-	1,593,585	1,593,585
Capital project funds	-	3,001,793	3,001,793
TOTAL FUND BALANCES	4,777,722	5,772,658	10,550,420
TOTAL LIABILITIES AND FUND BALANCES	\$ 7,569,626	\$ 6,410,852	\$ 13,980,478

See notes to financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET ASSETS OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET ASSETS

JUNE 30, 2003

TOWN OF KINGSTON, MASSACHUSETTS			
GOVERNMENTAL FUNDS			
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES			
FOR THE YEAR ENDED JUNE 30, 2003			
	General	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:			
Property taxes	\$ 15,445,772	\$ -	\$ 15,445,772
Excises	1,524,895	-	1,524,895
Penalties, interest and other taxes	102,137	-	102,137
Charges for services	452,475	834,790	1,287,265
Intergovernmental	6,377,899	584,868	7,262,767
Licenses and permits	756,679	-	756,679
Fines and forfeitures	41,516	-	41,516
Investment income	169,694	104,132	273,826
Miscellaneous	578,223	400,598	978,821
Total Revenues	25,450,281	2,024,406	27,474,687
Expenditures:			
Current:			
General government			
Public safety	1,345,587	2,619,095	3,964,682
Education	3,719,454	459,537	4,178,991
Public works	12,027,987	792,274	12,820,261
Health and human services	1,346,091	583,570	1,929,661
Culture and recreation	322,201	261,935	584,136
Employee benefits	595,416	318,661	914,077
Miscellaneous	1,881,511	-	1,881,511
Debt service	552,858	43,126	595,984
Capital outlay	2,884,525	-	2,884,525
Intergovernmental	585,014	-	585,014
Total Expenditures	25,362,090	5,078,198	30,440,288
Excess (deficiency) of revenues over expenditures	88,191	(3,053,790)	(2,965,599)
Other Financing Sources (Uses):			
Proceeds of bonds	-	-	-
Operating transfers in	-	4,486,090	4,486,090
Operating transfers out	311,080	23,500	334,580
Total Other Financing Sources (Uses)	(267,471)	(130,753)	(398,224)
Excess (deficiency) of revenues and other sources over expenditures and other uses	131,800	1,334,957	1,466,757
Fund Equity, at Beginning of Year, as restated	4,645,922	4,437,741	9,083,663
Fund Equity, at End of Year	\$ 4,777,722	\$ 5,772,698	\$ 10,550,420

See notes to financial statements.

Total governmental fund balances

\$ 10,550,420

- Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.

37,573,589

- Revenues are reported on the accrual basis of accounting and are not deferred until collection.

644,209

- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.

(236,867)

- Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.

(31,902,628)

Net assets of governmental activities

\$ 16,628,723

See notes to financial statements.

TOWN OF KINGSTON, MASSACHUSETTS
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2003

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ 1,466,757

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases 4,623,167

Depreciation (1,240,755)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.

47,144

- The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Issuance of debt (4,496,000)

Repayments of debt 1,115,540

- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.
- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.

(44,634)

(151,641)

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES \$ 1,319,578

See notes to financial statements.

DS S 1,466,757

4,623,167
(1,240,755)

47,144

(4,496,000)
1,115,540

(44,634)

(151,641)
\$ 1,318,578

GENERAL FUND				
STATEMENT OF REVENUES AND OTHER SOURCES, AMT. EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL				
FOR THE YEAR ENDED JUNE 30, 2003				
	Budgeted Amounts		Actual	Variance with
	Original Budget	Final Budget	Amounts	Final Budget
				Positive (Negative)
Revenues and Other Sources:				
Taxes	\$ 14,964,752	\$ 14,964,752	\$ 14,964,752	\$ -
Excise	971,500	971,500	1,524,880	553,380
Penalties, interest and other taxes	80,000	80,000	102,137	22,137
Charges for services	260,000	260,000	452,475	192,475
Intergovernmental	5,873,947	5,785,090	5,889,737	104,647
Licenses and permits	275,000	275,000	756,679	481,679
Fines and forfeits	35,000	35,000	41,516	6,516
Investment income	160,000	160,000	169,694	9,694
Miscellaneous	255,327	255,327	578,223	322,896
Transfers in	311,080	311,080	311,080	-
Other sources	1,613,516	1,818,689	1,818,689	-
Total Revenues and Other Sources	24,800,122	24,916,438	26,609,858	1,693,430
Expenditures and Other Uses:				
General government	1,372,396	1,397,395	1,333,619	63,777
Public safety	3,853,337	3,869,977	3,741,160	128,817
Education	11,427,056	11,427,056	11,421,832	5,224
Public works	1,281,575	1,281,575	1,435,044	(153,469)
Health and human services	321,767	331,767	322,119	9,648
Culture and recreation	617,154	617,154	592,403	24,751
Debt service	2,873,695	2,873,695	2,864,525	9,170
Intergovernmental	106,333	106,333	121,446	(15,113)
Employee benefits	1,919,780	1,934,780	1,929,887	4,893
Capital outlay	821,406	671,062	671,082	-
Transfers out	265,137	265,137	267,471	(2,334)
Other uses	140,486	140,486	140,466	20
Total Expenditures and Other Uses	24,800,122	24,916,438	24,841,074	75,364
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 1,768,784	\$ 1,768,784
See notes to financial statements.				

TOWN OF KINGSTON, MASSACHUSETTS			
PROPRIETARY FUNDS			
STATEMENT OF NET ASSETS			
JUNE 30, 2003			
	Business-Type Activities Enterprise Funds		
	Water Fund		Sewer Fund
ASSETS			
Current:			
Cash and short-term investments	\$ 2,444,272		\$ 626,151
User fees, net of allowance for uncollectibles	460,330		118,162
Total current assets	2,904,602		744,313
Noncurrent:			
Capital assets, net of accumulated depreciation	22,635,762		27,497,523
Betterments not yet due	-		19,957,106
Total noncurrent assets	22,635,762		47,454,629
TOTAL ASSETS	25,540,364		48,198,942
LIABILITIES			
Current:			
Warrants payable			
Accrued liabilities	59,881		40,316
Other current liabilities	79,101		155,574
Bonds payable	315,000		656,307
Total current liabilities	453,982		931,897
Noncurrent:			
Bonds payable, net of current portion			
Deferred revenue	3,680,000		27,118,967
Total noncurrent liabilities			19,957,106
	3,680,000		47,076,073
TOTAL LIABILITIES	4,133,982		48,007,970
NET ASSETS			
Invested in capital assets, net of related debt			
Unrestricted	20,179,856		83,633
	1,225,526		107,339
TOTAL NET ASSETS	\$ 21,406,382		\$ 190,972

See notes to financial statements.

TOWN OF KINGSTON, MASSACHUSETTS			
PROPRIETARY FUNDS			
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS			
FOR THE YEAR ENDED JUNE 30, 2003			
	Business-Type Activities Enterprise Funds		
	Water Fund		Sewer Fund
Operating Revenues:			
Charges for services	\$ 1,456,387		\$ 1,016,806
Other	38,365		11,408
Total Operating Revenues	1,495,252		1,028,214
Operating Expenses:			
Operating expenses	345,307		449,236
Depreciation	582,937		371,923
Other	351,696		-
Total Operating Expenses	1,279,940		821,159
Operating Income (Loss)	215,312		207,055
Nonoperating Revenues (Expenses):			
Intergovernmental revenue	-		1,407,052
Interest expense	(167,712)		(1,445,856)
Total Nonoperating Revenues (Expenses), Net	(167,712)		(38,844)
Income (Loss) Before Transfers	47,600		168,211
Transfers:			
Operating transfers in	5,556		238,415
Operating transfers out	(109,483)		(70,844)
Change in Net Assets	(56,327)		335,782
Net Assets at Beginning of Year, as restated	21,462,709		(144,810)
Net Assets at End of Year	\$ 21,406,382		\$ 190,972

See notes to financial statements.

TOWN OF KINGSTON, MASSACHUSETTS		
PROPRIETARY FUNDS		
STATEMENT OF CASH FLOWS		
FOR THE YEAR ENDED JUNE 30, 2003		
	Water Fund	Business-Type Activities Enterprise Funds
Cash Flows From Operating Activities:		
Receipts from customers and users	\$ 1,499,382	\$ 561,874
Payments to vendors and employees	(597,072)	(413,451)
Net Cash Provided By (Used For) Operating Activities	902,310	148,423
Cash Flows From Noncapital Financing Activities:		
Operating transfers in	5,556	238,477
Operating transfers out	(109,483)	(172,344)
Net Cash (Used For) Noncapital Financing Activities	(103,927)	66,133
Cash Flows From Capital and Related Financing Activities:		
Proceeds from issuance of bonds and notes	2,715,000	568,338
Acquisition and construction of capital assets	(902,155)	(838,000)
Principal payments on bonds and notes	(2,822,060)	(7,693,698)
Interest expense	(167,712)	(1,443,582)
Intergovernmental subsidy	-	1,407,333
Net Cash (Used For) Capital and Related Financing Activities	(1,176,857)	(676,509)
Net Change in Cash and Short-Term Investments	(378,434)	113,047
Cash and Short-Term Investments, Beginning of Year	2,822,756	512,591
Cash and Short-Term Investments, End of Year	\$ 2,444,272	\$ 625,638
Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:		
Operating income (loss)	\$ 215,312	\$ 207,356
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:		
Depreciation	582,937	371,432
Changes in assets and liabilities:		
User fees	4,130	(64,300)
Warrants and accounts payable	59,528	3,804
Accrued liabilities	40,405	1,251
Other liabilities	-	2,601
Net Cash Provided By (Used For) Operating Activities	\$ 902,310	\$ 624,051
See notes to financial statements.		

TOWN OF KINGSTON, MASSACHUSETTS		
FIDUCIARY FUNDS		
STATEMENT OF FIDUCIARY NET ASSETS		
JUNE 30, 2003		
	Private Purpose Trust Funds	Agency Funds
ASSETS		
Cash and short term investments	\$ 304,023	\$ 492,220
Total Assets	304,023	492,220
LIABILITIES AND NET ASSETS		
Other liabilities	-	492,220
Total Liabilities	-	492,220
NET ASSETS		
Total net assets held in trust	\$ 304,023	\$ -
See notes to financial statements.		

mental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting* as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from

providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

The government reports the following major proprietary funds:

- Water operations
- Wastewater (sewer) operations

The private-purpose trust fund is used to account for trust arrangements, other than those properly reported in the pension trust fund or permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and cash equivalents". The interest earnings attributable to each fund type is included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be cash equivalents.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments are carried at market value.

F. Property Tax Limitations

Legislation known as "Proposition 2 1/2" limits the amount of revenue that can be derived from property taxes. The prior fiscal year's tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override or debt exemption is voted. The actual fiscal year 2003 tax levy reflected an excess capacity of \$ 3,193.

G. Interfund Receivables and Payables

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

H. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (for enterprise funds only) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 10,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase

of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment of the primary government is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Water/sewer infrastructure	50 - 75
Vehicles	5
Office equipment	5
Computer equipment	5

I. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

J. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

K. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance and Accountability

A. Budgetary Information

At the annual town meeting, the Finance Committee presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by town meeting, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at special town meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the Finance Committee is empowered to transfer funds from the Reserve Fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws and must be raised in the next year's tax rate.

Formal budgetary integration is employed as a management control device during the year for the General Fund and Proprietary Fund. Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

At year-end, appropriation balances lapse, except for certain unexpanded capital items and encumbrances which will be honored during the subsequent year.

B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general and proprietary fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 25,450,281	\$ 25,362,090
Other financing sources/uses (GAAP basis)	<u>311,080</u>	<u>267,471</u>
Subtotal (GAAP Basis)	25,761,361	25,629,561
Adjust tax revenue to accrual basis	(482,020)	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(878,201)
Add end of year appropriation carryforwards to expenditures	-	990,248
To record raising prior year deficits	-	140,485
To reverse the effect of non-budgeted State contributions for teachers retirement	(488,162)	(488,162)
Record timing differences	-	(552,859)
Recognize use of fund balance as funding source	<u>1,818,689</u>	<u>-</u>
Budgetary basis	\$ <u>26,609,868</u>	\$ <u>24,841,074</u>

D. Deficit Fund Equity

The following funds had deficits as of June 30, 2003:

<u>Special Revenue Funds:</u>	
Police Rotating	\$ 19,094
Fire Rotating	26,206
School Lunch	23,277
Special Education Grant	22,882
Highway Safety Grant	<u>1,448</u>
Total	\$ <u>92,907</u>

The deficits in these funds will be eliminated through future departmental revenues, bond proceeds, and transfers from other funds.

3. Cash and Cash Equivalents

The carrying amount of the Town's deposits with financial institutions at June 30, 2003 was \$ 11,007,209. The bank balances, which do not include reconciling items such as deposits in transit and outstanding checks, are categorized as follows:

	Town Deposits June 30, 2003
Amount insured by the FDIC and DIF, or collateralized with securities held by the Town in its name	\$ 309,259
Amount collateralized with securities held by the pledging financial institution's trust department in the Town's name	3,209,496
Uncollateralized	5,956,971
State investment pool	<u>1,906,407</u>
Total Bank Balance	<u>\$ 11,382,133</u>

4. Investments

Investments are categorized into the following three categories of credit risk:

- (1) Insured or registered, or securities held by the Town or its agent in the Town's name.
- (2) Uninsured and unregistered, with securities held by the counterparty's trust department or agent in the Town's name.
- (3) Uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the Town's name.

At year-end, the government's investment balances were as follows (in thousands):

	Category			Total
	1	2	3	
U.S. Government securities	\$ 3,918	\$ -	\$ -	\$ 3,918
Corporate equity	255	-	-	255
Corporate bonds	-	-	-	-
Subtotal				<u>4,173</u>

(continued)

(continued)

Investments not subject to categorization:

Mutual funds	712
State investment pool	-
Total Investments	<u>\$ 4,885</u>

5. Taxes Receivable

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a quarterly basis and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year they relate to.

Fourteen days after the due date for the final tax bill for real estate taxes, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property. The Town has an ultimate right to foreclose on property for unpaid taxes. Personal property taxes cannot be secured through the lien process.

Taxes receivable at June 30, 2003 consist of the following (in thousands):

Real Estate		
2003	\$ 218	
2002	6	
2001	13	
2000	2	
Prior	<u>14</u>	253
Personal Property		
2003	4	
2002	4	
2001	3	
2000	8	
Prior	<u>36</u>	55
Tax Liens		501
Deferred Taxes		<u>22</u>
Total		<u>\$ 831</u>

6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts:

	<u>Governmental</u>	<u>Business-Type</u>
Property taxes	\$ 223,562	\$ -
Excises	133,578	-
Utilities	-	42,046
Other	2,101	-

7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2003.

8. Capital Assets

Capital asset activity for the year ended June 30, 2003 was as follows (in thousands):

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 28,562	\$ 440	\$ -	\$ 29,002
Machinery, equipment, and furnishings	<u>3,896</u>	<u>612</u>	-	<u>4,508</u>
Total capital assets, being depreciated	32,458	1,052	-	33,510
Less accumulated depreciation for:				
Buildings and improvements	(3,499)	(708)	-	(4,207)
Machinery, equipment, and furnishings	<u>(1,625)</u>	<u>(533)</u>	-	<u>(2,158)</u>
Total accumulated depreciation	(5,124)	(1,241)	-	(6,365)
Total capital assets, being depreciated, net	<u>27,334</u>	<u>(189)</u>	-	<u>27,145</u>
Capital assets, not being depreciated:				
Land	6,030	200	-	6,230
Construction in progress	<u>821</u>	<u>3,372</u>	-	<u>4,193</u>
Total capital assets, not being depreciated	<u>6,851</u>	<u>3,572</u>	-	<u>10,423</u>
Governmental activities capital assets, net	<u>\$ 34,185</u>	<u>\$ 3,383</u>	<u>\$ -</u>	<u>\$ 37,568</u>

Note: The Town has not yet capitalized infrastructure assets for governmental activities.

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Business-Type Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 10,081	\$ -	\$ -	\$ 10,081
Machinery, equipment, and furnishings	758	-	-	758
Infrastructure	<u>36,869</u>	-	-	<u>36,869</u>
Total capital assets, being depreciated	47,708	-	-	47,708
Less accumulated depreciation for:				
Buildings and improvements	(782)	(274)	-	(1,056)
Machinery, equipment, and furnishings	(399)	(78)	-	(477)
Infrastructure	<u>(8,827)</u>	<u>(603)</u>	-	<u>(9,430)</u>
Total accumulated depreciation	(10,008)	(955)	-	(10,963)
Total capital assets, being depreciated, net	<u>37,700</u>	<u>(955)</u>	-	<u>36,745</u>
Capital assets, not being depreciated:				
Land	463	-	-	463
Construction in progress	<u>11,089</u>	<u>1,836</u>	-	<u>12,925</u>
Total capital assets, not being depreciated	<u>11,552</u>	<u>1,836</u>	-	<u>13,388</u>
Business-type activities capital assets, net	<u>\$ 49,252</u>	<u>\$ 881</u>	<u>\$ -</u>	<u>\$ 50,133</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 3
Public safety	197
Education	732
Public works	208
Culture and recreation	101
Other	-
Total depreciation expense - governmental activities	<u>\$ 1,241</u>
Business-Type Activities:	
Water	\$ 583
Sewer	<u>372</u>
Total depreciation expense - business-type activities	<u>\$ 955</u>

9. Warrants and Accounts Payable

Warrants payable represent 2003 expenditures paid by July 15, 2003 as permitted by law. Accounts payable represent additional 2003 expenditures paid after July 15, 2003.

10. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund deferred revenues account is equal to the total of all June 30, 2003 receivable balances, except real and personal property taxes that are accrued for subsequent 60-day collections.

11. Reserve for Tax Refunds

This balance consists of an estimate of refunds due to property taxpayers for potential abatements. These cases are currently pending with the state Appellate Tax Board.

12. Anticipation Notes Payable

The Town had the following notes outstanding at June 30, 2003:

	Interest Rate	Date of Issue	Date of Maturity	Balance at June 30, 2003
Bond anticipation	2.40%	10/01/02	10/01/03	\$ 600,000

The following summarizes activity in notes payable during fiscal year 2003:

	Balance Beginning of Year	New Issues	Maturities	Balance End of Year
Town hall	\$ 3,225	\$ -	\$ (3,225)	\$ -
Landfill cap	465	-	(465)	-
Fire engine	56	-	(56)	-
Athletic fields	697	-	(697)	-
Gray's beach	300	-	(300)	-
MWPAT septic	600	-	-	600
Water storage	1,622	-	(1,622)	-
Main St. water main	1,200	-	(1,200)	-
Sewer	265	-	(265)	-
Total	\$ 8,430	\$ -	\$ (7,830)	\$ 600

13. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds currently outstanding are as follows:

	Serial Maturities Through	Interest Rate(s)%	Amount Outstanding as of June 30, 2003
<u>Governmental Activities:</u>			
Land acquisition - library	09/15/08	5.20	\$ 260,000
School heating system	09/15/08	5.20	280,000
Landfill closure	09/15/08	5.10	160,000
School	11/15/09	5.39	23,715,000
Land acquisition	11/15/09	5.39	645,000
Highway garage	11/15/09	5.39	340,000
Septic loan - Title 5	08/01/19	-	178,928
Landfill closure	03/01/21	3.70	274,000
Town buildings	03/01/22	3.72	2,725,000
Town buildings	03/01/22	3.74	500,000
Gray's beach	03/01/15	3.24	300,000
Athletic fields	03/01/17	3.42	697,000

Total Governmental Activities \$ 30,074,928

	Serial Maturities Through	Interest Rate(s)%	Amount Outstanding as of June 30, 2003
<u>Business-Type Activities:</u>			
<u>Sewer Fund:</u>			
MWPAT	08/01/18	1.36	\$ 683,297
MWPAT	08/01/29	1.73	1,292,421
MWPAT	08/01/29	1.73	7,200,687
MWPAT	08/01/29	1.73	2,399,807
MWPAT	08/01/30	1.73	1,454,531
MWPAT	08/01/30	1.73	7,270,452
MWPAT	02/01/31	1.85	604,228
MWPAT	02/01/31	1.85	6,140,071
Sewer	03/01/21	3.69	265,000
MWPAT	08/01/32	2.60	474,779
Total Sewer Fund			27,785,274

Water Fund:

Water meters	06/01/05	5.10	190,000
Trackel Pond well	06/01/13	5.10	930,000
Water storage facility	03/01/23	3.82	1,500,000
Water mains	03/01/23	3.82	1,200,000
Water (paint) trucks	03/01/12	2.89	175,000
Total Water Fund			<u>3,995,000</u>

Total Business-Type Activities \$ 31,780,274

B. Future Debt Service

The annual principal payments to retire all general obligation long-term debt outstanding as of June 30, 2003 are as follows:

Governmental	Principal	Interest	Total
2004	\$ 1,426,539	\$ 1,484,703	\$ 2,911,242
2005	1,470,539	1,420,447	2,890,986
2006	1,525,539	1,353,401	2,878,940
2007	1,575,539	1,282,869	2,858,408
2008	1,635,539	1,207,407	2,842,946
2009 - 2013	8,017,908	4,825,458	12,843,366
2014 - 2018	9,687,483	2,591,904	12,279,387
Thereafter	<u>4,735,842</u>	<u>284,390</u>	<u>5,020,232</u>
Total	<u>\$ 30,074,928</u>	<u>\$ 14,450,579</u>	<u>\$ 44,525,507</u>

The general fund has been designated as the sole source to repay the governmental-type general obligation long-term debt outstanding as of June 30, 2003.

Business-Type	Principal	Interest	Total
2004	\$ 981,307	\$ 572,734	\$ 1,554,041
2005	999,232	554,627	1,553,859
2006	951,126	535,872	1,486,998
2007	969,926	518,472	1,488,398
2008	992,158	499,515	1,491,673
2009 - 2013	5,277,325	2,176,787	7,454,112
2014 - 2018	5,465,600	1,574,394	7,039,994
2019 - 2023	6,083,600	1,004,327	7,087,927
2024 - 2028	6,320,000	434,465	6,754,465
Thereafter	<u>3,740,000</u>	<u>28,300</u>	<u>3,768,300</u>
Total	<u>\$ 31,780,274</u>	<u>\$ 7,899,493</u>	<u>\$ 39,679,767</u>

C. Changes in General Long-Term Liabilities

During the year ended June 30, 2003, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 7/1/02	Additions	Reductions	Total Balance 6/30/03	Less Current Portion	Equals Long-Term Portion 6/30/03
Governmental Activities						
Bonds payable	\$ 26,694	\$ 4,496	\$ (1,115)	\$ 30,075	\$ (1,427)	\$ 28,648
Other:						
Landfill closure	616	-	(30)	586	(30)	556
Accrued employee benefits	<u>1,060</u>	<u>182</u>	<u>(-)</u>	<u>1,242</u>	<u>(62)</u>	<u>1,180</u>
Total Governmental Activities	<u>\$ 28,370</u>	<u>\$ 4,678</u>	<u>\$ (1,145)</u>	<u>\$ 31,903</u>	<u>\$ (1,519)</u>	<u>\$ 30,384</u>

	Total Balance 7/1/02	Additions	Reductions	Total Balance 6/30/03	Less Current Portion	Equals Long-Term Portion 6/30/03
Business-Type Activities						
Bonds payable	\$ 28,959	\$ 3,615	\$ (794)	\$ 31,780	\$ (981)	\$ 30,799
Other:						
Accrued employee benefits	<u>34</u>	<u>5</u>	<u>(-)</u>	<u>39</u>	<u>(-)</u>	<u>39</u>
Total Business-Type Activities	<u>\$ 28,993</u>	<u>\$ 3,620</u>	<u>\$ (794)</u>	<u>\$ 31,819</u>	<u>\$ (981)</u>	<u>\$ 30,838</u>

14. Landfill Closure and Post-Closure Care Costs

State and Federal laws and regulations require the Town to perform certain maintenance and monitoring functions at its landfill site for thirty years after closure.

The \$ 586,000 reported as landfill post-closure care liability at June 30, 2003 represents future monitoring costs of the landfill. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

15. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

16. Reserves of Fund Equity

"Reserves" of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at June 30, 2003:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Expenditures - Represents the amount of fund balance appropriated to be used for expenditures in the subsequent year budget.

Reserved for Perpetual Funds - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

17. General Fund Undesignated Fund Balance

The undesignated general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in certain respects from the Massachusetts Uniform Municipal Accounting System (UMAS). The following paragraphs summarize the major differences.

Massachusetts general laws include provisions to allow municipalities to over-expend certain appropriations if they are incurred in an emergency situation and for the safety of the public. The most common example involves the "snow and ice" appropriation. All such over-expenditures, however, must be funded in the subsequent year's tax rate.

Massachusetts General Laws require that non-property tax revenue budget shortfalls, net of appropriation turnbacks, be funded in the subsequent year. The same treatment is also applied to the excess of actual property tax abatements and exemptions over the provision for abatements and exemptions (overlay).

The following summarizes the specific differences between GAAP basis and statutory basis of reporting the general fund undesignated fund balance:

GAAP basis balance	\$ 1,606,442
Snow and ice deficits	<u>211,122</u>
Statutory (UMAS) Balance	\$ <u>1,817,564</u>

18. Commitments and Contingencies

Outstanding Lawsuits - There are several pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

19. Post-Retirement Health Care and Life Insurance Benefits

The Town has accepted Chapter 32B of Massachusetts General Laws to provide for health care and life insurance benefits to retirees, their dependents, or their survivors. These benefits are provided through the Town's group plans. The cost of these benefits are included in the total cost of benefits for both active and retired employees. The number of participants currently eligible to receive benefits, and cost of benefits for retirees, their dependents, or their survivors for the year ended June 30, 2003 was not available.

20. Pension Plan

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, with respect to the employees' retirement funds.

A. Plan Description

The Town contributes to the Plymouth County Retirement System (the "System"), a cost-sharing multiple-employer, defined benefit pension plan administered by a county retirement board. The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws assigns the System the authority to establish and amend benefit provisions of the plan, and grant cost-of-living increases, to the State legislature. The System issues a publicly available financial report which can be obtained through the Plymouth County Retirement Association, 11 South Russell Street, Plymouth, Massachusetts 02360.

B. Funding Policy

Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the remaining system-wide actuarially determined contribution plus administration costs which are apportioned among the employers based on active covered payroll. The contributions of plan members and the Town are governed by Chapter 32 of the Massachusetts General Laws. The Town's contributions to the System for

the years ended June 30, 2003, 2002 and 2001 were \$ 498,244, \$ 483,801 and \$ 514,430, respectively, which were equal to its annual required contributions for each of these years.

C. Teachers

As required by State statutes, teachers of the Town are covered by the Massachusetts Teachers Retirement System (MTRS). The MTRS is funded by contributions from covered employees and the Commonwealth of Massachusetts. The Town is not required to contribute.

All persons employed on at least a half-time basis, who are covered under a contractual agreement requiring certification by the Board of Education are eligible, and must participate in the MTRS.

Based on the Commonwealth of Massachusetts' retirement laws, employees covered by the pension plan must contribute a percentage of gross earnings into the pension fund. The percentage is determined by the participant's date of entry into the system and gross earnings, up to \$ 30,000, as follows:

Before January 1, 1975	5%
January 1, 1975 - December 31, 1983	7%
January 1, 1984 - June 30, 1996	8%
Beginning July 1, 1996	9%

Effective January 1, 1990, all participants hired after January 1, 1979, must pay an additional 2% of salary in excess of \$ 30,000. The Town's current year covered payroll for teachers was \$ 4,147,621.

In fiscal year 2003, the Commonwealth of Massachusetts contributed \$ 488,162 to the MTRS on behalf of the Town. This is included in the education expenditures and intergovernmental revenues in the general fund.

21. Self Insurance

The Town self-insures against claims for unemployment coverage. Annual estimated requirements for claims are provided in the Town's annual operating budget.

22. Risk Management

The government is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year

and have been no material settlements in excess of coverage in any of the past three fiscal years.

23. Implementation of New GASB Pronouncements

During fiscal year 2003, the following GASB pronouncements were implemented:

- Statement #34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments.
- Statement #37, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments; Omnibus.
- Statement #38, Certain Financial Statement Note Disclosures.

The pronouncements identified above are all related to the new financial reporting requirements as defined in Statement #34. Fiscal year 2003 is the required implementation date. The most significant changes required by the new financial reporting standards are as follows:

- Management's discussion and analysis.
- Basic financial statements, which include:
 - Government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting.
 - Fund financial statements, consisting of a series of statements that focus on major governmental and enterprise funds.
 - Schedules to reconcile the fund financial statements to the government-wide financial statements.
 - Notes to the basic financial statements.

As a result of implementing these pronouncements, the following restatements have been made to the beginning fund balances:

<u>Fund</u>	<u>Fund Balance June 30, 2002 (As previously reported)</u>	<u>Reclassification</u>	<u>Enterprise Accruals</u>	<u>Fund Balance June 30, 2002 (As restated)</u>
General Fund	\$ 4,645,922	\$ -	\$ -	\$ 4,645,922
Special Revenue Fund	306,840	(306,840)	-	-
Capital Project Fund	949,145	(949,145)	-	-
Trust Fund	2,931,181	(2,931,181)	-	-
Non-Major Gov't Fund	-	4,437,741	-	4,437,741
Water Enterprise Fund	1,168,668	(1,010,368)	21,304,409	21,462,709
Sewer Enterprise Fund	325,128	451,504	(921,442)	(144,810)
Private Purpose Trust Fund	-	308,289	-	308,289
Total	\$ 10,326,884	\$ -	\$ 20,382,967	\$ 30,709,851

INDEX	
Accounting.....	82
Animal Control Department.....	83
Animal Inspector.....	83
Assessors Department.....	84
Audit Committee.....	84
Births.....	73
Building Inspector.....	86
By-Laws Approved in 2003.....	72
Capital Planning Committee.....	86
Collector of Taxes.....	87
Community Center Building Comm.....	90
Conservation Commission.....	91
Council on Aging.....	91
Cultural Council.....	92
Deaths.....	79
Education Fund Trustees.....	92
Emergency Management Agency.....	93
Finance Committee.....	94
Fire Department.....	94
Fish Committee.....	95
Gas Inspector.....	96
Harbormaster.....	96
Health, Board of.....	97
Heritage Center Development Committee.....	98
Historical Commission.....	98
Jury List.....	72
Kingston Secure Energy Future Committee.....	99
Library Director.....	99
Marriages.....	77
Master Plan Committee.....	100
Open Space Committee.....	101
Parking Clerk.....	102
Permanent Building Committee.....	102
Planning Board.....	103
Plumbing Inspector.....	104
Plymouth Co. Cooperative Extension.....	104
Plymouth County Mosquito Control Program.....	105
Police Department.....	107
Recreation Department.....	108
Registrars, Board of.....	109
Rent Control Board.....	109
Schools Elementary School Principal.....	112
Schools (continued)	
Financial Reports.....	123
Intermediate School Principal.....	113
Kingston Trial Balance.....	114
Membership.....	114
Silver Lake Graduates 2003.....	115
Silver Lake Regional High School.....	118
Silver Lake Regional Middle School.....	121
Silver Lake Regional School Committee.....	117
Silver Lake Regional School Comm. Budget Proposal.....	127
Superintendent.....	110
Sealer of Weights and Measures.....	129
Selectmen, Board of.....	2
Sewer Commission.....	129
Shellfish Constable.....	130
South Shore Community Action Council.....	131
So. Shore Recycling Cooperative.....	132
Streets, Trees & Parks Dept.....	135
Town Clerk Appointed Officers.....	7
Federal, State & County Officers.....	18
Statistics.....	72
Town Officers.....	4
Town Government Study Committee.....	136
Town Hall - Phone No. Inside Cover	
Town Hall Building Committee.....	136
Town Meetings Special, April 5, 2003.....	20
Annual, April 5, 2003.....	22
Annual, April 7, 2003.....	38
Annual, April 9, 2003.....	47
Town Election, April 26, 2003.....	58
Special, Oct. 6, 2003.....	63
Veterans' Agent.....	137
Wage & Personnel Board.....	137
Water Commissioners.....	138
Wiring Inspector.....	139
Zoning Board of Appeals.....	139