

ANNUAL REPORT

OF THE

TOWN OFFICERS

OF THE

TOWN OF KINGSTON MASSACHUSETTS



2013

REPORT OF THE CHAIRMAN OF THE BOARD OF SELECTMEN

Change, celebrate, honor, remember, plan, learn, new ideas, challenges, mistakes, obstacles, new beginnings. All these words and many more describe this year in Kingston. This year has been very exciting for Kingston.

The Board of Selectmen, after an extensive vetting process, hired Robert H. Fennessy, Jr. as the Town Administrator. Mr. Fennessy has embraced Kingston and brings a new enthusiasm to the position.

The Board of Selectmen hired from within and promoted Lieutenant Maurice J. Splaine to Chief of Police. Chief Splaine is dedicated, knowledgeable and well respected and a man of integrity. He will serve us well.

The Board of Selectmen celebrated the 10th Anniversary of Town Hall while acknowledging the 3rd Anniversary of the Senior Center. We held a ribbon cutting ceremony to introduce the newly reconfigured Transfer Station. The ease of recycling with the improved traffic flow at the Transfer Station has proven to be a success.

A few familiar faces have retired after many years of dedicated service to the town: Webster Cain – Highway Department, Nancy Howlett – Assistant to the Town Administrator, Marylou Joyce – Water Department Office Administrator, James Judge - Assistant Assessor, Shelley Loring - Assistant Town Clerk, Joseph Rebello – Police Chief, and this Spring, Mary Lou Murzyn - Town Clerk, along with the following School Teachers: Barbara Dever, Colleen Kellogg, Theresa McCaffrey and Marilyn Watson. Collectively, the retirees served the Town for almost 200 years. Their contributions to the residents of Kingston will not be forgotten.

Paul Gallagher presented the Chair of Honor, in memory of POWS/MIAS, to the Town. The Kingston Police and Fire Departments along with Rolling Thunder Massachusetts and other motorcycle groups representing veterans formed a procession through town, ending with a dedication at Town Hall. The Chair of Honor is to remain perpetually empty to remind us that even though our soldiers are not here, there is still a place waiting for them. The Chair of Honor has been on display at the Town Hall, the Senior Center and at the Adams Center during the Christmas Luminaries. The next journey for the Chair of Honor will be Town Meeting and Town Elections.

The Board of Selectmen voted to name the new Town Pier in memory of Jeffrey S. Bond. Jeff was a dedicated employee of the Town as well as an avid boatman. He spent many, many hours at the Ah-dee-nah volunteering and enjoying the waterfront.

We are traveling across a new two-lane bridge over Elm Street, thanks to the efforts of our State Representative, Tom J. Calter. Representative Calter secured the funding for the project and was instrumental in keeping the project moving

forward. The reconstructed bridge replaced a temporary one-lane bridge that was built in the 1980's.

The Board of Selectmen adopted a Code of Civility to ensure that attendees conduct themselves in a civil manner at all Town-sponsored events and meetings and that they are treated with respect. All employees, members of all boards and committees and those representing the Town are expected to conduct themselves with integrity.

Paul Basler and the snowplowing crews, both public and private have done a tremendous job keeping Kingston's roads safe for all of us. Storm after storm after storm does take a toll on everyone after a while.

Dennis Carvalho - Harbormaster and Carl Ingeme - Deputy Shellfish Constable, working with the Division of Marine Fisheries, have been able to expand the waterfront's shellfish area. Shellfishing continues to thrive in town for both the residents and commercial fishermen because of the efforts of the Harbormaster and his staff.

Town Meeting voted to utilize Community Preservation Funds for an archeological dig underway at the Hall property, conducted by Public Archeology Laboratory. Initial findings indicate the site dates back to the Archaic Period ca. 8000 to 3000 years old. This dig will give us a glimpse into a past of which many of us are unaware of.

The Adams Center Board of Trustees are focused on utilizing the Adams Center as a Cultural resource for the town. One of the Board's goals is to bring Cultural programs and events to the newly renovated building for the community to enjoy.

None of this year's accomplishments would have been possible without the dedication of the employees, volunteers, Elected Officials and the Boards and Committees.

The Board of Selectmen, Sue Munford, Sandy MacFarlene, Dick Arruda, Dennis Randall and I would like to thank all of you who help to contribute to the success of Kingston.

Elaine Fiore
Board of Selectmen – Chair



**ROBERT H. FENNESSY, JR.
TOWN ADMINISTRATOR**

It is with greetings that I present this introduction as your new Town Administrator, having been appointed by the Board of Selectmen on August 1, 2013 after serving in the past as the Town Administrator for the Town of Boylston, MA, as an attorney in a law practice concentrating in municipal and employment/labor law that spanned more than a dozen years, and as a Selectman in my home town of Plainville, MA for nearly eighteen years.

I have already met many of the townspeople in Kingston, and I feel truly privileged to have landed in such a wonderful and caring town, and fortunate to be the town's Chief Executive Officer under an elected Board of Selectmen that is both cohesive and professional. I look forward to focusing my efforts on ensuring that the townspeople are afforded the best services available at the most reasonable cost to the taxpayers.

I operate on the premise that town government is truly the purest form of governance, and I maintain an open-door policy. So, I invite you to stop in or call my office at any time to raise questions, concerns, or just to say hello!

I look forward to serving each of you as your Town Administrator for many years to come!



Things to Know About Kingston

Incorporated 1726

Area of Town 19.03 sq. miles

Population Statistics:

- Current population (Town Census 2013) 12,208
- Federal census population (2010) 12,629

Voter Statistics:

- Total registered voters (as of 12-15-13) 8,847
- Democrats 1,951
- Republicans 1,432
- Unenrolled 5,427
- All others 37

Annual Town Meeting: April 6, 2013

Annual Town Election: April 27, 2013

Tax rate for FY 2013 \$16.41

Tax rate for FY 2014 \$16.68



Employees Retired in 2013

Theresa McCaffrey	36 years
Marylou Joyce	25 years
Barbara Dever	22 years
Webster Cain	20 years
James Judge	19 years
Colleen Kellogg	18 years
Marilyn Watson	13 years
Joseph Rebello	8 years





WHERE TO CALL FOR SERVICE

SERVICE	DEPARTMENT	
Alcohol Licenses	Selectmen's Office	585-0500
Animal Shelter	Animal Control Officer	585-0529
Automobile Dealers License	Selectmen's Office	585-0500
Beach Sticker	Selectmen's Office	585-0500
Birth Certificates	Town Clerk	585-0502
Building Permits	Building Department	585-0505
Burial Permits	Board of Health	585-0503
Business Certificates	Town Clerk	585-0502
Civil Defense	K.E.M.A.	585-3135
Death Certificates	Town Clerk	585-0502
Dept of Public Works	Streets, Trees & Parks	585-0513
Dog License	Town Clerk	585-0502
Elderly Services	Council on Aging	585-0511
Elections	Town Clerk	585-0502
Employment	Selectmen's Office	585-0500
Entertainment License	Selectmen's Office	585-0500
Fishing & Hunting Licenses	Town Clerk	585-0502
Fuel Storage Permits	Fire Department	585-0532
Gas Permits	Building Department	585-0505
Health Issues	Board of Health	585-0503
Local History Room	Public Library	585-0517
Marriage Certificates	Town Clerk	585-0502
Milk Licenses	Board of Health	585-0503
Moorings	Harbormaster	585-0519
Motor Vehicle Abatement	Assessor's Office	585-0509
Notice of Intent	Conservation Dept	585-0537
Plumbing Permits	Building Department	585-0505
Purchasing	Selectmen's Office	585-0500

Road Opening Permits	Streets, Trees & Parks	585-0513
Schools	Administration Office	585-4313
Sewer Betterment/Abatement	Sewer Department	585-4058
Shellfish License	Selectmen's Office	585-0500
Tax Assessments/Abatement	Assessor's Office	585-0509
Tax Collections	Collectors Office	585-0507
Tax Title Accounts	Treasurer	585-0508
Town Planner	Planning Department	585-0549
Transfer Station Stickers	Streets, Trees & Parks	585-0513
Tree Issues	Streets, Trees & Parks	585-0513
Vendor Bills and Accounts	Accountant	585-0506
Veterans Benefits/Exemption	Veterans Agent	585-0515
Voting & Registrations	Town Clerk	585-0502
Water Service	Water Department	585-0504
Wetlands Issues	Conservation Dept	585-0537
Wiring Permits	Building Department	585-0505
Working Papers	Silver Lake Admin	585-4313
Zoning Hearings	Board of Appeals	585-2773
Zoning Issues	Building Inspector	585-0505



TELEPHONE DIRECTORY BY DEPARTMENT

ACCOUNTING	585-0506	LIBRARY	585-0517
ASSESSORS	585-0509	PLANNING BOARD	585-0549
BUILDING	585-0505	POLICE	585-0522
TOWN CLERK	585-0502	POLICE EMERG	911
COUNCIL ON AGING	585-0511	RECREATION	585-0520
TAX COLLECTOR	585-0507	SELECTMEN	585-0500
CONSERVATION	585-0537	SELECTMEN FAX	585-0534
ANIMAL CONTROL	585-0529	SEWER OFFICE	585-4058
FIRE	585-0532	TOWN ADMINISTRATOR	585-0500
FIRE EMERGENCY	911	TRANSFER STA.	585-0510
GRAYS BEACH	585-8205	TREASURER	585-0508
HARBORMASTER	585-0519	VETERANS	585-0515
HEALTH	585-0503	WATER	585-0504
HIGHWAY	585-0513	WASTEWATER PLANT	422-2253
KEMA	585-3135		

SCHOOL COMMITTEE

Martie M. Dwyer
299 Country Club Way
Term Expires 2014

Dennis N. Randall
39 Winter Street
Term Expires 2014

Scott P. Milbert
14 Bonnie Lane
Term Expires 2015

HOUSING AUTHORITY

Cynthia A. Fitzgerald
(state appointee)
Term Expires 2013

Mary L. Hayes
101 Lake Street
Term Expires 2016

Donald O. Ducharme, Chairman
29 Green Holly Drive
Term Expires 2015

Annette M. Sarro
35 Mountain Ash Drive
Term Expires 2016

Robert M. Pinato
29 Mountain Ash Drive
Term Expires 2017

LIBRARY TRUSTEES

Vanessa M. Verkade, Chairman
109 Summer Street
Term Expires 2014

Spencer E. Clough
172 Main Street
Term Expires 2016

Cynthia A. Fitzgerald
12 Sunset Road
Term Expires 2016

Kathleen A. Benassi
3 Tree Farm Estates
Term Expires 2014

Valerie J. Spence
149 Elm Street
Term Expires 2015

Cynthia B. Sullivan
2 Russell's Pond Road
Term Expires 2015

SILVER LAKE REGIONAL SCHOOL DISTRICT COMMITTEE

John P. Creed
4 Bayberry Lane
Term Expires 2016

SILVER LAKE REGIONAL SCHOOL DISTRICT COMMITTEE

James F. Lormer
72 Alpine Run Road
Term Expires 2016

Mark R. Guidoboni
15 Old Orchard Lane
Term Expires 2014

Joseph L. Chaves
1 Redcoat Lane
Term Expires 2015

BOARD OF HEALTH

Joseph F. Casna, Jr., Chairman
164 Pembroke Street
Term Expires 2015

William J. Kavol
38 Mountain Ash Drive
Term Expires 2016

Toni L. Cushman
51 Wapping Road
Term Expires 2016

John C. Breen
195 Summer Street
Term Expires 2014

William E. Watson
6 Pico Avenue
Term Expires 2014

CONSTABLES

Richard C. Scanlon
20 Jones River Drive
Term Expires 2016

Robert A. Short
16 Winthrop Street
Term Expires 2016

WATER COMMISSIONERS

Robert R. Kostka, Chairman
55 South Street
Term Expires 2014

Fred D. Svenson, Jr.
9 Smelt Pond Road
Term Expires 2016

Richard W. Loring, Jr.
30 Tremont Street
Term Expires 2015

PLANNING BOARD

Thomas S. Bouchard, Sr., Chairman
6 Quail Run
Term Expires 2017

David W. Gavigan, Jr.
13 Pembroke Street #2
Term Expires 2018

PLANNING BOARD

Susan T. Boyer, Clerk 249 Main Street	Term Expires 2014
Robert F. Gosselin, Jr. 28 Holly Circle	Term Expires 2015
Michael J. Ruprecht 236 Main Street	Term Expires 2016

RECREATION COMMISSIONERS

Kathleen R. LaNatra, Chairman 34 Harvest Drive	Term Expires 2015
Noelle Ballinger 96 Wapping Road	Term Expires 2016
Andrew W. Davis 11 Crystal Drive	Term Expires 2014
Brian S. Whidden 126 Brookdale Street	Term Expires 2014
Melissa A. Bateman 42 Winthrop Street	Term Expires 2015

SEWER COMMISSIONERS

Elaine A. Fiore, Chairman 60 Cole Street	Term Expires 2016
Peter C. Cobb 3 West Avenue	Term Expires 2014
Thomas W. Taylor, II 21 Cole Street	Term Expires 2015



2013
TOWN OF KINGSTON OFFICERS AND COMMITTEES
APPOINTED

<u>POSITION</u>	<u>EXPIRES</u>
ACCOUNTANT Joan Paquette	Indefinite
ADMINISTRATOR Robert H. Fennessy, Jr.	By Contract to 7/31/16
AFFORDABLE HOUSING PARTNERSHIP COMMITTEE Victoria M. Kelley Alan C. Gifford Vacancy Vacancy Vacancy	Duration of Committee
AGRICULTURAL COMMISSION (2006 STM, Art.2) Rui David Santos Karen S. Johnson Christine M. Nava Joseph B. Mathias John E. Wheble, Jr.	6/30/2016 6/30/2014 6/30/2014 6/30/2015 6/30/2015
ASSOCIATE MEMBERS (Non-voting) Philip R. Burnham Vacancy Vacancy	6/30/2014 6/30/2014 6/30/2014
AMERICANS WITH DISABILITIES ACT COORDINATOR Paul L. Armstrong	Indefinite
ANIMAL CONTROL OFFICER Debra J. Mueller	4/30/2014
ASSISTANT ANIMAL CONTROL OFFICER Joanna Boudreau	4/30/2014
ASSISTANT ASSESSOR (M.G.L. Chapter 41, Section 25A) Holly J. Merry	Indefinite
ASSISTANT COLLECTOR OF TAXES (M.G.L. Chapter 41, Section 39C) Jo-Ann R. Bray	6/30/2016
ASSISTANT TOWN CLERK (M.G.L. Chapter 41, Section 19) Shelley A. Loring	5/3/2014

ASSISTANT TOWN TREASURER (M.G.L. Chapter 41, Section 39A)		
Lynne Welsh		Indefinite
BAY WIDE COMMITTEE		
Sara Altherr, Representative		Indefinite
BUILDING DEPARTMENT		
INSPECTOR OF BUILDINGS/ZONING ENFORCEMENT OFFICER		
Paul L. Armstrong		6/30/2015
LOCAL INSPECTOR		
Michael J. Clancy		6/30/2015
ZONING ENFORCEMENT OFFICER, ASSISTANT		
James E. Colman, Jr.		6/30/2015
BURIAL AGENT		
Henny M. Walters		Indefinite
Linda G. Randall		
John C. Breen		Duration of Term as Board of Health Member
Joseph F. Casna, Jr.		
William J. Kavol		
Toni L. Cushman		
William E. Watson		
CABLE ADVISORY COMMITTEE (1991 ATM Art. 41, 1991 STM Art. 19, 1993 STM Art. 13, 1997 STM Art. 22)		
Vacancy		6/30/2014
Vacancy		6/30/2014
Vacancy		6/30/2014
Vacancy		6/30/2014
Vacancy		6/30/2014
CHIEF PROCUREMENT OFFICER		
Robert H. Fennessy, Jr.		By Contract to 7/31/16
COMMISSION ON DISABILITY (1988 ATM, Art. 25, 2005 ATM, Art. 25)		
Elaine M. Coughlan-Gifford		6/30/2016
Alan C. Gifford		6/30/2014
Pamela R. Thorp		6/30/2016
Thomas C. Croce., Jr.		6/30/2015
Vacancy		6/30/2015
COMMUNITY RESPONSE COORDINATOR		
Robert T. Heath		Indefinite

CONSERVATION COMMISSION (M.G.L. Chapter 40, Section 8C)	
James P. Parker, Chairman	6/30/2014
Gary P. Langenbach	6/30/2016
William D. Underhill	6/30/2014
William J. Kavol	6/30/2015
Marilyn R. Kozodoy	6/30/2015
Vacancy	6/30/2016
Vittorio B. Artiano	6/30/2015
Maureen A. Thomas, Conservation Agent	Indefinite
COUNCIL ON AGING	
Barbara D. Costa	6/30/2016
Vacancy	6/30/2016
Margaret Ann Riordan	6/30/2016
Joseph R. Favaloro	6/30/2016
Thomas C. Croce, Jr.	6/30/2014
Joan L. Hutchison	6/30/2014
Dennis N. Randall	6/30/2015
CULTURAL COUNCIL	
Joan E. Ayotte	6/30/2016
Barbara J. Carvalho	6/30/2016
Felicia B. Elder	6/30/2015
Corinne M. Green	6/30/2015
Barbara A. Hanson	6/30/2015
Corinna Milliken	6/30/2015
Carol E. Lormer	6/30/2016
DEPUTY COLLECTOR OF TAXES	
John F. Hobin	Indefinite
Lori J. Hobin-Santos	Indefinite
DIRECTOR OF ELDER AFFAIRS	
Linda M. Felix	12/31/2013
ECONOMIC DEVELOPMENT COMMISSION (M.G.L. Chapter 40, Section 8A; 1956 ATM, Art. 47; 1996 ATM, Art. 32; 1997 ATM, Art. 23)	
Vacancy	6/30/2018
Vacancy	6/30/2018
Justin E. Manley	6/30/2014
Vacancy	6/30/2015
Philip A. Ricardi	6/30/2015
Vacancy	6/30/2016
John A. Morris	6/30/2017

EDUCATIONAL FUND TRUSTEES

David W. Gavigan, Chairman	6/30/2014
C. Weston Meiggs	6/30/2018
Mary Lou Murzyn	6/30/2015
William A. Alberti, Jr.	6/30/2016
Edward H. Valla	6/30/2017

ELIZABETH B. SAMPSON MEMORIAL FUND TRUSTEES

(Chapter 180 of the Acts of 1960; 1960 ATM, Article 13)

Moderator
Chairman, Board of Selectmen
Town Treasurer

EMERGENCY MANAGEMENT AGENCY

Robert T. Heath, Director	12/31/2016
Mark R. Douglass, Deputy Director	6/30/2014

Volunteers list on file.

ETHICS LIAISON Concurrent with Employment Agreement

Robert H. Fennessy, Jr.	7/31/2016
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FENCE VIEWER

Walter W. Hoeg	6/30/2014
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FIELD DRIVER

Vacancy	6/30/2014
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FINANCE COMMITTEE

Vacancy	ATM 16
David J. Lofstrom, Jr.	ATM 16
Helen Claire Soares	ATM 16
Christopher L. Eklund	ATM 14
David L. Kennedy	ATM 14
Mary A. MacKinnon	ATM 15
Paul R. Ricci, Chairman	ATM 15

FIRE DEPARTMENT

FIRE CHIEF	By Contract
Robert T. Heath, EMT	12/31/2016

DEPUTY FIRE CHIEF

Mark R. Douglass, EMT-Intermediate	Indefinite
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CAPTAINS

David J. Binari, EMT; David W. Currier, Paramedic;
Stephen C. Heath, EMT; Adam R. Hatch, EMT-Intermediate

FIREFIGHTER/PARAMEDIC

William J. Brown; Stephen J. Campbell; Douglas J. Costa;
Wesley R. Dwyer; Christopher J. Ebert; Matthew S. Gaskins;
Joshua M. Hatch; Susan M. Hussey; Christopher McPhee;
John T. Sheehan, Jr.; Donald R. Ussher, Jr.; Robert W. Veno

FIREFIGHTER/EMT-Intermediate

John B. Bartlett

FIREFIGHTER/EMT

Kenneth P. Calvin; James F. Reed; Glenn R. Rizzuto

CALL FIREFIGHTER/PARAMEDIC

Joseph M. Gibbons, EMT; Michael B. O'Meara, EMT

CALL FIREFIGHTER/EMT

Christopher J. Veracka, EMT

CALL FIREFIGHTER

Sean F. Kilduff

FISH COMMITTEE

Vacancy	6/30/2014
Vacancy	6/30/2014
Vacancy	6/30/2014

GATRA ADVISORY BOARD

Vacancy	Indefinite
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GREEN ENERGY COMMITTEE

Mark S. Beaton	Duration of Committee
James G. Moran	
Antoine P. Nessralla	
Gerard J. Walraven	
Eugene W. Wyatt, Jr.	

HANDICAP COORDINATOR

John C. Veracka, Jr.	Indefinite
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HARBORMASTER/SHELLFISH CONSTABLE

Dennis M. Carvalho	Indefinite
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ASSISTANT HARBORMASTERS/
DEPUTY SHELLFISH CONSTABLES
(Paid Positions)

Francis M. Ferioli	6/30/2014
Richard A. Krueger, Jr.	6/30/2014
David M. Carvalho	6/30/2015

ASSISTANT HARBORMASTERS		
Carl G. Ingeme		6/30/2016
Jon T. Cazeault		6/30/2015
Charles A. Murphy, Jr.		6/30/2015
Joseph V. Zlogar, Jr.		6/30/2015
DEPUTY SHELLFISH CONSTABLES		
Vacancy		6/30/2016
Carl G. Ingeme		6/30/2015
HEALTH DEPARTMENT		
Henny M. Walters, Health Agent		Indefinite
Joseph T. Murphy, Food Inspector		6/30/2015
HERITAGE CENTER DEVELOPMENT COMMITTEE		
REPRESENTING:		
HC	Winifred L. Avery	Indefinite
CUC	Carol E. Lormer	
JRV	Norman P. Tucker	
TP	Thomas Bott	
CI	Barbara A. Douglass	
CI	Daune B. Frey	
CI	Rui David Santos	
CI	Verna E. Dalton	
CI	Vacancy	
LT	Lusia C. Stewart (non-voting)	
HISTORIAN		
Janice Guidoboni		6/30/2017
HISTORICAL COMMISSION (M.G.L. Chapter 40, Section 8D)		
Craig N. Dalton, Chairman		6/30/2014
Walter W. Hoeg		6/30/2016
Arthur P. Mullaney		6/30/2014
Robert T. Murphy		6/30/2014
Dennis N. Randall		6/30/2014
Frances E. Botelho-Hoeg		6/30/2015
Linda A. Tomasi		6/30/2015
ICHABOD WASHBURN FUND TRUSTEES		
John C. Veracka, Jr., Chairman		6/30/2015
Frances E. Botelho-Hoeg		6/30/2015
Mary Lou Murzyn		6/30/2015
INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY		
James C. Judge		4/30/2017
Vacancy		4/30/2018

INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY		
	Vacancy	4/30/2014
	Vacancy	4/30/2015
	Vacancy	4/30/2016
INSPECTOR OF ANIMALS (M.G.L. Chapter 129, Section 15)		
	Debra J. Mueller	4/30/2014
LIBRARY DIRECTOR		
	Lusia Stewart	Indefinite
LIBRARY NEEDS ASSESSMENT COMMITTEE		
	REPRESENTING:	6/30/2014
LT	Vanessa M. Verkade	
KPLF	Robert A. Weber	
PBC	Paul L. Armstrong	
CP	Paul F. Basler	
CI	Kevin P. Foley	
CI	Brian G. McWilliams	
KES/KIS	Vacancy	
LD	Lusia C. Stewart (ex-officio non-voting)	
LOCAL EMERGENCY PLANNING COMMITTEE (SARA Title III)		
	Board of Selectmen Chairman	Indefinite
	Community Representative (David W. Gavigan)	
	Emergency Management Director	
	Fire Chief	
	Police Chief	
	Superintendent of Schools	
	Superintendent of Streets	
	Superintendent of Water	
	Town Administrator	
	KEMA Planner	
LOCAL HISTORIC DISTRICT STUDY COMMITTEE		
	REPRESENTING:	
HC	Robert T. Murphy	Indefinite
RLT	Peter J. Boncek	
CI	Marjorie L. Cronin	
CI	Helen A. Chaves	
CI	Patricia A. Wade	
CI	James P. Runey	
CI	Walter W. Hoeg	
LOCAL SUPERINTENDENT		
Subsumed within the office of Superintendent of Streets, Trees and Parks		

LOCAL WATER RESOURCES MANAGEMENT OFFICE Matthew J. Darsch	6/30/2014
MASS BAYS LOCAL GOVERNANCE Sara Altherr, Representative	Indefinite
MEASURER OF WOOD AND BARK Walter W. Hoeg	6/30/2014
MEMORIAL DAY PARADE COMMITTEE Philip R. Burnham Peter C. Cobb Ernest A. Gillis Deborah F. Grace Norman P. Harbinson, Jr.	Duration of Committee
OLD COLONY ELDER SERVICES Dorothy K. Neal, Representative	6/30/2014
OLD COLONY PLANNING COUNCIL Vacancy	6/30/2014
OLD COLONY PLANNING COUNCIL AREA AGENCY FOR AGING Anna C. Wallace, Representative Linda M. Felix, Alternate	6/30/2014 6/30/2014
OLD COLONY PLANNING COUNCIL JOINT TRANSPORTATION COMMITTEE Paul F. Basler	6/30/2014
OPEN SPACE COMMITTEE (11-21-96 STM, Art. 18; 1997 STM, Art. 24; 2000 ATM, Art. 38) Timothy S. Dalia, Chairman Vacancy Vacancy Charles L. Comeau Stephen D. Johnson Vacancy Vacancy Vacancy Vacancy	6/30/2014 6/30/2016 6/30/2016 6/30/2014 6/30/2015 6/30/2016 6/30/2014 6/30/2015 6/30/2015
PARKING CLERK Nancy M. Howlett	6/30/2014
PERMANENT BUILDING COMMITTEE (1990 ATM, Art. 23) Peter J. Boncek, Chairman David E. Colter	6/30/2016 6/30/2016

PERMANENT BUILDING COMMITTEE (1990 ATM, Art. 23)	
Paul L. Armstrong	6/30/2014
Robert F. Gosselin, Jr.	6/30/2014
Alan R. Beaulieu	6/30/2015

PLANNER	
Thomas Bott	Indefinite

PLANNING BOARD ASSOCIATE MEMBER/SPECIAL PERMIT APPLICATIONS	
ASSOCIATE MEMBER/SPECIAL PERMIT APPLICATIONS (1993 ATM, Art. 18)	
William E. Watson	6/30/2015

PLUMBING AND GAS INSPECTOR	
Norman E. Bouchard	6/30/2014
Thomas S. Bouchard, Sr.	6/30/2014
Richard S. Eldridge	6/30/2014
Douglas G. Hawthorne	6/30/2014

PLYMOUTH-CARVER SOLE SOURCE AQUIFER ADVISORY COMMITTEE	
Fred D. Svenson, Jr.	Indefinite
Maureen A. Thomas	

PLYMOUTH COUNTY ADVISORY BOARD
Chairman, Board of Selectmen

PLYMOUTH COUNTY EXTENSION SERVICE	
Vacancy	6/30/2014

POLICE DEPARTMENT	
CHIEF	By Employment Agreement 2/17/2016
Maurice J. Splaine	

LIEUTENANTS
Thomas A. Kelley

SERGEANTS (PF)
Timothy P. Ballinger; Robert S. Morgan;
Susan T. Munford; Zachary I. Potrykus; Robert C. Wells

SERGEANT (ACTING):
James P. Sauer

OFFICERS (PF)
Timothy J. Arnold; John M. Bateman; Laurie A. Bradley-Harrington;
Ryan T. Calter; Erik G. Dowd; Michael L. Fuller; Michael A. LaNatra;
Andrew W. Loring; Craig A. Marshall; Jonathan D. Neal;
Roger Silva, Jr.; Michael G. Skowyrza; Michael R. Wager

PERMANENT INTERMITTENTS (PI)
Norman P. Harbinson, Jr.

SPECIAL OFFICERS	12/31/2014
Todd A. Bailey; Michelle E. Beck; Marks J. Brenner, Jr.;	
Glenn C. Bushee; Bartholomew B. Connors; Darren J. Martin;	
Peter E. Pateline; Sean S. Percy; Mark S. Shubert	
PUBLIC SAFETY DISPATCHERS	
Michelle E. Beck; Bartholomew B. Connors; Gail M. Fallon;	
Victoria L. Goldberg; Lawrence B. Noonan; Stephen P. Perrault	
MATRONS	12/31/2014
Michelle E. Beck; Elizabeth A. Channell; Barbara DeWolfe;	
Gail M. Fallon	
RECYCLING COMMITTEE (1990 ATM, Art. 21)	
Douglas M. Buitenhuys	6/30/2014
Lorraine A. Connolly	6/30/2014
Vacancy	6/30/2014
Jean M. Landis-Naumann	6/30/2014
Eugene W. Wyatt, Jr.	6/30/2014
Barbara J. Chandler	6/30/2014
Richard S. Napier	6/30/2014
REGISTRAR OF VOTERS (M.G.L. Chapter 51, Section 15)	
D. Charles Wusenich, Chairman	3/31/2014
Michelle A. Vitagliano	3/31/2016
Dorothy Mazzilli	3/31/2015
Mary Lou Murzyn, Clerk	5/3/2014
RENEWABLE ENERGY GRANT & LOAN OPPORTUNITIES COMMITTEE	
FC Christopher L. Eklund	9/27/2015
BS Sandra D. MacFarlane	9/27/2015
GE Eugene W. Wyatt, Jr.	9/27/2015
CP Mary A. MacKinnon	2/14/2014
CI Edmund M. Tamulionis, Jr.	10/25/2015
Ex-Officio	Vacancy
RENT CONTROL BOARD	
Joseph F. Casna, Jr., Chairman	6/30/2014
David W. Gavigan, Jr.	6/30/2018
Thomas J. Calter, III	6/30/2015
James J. Farrell, Jr.	6/30/2016
Peter A. Dansereau	6/30/2017
RIGHT-TO-KNOW COORDINATOR	
Vacancy	6/30/2014
SEALER OF WEIGHTS AND MEASURES	
Edmund F. Marks	6/30/2014

SOUTH SHORE COMMUNITY ACTION COUNCIL Doric C. Scarpelli	6/30/2014
SOUTH SHORE RECYCLING COOPERATIVE (M.G.L. Chapter 40, Section 44A; 1996 ATM, Art. 38) Paul F. Basler Eugene W. Wyatt, Jr.	6/30/2014 6/30/2014
SUPERINTENDENT OF SCHOOLS (Appointed by joint vote of Massachusetts Superintendency Union 31 and Silver Lake Regional School District Committees) John J. Tuffy	By Contract
SUPERINTENDENT OF STREETS, TREES AND PARKS Paul F. Basler	Indefinite
SUPERINTENDENT WASTEWATER TREATMENT PLANT/CHIEF OPERATOR Kenneth P. Vandal	Indefinite
SUPERINTENDENT OF WATER Matthew J. Darsch	6/30/2016
SURVEY BOARD John C. Veracka, Jr. Vacancy Vacancy	6/30/2014 6/30/2014 6/30/2014
TECHNOLOGY ADVISORY COMMITTEE David W. Gavigan, Jr., Chairman Richard J. Davies Shelley A. Loring Mary A. MacKinnon Charles D. McSherry	Indefinite
TOWN COUNSEL Blatman, Bobrowski & Mead, LLC.	6/30/2014
LABOR COUNSEL John J. Clifford	6/30/2014
TOWN OWNED PROPERTY EVALUATION COMMITTEE REPRESENTING: BS Sandra D. MacFarlane BS Vacancy BA Vacancy OS Gary P. Langenbach CI Kathleen A. Benassi CI James C. Judge	Indefinite

TRANSFER STATION TASK FORCE	11/24/2013
STP Paul F. Basler	
RCC Vacancy	
FC Elaine A. Fiore	
CI George Bray III	
CI Eugene W. Wyatt, Jr.	
TREE WARDEN (M.G.L. Chapter 41, Section 106)	
Paul F. Basler	6/30/2014
VETERANS' DEPARTMENT (M.G.L. Chapter 115)	
VETERANS' AGENT (Section 3)	
VETERANS' BURIAL AGENT (Section 7)	
VETERANS' GRAVES OFFICER (Section 9)	
VETERANS' SERVICES DIRECTOR	
William B. Martin	4/30/2014
WATERFRONT COMMITTEE	
Nathaniel H. Murray, Chairman	6/30/2014
Michael M. Manteiga	6/30/2016
James L. Scollins, III	6/30/2016
Richard A. Veno	6/30/2016
Jon T. Cazeault	6/30/2014
Charles L. Comeau	6/30/2015
Mark R. Guidoboni	6/30/2015
WIRE INSPECTOR	
Lionel B. Warner	6/30/2014
Steven E. Ellis, Alternate	6/30/2014
Stephen R. Peterson, Alternate	6/30/2014
Michael T. Romano	6/30/2014
YOUTH AMBASSADOR TO THE ELDERLY	
Emily M. Felix	
ZONING BOARD OF APPEALS	
James A. Wilson	6/30/2017
Carl L. Pike	6/30/2018
Paul B. Dahlen	6/30/2015
Philip A. Ricardi	6/30/2016
John L. Haas	6/30/2014
ASSOCIATES	
Vacancy	6/30/2014
Randall J. Medeiros	6/30/2014

COMMITTEES APPOINTED JOINTLY

ADAMS CENTER BOARD OF TRUSTEES

BS	Susan T. Munford	6/30/2014
LT	Kathleen A. Benassi	6/30/2014
CUC	Corinna Milliken	6/30/2016
HC	Frances E. Botelho-Hoeg	6/30/2016
CI	Verna E. Dalton	6/30/2015
CI	Daune B. Frey	6/30/2015
CI	Marilyn R. Kozodoy	6/30/2015

AUDIT COMMITTEE (1994 ATM, Art. 15)

FC	Helen Claire Soares	6/30/2016
BS	Peter J. Boncek	6/30/2014
M	Vacancy	6/30/2015
	Town Accountant, ex-officio	
	Town Administrator, ex-officio	

BUDGET ADVISORY COMMITTEE

(1988 ATM, Art. 43; 1989 ATM, Art. 26; 1995 ATM, Art. 43)

CHAIRMEN OF: BS; KE; FC; CP

REPRESENTATIVE OF: SL

TA

CAPITAL PLANNING COMMITTEE (1988 ATM, Art. 44; 1993 ATM, Art. 13)

BS	Paul F. Basler	6/30/2014
FC	John S. LaBrache, Chairman	6/30/2014
M	Peter J. Boncek	6/30/2015
FC	Mary A. MacKinnon	6/30/2016
BS	John C. Veracka, Jr.	6/30/2016
	Town Administrator, ex-officio	
	Town Treasurer, ex-officio	

COMMUNITY PRESERVATION COMMITTEE (2005 STM, Art. 9)

CC	Marilyn R. Kozodoy	6/30/2015
HC	Craig N. Dalton	6/30/2014
PB	Susan T. Boyer	6/30/2014
HA	Donald O. Ducharme	6/30/2016
OS	Charles L. Comeau	6/30/2014
RC	Andrew W. Davis	6/30/2016
FC	Paul R. Ricci	6/30/2016
CI	Nancy B. Williams	6/30/2016
CI	Christian A. Hofmann	6/30/2014

SENIOR CENTER BUILDING COMMITTEE (2004 STM, Art. 4)

BS	Paul M. Gallagher	Duration of
COA	Linda M. Felix	Committee

SENIOR CENTER BUILDING COMMITTEE (2004 STM, Art. 4)

COA	Muriel A. Boyce
FC	John C. Burrey
PBC	Paul L. Armstrong
PBC	David E. Colter
CI	Philip R. Burnham

TOWN GOVERNMENT IMPLEMENTATION COMMITTEE

BS	Vacancy	6/30/2016
BS	Mary O'Donnell	6/30/2014
BS	Jean M. Landis-Naumann, Chairman	6/30/2015
BS	Helen Claire Soares	6/30/2015
M	Peter J. Boncek	6/30/2016
M	Vacancy	6/30/2014
M	Barbara Mulhern Caparell	6/30/2015

WAGE AND PERSONNEL BOARD

FC	James M. McKenna, Jr.	6/30/2016
BS	Frances E. Botelho-Hoeg	6/30/2014
M	Elizabeth A. White, Chairman	6/30/2015

APPOINTING BOARDS OR MEMBERS

A	Alternate
AC	Agricultural Commission
AD	Administration (School)
BA	Board of Assessors
BC	Business Community
BH	Board of Health
BK	Banker
BS	Board of Selectmen
CC	Conservation Commission
CI	Citizen
CL	Clergy
COA	Council on Aging
CP	Capital Planning
CUC	Cultural Council
DH	Department Head
FC	Finance Committee
FCF	Fire Chief
FD	Fire Department
GE	Green Energy Committee
HA	Housing Authority
HC	Historical Commission
JRV	Jones River Village Historical Society
KE	Kingston Elementary School Committee
KES/KIS	Public Schools
KYA	Kingston Youth Association

APPOINTING BOARDS OR MEMBERS

KYB	Kingston Youth Baseball
KYS	Kingston Youth Soccer
LD	Library Director
LEO	Local Environmental Organization
KPLF	Kingston Public Library Foundation
LT	Library Trustees
M	Moderator
OS	Open Space Committee
PB	Planning Board
PBC	Permanent Building Committee
PD	Police Department
PTO	Parent Teacher Organization
RC	Recreation Commission
RCC	Recycling Committee
RLT	Realtor
SC	Sewer Commission
SL	Silver Lake Regional
SR	Senior
TA	Town Administrator
TGIC	Town Government Implementation Committee
TM	Town Manager (consulting)
TP	Town Planner
TR	Town Resident
TT	Town Treasurer
WC	Water Commissioners
ZB	Zoning Board of Appeals

All appointments current as of December 31, 2013.

2013

FEDERAL, STATE AND COUNTY OFFICERS

UNITED STATES SENATORS IN CONGRESS

Elizabeth Warren (D)
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-3170
State Director - Roger Lau

Edward J. Markey (D)
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203
(617) 565-8519
State Director - Mark Gallagher

UNITED STATES REPRESENTATIVE IN CONGRESS

(9th Congressional District)

William R. Keating (D)
2 Court Street
Plymouth, MA 02360
(508) 746-9000

GOVERNOR

Deval L. Patrick (D)
State House, Suite 272
Boston, MA 02133
(617) 725-4000
Email: www.constituent.services@state.ma.us

LIEUTENANT GOVERNOR

Vacancy

COUNCILLOR

(First Councillor District)

Oliver P. Cippolini, Jr. (D)
State House, Room 184
Boston, MA 02133
(617) 725-4015, Ext. 1

STATE SENATOR

(Plymouth & Barnstable District)

Therese Murray (D)
Senate President's Office
State House, Room 332
Boston, MA 02133
(617) 722-1500

STATE SENATOR

(Plymouth & Barnstable District)

District Office
10 Cordage Park Circle, Room 229
Plymouth, MA 02360
(508) 746-9332
ATTN: Monica Mullin

STATE REPRESENTATIVE IN GENERAL COURT

(12th Plymouth District)

Thomas J. Calter, III (D)
State House, Room 472
Boston, MA 02133
(617) 722-2000
Legislative Aide:
Betty DeBenedictis
or
District Office
10 Cordage Park Circle, Suite 233
Plymouth, MA 02360
(508)732-0034

SECRETARY OF STATE

William Francis Galvin (D)
State House, Room 337
Boston, MA 02133
(617) 727-9180

ATTORNEY GENERAL

Martha Coakley (D)
One Ashburton Place
Boston, MA 02108
(617) 727-2200

TREASURER

Steven Grossman (D)
State House, Room 227
Boston, MA 02133
(617) 367-6900

AUDITOR OF THE COMMONWEALTH

Suzanne M. Bump (D)
State House, Room 230
Boston, MA 02133
(617) 727-2075

DISTRICT ATTORNEY

(Plymouth District)

Timothy J. Cruz (R)
32 Belmont Street
PO Box 1665
Brockton, MA 02301
(508) 584-8120

REGISTER OF PROBATE

(Plymouth County)

Robert E. McCarthy (D)
Plymouth Probate and Family Court
52 Obery Street, Suite 1130
Plymouth, MA 02360
(508) 747-6204

REGISTER OF DEEDS

(Plymouth County)

John R. Buckley, Jr. (D)
50 Obery Street
Plymouth, MA 02360
(508) 830-9290

COUNTY COMMISSIONERS

(Plymouth County)

Greg Hanley (D)
Sandra M. Wright (R)
Daniel A. Pallotta (R)
County Commissioners Office
11 South Russell Street
Plymouth, MA 02360
(508) 830-9100

COUNTY TREASURER

(Plymouth County)

Thomas J. O'Brien (D)
11 South Russell Street
Plymouth, MA 02360
(508) 830-9120

SHERIFF

(Plymouth County)

Joseph D. McDonald, Jr. (R)
24 Long Pond Rd.
Plymouth, MA 02360
(508) 830-6200
Chief Executive Assistant:
Siobhan Budge
(508) 830-6204

**ANNUAL TOWN MEETING
APRIL 6, 2013**

The Annual Town Meeting was called to order by the Moderator, Janet M. Wallace, at 9:17 a.m., at the Kingston Intermediate School, 65 Second Brook Street, Kingston, Massachusetts. The Moderator welcomed those in attendance and announced there was a quorum of 112 voters present. She declared that the warrant had been properly noticed with the Constable's Return of Service; and as was traditional, she waived the reading of the warrant.

The vote checkers were: Priscilla W. Brackett, Christine M. Chipman, Hannah M. Creed, Diane L. Hunt, Diane M. Poirier, Roberta G. Reed, Diane T. Scully and Maureen E. Twohig. The doorkeepers were Armando M. Enriquez, Katelyn B. Fitzgerald and Janet H. Holmes.

The sworn tellers were Paul L. Armstrong, Paul F. Basler, James C. Judge and David E. Pepe. Town Clerk Mary Lou Murzyn was sworn in as Deputy Moderator for Article 37.

Ms. Wallace recognized Father Don Milligan to lead the Town Meeting body in reciting the Pledge of Allegiance. Father Don is a veteran of the Vietnam War era. He served in the Air Force from 1961 through 1965 and was an Airman First Class. He served at the Homestead Air Force Base in Florida and then in harms way at the Andersen Air Force Base in Guam, where he supported Vietnam flights. Father Don is proud to be a veteran and he is quoted as saying: "No Veterans – No Country." Additionally, he states: "But for our Veterans, we could be standing here saluting another flag." Of note, Father Don is a retired Episcopal Priest of 40 years. He oversees the burial of veterans at our National Cemetery in Bourne. He is also the Chaplain for the Kingston Fire Department, the Kingston Police Department and the Massachusetts State Police. With a warm round of applause, the Town Meeting body thanked Father Don for his service to our country and for leading us in the Pledge of Allegiance.

The Moderator asked for a moment of silence in memory of all Kingston residents and the following former Town officials or employees who passed away in 2012:

Janet L. Bergeron
Paul E. Smith
Judythe J. Lewis
C. Janet Maiellano Guzman
Leslie M. Carlson
Lawrence R. Hunt
Marc J. Hebert, Sr.
Harry E. Monks, Jr.
MaryAnne Martin
Rosemary Wood

At 9:20 a.m., on the motion of John P. Creed, VOTED to suspend the Annual Town Meeting and proceeded to open the Special Town Meeting, which had been called

for 9:15 a.m. The Annual Town Meeting resumed business at 9:48 a.m.

State Representative Thomas J. Calter, III, was called upon to address the body. Rep. Calter thanked the Finance Committee and the Board of Selectmen for the work they do. He additionally thanked all those in attendance for this meeting. Rep. Calter stated that all indicators suggest that the State is moving in the right direction. Job levels have reached those prior to the start of the recession. The unemployment rate continues to drop. While revenues continue to drop, cuts have been made to offset the difference. We have one billion dollars in our "savings account"; more high tech jobs are being created; and we have the #1 public school system in the country. Massachusetts is standing on very good fiscal ground. Our bond rating has been increased to AA+, but our work is never done.

He continued by stating that we are faced with challenges: gridlock in Washington will create cuts here in Massachusetts expected at one billion dollars in federal funds; a need for dedicated funding for special education; and broken infrastructure – deficient roads and broken bridges – with no funding source for replacement only maintenance and repair.

Rep. Calter is grateful for the guidance and input he receives from his constituents and encouraged its continuance. He feels honored and privileged to represent the Town of Kington.

The Town Meeting body responded with a round of applause.

The Moderator then recognized County Treasurer Thomas J. O'Brien and Superintendent of Schools John J. Tuffy, both in attendance for today's meeting.

On the motion of Joseph F. Casna, Jr., VOTED that the following non-residents and non-registered residents be allowed to enter and address the Town Meeting:

Jason R. Talerma, Town Counsel
Nancy M. Howlett, Acting Town Administrator
Joan Paquette, Town Accountant
John J. Tuffy, Superintendent of Schools
Robert T. Heath, Fire Chief
Thomas Bott, Town Planner
Maureen Thomas, Conservation Agent
Craig Chartier, Plymouth Archaeological Rediscovery Project
Jake Pylant, Anytime Fitness
Mark Daly, Senior Executive – Anytime Fitness-Minnesota
Senator Robert O'Leary (retired)
Attorney India Minchoff

ARTICLE 1. On the motion of Joseph F. Casna, Jr., VOTED UNANIMOUSLY that the Town accept the reports of the various Town Officers, Boards and Committees.

ARTICLE 2. On the motion of Joseph F. Casna, Jr., VOTED UNANIMOUSLY that the Town appropriate and transfer the sum of \$5,000.00 from the Septic Betterment

Fund Balance to the Septic Loan Administrative expense item for expenditure in FY2014, for the purpose of paying the Old Colony Planning Council for administering the septic loan program.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 3. Joseph F. Casna, Jr. moved that the Town (a) re-establish a revolving fund for the operation of recreation programs; and (b) re-establish a revolving fund for the operation of the inspectors in the Building Department; and (c) re-establish a revolving fund for the operation of Senior Center programs, as provided in General Laws, chapter 44, section 53E½, all as detailed as printed in the Warrant for the Annual Town Meeting.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Elaine A. Fiore moved to amend by deleting from the third paragraph under the Senior Center programs portion the words: "on a weekly basis".

THE AMENDMENT WAS CARRIED.

Paul R. Ricci moved to amend by deleting from the third paragraph under the Senior Center programs portion the words: "administrative expenses required to run the program, wages of staff for time spent running the program".

After discussion, a vote was taken on the amendment of Mr. Ricci.

YES – 38; NO – 67

THE AMENDMENT WAS NOT CARRIED.

On the motion of Joseph F. Casna, Jr., as amended, VOTED UNANIMOUSLY that the Town (a) re-establish a revolving fund for the operation of recreation programs; and (b) re-establish a revolving fund for the operation of the inspectors in the Building Department; and (c) re-establish a revolving fund for the operation of Senior Center programs, as provided in General Laws, chapter 44, section 53E½, all as detailed as printed in the Warrant for the Annual Town Meeting, as follows:

(A) To re-establish a revolving fund for recreation programs as provided in Massachusetts General Laws, chapter 44, section 53E ½:

That said programs to be supported with these funds in FY2014 shall include but not be limited to gymnastics, cheerleading, karate, dance, various sports programs, arts and crafts, keyboard, babysitting, bumper bowling, ski lessons, golf, drama, baton twirling, junior garden club, tennis, cooking, sailing, Coast Guard boating safety course, summer programs, swimming lessons, basketball league, dog training, various instructional programs, special trips and events;

That funds deposited into this account shall include fees charged to individuals participating in a program, donations and gifts earmarked for said programs, and private sponsorship of programs and rental fees charged for

the use of the Reed Community Building;

That the Recreation Commission shall authorize all expenditures of funds from this account. Funds will be used in direct support of the listed programs for the following items: supplies for the programs, contractual services required to present a program, administrative expenses required to run the program, wages of part-time staff for time spent running the program, repair of equipment used in a program, repair of facilities used for a program, rental of facilities and/or equipment used in a program;

And that the amount of the funds to be expended from this account in FY2014 shall not exceed \$250,000.00; and further

(B) To re-establish a revolving fund for the operation of the Inspectors in the Building Department as provided in Massachusetts General Laws, chapter 44, section 53E ½:

That funds deposited into this account shall include fees charged for plumbing, gas, electrical, sheet metal, and sewer connection permits;

That said expenditures to be supported with these funds in FY2014 shall include but not be limited to direct support for staff stipends and wages for inspectors, mileage reimbursement, cost of related inspection equipment including meters, tools and safety gear and necessary forms and supplies;

That the Inspector of Buildings and Town Administrator shall authorize all expenditures of funds from this account;

And that the amount of the funds to be expended from this account in FY2014 shall not exceed \$50,000.00, unless additional limits are approved by the Board of Selectmen and the Finance Committee; and further

(C) To re-establish a revolving fund for Senior Center programs as provided in Massachusetts General Laws, chapter 44, section 53E ½:

That said programs to be supported with these funds in FY2014 shall include but not be limited to exercise classes; zumba, zumba gold, stay fit and strong, tai chi, chair yoga, lite weights, bingo, and various instructional programs, special trips and events;

That funds deposited into this account shall include fees charged to individuals participating in a program, donations and gifts earmarked for said programs, and private sponsorship of programs and rental fees charged for the use of the Senior Center Building;

That the Council on Aging Board and the Director of Elder Affairs shall authorize all expenditures of funds from this account. Funds will be used in direct support of the listed programs for the following items: supplies for the programs, contractual services required to present a program, repair of equipment used in a program,

repair of facilities used for a program, rental of facilities and/or equipment used in a program, administrative expenses required to run the program, wages of staff for time spent running the program;

And that the amount of the funds to be expended from this account in FY2014 shall not exceed \$50,000.00.

ARTICLE 4. On the motion of Richard J. Arruda, VOTED UNANIMOUSLY that the Town establish a revolving fund for Adams Center programs as provided in General Laws, chapter 44, section 53E ½, all as detailed as printed in the Warrant for the Annual Town Meeting; except that:

The first line of paragraph four to read as follows:

That the Town Administrator and the Chairman of the Adams Center Board of Trustees shall authorize all expenditures of funds from this account.

Said revolving fund to read as follows:

To establish a revolving fund for the Adams Center programs as provided in Massachusetts General Laws, chapter 44, section 53E ½:

That said programs to be supported with these funds in FY2014 shall include but not be limited to instructional classes, exhibitions, lectures, gatherings, meetings, special events, and extension of Local History Room collections;

That funds deposited into this account shall include fees charged to individuals participating in a program, donations and gifts earmarked for said programs, and private sponsorship of programs and rental and lease fees charged for the use of the Adams Center Building;

That the Town Administrator and the Chairman of the Adams Center Board of Trustees shall authorize all expenditures of funds from this account. Funds will be used in direct support of the listed programs for the following items: supplies for the programs, contractual services required to present a program, administrative expenses required to run the program, wages of part-time staff for time spent running the program, repair and upkeep of the facilities used for a program, rental of facilities and/or equipment used in a program;

And that the amount of the funds to be expended from this account in FY2014 shall not exceed \$75,000.00.

THE FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 5. On the motion of David L. Kennedy, VOTED UNANIMOUSLY that the Town appropriate and transfer the sum of \$80,202 from Surplus Revenue for the purchase of the following equipment:

KES/KIS Technology Equipment	\$50,000
Library Technology	\$20,000
Animal Control Generator	6,500

KIS Auditorium Sound System	<u>\$ 3,702</u>
	\$80,202

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 6. On the motion of Kenneth R. Stevens, VOTED UNANIMOUSLY that the sum of \$15,218.82 be appropriated for Sampson Fund expenditures for FY2014; and to meet this appropriation, the sum of \$15,218.82 be appropriated from the Elizabeth B. Sampson Memorial Fund.

And, further, that the expenditures be under the supervision of the departments or organizations as follows:

Dept./Organization	Purpose	Amount
Police Dept.	National Night Out	\$4,040.00
KES/KIS	Destination Imagination	1,800.00
Recreation	Joy of Music	328.82
Police Dept.	Training Ammunition	1,800.00
Police Dept.	Vest and Communicator	2,750.00
Town Clerk	Binding Records	1,300.00
Selectmen	204 Memorial Day Parade	3,200.00
	TOTAL	\$15,218.82

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 7. The Finance Committee recommends that the sum of \$640,000 be appropriated to the Renewable Energy Enterprise Fund for partial costs associated with the generation of electricity under the Town’s Power Purchase Agreements to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ by the Board of Selectmen; and to meet such appropriation, \$640,000 to come from the energy Net Metering Tariffs with any funds remaining to be transferred to the General Fund pursuant to the authority granted by the enabling legislation.

FY2014 RENEWABLE ENERGY ENTERPRISE FUND

<u>REVENUE</u>	FY14
<u>Revenue Description</u>	<u>Recommended</u>
Net Metering Tariffs from NSTAR for Generation of Electricity:	
Wind Turbine	\$675,000
Lease Agreements	<u>\$ 61,000</u>
Revenue Total	\$ 736,000

<u>EXPENSES</u>	FY14
<u>Department Expenditures</u>	<u>Recommended</u>
Power Purchase Agreements Payments to Developers:	
Wind Turbine	\$640,000
Other (<i>Note: Energy use funded in Department Utility Budgets for FY14-not in this enterprise fund</i>)	<u>\$ 0</u>

	Expense Total	\$640,000
Net Surplus		\$ 96,000

On the motion of Joseph F. Casna, Jr., VOTED that the sum of \$640,000 be appropriated to the Renewable Energy Enterprise Fund for partial costs associated with the generation of electricity under the Town's Power Purchase Agreements to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ by the Board of Selectmen; and to meet such appropriation, \$640,000 to come from the energy Net Metering Tariffs, with any funds remaining to be transferred to the General Fund pursuant to the authority granted by the enabling legislation and authority granted under the 2011 ATM Article 6.

EXPENSES	FY14
<u>Department Expenditures</u>	<u>Recommended</u>
Power Purchase Agreements	
Payments to Developers:	
Wind Turbine	\$640,000
Other	\$ <u>0</u>
Expense Total	\$640,000

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 8. The Finance Committee recommends that the sum of \$3,631,297 be appropriated to operate the Wastewater Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Wastewater Department; and to meet such appropriation, \$1,128,527 to come from Wastewater Revenue, \$100,000 from Wastewater Surplus Revenue, \$936,531 to come from Sewer Betterments, \$1,229,709 to be transferred from the Massachusetts Water Pollution Abatement Trust, \$236,530 to come from the tax levy, and \$194,935 to be appropriated in the general fund and funded from Wastewater Enterprise Revenues.

Personal Services	\$436,512
Expenses	597,080
Debt Expense	40,455
Debt Service	<u>2,362,315</u>
Sub-Total	\$3,436,362
Employee Benefits	\$102,068
Accounting Department	6,936
Assessor Department	3,563
Collector Department	24,252
Treasurer Department	3,478
Audit	9,650
Data Processing	8,750
Insurance	<u>36,238</u>
Sub-Total	\$194,935
Total	\$3,631,297

On the motion of Peter C. Cobb, VOTED UNANIMOUSLY that the sum of \$3,436,362 be appropriated to operate the Wastewater Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Wastewater Department; and to meet such appropriation, \$933,592 to come from Wastewater Revenue, \$100,000 to come from Wastewater Surplus Revenue, \$936,531 to come from Sewer Betterments, \$1,229,709 from the Massachusetts Water Pollution Abatement Trust, and \$236,530 to come from the tax levy.

Personal Services	\$436,512
Expenses	597,080
Debt Expense	40,455
Debt Service	<u>2,362,315</u>
Total	\$3,436,362

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 9. On the motion of Peter C. Cobb, VOTED UNANIMOUSLY that the Town appropriate the sum of \$330,606 from Surplus Wastewater Revenue to be used for the purchase and installation of new control panels for Phase 1 grinder pumps, the purchase of a bobcat for multiple tasks, SCADA communications, and any unforeseen expenses; and that the Board of Sewer Commissioners be authorized to take any action to carry out these expenditures.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 10. On the motion of Joseph F. Casna, Jr., VOTED UNANIMOUSLY that the Town appropriate the sum of \$400,000 for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements with the Board of Health and residential property owners, including without limitation, all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation, the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$400,000 and issue bonds or notes therefore under MGL c.111, s.127B ½ and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise contract with the Trust and Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof; and that the Board of Selectmen, is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 11. The Finance Committee recommends that the sum of \$1,571,498 be appropriated to operate the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Water Department; and to meet such appropriation, \$1,355,191 to come from water enterprise revenue and \$216,307 to be transferred to the general fund and funded from water enterprise revenues.

Personal Services	\$522,624
Expenses	371,598
Capital Outlay	0
Debt Service	<u>460,969</u>
Subtotal	\$1,355,191
Employee Benefits	\$128,738
Accounting Department	2,736
Collector Department	15,751
Treasurer Department	4,095
Audit	483
Data Processing	5,732
Insurance	<u>58,772</u>
Subtotal	\$216,307
Total	\$1,571,498

On the motion of Robert R. Kostka, VOTED UNANIMOUSLY that the sum of \$1,355,191 be appropriated to operate the Water Department Enterprise Fund to be expended pursuant to Massachusetts General Laws, Chapter 44, Section 53F ½ for the following expenditures of the Water Department; and to meet such appropriation, \$1,355,191 to come from water enterprise revenue.

Personal Services	\$522,624
Expenses	371,598
Debt Service	<u>460,969</u>
Total	\$1,355,191

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 12. On the motion of Robert R. Kostka, VOTED UNANIMOUSLY that the Town appropriate the sum of \$113,687.95, which is the unexpended balance now remaining in an account established by the Article 18 of the 1997 Annual Town Meeting, which authorized borrowing to finance construction of the Kingston Intermediate School, a project which is now complete, and for which no further liability remains, to pay a portion of the costs of construction of the Trackle Pond Water Treatment Plant, under the direction of the Water Department, as permitted by Chapter 44, Section 20 of the General Laws; that although the debt service on

the bonds, the proceeds of which, are being transferred, are general obligations of the Town, it is the intent of the Town that the debt service on the amounts so transferred for said Trackle Pond Water Treatment Plant construction project, be paid from the Water Enterprise Fund; and further, that \$113,687.95 be rescinded from the \$4,700,000 borrowing authorized by Article 11 of the 2012 Annual Town Meeting.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 13. On the motion of Helen Claire Soares, VOTED UNANIMOUSLY that the salaries of elected officials be set as of July 1, 2013, as follows:

Moderator	\$100
Treasurer	23,358
Tax Collector	54,502
Town Clerk	65,940
Chairman, Board of Selectmen	1,000
Other Selectmen, Each	800
Chairman, Board of Health	1,000
Other Health Board Members, Each	800
Chairman, Board of Assessors	1,000
Other Board of Assessors, Each	800
Chairman, Water Commissioners	1,000
Other Water Commissioners, Each	800
Chairman, Planning Board	1,000
Other Planning Board Members, Each	800
Chairman, Sewer Commission	1,000
Other Sewer Commissioners, Each	800

and further, the sum of \$5,229 be raised and appropriated for said salaries; and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 14. On the motion of Richard K. Gardner, VOTED UNANIMOUSLY that the Town amend the Wage and Personnel By- Law, including the classification and compensation schedules, A, B, C contained therein, as printed in a document entitled "Proposed Town of Kingston Wage and Personnel By-Law with FY 2014 Compensation Schedules"; and that the sum of \$17,975.00 be appropriated for this purpose; and to meet this appropriation, the sum of \$15,500.00 be raised and appropriated, the sum of \$1,388.00 be appropriated from Water Revenue and the sum of \$1,087.00 be appropriated from Waste Water Revenue to fund such amendments; and that the Town Accountant be authorized to allocate such sums to the appropriate operating budgets.

Said amendments, excluding explanatory comments in bold-face type, read as follows:

BY SUBSTITUTING:

1. In Section 9, Classification and Rates of Compensation Schedules –
 - a. For Schedule A, the attached Schedule A.
 - b. For Schedules B-1 and B-2, the attached Schedules B-1 and B-2.
 - c. For Schedule C-1, the attached Schedule C-1.
 - d. For Schedule C-2, the attached Schedule C-2.
 - e. For Schedule C-3, the attached Schedule C-3.

2. In Section 13, Other Leave –
 - a. For subsection (a), Bereavement Leave, the following:

Bereavement leave without loss of regular straight-time pay for normally scheduled working hours, not to exceed four days per occurrence, as the appointing authority or department head may determine, shall be granted to any employee in the event of a death in the employee's immediate family. One additional day may also be paid if that day is necessary for travel. For the purposes of this subsection, immediate family shall be defined as spouse, parent, child, sibling or parent-in-law. Additionally, an employee shall be granted up to three work days' leave without loss of pay in the event of the death of a grandchild, brother-in-law, sister-in-law, grandparent, stepmother and stepfather and up to one day's leave without loss of pay in the event of the death of a sibling of a natural parent.

Positions are part-time except where denoted full-time (FT). Positions are non-exempt except where denoted exempt (E).

SCHEDULE A

<i>Title</i>	<i>Group</i>	<i>Rate</i>
Administrative Assistant (FT)	Administrative	S-2
Administrative Assistant – Town Clerk	Administrative	H-6
Administrative Assistant – Veterans' Agent	Administrative	Schedule C-1
Alternate Inspector of Buildings	Administrative	Schedule C-2
Animal Control Officer	Administrative	S-3**
Animal Inspector	Administrative	Schedule C-2
Archivist (FT) (E)	Library	S-3
Assistant Animal Control Officer	Public Safety	H-6
Assistant Assessor (FT) (E)	Administrative	S-9
Assistant Harbor Master/Assistant Shellfish Constable	Public Safety	Schedule C-2
Assistant Summer Program Director	Recreational	Schedule C-3
Assistant to the Board of Selectmen and the Town Administrator (FT) (E)	Administrative	S-7
Assistant to the Police Chief (FT)	Administrative	S-4
Assistant Town Treasurer (FT) (E)	Administrative	S-6
Assistant Zoning Enforcement Officer	Administrative	Schedule C-2
Call Fire Captain	Public Safety	Schedule C-1
Call Fire Lieutenant	Public Safety	Schedule C-1

Call Firefighter	Public Safety	Schedule C-1
Casual Part-time Worker	Labor	Schedule C-1
Chief Operator Superintendent (FT) (E)	Supervisory	S-9
Children's Librarian (FT) (E)	Library	S-3
Clerical Assistant (FT)	Clerical	H-6
Clerk -- Election	Clerical	Schedule C-1
Clerk -- General	Clerical	Schedule C-1
Clerk—Special Town Committees Not Otherwise Specified	Clerical	Schedule C-1
Clerk -- Treasurer's Office	Clerical	Schedule C-1
Conservation Agent (FT)	Administrative	S-6
Cook – Council on Aging	Recreational	Schedule C-1
Counselor	Recreational	Schedule C-3
Department Secretary-Wastewater Department	Clerical	S-1**
Deputy Fire Chief/Fire Prevention Officer (FT) (E)	Administrative	S-7*
Director of Elder Affairs (FT) (E)	Administrative	S-3
Election Officer	Clerical	Schedule C-1
Executive Secretary	Administrative	Schedule C-2
Executive Secretary – Community Preservation Com.	Administrative	Schedule C-2
Executive Secretary – Finance Committee	Administrative	Schedule C-2
Executive Secretary – Wage and Personnel Board	Administrative	Schedule C-2
Executive Secretary – Zoning Board of Appeals	Administrative	Schedule C-2
Flag Attendant	Recreational	Schedule C-2
Food Inspector	Administrative	Schedule C-2
Groundskeeper	Labor	Schedule C-1
Harbor Master/Shellfish Constable	Administrative	S-6**
Health Agent (FT) (E)	Administrative	S-6
Highway Laborer/Truck Driver	Labor	Schedule C-1
Inspector of Buildings/Zoning Enforcement Officer (FT) (E)	Administrative	S-9*
Lead Counselor	Recreational	Schedule C-3
Library Assistant	Library	Schedule C-1
Library Director (FT) (E)	Supervisory	S-9
Library Page	Library	Schedule C-1
Lifeguard	Recreational	Schedule C-3
Lifeguard/Swimming Instructor	Recreational	Schedule C-3
Matron	Public Safety	Schedule C-1
Moth Superintendent	Supervisory	Schedule C-1
Park Attendant	Recreational	Schedule C-3
Patrolman	Public Safety	Schedule C-1
Pesticide Applicator	Labor	H-3
Recreation Assistant	Administrative	H-6
Recreation Director	Administrative	S-4**
Reference Librarian (FT) (E)	Library	S-3
Registrar -- Election	Administrative	Schedule C-2
Reserve Public Safety Dispatcher	Public Safety	Schedule C-1
Secretary -- Permanent Part-time Departmental	Clerical	H-5
Seasonal Athletic Field Maintenance Worker	Recreational	C-3
Senior Clerk -- General	Clerical	Schedule C-1
Senior Counselor	Recreational	Schedule C-3
Senior Groundskeeper	Labor	Schedule C-1
Specialty Program Coordinator	Recreational	Schedule C-3
Streetlister/Census Clerk	Clerical	Schedule C-1
Substitute Circulation Assistant	Library	Schedule C-1
Substitute Driver -- Council on Aging	Recreational	H-5
Substitute Librarian	Library	Schedule C-1
Summer Program Director	Recreational	Schedule C-3
Supt of Highways, Parks, and Trees (FT) (E)	Supervisory	S-10
Supervisor/After School Programs	Recreational	Schedule C-1
Supervisor Assistant/After School Programs	Recreational	Schedule C-1

Town Accountant (FT) (E)	Supervisory	S-10
Town Planner (FT) (E)	Administrative	S-10
Veterans' Agent	Supervisory	Schedule C-2
Warden – Election	Administrative	Schedule C-1
Water Department Office Administrator (FT)	Administrative	S-5
Water Superintendent (FT) (E)	Supervisory	S-9
Waterfront Director/Head Lifeguard	Recreational	Schedule C-3
Young Adult Librarian	Library	S-3**

* With an additional remuneration of \$4,000.00.

** Part time: pro-rated based on hours worked.

SCHEDULE B-1
Hourly Schedule

Grade	Step 1	Step 2	Step 3	Step 4	Step 5
H-1	11.24	11.88	12.59	13.36	14.18
H-2	11.78	12.49	13.24	14.02	14.86
H-3	12.38	13.09	13.89	14.73	15.61
H-4	12.98	13.78	14.60	15.47	16.40
H-5	13.68	14.47	15.33	16.26	17.23
H-6	14.32	15.17	16.11	17.06	18.09

SCHEDULE B-2
Salaried Schedule

Grade	Step 1	Step2	Step 3	Step 4	Step 5	Step 6
S-1	35,006	36,318	37,677	39,090	40,556	42,075
S-2	37,454	38,858	40,315	41,829	43,399	45,028
S-3	40,075	41,578	43,134	44,752	46,433	48,173
S-4	42,878	44,487	46,159	47,889	49,685	51,549
S-5	45,882	47,600	49,387	51,239	53,162	55,154
S-6	49,095	50,935	52,846	54,828	56,883	59,015
S-7	52,530	54,502	56,548	58,669	60,866	63,148
S-8	56,210	58,315	60,504	62,773	65,128	67,570
S-9	60,144	62,398	64,737	67,164	69,684	72,297
S-10	64,353	66,768	69,271	71,869	74,561	77,361
S-11	68,859	71,442	74,121	76,898	79,784	82,776

Grade	Step7	Step 8	Step 9*
S-1	43,655	45,291	46,990
S-2	46,715	48,466	50,282
S-3	49,979	51,854	53,799
S-4	53,478	55,482	57,564
S-5	57,224	59,370	61,595
S-6	61,232	63,525	65,909
S-7	65,517	67,974	70,524
S-8	70,102	72,730	75,460
S-9	75,007	77,819	80,738
S-10	80,260	83,270	86,390
S-11	85,877	89,099	92,440

*Attainable for only those positions which supervise 5 or more full-time permanent positions.

SCHEDULE C-1
Hourly Schedule

Administrative Assistant – Veterans' Agent	hourly	17.58
Call Fire Captain	hourly	*15.89
Call Fire Lieutenant	hourly	**15.89
Call Firefighter	hourly	***15.89
Casual Part-time Worker	hourly	12.48

Clerk – Election	hourly	12.48
Clerk – General	hourly	10.21
Clerk – Special Town Committees Not Otherwise Specified	hourly	9.26
Clerk – Treasurer’s Office	hourly	15.06
Cook – Council on Aging	hourly	13.27
Election Officer	hourly	10.41
Groundskeeper	hourly	8.57
Highway Laborer/Truck Driver	hourly	15.29
Library Assistant	hourly	14.72
Library Page	hourly	11.35
Matron	hourly	18.75
Moth Superintendent	hourly	11.35
Patrolman	hourly	17.90
Reserve Public Safety Dispatcher	hourly	12.48
Senior Clerk – General	hourly	11.89
Senior Groundskeeper	hourly	11.35
Streetlister/Census Clerk	hourly	11.89
Substitute Circulation Assistant	hourly	14.05
Substitute Librarian	hourly	21.38
Supervisor/After School Programs	hourly	13.72
Supervisor Assistant/After School Programs	hourly	9.10
Warden – Election	hourly	12.48

* Plus \$500.00 per year (first hour of duty paid at \$19.75)

** Plus \$300.00 per year (first hour of duty paid at \$19.75)

*** Plus \$150.00 per year (first hour of duty paid at \$19.75)

**SCHEDULE C-2
Salaried Schedule**

Alternate Inspector of Buildings	annually	1,298
Animal Inspector	annually	2,482
Assistant Harbormaster/Assistant Shellfish Constable	annually	3,171
Assistant Zoning Enforcement Officer	annually	7,997
Executive Secretary	annually	3,414
Executive Secretary – Community Preservation Com.	Annually	3,091
Executive Secretary – Finance Committee	annually	5,151
Executive Secretary – Wage and Personnel Board	annually	5,151
Executive Secretary – Zoning Board of Appeals	annually	5,151
Flag Attendant	per location	237
Food Inspector	annually	5,818
Registrar – Election	annually	837
Veterans’ Agent	annually	10,666

**SCHEDULE C-3
Seasonal Schedule**

Assistant Summer Program Director	hourly	13.47
Counselor	hourly	8.00
Lead Counselor	hourly	11.06
Lifeguard	hourly	11.70
Lifeguard/Swimming Instructor	hourly	11.70
Park Attendant	hourly	10.42
Seasonal Athletic Field Maintenance Worker	hourly	20.00
Senior Counselor	hourly	10.64
Specialty Program Director	hourly	11.64
Summer Program Director	hourly	18.75
Waterfront Director/Head Lifeguard	hourly	13.47

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Prior to commencement of Article 15, Elaine A. Fiore, Chair of the Finance Committee, presented a financial overview.

ARTICLE 15. The Moderator read the budget in its entirety. She noted in the KIS/KES Schools that the figure had been changed to \$7,121,471 resulting in a new Summary Budget Total of \$19,487,844 and a new Total Summary Budget of \$38,507,506. Holds were placed on the following items: Moderator – Personal Services; Conservation Commission – Personal Services/Expenses; Green Energy Committee – Expenses; Kingston Special Education; and Library – Expenses.

Courtland L. Harlow, III, moved to amend the Conservation Commission total budget to zero.

After discussion, Paul R. Ricci moved the question.

THE MOTION WAS CARRIED.

A vote was taken on the amendment of Mr. Harlow.

THE AMENDMENT WAS NOT CARRIED.

Bradford J. Randall moved to amend the Green Energy Committee Expense line item to zero.

THE AMENDMENT WAS NOT CARRIED.

Comments were made and/or questions were asked and answered on the other items held.

On the motion of Elaine A. Fiore, VOTED that the sum of \$38,507,506 be appropriated to be expended for the operating budgets for the fiscal year beginning July 1, 2013, for Personal Services and for Expenses as printed in a document entitled "Town of Kingston: FY 2014 Summary Budget"; and to meet such appropriation, that the sum of \$37,993,765 be raised and appropriated, the sum of \$216,307 be transferred from Water Enterprise revenue, the sum of \$194,935 be transferred from Waste Water Enterprise revenue, the sum of \$31,661 be transferred from Municipal Waterways Improvement Fund, and the sum of \$70,838 be transferred from the Septic Loan Fund Balance.

The budget items were VOTED as follows:

MODERATOR	PERSONAL SERVICES	100
	EXPENSES	<u>0</u>
		100
SELECTMEN	PERSONAL SERVICES	244,187
	EXPENSES	<u>58,700</u>
		302,887

FINANCE COMMITTEE	PERSONAL SERVICES EXPENSES	5,100 <u>2,750</u> 7,850
RESERVE FUND	EXPENSES	100,000
CAPITAL PLANNING COMMITTEE	PERSONAL SERVICES EXPENSES	408 <u>0</u> 408
TOWN ACCOUNTANT	PERSONAL SERVICES EXPENSES	127,350 <u>1,930</u> 129,280
ASSESSORS	PERSONAL SERVICES EXPENSES	140,775 <u>13,800</u> 154,575
REVALUATION	EXPENSES	20,000
TREASURER	PERSONAL SERVICES EXPENSES	122,957 <u>24,085</u> 147,042
COLLECTOR	PERSONAL SERVICES EXPENSES	93,190 <u>33,350</u> 126,540
LEGAL	EXPENSES	110,000
WAGE AND PERSONNEL BOARD	PERSONAL SERVICES EXPENSES	5,100 <u>0</u> 5,100
DATA PROCESSING	EXPENSES	99,889
TAX TITLE FORECLOSURE	EXPENSES	15,000
TOWN CLERK	PERSONAL SERVICES EXPENSES	147,782 <u>5,600</u> 153,382
ELECTION AND REGISTRATION	PERSONAL SERVICES EXPENSES	14,109 <u>6,557</u> 30,666

CONSERVATION COMMISSION	PERSONAL SERVICES EXPENSES	99,505 <u>3,414</u> 102,919
PLANNING BOARD	PERSONAL SERVICES EXPENSES	123,442 <u>5,290</u> 128,732
ZONING BOARD OF APPEALS	PERSONAL SERVICES EXPENSES	5,100 <u>277</u> 5,377
GREEN ENERGY COMMITTEE	EXPENSES	810
PERMANENT BUILDING COMMITTEE	PERSONAL SERVICES EXPENSES	1,153 <u>100</u> 1,253
CARE OF MUNICIPAL PROPERTY	PERSONAL SERVICES EXPENSES	74,942 <u>359,614</u> 434,556
RENT CONTROL BOARD	PERSONAL SERVICES EXPENSES	500 <u>0</u> 500
POLICE	PERSONAL SERVICES EXPENSES	2,591,584 <u>259,830</u> 2,851,414
FIRE DEPARTMENT	PERSONAL SERVICES EXPENSES	1,750,259 <u>304,557</u> 2,054,816
INSPECTION SERVICES	PERSONAL SERVICES EXPENSES	124,888 <u>2,025</u> 126,913
SEALER OF WEIGHTS AND MEASURES	PERSONAL SERVICES EXPENSES	7,492 <u>1,208</u> 8,700
ANIMAL CONTROL	PERSONAL SERVICES EXPENSES	53,788 <u>9,203</u> 62,991

HARBORMASTER	PERSONAL SERVICES EXPENSES	35,886 <u>17,378</u> 53,264
SILVER LAKE REGIONAL	SCHOOLS	8,079,294
KIS/KES	SCHOOLS	7,121,471
KINGSTON SPECIAL EDUCATION		4,031,079
VOCATIONAL EDUCATION	SCHOOLS	256,000
STREET, TREES & PARKS	PERSONAL SERVICES EXPENSES	632,591 <u>399,400</u> 1,031,991
SNOW AND ICE	PERSONAL SERVICES EXPENSES	55,000 <u>120,000</u> 175,000
STREET AND LIGHTING	EXPENSES	41,400
SOLID WASTE DISPOSAL	PERSONAL SERVICES EXPENSES	111,258 <u>313,400</u> 424,658
BOARD OF HEALTH	PERSONAL SERVICES EXPENSES	116,955 <u>14,405</u> 131,360
COUNCIL ON AGING	PERSONAL SERVICES EXPENSES	159,084 <u>54,757</u> 213,841
VETERANS BENEFITS	PERSONAL SERVICES EXPENSES	33,963 <u>289,800</u> 323,763
LIBRARY	PERSONAL SERVICES EXPENSES	436,801 <u>113,147</u> 549,948
RECREATION COMMISSION	PERSONAL SERVICES EXPENSES	162,090 <u>86,402</u> 248,492

HISTORICAL COMMISSION	EXPENSES	300
COOPERATIVE EXTENSION SERVICE	EXPENSES	270
HERITAGE CENTER	EXPENSES	6,600
RETIREMENT OF DEBT	EXPENSES	2,706,134
EMPLOYEE BENEFITS	PERSONAL SERVICES	0
	EXPENSES	<u>4,302,782</u>
		4,302,782
RENEWABLE ENERGY ENTERPRISE FUNDS	EXPENSES	1,300,000
LIABILITY/PROPERTY INSURANCE	EXPENSES	328,159
TOTAL SUMMARY BUDGET		\$38,507,506

John P. Creed moved to reconsider Article 15.

THE MOTION WAS NOT CARRIED.

At 11:46 a.m., the Moderator called for a brief recess. The meeting resumed at 11:58 a.m.

ARTICLE 16. To see if the Town will vote to appropriate and transfer a sum or sums, including so called Free Cash to the Other Post Employment Benefits (OPEB) Health Insurance Liability Fund for the purpose of funding future financial obligations of the Town for health insurance benefits of retirees, or take any action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 17. On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the article be divided into five parts: one for each of five projects for which an expenditure of funds is sought.

Motion 1: On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the sum of \$14,000 be appropriated for the purpose of purchasing one (1) commercial grade lawn tractor; and to meet this appropriation, the sum of \$14,000 be transferred from Surplus Revenue; and that the expenditure be under the direction of the Streets, Trees, and Parks Department.

Motion 2: On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the sum of \$67,325 be appropriated for the purpose of purchasing one (1) roll-off trailer; and to meet this appropriation, the sum of \$67,325 be transferred from Surplus Revenue; and that the expenditure be under the direction of the Solid Waste Department.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Motion 3: On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the sum of \$18,000 be appropriated for the purpose of purchasing one (1) Ford F-150 pick-up truck; and to meet this appropriation, the sum of \$18,000 be transferred from Surplus Revenue; and that the expenditure be under the direction of the Recreation Commission.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Motion 4: John S. LaBrache moved that the sum of \$16,350 be appropriated for the first year of a three (3) year lease/purchase for one (1) Ford F-350 4x4 truck; and to meet this appropriation, the sum of \$16,350 be transferred from Surplus Revenue and that the expenditure be under the direction of the Fire Department.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Discussion followed.

Heather Romano moved to lay Motion 4 under Article 17 on the table.

ON VOICE VOTE, THE MODERATOR DECLARED THE MOTION WAS CARRIED THEREBY MEETING THE 2/3 REQUIREMENT.

Motion 5: On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the sum of \$500,000 be appropriated for the purpose of purchasing one (1) Pumping Engine; and to meet this appropriation, the sum of \$220,000 be transferred from Overlay Surplus and \$280,000 be transferred from Surplus Revenue; and further, that the expenditure will be under the direction of the Fire Department.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 18. On the motion of Paul R. Ricci, VOTED UNANIMOUSLY to appropriate and transfer the sum of \$100,000 from Free Cash to the Stabilization Fund Account.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 19. On the motion of Richard J. Arruda, VOTED UNANIMOUSLY that the Town appropriate \$632,820 to be expended in anticipation of the reimbursement authorized for the State's share of the cost of work to be done under Chapter 90 of the General Laws.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 20. On the motion of Craig N. Dalton, VOTED UNANIMOUSLY that the Town appropriate from the Fiscal Year 2014 Community Preservation Fund estimated revenue accounts, for administrative expenses, as follows:

Appropriate:

Administrative Expenses

Personal Services \$31,000

Expenses 8,000.00

Total \$11,091.00

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 21. On the motion of Craig N. Dalton, VOTED UNANIMOUSLY that the Town reserve from Fiscal Year 2014 Community Preservation Fund estimated annual revenue amounts as follows:

<u>Reserve:</u>		
	Open Space	\$31,000
	Historic Resources	\$31,000
	Community Housing	<u>\$31,000</u>
Total Reserves		\$93,000

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 22. Craig N. Dalton moved that the sum of \$184,000 be appropriated from available Community Preservation Act Funds, for the final phase of the archaeological survey of the Town owned land known as the Hall Property. Said project to be under the supervision of the Town of Kingston Historical Commission and all expenses to be subject to review and approval by the Community Preservation Committee prior to submittal for payment; and to meet this appropriation, the sum of \$184,000 be appropriated from the available undesignated Community Preservation Fund balance.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

After considerable discussion, John P. Creed moved the question.

THE MOTION WAS CARRIED UNANIMOUSLY.

On the motion of Craig N. Dalton, VOTED that the sum of \$184,000 be appropriated from available Community Preservation Act Funds, for the final phase of the archaeological survey of the Town owned land known as the Hall Property. Said project to be under the supervision of the Town of Kingston Historical Commission and all expenses to be subject to review and approval by the Community Preservation Committee prior to submittal for payment; and to meet this appropriation, the sum of \$184,000 be appropriated from the available undesignated Community Preservation Fund balance.

Tricia E. Guilfooy moved to take Articles 40 and 43 out of order.

INVOKING HER MODERATOR POWERS,
THE MODERATOR RULED NOT TO ALLOW
ANY MOTIONS TO TAKE ARTICLES OUT OF ORDER.

ARTICLE 23. On the motion of Craig N. Dalton, VOTED that the sum of \$156,000 be appropriated from Community Preservation Act Funds, for the expansion of the athletic fields on the Town owned land known as the Hall Property, previously purchased with Community Preservation Funds. Said project shall be under the supervision of the Recreation Commission and all expenses shall be subject to

review and approval of the Community Preservation Committee prior to submittal for payment. The final payment of funds is subject to the approval of the Board of Selectmen; and to meet this appropriation, the sum of \$156,000 be appropriated from the available Community Preservation Fund balance reserved for Open Space.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 24. To see if the Town will vote to appropriate from available Community Preservation Act Funds, a sum of money for the purchase of land and real property as shown on Assessors' Map 46, Lot 39, consisting of approximately 4.0 +/- acres with improvements of one home (200 Main Street) small barn and garage, owned by Joseph and Sylvia Robinson, for the purpose of affordable housing; and further, that said appropriation shall include a requirement that the Board of Selectmen shall either accept or, in the alternative, grant to a qualifying third party, a historic preservation restriction in said parcel of land meeting the requirements of MGL c. 44B, s. 12 and MGL c. 184 as may be deemed appropriate. Further, said appropriation shall include a requirement that the Board of Selectmen shall either accept or in the alternative, grant a permanent affordable housing deed restriction on the current structure and any future structures to be built upon this parcel, or take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 25. On the motion of Craig N. Dalton, VOTED UNANIMOUSLY that the sum of \$33,000 be appropriated from available Community Preservation Act Funds, for the rehabilitation of the Reed Community Building and Gray's Beach combined tennis and basketball courts. Said project to be under the supervision of the Recreation Commission and all expenses subject to review and approval by the Community Preservation Committee prior to submittal for payment; and to meet this appropriation, the sum of \$33,000 be appropriated from the Community Preservation Fund balance reserved for Open Space.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 26. On the motion of Craig N. Dalton, VOTED UNANIMOUSLY that the sum of \$30,050 be appropriated from Community Preservation Act Funds, for the rehabilitation of the Reed Community Building. Said project to be under the supervision of the Recreation Commission and all expenses subject to review and approval by the Community Preservation Committee prior to submittal for payment; and to meet this appropriation, the sum of \$30,050 be appropriated from the available undesignated Community Preservation Fund balance.

ARTICLE 27. Craig N. Dalton moved that the sum of \$25,000 be appropriated from available Community Preservation Act Funds, for the historic preservation of the historic catboat Baclaju. Said project to be under the supervision of the Jones River Village Historical Society and all expenses subject to review and approval by the Community Preservation Committee prior to submittal for payment; and to meet

this appropriation, the sum of \$25,000 be appropriated from the available undesignated Community Preservation Fund balance.

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

Discussion ensued.

Frances E. Botelho-Hoeg moved to amend the supervision by deleting “Jones River Village Historical Society” and replacing it with “Historical Commission.”

THE AMENDMENT WAS CARRIED.

After additional debate, John P. Creed moved the question.

THE MOTION WAS CARRIED.

On the motion of Craig N. Dalton, as amended, VOTED that the sum of \$25,000 be appropriated from available Community Preservation Act Funds, for the historic preservation of the historic catboat Baclaju. Said project to be under the supervision of the Historical Commission and all expenses subject to review and approval by the Community Preservation Committee prior to submittal for payment; and to meet this appropriation, the sum of \$25,000 be appropriated from the available undesignated Community Preservation Fund balance.

YES – 67; NO – 28

Cynthia A. Fitzgerald questioned the quorum.

After a count of the house, the tellers reported that there were 111 voters present.

ARTICLE 28. On the motion of Craig N. Dalton, VOTED that the sum of \$3,500 be appropriated from available Community Preservation Act Funds for the purchase and installation of a security system for the Adams Center. Said project to be under the supervision of Town Planner and all expenses subject to review and approval by the Community Preservation Committee prior to their submittal for payment; and to meet this appropriation, the sum of \$3,500 be appropriated from the undesignated Community Preservation Fund balance.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

The Moderator announced that we would return to Article 17, Motion 4.

ARTICLE 17. Motion 4

Richard W. Loring, Jr. moved to take Motion 4 off the table.

THE MOTION WAS CARRIED.

John S. LaBrache moved to amend by replacing the previous motion as follows:

That the sum of \$38,073 be appropriated for the purpose of purchasing one (1) Ford F-350 4x4 truck; and to meet this appropriation, the sum of \$38,073 be

transferred from Surplus Revenue; and that the expenditure be under the direction of the Fire Department.

THE AMENDMENT WAS CARRIED.

Motion 4: On the motion of John S. LaBrache, as amended, VOTED UNANIMOUSLY that the sum of \$38,073 be appropriated for the purpose of purchasing one (1) Ford F-350 4x4 truck; and to meet this appropriation, the sum of \$38,073 be transferred from Surplus Revenue; and that the expenditure be under the direction of the Fire Department.

On the motion of James C. Judge, VOTED to adjourn this meeting to Monday, April 8, 2013, at 7:00 p.m., at the Kingston Intermediate School, 65 Second Brook Street.

There were 37 voters from Precinct 1, 59 voters from Precinct 2, 44 voters from Precinct 3 and 40 voters from Precinct 4, for a total of 180 voters.

Adjournment was at 1:56 p.m.

Respectfully submitted,

Mary Lou Murzyn, MMC/CMM
Town Clerk

**SPECIAL TOWN MEETING
APRIL 6, 2013**

The Special Town Meeting scheduled to be held on April 6, 2013, at 9:15 a.m., was called to order by the Moderator, Janet M. Wallace, at 9:21 a.m., at the Kingston Intermediate School, 65 Second Brook Street, Kingston, Massachusetts. The Moderator announced that there was a quorum of at least 112 voters present. She declared that the warrant had been properly noticed with the Constable's Return of Service; and as was traditional, she waived the reading of the warrant. Ms. Wallace then reviewed the rules of this meeting, which would apply to the Annual Town Meeting as well.

The vote checkers were: Priscilla W. Brackett, Christine M. Chipman, Hannah M. Creed, Diane L. Hunt, Diane M. Poirier, Roberta G. Reed, Diane T. Scully and Maureen E. Twohig. The doorkeepers were Armando M. Enriquez and Katelyn B. Fitzgerald.

The sworn tellers were Paul L. Armstrong, Paul F. Basler, James C. Judge and David E. Pepe.

On the motion of Joseph F. Casna, Jr., VOTED that the following non-residents and non-registered residents be allowed to enter and address the Special Town Meeting:

Jason R. Talerman, Town Counsel
 Nancy M. Howlett, Acting Town Administrator
 Joan Paquette, Town Accountant
 John J. Tuffy, Superintendent of Schools
 Robert T. Heath, Fire Chief
 Thomas Bott, Town Planner
 Maureen Thomas, Conservation Agent

ARTICLE 1. Joseph F. Casna, Jr. moved that the Town appropriate the sum of \$485,300.00 to supplement the appropriations to FY2013 Operating Budgets; and to meet this appropriation, the following sums be transferred from unexpended appropriations:

FROM: ACCOUNT NAME	ACCOUNT #	AMOUNT
Selectmen Encumbrance	01122-57950	\$5,286.00
Legal Encumbrance	01151-57950	1,975.00
Animal Control Encumbrance	01292-57950	1,251.26
Police Encumbrance	01210-57950	5,481.71
Care of Muni Encumbrance	01192-57950	14,204.81
Council on Aging Encumbrance	01541-57950	360.00
Highway Encumbrance	01422-57950	6.87
Employee Benefits Encumbrance	01910-57950	14,900.00
Article 2, 2012 STM	78089	3,108.86
Article 16, 2011 ATM	78077	2,991.49
Sub-total		<u>\$49,566.00</u>
Account Transfers – Emp. Benefits	01910-51175	10,000.00
	01910-51176	9,000.00
Account Transfer – Selectmen	01122-51114	15,200.00
Sub-total		<u>\$34,200.00</u>
Free Cash		<u>401,534.00</u>
TOTAL		<u>\$485,300.00</u>

and to authorize the Town Accountant to allocate such sums to the operating budgets as follows:

TO: ACCOUNT NAME	ACCOUNT #	AMOUNT
Veterans Benefits	01543-57772	59,000.00
Selectmen/Recruiter & OPEB	01122-52304	26,000.00
Selectmen/Advertising for TA	01122-52341	1,200.00
Animal Control/Personal Services	01292-51131	2,000.00
Fire Dept./Lease Purchase	01220-58850	31,000.00
Fire Dept. Overtime	01220-51115	60,000.00
Collector/Tax Title	01145-52318	4,000.00
Snow & Ice Personal Services	01423-51131	45,000.00
Snow & Ice Expenses	01423-52273	190,000.00

Elections & Registration/Pers. Serv	01163-51112	13,300.00
Elections & Registration/Expenses	01163-52306	6,700.00
Care of Muni/Prop Repairs	01192-52244	3,100.00
Harbormaster Expenses	01295-54583	4,000.00
Reserve Fund	01132-57781	40,000.00
TOTAL		<u>\$485,300.00</u>

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION
EXCEPT FOR \$3,100.00 FOR CARE OF MUNI/PROP REPAIRS

Christopher L. Eklund moved to amend by eliminating the line item "Care of Muni/Prop Repairs, Account #01192-52244, Amount \$3,100.00" thereby reducing the Total to \$482,200; and adding the amount of \$3,100.00 back to the Reserve Fund for a total amount of \$43,100.00.

THE AMENDMENT WAS NOT CARRIED.

On the motion of Joseph F. Casna, Jr., VOTED UNANIMOUSLY that the Town appropriate the sum of \$485,300.00 to supplement the appropriations to FY2013 Operating Budgets; and to meet this appropriation, the following sums be transferred from unexpended appropriations:

FROM: ACCOUNT NAME	ACCOUNT #	AMOUNT
Selectmen Encumbrance	01122-57950	\$5,286.00
Legal Encumbrance	01151-57950	1,975.00
Animal Control Encumbrance	01292-57950	1,251.26
Police Encumbrance	01210-57950	5,481.71
Care of Muni Encumbrance	01192-57950	14,204.81
Council on Aging Encumbrance	01541-57950	360.00
Highway Encumbrance	01422-57950	6.87
Employee Benefits Encumbrance	01910-57950	14,900.00
Article 2, 2012 STM	78089	3,108.86
Article 16, 2011 ATM	78077	2,991.49
Sub-total		<u>\$49,566.00</u>
Account Transfers – Emp. Benefits	01910-51175	10,000.00
	01910-51176	9,000.00
Account Transfer – Selectmen	01122-51114	15,200.00
Sub-total		<u>\$34,200.00</u>
Free Cash		<u>401,534.00</u>
TOTAL		<u>\$485,300.00</u>

and to authorize the Town Accountant to allocate such sums to the operating budgets as follows:

TO: ACCOUNT NAME	ACCOUNT #	AMOUNT
Veterans Benefits	01543-57772	59,000.00
Selectmen/Recruiter & OPEB	01122-52304	26,000.00
Selectmen/Advertising for TA	01122-52341	1,200.00
Animal Control/Personal Services	01292-51131	2,000.00
Fire Dept./Lease Purchase	01220-58850	31,000.00
Fire Dept. Overtime	01220-51115	60,000.00
Collector/Tax Title	01145-52318	4,000.00
Snow & Ice Personal Services	01423-51131	45,000.00
Snow & Ice Expenses	01423-52273	190,000.00
Elections & Registration/Pers. Serv	01163-51112	13,300.00
Elections & Registration/Expenses	01163-52306	6,700.00
Care of Muni/Prop Repairs	01192-52244	3,100.00
Harbormaster Expenses	01295-54583	4,000.00
Reserve Fund	01132-57781	40,000.00
TOTAL		<u>\$485,300.00</u>

ARTICLE 2. On the motion of Peter C. Cobb, VOTED UNANIMOUSLY that the Town appropriate the sum of \$6,944.00 to supplement the appropriation to FY2013 Wastewater Enterprise Fund; and to meet this appropriation, the sum of \$6,944.00 be transferred from the Wastewater Surplus Revenue to the following:

TO: ACCOUNT NAME	ACCOUNT #	AMOUNT
Overtime	70440-51131	\$3,866.00
Gasoline	70440-54481	<u>3,078.00</u>
		\$6,944.00

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 3. On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the sum of \$187,322.76 be appropriated and transferred from Surplus Revenue generated by the Meal Tax to the Stabilization Fund for Capital Projects Account.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 4. On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the sum of \$187,322.76 be appropriated and transferred from the Stabilization Fund for Capital Projects, and the sum of \$37,677.24 be appropriated and transferred from Surplus Revenue to the special article, account number 01433-78068, authorized by Article 5 of the 2012 Annual Town Meeting for the reconfiguration of the transfer station; and further to rescind the total amount of \$225,000 from the borrowing authorized by Article 5 of the 2012 Annual Town Meeting.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 5. On the motion of Christopher L. Eklund, VOTED UNANIMOUSLY that the Town appropriate and transfer the sum of \$17,614.00 from Surplus Revenue for the purchase of equipment; and to authorize the Town Accountant to allocate such sums to FY2013 Operating Budgets as follows:

TO: ACCOUNT NAME	LINE ITEM #	AMOUNT
Animal Control – Fencing	01292-52244	\$7,900.00
Library – HVAC	01610-52244	4,714.00
Town Clerk – Copy machine	01161-52243	5,000.00

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 6. On the motion of John S. LaBrache, VOTED UNANIMOUSLY that the Town appropriate the sum of \$18,000 for the purpose of purchasing a Pump-out Boat; and to meet this appropriation, the sum of \$18,000 be transferred from Surplus Revenue; and that the expenditure be under the direction of the Harbormaster Department.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.
 CAPITAL PLANNING COMMITTEE RECOMMENDED FAVORABLE ACTION.

On the motion of James C. Judge, VOTED UNANIMOUSLY to adjourn without day.

There were 37 voters from Precinct 1, 59 voters from Precinct 2, 44 voters from Precinct 3, and 40 voters from Precinct 4, for a total of 180 voters.

Adjournment was at 9:48 a.m.

Respectfully submitted,

Mary Lou Murzyn, MMC/CMMC
 Town Clerk

SUMMARY OF SPECIAL TOWN MEETING:

Article Number	Summary	Vote
1	Supplement FY13 Operating Budgets	\$485,300.00
	• Transfer Free Cash \$401,5344.00	
	• Transfers – Misc. 49,566.00	
	• Transfer- Employee Benefits 19,000.00	
	• Transfer – Selectmen 15,200.00	
2	Transfer – Wastewater Surplus Revenue to FY2013 Wastewater Enterprise Fund	6,944.00
3	Transfer – Meal Tax Surplus Revenue to Stabilization Fund for Capital Projects	187,322.76
4	Reconfiguration of Transfer Station	225,000.00
	• Transfer – Stabilization Fund for Capital Projects	\$187,322.76

	• Transfer – Surplus Revenue	37,677.24
	Rescind Borrowing authorized by Article 5 of the 2012 Annual Town Meeting:	\$225,000.00
5	Transfer – Departmental Equipment Purchase	17,614.00
6	Transfer – Capital Equipment Purchase	18,000.00

**ANNUAL TOWN MEETING
APRIL 8, 2013**

The adjourned Annual Town Meeting was called to order by the Moderator, Janet M. Wallace, at 7:03 p.m., at the Kingston Intermediate School, 65 Second Brook Street, Kingston, Massachusetts. Ms. Wallace welcomed those in attendance and announced there was a quorum of 111 voters present. She declared that the warrant had been properly noticed with the Constable's Return of Service; and as was traditional, she waived the reading of the warrant.

The vote checkers were: Priscilla W. Brackett, Christine M. Chipman, Hannah M. Creed, Diane L. Hunt, Diane M. Poirier, Roberta G. Reed, Diane T. Scully and Maureen E. Twohig. The doorkeepers were Armando M. Enriquez and Janet H. Holmes.

The sworn tellers were Paul L. Armstrong, Paul F. Basler James C. Judge and David E. Pepe.

Ms. Wallace recognized Selectman Richard J. Arruda to lead the Town Meeting body in reciting the Pledge of Allegiance. A Viet Nam War veteran, Selectman Arruda served in the Marines from 1964 through 1968 as a Sergeant. He was thanked with a round of applause for his service to our country and for leading us in the Pledge of Allegiance.

The Moderator reviewed the rules of this meeting.

She then recognized Joseph F. Casna, Jr., Chairman of the Board of Selectmen, who requested thoughts and prayers for Fred Nava and his family during a time of great difficulty.

ARTICLE 29. On the motion of Joseph J. Casna, Jr., VOTED UNANIMOUSLY to amend General By-Laws **Chapter 22, Rent Control**, Article 1., to read as follows:

Section 22-1-4. Meetings and Hearings The Rent Control Board shall meet at least once a year, no later than sixty (60) days before the Town Meeting. The Rent Control Board shall hold a public hearing no later than twenty-one (21) days following the filing with the Town Clerk of any petition under Chapter 100 of the Acts of 2002. The Rent Control Board shall take action on any such petition within sixty (60) days of the closing of the public hearing.

FINANCE COMMITTEE HAD NO RECOMMENDATION
SINCE THIS WAS A NON-FINANCIAL ARTICLE.

ARTICLE 30. Peter C. Cobb moved to amend the General By-Laws Chapter 15, **Penalty and Enforcement**, Article 2., Section 15-2-2., by amending language under “Chapter 20 – Sewer By-Law: Board of Sewer Commissioners or its designee” to read as follows:

Fine Schedule

Failure to complete connection \$200.00 per month per equivalent residential unit effective upon approval and posting of this By-Law.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

After comments, a vote was taken on the motion of Mr. Cobb.

YES – 31; NO – 77

THE MOTION WAS NOT CARRIED.

ARTICLE 31. On the motion of Debra J. Mueller, VOTED to replace General By-Laws, Chapter 10 ANIMAL CONTROL as printed in the Warrant as follows:

**Chapter 10
ANIMAL CONTROL**

Article 1. Authority

This By-Law is adopted under the authority provided by, and in accordance with, the provisions of Chapter 140, §173 of the General Laws as may be amended.

Article 2. Definitions

“Animal Control Officer”, or “ACO”, an officer appointed by Board of Selectmen and authorized to enforce this Chapter.

“Canine Daycare Facility”, an establishment providing kenneling and/or boarding of dogs for a limited period of time, provided however, such kenneling and/or boarding does not include overnight accommodations.

“Commercial boarding or training kennel”, an establishment used for boarding, holding, day care, overnight stays or training of animals that are not the property of the owner of the establishment, at which such services are rendered in exchange for consideration and in the absence of the Owner of any such animal; provided, however, that “commercial boarding or training kennel” shall not include an animal shelter or animal control facility, a pet shop licensed under G.L. c. 129, § 39A, a grooming facility operated solely for the purpose of grooming and not for overnight boarding or an individual who temporarily, and not in the normal course of business, boards or cares for animals owned by others.

“Commercial breeder kennel”, an establishment, other than a personal kennel, engaged in the business of breeding animals for sale or for exchange to wholesalers, brokers or pet shops in return for consideration.

“Department”, the department of agricultural resources.

“Domestic charitable corporation kennel”, a facility operated, owned or maintained by a domestic charitable corporation registered with the Department, or an animal welfare society or other nonprofit organization incorporated for the purpose of providing for and promoting the welfare, protection and humane treatment of animals, including a veterinary hospital or clinic operated by a licensed veterinarian, which operates consistent with such purpose providing veterinary treatment and care.

“Keeper”, any person, business, corporation, entity or society, other than the Owner, having possession of a dog.

“Kennel”, a pack or collection of dogs on a single premise, including a commercial boarding or training kennel, commercial breeder kennel, domestic charitable corporation kennel, personal kennel or veterinary kennel.

“Licensing authority”, the Town of Kingston Town Clerk.

“Personal kennel”, a pack or collection of more than 4 dogs, 3 months old or older, owned or kept under single ownership, for private personal use; provided, however, that breeding of personally owned dogs may take place for the purpose of improving, exhibiting or showing the breed, use in legal sporting activity or other personal reasons; provided, further, that selling, trading, bartering or the distribution of such breed dogs from a personal kennel shall be to other breeders or individuals by private sale only and not to wholesalers, brokers or pet shops; provided, further, that personal kennels shall not sell, trade, barter or distribute any dogs not bred from their personally owned dogs; and provided, further, that dogs temporarily housed at a personal kennel in conjunction with an animal shelter or rescue registered with the Department may be sold, traded, bartered or distributed if the transfer is not made for the purpose of profiting thereby.

“Owner” any person, business, corporation, entity or society having legal ownership of a dog.

“Veterinary kennel”, a veterinary hospital or clinic that boards dogs for reasons in addition to medical treatment or care; provided, however, that this definition shall not include a hospital or clinic used solely to house dogs that have undergone veterinary treatment, observation, or will do so, only for the period of time needed to accomplish the needed veterinary care.

“Zoning Enforcement Officer”, the Town of Kingston Building Inspector.

Article 3. Leash Law

10-3-1. Restraint of Dogs. No dog in the Town of Kingston shall be allowed to run at large in any of the ways or public places in the Town, nor upon the property of someone not his Owner or Keeper without the written permission of the Owner or occupant. No dog shall be allowed in any public place or any land or way within the

Town without effective tether designed for dogs or leash; or fenced within the bounds of the property of the Owner or Keeper, and under control of its Owner/Keeper; or unless it is confined within a motor vehicle in accordance with G.L. c. 140, §§ 136A-174E.

10-3-2. Impounding of Dogs. The following violations shall result in the apprehension and impoundment of a dog at the Town Animal Shelter or other boarding facility, approved by the Animal Control Officer, or subject to the fine in accordance with Section 10-1-5.:

1. If any dog is found without a license as required by the Commonwealth of Massachusetts, G.L. c. 140, §137;
2. If any dog is found without the necessary vaccination of Rabies, which is required by the Commonwealth of Massachusetts, G.L. c. 140, § 145B;
3. If any dog has bitten, injured or physically molested any person or domestic animal;
4. If any dog is found running at large within the Town, whether or not it may be chasing any vehicle, bicycle, or person walking or running on a public way or way open to public traffic;
5. If any dog has caused damage to the property of other persons.

A dog impounded for any of the above reasons shall be released to its Owner/Keeper upon payment of violation(s) and any other applicable fees associated with boarding the dog as follows:

1. Owner/Keeper provides proof of prepaid veterinarian appointment, if necessary, for all required vaccinations;
2. Owner/Keeper applies and pays for the necessary licensing of an unlicensed dog, or an expired license;
3. Owner/Keeper agrees to abide by the Commonwealth of Massachusetts, G.L. c. 140, Section 155, which were set in the event of a dog causing injury.

10-3-3. Procedure Following Impoundment. When the Animal Control Officer apprehends a dog in violation he/she must make a complete registry of the dog, including the breed, if discernible, color, sex and identification tags or marks. If the dog is licensed, he shall note the name and address of the Owner and shall notify that Owner by mail or telephone that his/her dog has been impounded. Dogs impounded and unclaimed by the Owner/Keeper after a seven (7) day period shall be disposed of as deemed necessary and in accordance with G.L. c. 140, §§136A-174E.

10-3-4. Exceptions. The provisions of this By-Law including the provisions regarding Kennels shall not prohibit the use of hunting dogs for hunting purposes during hunting seasons. It shall not prohibit the training of hunting dogs or working dogs

and shall not prohibit field trials for hunting and working dogs, when conducted by a responsible person.

Article 4. Regulation of Dogs

10-4-1. Incorporation of G.L. c.140, §§136A-174E. The provisions of G.L. c. 140, §§ 136A-174E inclusive, except as modified herein, and as may be amended, are incorporated into this By-Law relating to the regulation of dogs including but not limited to: dog licensing, establishing dog fees, disposition of fees, appointment of Animal Control Officers, kennel licensing and kennel regulations, procedures for the investigation of and reimbursement for damage caused by dogs, restraining of dogs and establishing penalties for a breach thereof.

10-4-2. Authority of Town to Enforce. Consistent with G.L. c. 140, §§ 136A-174D, as may be amended, upon approval of this By-Law, the Animal Control Officer and the Zoning Enforcement Officer, where applicable, shall have the authority to enforce its provisions.

10-4-3. Dog Licenses.

A. All dogs six (6) months of age or older shall be licensed with the Town Clerk on January 1 of each year. By March 15 of each year, the Town Clerk shall cause a notice to be sent to the Owner or Keeper of record of any unlicensed dog. In addition to the license fee established by this By-Law, said Owner or Keeper shall be subject to an additional charge of \$20.00 for each dog licensed after March 15. Whoever keeps an unlicensed dog in violation of this By-Law after April 1 shall be subject to a fine of \$50.00. This By-Law may be enforced by the Animal Control Officer or any police officer of the Town.

B. The Licensing Authority shall not grant a license for a dog unless the Owner of the dog provides the Licensing Authority with a veterinarian's certification that the dog has been vaccinated against rabies, certification that such dog is exempt from the vaccination requirement under G.L. c. 140, § 145B or a notarized letter from a veterinarian that either of these certifications was issued relative to such dog.

10-4-4. License Fees.

A. Notwithstanding G.L. c. 140, §§ 139 and 173, the fees for dog licenses shall be ten dollars (\$10.00) for altered males and spayed females and twenty dollars (\$20.00) for unaltered males and unspayed females, said fees to become effective immediately upon the effective date of this By-Law.

B. Section 10-4-4. shall not apply to a service animal as defined by the Americans with Disabilities Act or regulations promulgated thereunder.

Article 5. Regulation of Kennels

10-5-1. Kennel License Required. A Kennel License shall be required for all Kennels, as defined herein, housing or maintaining twenty-five (25) or fewer dogs at a time.

Kennels shall not be permitted to house or maintain more than twenty-five (25) dogs at a time. However, a Canine Daycare Facility shall be permitted to have in excess of twenty-five (25) but not more than forty-five (45) dogs if no overnight boarding is provided on the premises and the facility is located in either a commercial or industrial zoned area.

10-5-2. Application and Issuance of License and Fees.

A. A Kennel License shall be issued by the Licensing Authority upon the written application by an Owner or Keeper of dogs and after inspection and determination by the Animal Control Officer that the proposed Kennel meets the conditions set forth in Section 10-5-3. and Section 10-5-4. below and inspection and determination by the Zoning Enforcement Officer that the proposed Kennel meets the conditions set forth in Section 10-5-3.B. below, as well as all applicable requirements of the Zoning By-Law including, where required, a special permit.

B. Annual fees for Kennel Licenses for all Kennel types and Canine Daycare Facilities shall be as follows:

Grade 1:	5 – 6 Dogs: fifty dollars (\$50.00)
Grade 2:	7 – 10 Dogs: seventy-five dollars (\$75.00)
Grade 3:	11 – 25 Dogs: one hundred and fifty dollars (\$150.00)

For the sole purpose of calculating Kennel License fees, and for no other purpose under this Chapter, a dog under the age of six (6) months shall not be counted.

The Licensing Authority shall issue a Kennel License without charge to a domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse and for the relief of suffering among animals.

C. Kennel Licenses must be renewed annually by April 1 of each year and are subject to continued compliance with the conditions in Section 10-5-3. and Section 10-5-4.

D. The Licensing Authority, in conjunction with the ACO, shall prepare forms for License Applications.

10-5-3. Conditions Which Must Be Met Prior to Issuance of a Kennel License.

A. The Animal Control Officer shall determine that:

1. The proposed licensed premises contain sufficient and suitable space for the keeping of the dogs, including both indoor and outdoor areas; and
2. The proposed licensed premises for Kennels housing up to twenty-five (25) dogs contain a suitable shelter for the dogs, including adequate running water and an impervious floor suitable for sanitary maintenance.

B. The Zoning Enforcement Officer shall determine that:

1. The property on which Kennels housing up to ten (10) dogs are located contain at least 20,000 square feet for each dog and for Kennels housing up to twenty-five (25) dogs, the property shall contain no less than five (5) acres; and
2. The proposed licensed premises for Kennels housing up to ten (10) dogs are a minimum of five hundred (500) feet from the nearest residential dwelling and for Kennels housing up to twenty-five (25) dogs are a minimum of thirteen hundred (1300) feet from the nearest residential dwelling; and
3. The licensed premises comply with all aspects of the Zoning By-Law, including regulation for fencing, setbacks, and location of Kennels.

10-5-4. Kennel License Conditions. All Kennel Licenses shall be subject to the following conditions:

- A. The licensee shall maintain a certificate of health signed by a licensed veterinarian for each dog in the Kennel. The certificate of health shall be updated at least annually upon the renewal of the Kennel License and payment of the annual Kennel License fee.
- B. The licensee shall maintain a certificate signed by a licensed veterinarian that each dog in the Kennel six months of age or older has a current rabies vaccination.
- C. The licensee shall comply with the Town of Kingston Leash Law, Article 1 of this Chapter.
- D. Licensee of a Commercial Boarding or Training Kennel or Canine Daycare Facility shall require all dogs at such Facility for boarding and/or training have a valid dog license issued by a municipality.
- E. The licensee shall maintain compliance with the By-Laws relating to noise under the Zoning By-Law Section 6.7.3., to odor under the Zoning By-Law Section 6.7.4. and to all other provisions of the Zoning By-Law, including fencing, screening, enclosures, setbacks, and location of Kennels.
- F. The licensed premises shall be subject to periodic inspection by the Animal Control Officer, the Zoning Enforcement Officer, the Health Agent or their designees in order to ensure compliance with the conditions of the Kennel License.
- G. Such other conditions as may be reasonably necessary to protect the health and safety of the dogs, the Owner, the staff and the neighborhood.

10-5-5. Penalties and Enforcement. The operation of a Kennel without the appropriate Kennel License shall be a violation of this Article and the General By-Laws of the Town of Kingston. In addition to the penalties provided for in section

10-1-5. of this Chapter, violation of any of the conditions of a Kennel License as set forth in this Article, shall be grounds for nonrenewal, suspension or revocation of the Kennel License in accordance with G.L. c. 140, §137C. The provisions of this Article shall be enforced by the Animal Control Officer and/or the Zoning Enforcement Officer.

10-5-6. Appeal and Waiver.

A. Denial of Kennel License.

1. Should a Kennel License be denied because of the applicant's inability to meet the dimensional requirements set forth in Section 10-5-3.A. and/or Section 10-5-3.B., the applicant may appeal the Town Clerk's denial to the Board of Selectmen.
2. The Board of Selectmen shall convene a hearing on said appeal within forty-five (45) days of receipt of the written notice of the appeal. Such a hearing may be continued by the Board of Selectmen where reasonably necessary to obtain additional information.
3. Notice of the hearing shall be given by postage prepaid first class mail to the abutters and other persons of interest, as defined under G.L. c 40A, §11, of the proposed licensed premises, as appearing in the Board of Assessors most recent list, and also shall be published in a newspaper of general circulation in the Town at least fourteen (14) days prior to the date of the Board of Selectmen's hearing. The applicant shall pay the expenses of giving said notice.
4. After the close of the hearing, the Board of Selectmen may, in its own unfettered discretion, waive strict compliance with the provisions of Section 10-5-3.A. and/or Section 10-5-3.B. and order the Town Clerk to issue the license if:
 - i. The Animal Control Officer and the Zoning Enforcement Officer recommend a waiver; and
 - ii. The Board of Selectmen determines that the distance between the proposed licensed premises and the nearest residential dwelling are less than that required by Section 10-5-3.A.2., but that there is sufficient distance between the proposed licensed premises and the nearest residential dwelling to provide suitable space for the keeping of the dogs and that the health and safety of the public is protected; and
 - iii. The Board of Selectmen determines that the area of the proposed licensed premises is less than the area required by Section 10-5-3.B.1., but that there is sufficient area for the keeping of the dogs and that the health and safety of the public is protected.
5. In granting a waiver under this section, the Board of Selectmen may impose conditions on the waiver such that the health and safety of the public are protected.

B. Nonrenewal, Suspension or Revocation of Kennel License.

1. Within ten (10) days of receipt of a written order from the Animal Control Officer or Zoning Enforcement Officer that a Kennel License has been suspended or revoked or from the Licensing Authority that a Kennel License has not been renewed for violation of the conditions as set forth in this By-Law, Section 10-5-3. and/or Section 10-5-4., the licensee may bring a petition in the district court in accordance with G.L. c. 140, § 137C.

Article 6. Enforcement

- A. The Animal Control Officer shall enforce the provisions of this Chapter and, in addition, the Zoning Enforcement Officer may be the enforcing authority regarding Article 5 Regulation of Kennels.
- B. Non-criminal disposition. Violations of any provision of this Chapter may be processed pursuant to G.L. c. 40, §21D. Fines for violations shall be assessed in accordance with the Fine Schedule under Chapter 15 of the General By-Laws, with each day of continuing violation to be deemed a separate violation.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 32. On the motion of Debra J. Mueller, VOTED UNANIMOUSLY to amend Chapter 15 of the General By-Laws, **Penalty and Enforcement**, Article 2., Section 15-2-2. Chapter 10 – KINGSTON LEASH LAW; Animal Control Officer, or his/her designee, as follows:

Fine Schedule

Each Offense	\$50.00
Second Offense	\$75.00
Each subsequent offense per calendar day	\$150.00

Chapter 10 - ANIMAL CONTROL

Zoning Enforcement Officer, Animal Control Officer, or his/her designee

Fine Schedule

First Offense	\$50.00
Each Subsequent Offense	\$100.00
Each day of the violation shall constitute a separate offense.	

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

ARTICLE 33. To see if the Town will vote to amend the Town of Kingston Zoning By-Laws, Chapter 2.0 entitled **DEFINITIONS** by adding to the end of subsection 2.1.1.15. a new sentence as follows:

Further, poultry shall include domesticated birds generally kept for the purpose of collecting of eggs or slaughtering for their meat and/or plucking of feathers and are limited to: chickens, doves, ducks, guinea fowl, pheasants, pigeons and waterfowl.

And further, to vote to amend the Town of Kingston Zoning By-Laws, Section **4.4 Residential-20 District (R20)**, subsection 4.4.2.1. by adding the words "and the raising of poultry" to the first sentence so as to read:

4.4.2.1. Farming, including crops, orchard, plant nursery, greenhouse or cranberry, and the keeping of tame domestic animals normally considered pets, such as dogs and cats, and the raising of poultry, by residents of the premises, not for commercial sale, provided that:

And further, to vote to amend the Town of Kingston Zoning By-Laws, Section **4.4 Residential-20 District (R20)**, subsection 4.4.4.2. by deleting the words "and poultry", so as to read:

4.4.4.2. Raising livestock, but not including the raising of swine or fur bearing animals.

or take any other action relative thereto.

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 34. On the motion of Sandra D. MacFarlane, VOTED to amend the Town of Kingston General By-Laws, Chapter 5 entitled **LICENSING AND REGULATION OF BUSINESS**, Article 3. **Dealers in Precious Metals** as printed in the warrant as follows:

Article 3. Dealers in Precious Metals

5-3-1. Definition of Precious Metals For the purpose of this by-law, the term "precious metals" shall include any precious metal such as gold, silver, or platinum, without regard to the form or amount of such precious metal, or whether or not such precious metal is an incidental or minor component or some other article such as jewelry, bric-a-brac, statuary, or the like.

5-3-2. License Requirement No person shall collect, deal in or keep a shop for the purchase, sale or barter of precious metals in any building or place within the limits of the town without a license from the Board of Selectmen. The Board of Selectmen may license suitable persons to be dealers in and keepers of shops for the purchase, sale or barter of precious metals at such places within the town as may be designated in such licenses under such conditions and restrictions as are prescribed in this article, which shall be incorporated in every such license. The fee for the granting of such license shall be fifty (\$50) dollars.

5-3-3. Transactions with Minors Prohibited No dealer or keeper of a shop as described in this section shall directly or indirectly make any purchase or receive by way of barter or exchange from a minor knowing or having reason to believe him to be such.

5-3-4. Waiting Period for Sale or Alteration No item, described in this section purchased or received shall be sold or altered in appearance, form, or substance

until a period of at least thirty (30) days from the date of its purchase except when such period is waived by the Chief of Police or his designee, and available for inspection by the Police Department. All items shall be digitally photographed. Payment by the licensee for the purchase of precious metals shall be made by check.

5-3-5. Daily Report of Purchases to Police Every licensee shall make out and deliver to the Chief of Police each day a legible and correct list containing an accurate description of all precious metals purchased during the preceding business day, name and address from whom purchased, and MA driver's license or identification card photographed or copied of the individual selling the items, the prices paid therefor, the time when such articles were purchased and the respective number of such items.

5-3-6. Log of Purchases Every keeper of a shop licensed as provided in this article shall put in some suitable and conspicuous place on his shop a sign having his name and occupation legibly described thereon and shall keep a book in which shall be written in English, at the time of every purchase, a description of the precious metal item so purchased, the name, age, and residence of the person from whom purchased logged on a sequentially numbered form with the day and hour when such purchase was made. Such book and all articles purchased shall at all times be available for the inspection of the Chief of Police or his designee.

Items purchased are to be entered into the Southeastern Detective Association Pawn Shop Database Program, or other agency as may be designated by the Chief of Police, on a daily basis. A clear digital photograph of the merchandise as well as a clear digital photograph of the seller's valid Massachusetts Driver's License or Identification Card shall be submitted. The keeper of the shop shall be responsible for purchasing the software license from the Southeastern Detective Association or other agency designated for this purpose.

5-3-7. Scale Every dealer in precious metals shall have suitable scale approved by the Town Sealer of Weights and Measures. Said scales shall be annually tested and sealed.

5-3-8. Enforcement Whoever, not being licensed as required by this Article, deals in, keeps a shop for the purchase, sale or barter of precious metals or whoever being licensed is a dealer in any place or manner other than that designated in his license or whomever, after notice to him that his license has been revoked or whomever violates any rule, regulation or restriction contained in his license shall be subject to a fine of not less than fifty dollars (\$50.00) nor more than two hundred dollars (\$200.00), and each day of such violation shall constitute a separate offense.

FINANCE COMMITTEE HAD NO RECOMMENDATION
SINCE THIS WAS A NON-FINANCIAL ARTICLE.

ARTICLE 35. On the motion of Sandra D. MacFarlane, VOTED UNANIMOUSLY to amend the General By-Laws, by adding to Chapter 5, **LICENSING AND REGULATION**

OF BUSINESS, Article 5. Dealers in Used Electronics, as printed in the warrant as follows:

Article 5. Dealers in Used Electronics

5-5-1. Definition of Used Electronics For the purpose of this by-law, the term "used electronics" shall include computers, office electronic equipment, home entertainment devices, cellular phones, digital tablets and other similar devices. This definition includes used electronics which are destined for reuse, resale, salvage, recycling, or disposal.

5-5-2. License Requirement No person shall collect, deal in or keep a shop for the purchase, sale or barter of used electronics in any building or place within the limits of the town without a license from the Board of Selectmen.

The Board of Selectmen may license suitable persons to be dealers in and keepers of shops for the purchase, sale or barter of used electronics at such places within the town as may be designated in such licenses under such conditions and restrictions as are prescribed in this article, which shall be incorporated in every such license. The fee for the granting of such license shall be fifty (\$50) dollars.

5-5-3. Transactions with Minors Prohibited No dealer or keeper of a shop as described in this section shall directly or indirectly make any purchase or receive by way of barter or exchange from a minor knowing or having reason to believe him to be such.

5-5-4. Waiting Period for Sale or Alteration No item, described in this section purchased or received shall be sold or altered in appearance, form, or substance until a period of at least thirty (30) days from the date of its purchase except when such period is waived by the Chief of Police or his designee, and available for inspection by the Police Department. All items shall be digitally photographed. Payment by the licensee for the purchase of used electronics shall be made by check.

5-5-5. Daily Report of Purchases to Police Every licensee shall make out and deliver to the Chief of Police each day a legible and correct list containing an accurate description of all used electronics purchased during the preceding business day, name and address from whom purchased, and MA driver's license or identification card photographed or copied of the individual selling the items, the prices paid therefor, the time when such articles were purchased and the respective number of such items.

5-5-6. Log of Purchases Every keeper of a shop licensed as provided in this article shall put in some suitable and conspicuous place on his shop a sign having his name and occupation legibly described thereon and shall keep a book in which shall be written in English, at the time of every purchase, a description of the used electronic item so purchased, the name, age, and residence of the person from whom purchased logged on a sequentially numbered form and the day and hour

when such purchase was made. Such book and all articles purchased shall at all times be available for the inspection of the Chief of Police or his designee.

Items purchased are to be entered into the Southeastern Detective Association Pawn Shop Database Program, or other agency as may be designated by the Chief of Police, on a daily basis. A clear digital photograph of the merchandise as well as a clear digital photograph of the seller's valid Massachusetts Driver's License or Identification Card shall be submitted. The keeper of the shop shall be responsible for purchasing the software license from the Southeastern Detective Association or other agency designated for this purpose.

5-5-7. Enforcement Whoever, not being licensed as required by this Article, deals in, keeps a shop for the purchase, sale or barter of used electronics or whoever being licensed is a dealer in any place or manner other than that designated in his license or whomever, after notice to him that his license has been revoked or whomever violates any rule, regulation or restriction contained in his license shall be subject to a fine of not less than fifty dollars (\$50.00) nor more than two hundred dollars (\$200.00), and each day of such violation shall constitute a separate offense.

FINANCE COMMITTEE HAD NO RECOMMENDATION
SINCE THIS WAS A NON-FINANCIAL ARTICLE.

ARTICLE 36. Peter J. Boncek moved to authorize the Board of Selectmen to petition the General Court for a Special Legislation Act Authorizing relative to the contributions of certain employees in the Town of Kingston.

Section 1. Notwithstanding chapter 32B of the General Laws, part-time elected officials of the town of Kingston who receive a stipend shall not be eligible for participation in the town's contributory health and life insurance plan, except that those part-time officials who were elected before April 1, 2013 and currently participate in that plan shall be eligible to continue to participate until the end of their current term. Part-time elected officials who receive a stipend and who elect to pay 100 per cent of the cost of the official's participation in the town's health and life insurance benefit plan, plus any administrative costs that may be assessed by the board of selectmen, may be considered eligible to participate.

FINANCE COMMITTEE RECOMMENDED FAVORABLE ACTION.

Considerable discussion followed.

David W. Gavigan, Jr. moved to amend by eliminating in the first sentence the words "until the end of their current term".

After further discussion, a vote was taken on the amendment of Mr. Gavigan.

YES – 87; NO – 46

THE AMENDMENT WAS CARRIED.

A vote was taken on the motion of Mr. Boncek, as amended.

YES – 65; NO – 84

THE MOTION WAS NOT CARRIED.

Deputy Moderator Mary Lou Murzyn presided over the next article.

ARTICLE 37. On the motion of Peter J. Boncek, VOTED UNANIMOUSLY to amend the General By-Laws Chapter 4 **TOWN OFFICERS, BOARDS AND COMMITTEES** by adding a new Article 15. as printed in the warrant as follows:

Article 15. Moderator

4-15-1. The Moderator shall be elected to a term of three (3) years.

FINANCE COMMITTEE HAD NO RECOMMENDATION
SINCE THIS WAS A NON-FINANCIAL ARTICLE.

Richard J. Arruda moved to reconsider Article 36.

THE MOTION WAS NOT CARRIED.

ARTICLE 38. On the motion of James P. Parker, VOTED UNANIMOUSLY to amend the General By-Laws by adding a new Chapter 25 to read as printed in the Warrant; and further, to amend Chapter 15 **PENALTY AND ENFORCEMENT** Article 2. Enforcement of Town ByLaws by Non-criminal Disposition Section 15-2-2. By-Laws Enforceable by Non-criminal Disposition by adding the following:

Chapter 15 – **STORMWATER MANAGEMENT**; The Planning Board and Conservation Commission or authorized agent

Any Person that violates any provision of these regulations may be punished, under MGL C. 40 s 21D as a non-criminal offense, by fines of not more than \$300. Each day or portion thereof during which a violation continues shall constitute a separate offense.

Said Chapter 25 to read as follows:

CHAPTER 25

STORMWATER MANAGEMENT

Article 1. Purpose

25.1.1. Increased and contaminated stormwater runoff is a major cause of: impairment of water quality and flow in lakes, ponds, streams, rivers, wetlands and groundwater; contamination of drinking water supplies; alteration or destruction of aquatic and wildlife habitat; and flooding. Regulation, through this By-Law, of illicit connections/discharges to the municipal storm drain system and discharges associated with construction or redevelopment projects that disturb one or more acres of land is necessary for the protection of the Town of Kingston's water bodies

and groundwater, to safeguard the public health, safety, welfare and the environment; and is required by federal law.

25.1.2. The objectives of this By-Law are:

1. to prevent Pollutants, as defined herein, from entering the Town of Kingston's municipal separate storm sewer system (hereinafter, the "MS4");
2. to eliminate or reduce pollutants in any stormwater that discharges to the Town of Kingston's MS4 from construction or redevelopment activities that result in a disturbance of one or more acres of land;
3. to ensure the long term operation and maintenance of stormwater systems that discharge to the Town of Kingston's MS4 from new or redevelopment projects that disturb greater than one acre of land;
4. to prohibit illicit connections and unauthorized discharges to the MS4;
5. to require the removal of all such illicit connections;
6. to comply with state and federal statutes and regulations relating to stormwater discharges;
7. to establish the legal authority to ensure compliance with the provisions of this By-Law through inspection, monitoring, and enforcement; and
8. to establish the legal authority for the Planning Board and Conservation Commission to promulgate rules and regulations to aid in the implementation and enforcement of this By-Law.

Article 2. Definitions

25.2.1. For the purposes of this By-Law, the following shall mean:

AUTHORIZED ENFORCEMENT AGENCIES: The Town of Kingston Planning Board [the Board] and Conservation Commission [the Commission], its employees or agents designated to enforce this By-Law.

BEST MANAGEMENT PRACTICE ("BMP"): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of Stormwater runoff.

CONSTRUCTION ACTIVITY: Any activity that causes a change in the position or location of soil, sand, rock, gravel or similar earth material.

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 *et seq.*) as hereafter amended.

DISTURBANCE: Construction Activity including clearing, grubbing, or grading.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants into the Municipal Storm Drain System or into the waters of the United States or Commonwealth from any source.

EROSION: The wearing away of the land surface by natural or artificial forces such as wind, water, ice, gravity, Construction Activity, or vehicle traffic and the subsequent detachment and transportation of soil particles.

GROUNDWATER: Water beneath the surface of the ground.

ILLCIT CONNECTION: A surface or subsurface drain or conveyance, which allows an unauthorized discharge into the Municipal Storm Drain System, including without limitation sewage, Process Wastewater, or wash water; and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this By-Law.

ILLCIT DISCHARGE: Direct or indirect discharge to the Municipal Storm Drain System that is not composed entirely of Stormwater, except as exempted in Article 8. The term does not include a discharge in compliance with a NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from firefighting activities exempted pursuant to Article 8 of this By-Law.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltrating the underlying soil. Impervious Surface includes, without limitation, roads, paved parking lots, sidewalks, tennis/sports courts and rooftops.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) or MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying Stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Kingston.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the Discharge of Pollutants to waters of the United States.

NON-STORMWATER DISCHARGE: Discharge to the Municipal Storm Drain System not composed entirely of Stormwater.

PERSON: An individual, partnership, association, firm, company, trust, corporation, agency, unincorporated entity, business enterprise, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such Person.

POLLUTANT: Any element or property of sewage, agricultural, industrial or commercial Waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or Waters of the Commonwealth. Pollutants shall include without limitation:

- (1) paints, varnishes, and solvents;
- (2) oil and other automotive fluids;
- (3) non-hazardous liquid and solid Wastes and yard Wastes;
- (4) refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordinances, accumulations and floatables;
- (5) pesticides, herbicides, and fertilizers;
- (6) Hazardous Materials and Wastes; sewage, fecal coliform and pathogens;
- (7) dissolved and particulate metals;
- (8) animal Wastes;
- (9) rock, sand, salt, soils unless applied for the purpose of public safety during winter conditions;
- (10) construction Wastes and residues; and
- (11) noxious or offensive matter of any kind.

PROCESS WASTEWATER: Water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or Waste product.

RECHARGE: The process by which Groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

REDEVELOPMENT: The modification of developed land to accommodate a new use or modification/expansion of use, usually involving construction or reconstruction.

SEDIMENT: Mineral or organic soil material that is transported by wind or water, from its origin to another location; the product of Erosion processes.

SEDIMENTATION: The process or act of deposition of Sediment.

STORMWATER: Stormwater runoff, snow melt runoff, and surface water runoff and drainage.

SURFACE WATER DISCHARGE PERMIT: A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes the Discharge of Pollutants to Waters of the Commonwealth of Massachusetts.

TOXIC OR HAZARDOUS MATERIAL or WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health,

safety, welfare, or to the environment. Toxic or Hazardous Materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious Waste, acid and alkali, and any substance defined as Toxic or Hazardous under M.G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WASTEWATER: Any sanitary Waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or Waste product.

Article 3. Applicability

25.3.1. This By-Law shall apply to flows entering the municipally owned storm drainage system. This By-Law shall also apply to all Construction or Redevelopment Activities that result in a Disturbance of one or more acres of land that could introduce Pollutants to Kingston's MS4 and all Stormwater discharges to Kingston's MS4 from new or Redevelopment projects that disturb greater than one acre of land.

Article 4. Authority

25.4.1. This By-Law is adopted under the authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule Procedures Act, and pursuant to the regulations of the Federal Clean Water Act found at 40 CFR 122.34.

Article 5. Responsibility for Administration

25.5.1. The Board and Commission shall administer, implement and enforce this By-Law. Any powers granted to or duties imposed upon the Board and Commission may be delegated in writing by the Board and Commission to employees or agents of the Board and Commission.

Article 6. Regulations

25.6.1. The Board and Commission may promulgate rules and regulations to implement and enforce the purposes of this By-Law. Failure by the Board or Commission to promulgate such rules and regulations shall not have the effect of suspending or invalidating this By-Law.

Article 7. Prohibited Activities

25.7.1. Illicit Discharges. No Person shall dump, discharge, cause or allow to be discharged any Illicit Discharge into the Municipal Separate Storm Sewer System (MS4), into a Watercourse, or into the Waters of the Commonwealth.

25.7.2. Illicit Connections. No Person shall construct, use, allow, maintain or continue any Illicit Connection to the Municipal Storm Drain System, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.

25.7.3. Obstruction of Municipal Storm Drain System. No Person shall obstruct or interfere with the normal flow of Stormwater into or out of the Municipal Storm Drain System without prior written approval from the Board or Commission.

25.7.4. Construction or Redevelopment. No Person shall perform any activity that results in the Disturbance of an acre or more of land that would result in any discharge to the Town of Kingston MS4, except as specifically exempted under Article 8 of this By-Law or as authorized by: (1) the Board, in the case of a project already under the sole jurisdiction of the Board; or (2) the Commission, in the case of a project: (i) already under the jurisdiction of the Commission; (ii) already under the jurisdiction of both the Board and the Commission; or (iii) not under the original jurisdiction of either the Board or the Commission.

Article 8. Exemptions

25.8.1.

Discharge or flow resulting from firefighting activities.

Activities involving the Disturbance of one or more acres of land associated with normal maintenance and improvement of land in agricultural or aquacultural use, as defined by the Wetlands Protection Act regulation 310 CMR 10.00, do not require authorization by the Board or Commission.

Disturbance of an acre or more of land that would result in any discharge to the Town of Kingston MS4 provided that Disturbance is allowed under a Board-issued special permit/subdivision approval or under a Conservation Commission-issued Order of Conditions.

The following Non-Stormwater Discharges or flows are exempt from the prohibition of Non-Stormwaters provided that the source is not a significant contributor of a Pollutant to the Municipal Storm Drain System, to Watercourses or to Waters of the Commonwealth:

- (1) Waterline flushing;
- (2) Flow from potable water sources;

- (3) Springs;
- (4) Natural flow from riparian habitats and wetlands;
- (5) Diverted stream flow;
- (6) Rising groundwater;
- (7) Discharge from landscape irrigation or lawn watering;
- (8) Discharge from street sweeping;
- (9) Dye testing, provided verbal notification is given to the Board and Commission prior to the time of the test;
- (10) Non-Stormwater Discharge permitted under a NPDES permit or a Surface Water Discharge Permit, waiver, or Waste discharge order administered under the authority of the United States Environmental Protection Agency or the Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations; and
- (11) Discharge for which advanced written approval is received from the Board and Commission as necessary to protect public health, safety, welfare, or the environment. Requests for approval of a Non-Stormwater discharge to the MS4, other than those defined herein, shall be made in writing to the Commission and Board with sufficient information to demonstrate that the discharge: 1) will not result in a violation of Kingston's NPDES discharge permit; and 2) is necessary to protect public health, safety, welfare, or the environment.

Article 9. Emergency Suspension of Storm Drainage Access

25.9.1. The Board or the Commission may suspend MS4 access to any Person or property without prior written notice when such suspension is necessary to stop an actual or threatened Discharge of Pollutants that presents imminent risk of harm to the public health, safety, welfare or the environment. In the event any Person fails to comply with an emergency suspension order, the Board or the Commission may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

Article 10. Notification of Spills

25.10.1. Notwithstanding other requirements of local, state or federal law, as soon as a Person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of or suspects a release of materials at that facility or operation resulting in, or which may result in, Discharge of Pollutants to the Municipal Drainage System or Waters of the Commonwealth,

the Person shall take all necessary steps to ensure containment, and cleanup of the release. In the event of a release of oil or Hazardous Materials, the Person shall immediately notify the Kingston Fire and Police Departments. In the event of a release of non- Hazardous Material, the reporting Person shall notify the Authorized Enforcement Agency no later than the next business day. The reporting Person shall provide to the Authorized Enforcement Agency written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

Article 11. Enforcement

25.11.1. The Board and Commission or an authorized agent of the Board or Commission shall enforce this By-Law, regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations. This includes all costs and expenses borne by the Town of Kingston incurred as a direct result of any and all violations.

25.11.2. Civil Relief. If a Person violates the provisions of this By-Law, regulations, permit, notice, or order issued thereunder, the Board or Commission may seek injunctive relief in a court of competent jurisdiction restraining the Person from activities which would create further violations or compelling the Person to perform abatement or remediation of the violation.

25.11.3. Orders. The Board and Commission or an authorized agent of the Board or the Commission may issue a written order to enforce the provisions of this By-Law or the regulations thereunder, which may include: (a) elimination of Illicit Connections or discharges to the MS4; (b) performance of monitoring, analyses, and reporting; (c) that unlawful discharges, practices, or operations shall cease and desist; (d) remediation of contamination in connection therewith; (e) a requirement to cease and desist from any land Disturbance activity until there is compliance with the By-Law or the regulations thereunder; (f) maintenance, installation or performance of additional Erosion and Sediment control measures; (g) remediation of Erosion and Sedimentation resulting directly or indirectly from any land Disturbance activity subject to this By-Law.

If the enforcing Person determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed.

Any Person that violates any provision of these regulations may be punished, under MGL C. 40 s 21D as a noncriminal offense, by fines of not more than \$300. Each day or portion thereof during which a violation continues shall constitute a separate offense. The Board and Commission or its duly authorized agent is an authorized officer to impose such fines.

25.11.4. Remedies Not Exclusive. The remedies listed in these regulations are not exclusive of any other remedies available under any applicable federal, state or local law.

If the property owner violates more than one provision of this By-Law or any condition of an approval issued hereunder, each provision, or condition, so violated shall constitute a separate offense.

25.11.5. Entry to Perform Duties Under this By-Law. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Board or Commission, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this By-Law and regulations and may make or cause to be made such examinations, surveys or sampling as the Board or Commission deems reasonably necessary.

In the event that an Order under this section is issued by an authorized agent of the Board or Commission, then the Board or Commission shall meet to ratify such Order (or decline to do so) within thirty (30) days from the issuance of the Order.

Article 12. Severability

25.12.1. The provisions of this By-Law are hereby declared to be severable. If any provision, paragraph, sentence, or clause, of this By-Law or the application thereof to any Person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this By-Law.

Article 13. Transitional Provisions

25.13.1. Property owners shall have 30 days from the effective date of the By-Law to comply with its provisions provided good cause is shown for the failure to comply with the By-Law during that period.

FINANCE COMMITTEE HAD NO RECOMMENDATION
SINCE THIS WAS A NON-FINANCIAL ARTICLE.

ARTICLE 39. Sr. Helen J. McDonough moved to see if the town will vote to raise and appropriate or transfer from available funds in the treasury, to "A New Day" (formerly Womansplace Crisis Center), the sum of \$2,500.00 to fund the services provided to Kingston's sexual assault survivors and their families. (BY PETITION)

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

The Moderator ruled this petition out of order since it was illegal for the Board of Selectmen to make a payment to a non-governmental body for private causes.

ARTICLE 40. Mark R. Guidoboni moved to see if the Town will vote to file special legislation as set forth in the warrant; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve

amendments which shall be within the scope of the general public objectives of this petition. (BY PETITION)

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

After discussion, David D. Fitzgerald moved the question.

THE MOTION WAS CARRIED UNANIMOUSLY.

A vote was taken on the motion of Mr. Guidoboni.

THE MOTION WAS NOT CARRIED.

ARTICLE 41. Robert Kraus moved to see if the Town will vote to amend Chapter 8 of the General By-Laws of the Town of Kingston to insert therein a new article 3 entitled "Automated External Defibrillators in Health Clubs", as printed in the warrant. (BY PETITION)

FINANCE COMMITTEE HAD NO RECOMMENDATION
SINCE THIS WAS A NON-FINANCIAL ARTICLE.

There followed a power point presentation and considerable discussion.

Paul R. Ricci moved the question.

THE MOTION WAS CARRIED UNANIMOUSLY.

On the motion of Robert Kraus, VOTED to see if the Town will vote to amend Chapter 8 of the General By-Laws of the Town of Kingston to insert therein a new article 3 entitled "Automated External Defibrillators in Health Clubs", as printed in the warrant as follows:

Article 3. Automated External Defibrillators in Health Clubs

8-3-1. Notwithstanding any regulation or policy of the Board of Health to the contrary, the use and application of Automated External Defibrillators (so-called AEDs) in Health Clubs, as defined in M.G.L. ch 93, Section 78, shall be as provided in M.G.L. ch 93 Section 78A as follows:

"A health club shall have on the premises at least 1 AED, as defined in Section 12V ½ of Chapter 112, and shall have in attendance during staffed business hours at least 1 employee or authorized volunteer as an AED provider, as defined in said Section 12V ½ of said Chapter 112.

8-3-2. Notwithstanding any regulation or policy of the Board of Health to the contrary, so-called "24-7 pass key health facilities" shall only be required as set forth above to have someone certified in the use of such AEDs during its staffed business hours.

8-3-3. For the purposes of this By-law, "24-7 pass key health facilities" shall mean those Health Clubs which any person may access through a pass key to enter and

use such facilities for exercise and health benefits, notwithstanding that no staff are present. All such facilities shall have written agreements with their members whereby such members acknowledge that the facility is “partially-staffed” and that there are known dangers associated with exercising in a facility during “un-staffed hours”. (BY PETITION)

Robert Kraus moved to reconsider Article 41.

THE MOTION WAS NOT CARRIED.

ARTICLE 42. On the motion of Paul F. Basler, VOTED UNANIMOUSLY to see if the Town will vote to accept the roadways known as Round Hill Road, Mulberry Drive, a portion of Wolf Pond Road, Continental Court and Autumn Lane as shown on a plan entitled “As-Built Plan, Roads, Drainage and Retention Basins, “Village at Russell Pond” Kingston, MA dated February 15, 1998 and February 6, 2006; revised December 22, 2006, prepared by CCR Associates, Civil Engineers and Land Surveyors and “The Village at Russell Pond Lot 20 Basin Design” As-Built Plan prepared by the BSC Group dated November 21, 2007 and as formally laid out by the Board of Selectmen. (BY PETITION)

FINANCE COMMITTEE HAD NO RECOMMENDATION
SINCE THIS WAS A NON-FINANCIAL ARTICLE.

PLANNING BOARD RECOMMENDED FAVORABLE ACTION.

ARTICLE 43. To see if the Town will vote to amend the Town of Kingston General By-Laws, Chapter 4, Town Officers, Boards and Committees, Article 1., Selectmen, by adding a new section as follows:

4-1-3. The Selectmen will hold no other elected or appointed position in the Town of Kingston unless otherwise required by Town By-Law as part of their position on the Board of Selectmen, or take any action relative thereto. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 44. To see if the Town will vote to: Amend the Town of Kingston Wage and Personnel By-Law, Section 13, Other Leave, paragraph (f), Authorized Unpaid Leave of Absence, by deleting the last sentence and replacing it with: No more than (30) days of authorized unpaid leave of absence will be allowed.

(f) Authorized Unpaid Leave of Absence

At the discretion of the department head, full-time and benefit eligible part-time employees who have successfully completed the probationary period may be permitted an unpaid leave of absence of up to two weeks duration, upon submission of a written request stating the reason for and length of the absence. Leaves of absence for greater than two weeks duration must be approved by the Town Administrator. Continued employment in Town service may not be guaranteed to an employee after more than thirty (30) days of authorized, unpaid

leave of absence. **Replace with:** No more than (30) days of authorized unpaid leave of absence will be allowed, or take any other action relative thereto. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 45. To see if the Town will vote to: Amend the Town of Kingston General By-Laws, Chapter 4, Town Officers, Boards and Committees, Article 8., Capital Planning Committee, section 4-8-1, by adding after the word "members", **of which no member shall be an employee of the Town of Kingston,:**

Article 8. Capital Planning Committee (1988 ATM, Art 44; amended 1993 ATM, Art 13)

4-8-1. Composition and Term of Office. There shall be a Capital Planning Committee comprised of five (5) members, **of which no member shall be an employee of the Town of Kingston**, two of whom shall be appointed by the Board of Selectmen, two by the Finance Committee and one by the Moderator. When first constituted, the Selectmen and the Finance Committee shall each appoint one member for a three year term and a two year term. The Moderator shall appoint a member for a one year term. Thereafter, following the Annual Town Meeting, appointments to the Committee shall be made by the same appointing authorities so as to provide for overlapping three year terms. The Town Administrator and the Treasurer shall be non-voting ex-officio members. The Committee shall elect its own officers, or take any other action relative thereto. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 46. Mark R. Guidoboni moved to see if the Town will vote to authorize the Board of Selectmen to declare surplus and offer for sale, the parcels of land identified as appearing on Assessors' Map 58, Lot 76, containing .15 acres and located on Morse Avenue, Map 58 Lot 78, containing .05 acres and located on Morse Avenue and Map 66, Lot 54 containing .54 acres and located on Emond Avenue, and Map 66, Lot 53 containing .32 acres and located on Emond Avenue. (BY PETITION)

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

A vote was taken on the motion of Mr. Guidoboni.

THE MOTION WAS NOT CARRIED.

ARTICLE 47. Mark R. Guidoboni moved to see if the Town will vote to authorize the Board of Selectmen to declare surplus and offer for sale, following a public hearing, the parcels of land indentified as appearing on Assessors' Map 66, Lot 34 containing .32 acres and located on Thomas Street, and Map 66, Lot 30 containing .31 acres and located on Thomas Street and Map 66, Lot 27 containing .35 acres and located on Thomas Street. (BY PETITION)

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

A vote was taken on the motion of Mr. Guidoboni.

THE MOTION WAS NOT CARRIED.

ARTICLE 48. *Resolution to support a Constitutional Amendment to Get Money Out of Politics and End Corporate Constitutional Rights*

WE, the undersigned, request the Selectmen of the Town of Kingston to include the following petition for a federal constitutional amendment in the warrant for the Kingston Town Meeting scheduled for April 2013:

WHEREAS, for the past three decades, a divided United States Supreme Court has erroneously transformed the Bill of Rights into a powerful tool for corporations seeking to evade and invalidate the laws, and has compromised the integrity of our democracy by striking down legislation aimed at mitigating the disproportionate influence of money in policy making; and,

WHEREAS, the expenditure of unlimited money in elections threatens to overwhelm our individual voices in the democratic process and to further facilitate the undue influence of well-financed special interests in government; and,

WHEREAS, corporations can and do make important contributions to our society using unique advantages that government has granted them, corporations are not themselves members of 'We the People' by whom and for whom our Constitution was established, and are subject to regulation as the people, through their elected representatives, may deem reasonable; and,

WHEREAS, the impact of the Court's decisions in *Citizens United v. Federal Election Commission* and others will be felt at the local, state, and federal level as big campaign donors seek to dominate policy making; and,

WHEREAS, Article V of the United States Constitution empowers and obligates the people of the United States of America to use the constitutional amendment process to correct clear threats to our democracy and our republican form of self-government;

NOW, THEREFORE, BE IT RESOLVED that we the citizens of Kingston, Massachusetts, petition the U.U. Congress to propose an amendment to the U.S. Constitution that would affirm that corporations are not entitled to the constitutional rights of human beings, and that, since money is not speech, Congress, and state and local governments may place limits on political contributions and expenditures from any source.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to every member of the Massachusetts Congressional delegation as well as the state representative and state senator representing the town of Kingston, or take any other action relative thereto. (BY PETITION)

THERE WAS NO MOTION MADE UNDER THIS ARTICLE.

ARTICLE 49. George H. Boerger moved to amend the Zoning By-Laws, SECTION 4.17. entitled Large-Scale Ground-Mounted Solar Photovoltaic Installations Overlay District as written in the warrant Article 49 as follows:

To amend the Zoning By-Laws, **SECTION 4.17. entitled Large-Scale Ground-Mounted Solar Photovoltaic Installations Overlay District** by amending the section to change the name and amend **Section 4.17.1.1.- Applicability, Section 4.17.2.4. Designated Location** and **Section 4.17.3.9 Dimension and Density Requirements** as follows:

1. Amend Name SECTION 4.17 as follows:

To delete the words "Overlay District" from the name so that Section 4.17 shall be known as: **Large-Scale Ground-Mounted Solar Photovoltaic Installations**

2. Amend SECTION 4.17.1.1. Applicability as follows:

To add the phrase "**in designated locations (as defined in #4.17.2.4 below)**" in the first sentence of the existing language after the word "section" so that Section 4.17.1.1. as amended, will read as follows:

4.17.1.1 Applicability. This section applies to large-scale ground-mounted solar photovoltaic installations proposed to be constructed after the effective date of this section in designated locations (as defined in §4.17.2.4 below). This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment. (New language underlined)

3. Amend Section 4.17.2.4. Designated Location as follows:

To amend Section **4.17.2.4. Designated Location** by deleting the word "Location" and replacing it with the word "Locations."

To create sections "a" and "b" in **Section 4.17.2.4.** by adding "**(a.) As-of-Right**" at the beginning of the existing language in **Section 4.17.2.4.** and inserting the language "**and referred to as Large-Scale Ground-Mounted Solar Photovoltaic Installations Overlay District**" at the end of the existing second sentence in Section 4.17.2.4.

To create new section "b" to Section 4.17.2.4 by inserting after the existing language of Section 4.17.2.4. the following language:

b. By special permit. Large-Scale Ground-Mounted Solar

Photovoltaic Installations shall be allowed in all other zoning districts in the Town of Kingston by special permit from the Board of Appeals pursuant to Sections 7.5, 7.6 & 7.7 of the Zoning Bylaws.

As amended, **Section 4.17.2.4.** will read as follows:

4.17.2.4. Designated Locations:

(a.) As-of-Right. The locations designated by Town Meeting, in accordance with Massachusetts General Law Chapter 40A, section 5, where ground-mounted large scale solar photovoltaic installations may be sited as-of-right. Said locations are shown on a Zoning Map of Kingston, Massachusetts dated December 17, 1993 revised through April 5, 2010 pursuant to Massachusetts General Laws Chapter 40A Section 4 and referred to as Large-Scale Ground-Mounted Solar Photovoltaic Installations Overlay District. This map is hereby made a part of this Zoning Bylaw and is on file in the office of the Town Clerk.

(b.) By special permit. Large-Scale Ground-Mounted Solar Photovoltaic Installations shall be allowed in all other zoning districts in the Town of Kingston by special permit from the Board of Appeals pursuant to Sections 7.5, 7.6 & 7.7 of the Zoning Bylaws. (New language underlined)

4. Amend Section 4.17.3.9. Dimension and Density Requirements as follows:

To create new Section 4.17.3.9.3. by inserting after the existing language of Section 4.17.3.9.2. the following language:

Section 4.17.3.9.3. Frontage

The site for the Large-Scale Ground-Mounted Solar Photovoltaic Installation which is either landlocked or has frontage that does not meet the frontage requirement for the zone in which it lies can still be approved for the installation of a Large-Scale Ground-Mounted Solar Photovoltaic Installation provided the property has access of at least 20 feet wide and, the Planning Board as part of the site plan review has approved the access as sufficient for the needs to service the project.

As amended, **Section 4.17.3.9.** will read as follows:

4.17.3.9.1. Dimension and Density Requirements (Amended 4/2/11 ATM, Article 54)

4.17.3.9.1. Setbacks

For large-scale ground-mounted solar photovoltaic installations, front, side and rear setbacks shall be as follows:

(a) Front yard: The front yard depth shall be at least 10 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the front yard shall not be less than 50 feet.

(b) Side yard: Each side yard shall have a depth at least 15 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the side yard shall not be less than 50 feet.

(c) Rear yard: The rear yard depth shall be at least 25 feet; provided, however, that where the lot abuts a Conservation-Recreation or Residential district, the rear yard shall not be less than 50 feet.

4.17.3.9.2. Appurtenant Structures

All appurtenant structures to large-scale ground-mounted solar photovoltaic installations shall be subject to reasonable regulations concerning the bulk and height of structures, lot area, setbacks, open space, parking and building coverage requirements. All such appurtenant structures, included but not limited to, equipment shelters, storage facilities, transformers, and substations, shall be architecturally compatible with each other. Whenever reasonable, structures should be shaded from view by vegetation and/or joined or clustered to avoid adverse visual impacts.

Section 4.17.3.9.3. Frontage

The site for the Large-Scale Ground-Mounted Solar Photovoltaic Installation is either landlocked or has frontage that does not meet the frontage requirement for the zone in which it lies can still be approved for the installation of a Large-Scale Ground-Mounted Solar Photovoltaic Installation provided that property has access of at least 20 feet wide and, the Planning Board as part of the site plan review has approved the access as sufficient for the needs to service the project. (New language underlined) (BY PETITION)

FINANCE COMMITTEE RECOMMENDED UNFAVORABLE ACTION.

PLANNING BOARD HAD NO RECOMMENDATION.

After debate, David D. Fitzgerald moved the question.

THE MOTION WAS CARRIED UNANIMOUSLY.

A vote was taken on the motion of Mr. Boerger.

YES – 24; NO – 63

THE MOTION WAS NOT CARRIED SINCE IT DID NOT MEET THE 2/3 REQUIREMENT.

On the motion of James C. Judge, VOTED UNANIMOUSLY to adjourn without day.

There were 50 voters from Precinct 1, 49 voters from Precinct 2, 42 voters from Precinct 3 and 53 voters from Precinct 4, for a total of 194 voters.

Adjournment was at 10:39 p.m.

Respectfully submitted,

Mary Lou Murzyn, MMC/CMM
Town Clerk

SUMMARY OF 2013 ANNUAL TOWN MEETING:

Article	Date	Summary	Vote
1	4/6/13	Report of Town Officers	VOTED
2	4/6/13	Transfer/Septic/Old Colony Planning Council	5,000.00
3	4/6/13	Revolving Fund – Recreation Programs	VOTED
		Revolving Fund – Inspectors	VOTED
		Revolving Fund – Council on Aging	VOTED
4	4/6/13	Revolving Fund – Adams Center	VOTED
5	4/6/13	Transfer/Surplus Revenue – Equipment	80,202.00
6	4/6/13	Elizabeth B. Sampson Fund	15,218.82
7	4/6/13	Renewable Energy Enterprise Fund Budget- Net Metering Tariffs	640,000.00
8	4/6/13	Wastewater Enterprise Fund	3,436,362.00
		Sewer Betterments \$ 936,531.00	
		MWPAT 1,229,709.00	
		Tax Levy 236,530.00	
		Waste Water Revenue 933,592.00	
		Waste Water Surplus Revenue 100,000.00	
9	4/6/13	Wastewater/Surplus Wastewater Revenue – Equipment Purchases	330,606.00
10	4/6/13	Borrow – Water Pollution Abatement Facility Projects	400,000.00
11	4/6/13	Water Enterprise Fund	1,355,191.00
12	4/6/13	Transfer/Trackle Pond Water Treatment Plant; and	113,687.95
		Rescind from Borrowing	113,687.95
13	4/6/13	Salaries of Elected Officials	5,229.00
14	4/6/13	Amend Wage & Personnel Board By-Law Raised/Appropriated \$15,500.00	17,975.00
		Water Revenue 1,388.00	
		Waste Water Revenue 1,087.00	
15	4/6/13	Budget (FY14)	38,507,506.00
		Raised/Appropriated \$37,993,765.00	
		Transfer/Water Revenue 216,307.00	
		Transfer/Waste Water Revenue 194,935.00	
		Transfer/Septic Loan 70,838.00	
		Transfer/Municipal Waterways 31,661.00	
16	4/6/13	Other Post Employment Benefits (OPEB) Health Insurance Liability Fund	NO MOTION
17	4/6/13	Capital Equipment	VOTED
		#1 Transfer/Surplus Revenue–Lawn Tractor	14,000.00
		#2 Transfer/Surplus Revenue–Roll-Off Trailer	67,325.00
		#3 Transfer/Surplus Revenue–Pick-Up Truck	18,000.00
		#4 Transfer/Surplus Revenue–4x4 Truck	38,073.00
		#5 Transfer/Pumping Engine:	500,000.00
		Overlay Surplus \$220,000	
		Surplus Revenue 280,000	
18	4/6/13	Transfer/Free Cash – Stabilization Fund	100,000.00
19	4/6/13	Chapter 90	632,820.00

Article	Date	Summary	Vote
20	4/6/13	Community Preservation Fund Admin Exp/Personal Services \$ 3,091.00 Expenses 8,000.00	11,091.00
21	4/6/13	Community Preservation Fund – Reserves	93,000.00
22	4/6/13	Community Preservation Fund re: Archaeological Survey – Hall Property	184,000.00
23	4/6/13	Community Preservation Fund re: Athletic Fields – Hall Property	156,000.00
24	4/6/13	Community Preservation Fund re: Purchase of 200 Main Street	NO MOTION
25	4/6/13	Community Preservation Fund re: Reed Community Building and Gray’s Beach tennis/basketball courts	33,000.00
26	4/6/13	Community Preservation Fund re: Reed Community Building Rehabilitation	30,050.00
27	4/6/13	Community Preservation Fund re: Baclaju	25,000.00
28	4/6/13	Community Preservation Fund re: Adams Center – Security System	3,500.00
29	4/8/13	Amend General By-Laws, Section 22-1-4. (Rent Control)	VOTED
30	4/8/13	Amend General By-Laws, Section 15-2-2. (Chapter 20 Sewer By-Law Fines)	DEFEATED
31	4/8/13	Amend General By-Laws, Replace Chapter 10 (Animal Control)	VOTED
32	4/8/13	Amend General By-Laws, Section 15-2-2. (Chapter 10 Dog Fines)	VOTED
33	4/8/13	Amend Zoning By-Laws, Various Sections re: Poultry	NO MOTION
34	4/8/13	Amend General By-Laws, Chapter 5, Article 3 (Dealers in Precious Metals)	VOTED
35	4/8/13	Amend General By-Laws, Chapter 5, add Article 5 (Dealers in Used Electronics)	VOTED
36	4/8/13	Special Legislation – Health Insurance Contributions of Certain Employees	DEFEATED
37	4/8/13	Amend General By-Laws, Chapter 4, add Article 15 (Moderator)	VOTED
38	4/8/13	Amend General By-Laws, by adding Chapter 25 (Stormwater Management) and Section 15-2-2. by adding Chapter 15 – Storm Management Fines	VOTED
39	4/8/13	Fund Services provided by “A New Day” (By Petition)	RULED OUT OF ORDER
40	4/8/13	Special Legislation – Town Manager Form of Government (By Petition)	DFEATED
41	4/8/13	Amend General By-Laws, Chapter 8 by adding Article 3 (Automated External Defibrillators in Health Clubs) (By Petition)	VOTED

Article	Date	Summary	Vote
42	4/8/13	Street Acceptances – Round Hill Road, Mulberry Drive, portion of Wolf Pond Road, Continental Court and Autumn Lane (By Petition)	VOTED
43	4/8/13	Amend General By-Laws, Chapter 4, Article 1. (Selectmen) (By Petition)	NO MOTION
44	4/8/13	Amend Wage & Personnel By-Law, Section 13 (Authorized Unpaid Leave of Absence) (By Petition)	NO MOTION
45	4/8/13	Amend General By-Laws, Section 4-8-1. (Capital Planning Committee) (By Petition)	NO MOTION
46	4/8/13	Declare as Surplus Land – Map 58, Lot 76; Map 58, Lot 78; Map 66, Lot 53 (By Petition)	DEFEATED
47	4/8/13	Declare as Surplus Land – Map 66, Lot 34; Map 66, Lot 30; Map 66, Lot 27 (By Petition)	DEFEATED
48	4/8/13	Resolution to support a Constitutional Amendment to Get Money Out of Politics and End Corporate Constitutional Rights (By Petition)	NO MOTION
49	4/8/13	Amend Zoning By-Laws, Section 4.17. (Large-Scale Ground-Mounted Solar Photovoltaic Installations Overlay District (By Petition)	DEFEATED

**TOWN OF KINGSTON
ANNUAL TOWN ELECTION
APRIL 27, 2013**

The Annual Town Election was held at the Kingston Elementary School for Precincts 1, 2 and 3, and at the Kingston Town House for Precinct 4 on April 27, 2013, in accordance with the warrant issued by the Selectmen and properly posted by a constable of the Town.

Specimen ballots, penalty and instruction cards were posted in accordance with law.

The following officers and workers reported to their respective precincts:

PRECINCT 1

Warden	Maureen E. Twohig	D
Deputy Warden	Janna M. Morrissey	D
Clerk	Diane M. Poirier	D
Deputy Clerk	Hannah M. Creed	D
Inspector	Maureen C. Mauriello	U
Inspector	John S. LaBrache	U
Inspector	Priscilla W. Brackett	U

PRECINCT 2

Warden	Diane T. Scully	U
Deputy Warden	Maureen C. Mauriello	U

Clerk	Janet H. Holmes	U
Deputy Clerk	Daune B. Frey	U
Inspector	C. Weston Meiggs	U
Inspector	Gail E. Wrightington	R

PRECINCT 3

Warden	Helen Claire Soares	D
Deputy Warden	Roberta G. Reed	D
Clerk	Tricia E. Guilfooy	R
Deputy Clerk	Linda M. Rohr	D
Inspector	William B. Martin	U
Inspector	Diane L. Hunt	U

PRECINCT 4

Warden	Mary E. Boutin	R
Deputy Warden	Maureen L. Buitenhuis	U
Clerk	Christine A. Favaloro	U
Deputy Clerk	Barbara A. Gauthier	U
Inspector	Nancy B. Delaney	R
Inspector	Lauren M. Mello (7:15am-2:00pm)	U
Inspector	Frances A. Calderaro (at 2:00pm)	U
Inspector	Edward H. Valla	D

At Precincts 1-3 Information Desk: Julia E. Mascio and Elizabeth M. LaMacchia (to 1:00 p.m.), Anna M. Perry and Katelyn B. Fitzgerald (at 1:00 p.m.)

All election workers were sworn to the faithful performance of their duties. The ballot box at each precinct was inspected by the election officers, found to be empty and the register at zero.

Sergeant Zachary I. Potrykus reported to the Elementary School polling location at 7:45 a.m. and worked until 1:45 p.m., at which time Officer Todd A. Bailey replaced him. After Precincts 1, 2 and 3 completed tabulation, Officer Bailey escorted all ballots back to the Town Clerk's office. Officer Peter E. Pateline reported to the Town House polling location at 7:45 a.m. and worked until 1:45 p.m., at which time Officer Bartholomew B. Connors replaced him. Upon completion of the tabulation of the ballots, Officer Connors escorted all ballots from Precinct 4 downstairs to the Town Clerk's office. At the Town Clerk's office, the final tabulation of all four precincts was completed.

The polls were declared open by the respective Wardens at 8:00 a.m. and closed at 6:00 p.m. in accordance with the warrant. There were 359 ballots cast in Precinct 1, including 14 absentee ballots. There were 310 ballots cast in Precinct 2, including 17 absentee ballots. There were 287 ballots cast in Precinct 3, including 22 absentee ballots. There were 335 ballots cast in Precinct 4, including 38 absentee ballots. The total vote cast in all four precincts was 1,291.

The Town Clerk announced the final results at 7:25 p.m. They are as follows:

	1	2	3	4	
MODERATOR					
(for one year)					
*Janet M. Wallace	273	235	219	272	999
Blanks	85	75	67	60	287
Scattered	<u>1</u>	<u>0</u>	<u>1</u>	<u>3</u>	<u>5</u>
	359	310	287	335	1291

SELECTMAN					
(for one year)					
Peter J. Boncek	88	57	83	70	298
Tammy A. Murray-Cousins	77	76	68	113	334
*Dennis N. Randall	116	94	55	82	347
R. Lindsay Wilson, II	55	78	77	60	270
Blanks	22	5	4	10	41
Scattered	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
	359	310	287	335	1291

SELECTMAN					
(for three years)					
Joseph F. Casna, Jr.	90	89	95	155	429
Sam J. Cappola	15	16	25	13	69
*Elaine A. Fiore	244	195	158	154	751
Blanks	10	10	9	11	40
Scattered	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>	<u>2</u>
	359	310	287	335	1291

ASSESSOR					
(for three years)					
*Donna M. Furio	227	210	190	245	872
Blanks	132	100	96	89	417
Scattered	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>2</u>
	359	310	287	335	1291

COLLECTOR OF TAXES					
(for three years)					
*Caroline F. Gavigan Wilson	262	227	210	255	954
Blanks	97	83	76	76	332
Scattered	<u>0</u>	<u>0</u>	<u>1</u>	<u>4</u>	<u>5</u>
	359	310	287	335	1291

PLANNING BOARD

(for one year)

*Susan T. Boyer	173	186	171	219	749
William E. Watson	134	82	76	85	377
Blanks	50	42	40	31	163
Scattered	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>
	359	310	287	335	1291

PLANNING BOARD

(for five years)

*David W. Gavigan, Jr.	244	217	194	244	899
Blanks	114	93	92	90	389
Scattered	<u>1</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>3</u>
	359	310	287	335	1291

S.L. REGIONAL SCHOOL COMMITTEE

(two for three years)

*John P. Creed	233	196	172	251	852
*James F. Lormer	151	174	142	150	617
Blanks	333	250	260	268	1111
Scattered	<u>1</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>2</u>
	718	620	574	670	2582

SCHOOL COMMITTEE

(two for three years)

*Joseph L. Chaves	226	196	165	222	809
*Eric J. Crone	179	180	167	194	720
Blanks	311	244	242	254	1051
Scattered	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2</u>
	718	620	574	670	2582

WATER COMMISSIONER

(for three years)

*Fred D. Svenson, Jr.	238	210	182	241	871
Blanks	120	99	104	93	416
Scattered	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>4</u>
	359	310	287	335	1291

BOARD OF HEALTH

(two for three years)

*William J. Kavol	146	141	121	204	612
A. Daniel Sapir	184	152	119	139	594
*Toni L. Cushman	168	175	161	148	652
Blanks	220	152	173	179	724
Scattered	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	718	620	574	670	2582

LIBRARY TRUSTEES

(two for three years)

*Spencer E. Clough	205	194	161	199	759
*Cynthia A. Fitzgerald	198	191	172	220	781
Blanks	315	234	240	250	1039
Scattered	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>3</u>
	718	620	574	670	2582

RECREATION COMMISSIONERS

(for three years)

*Noelle Ballinger	231	206	194	244	875
Blanks	128	104	93	90	415
Scattered	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
	359	310	287	335	1291

SEWER COMMISSIONER

(for three years)

*Elaine A. Fiore	275	214	200	257	946
Blanks	84	95	86	76	341
Scattered	<u>0</u>	<u>1</u>	<u>1</u>	<u>2</u>	<u>4</u>
	359	310	287	335	1291

HOUSING AUTHORITY

(for five years)

*Mary L. Hayes	224	205	178	259	866
Blanks	135	105	109	76	425
Scattered	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	359	310	287	335	1291

CONSTABLES

(two for three years)

*Richard C. Scanlon	233	213	178	234	858
*Robert A. Short	210	197	162	220	789
Blanks	273	209	233	216	931
Scattered	<u>2</u>	<u>1</u>	<u>1</u>	<u>0</u>	<u>4</u>
	718	620	574	670	2582

All supplies and used and unused ballots were returned to the Town Clerk's office. All ballots cast, which had been locked in their transfer cases in Room 200 of the Town House and at the Kingston Elementary School, were then locked in the Clerk's vault.

The Town Clerk's office was locked at 7:45 p.m.

A true record, ATTEST:

Mary Lou Murzyn, MMC/CMMC
Town Clerk

I, DONNA M. FURIO, having been elected to assess taxes and estimate the value of property for the purpose of taxation for the Town of Kingston for the ensuing three years, do swear that I will truly and impartially according to my best skill and judgment, assess and apportion all such taxes as I may during that time; that I will neither overvalue nor undervalue any property subject to taxation; and that I will faithfully perform all the duties of said office.

Date: April 29, 2013

**TOWN OF KINGSTON
SPECIAL STATE PRIMARY
APRIL 30, 2013**

The Special State Primary was held at the Kingston Elementary School for Precincts 1, 2 and 3, and at the Kingston Town House for Precinct 4 on April 30, 2013, in accordance with the warrant issued by the Selectmen and properly posted by a constable of the Town.

Specimen ballots, penalty and instruction cards were posted in accordance with law.

The following officers and workers reported to their respective precincts:

PRECINCT 1

Warden	Maureen E. Twohig	D
Deputy Warden	Priscilla W. Brackett	U
Clerk	Diane M. Poirier	D
Deputy Clerk	Hannah M. Creed	D
Inspector	Maureen C. Mauriello	U
Inspector	Julia E. Mascio (6:15am-2:15pm)	U
Inspector	Linda F. Warner (at 2:15pm)	U

PRECINCT 2

Warden	Diane T. Scully	U
Deputy Warden	Roberta G. Reed	D
Clerk	Janet H. Holmes	U
Deputy Clerk	Daune B. Frey	U
Inspector	C. Weston Meiggs (6:15am-2:15pm)	U
Inspector	Gail E. Wrightington (at 2:15pm)	R
Inspector	Joseph M. Mauriello	U

PRECINCT 3

Warden	Cynthia A. Fitzgerald	D
Deputy Warden	Tricia E. Gu ilfoy	R
Clerk	Helen Claire Soares	D
Deputy Clerk	Linda M. Rohr	D

Inspector	William B. Martin	U
Inspector	Diane L. Hunt	U
PRECINCT 4		
Warden	Mary E. Boutin	R
Deputy Warden	Maureen L. Buitenhuys	U
Clerk	Christine A. Favaloro	U
Deputy Clerk	Edward H. Valla	U
Inspector	Nancy B. Delaney	R
Inspector	Frances A. Calderaro	U
Inspector	Lauren M. Mello (11-2)	U

At Precincts 1-3 Information Desk: Armando M. Enriquez and Elizabeth M. LaMacchia (to 2:00 p.m.), Anna M. Perry(at 2:00 p.m.)

All election workers were sworn to the faithful performance of their duties. The ballot box at each precinct was inspected by the election officers, found to be empty and the register at zero.

Officer Michael A. LaNatra reported to the Elementary School polling location at 6:45 a.m. and worked until 12 noon; at which time Officer Craig A. Marshall replaced him and worked until 4:00 p.m.; at which time Sergeant Timothy P. Ballinger replaced him. After Precincts 1, 2 and 3 completed tabulation, Sergeant Ballinger escorted all ballots back to the Town Clerk's office. Officer Andrew W. Loring reported to the Town House polling location at 6:45 a.m. and worked until 12 noon; at which time Officer Timothy J. Arnold replaced him and worked until 4:00 p.m.; at which time Officer Roger Silva, Jr. replaced him. Upon completion of the tabulation of the ballots, Officer Silva escorted all ballots from Precinct 4 downstairs to the Town Clerk's office. At the Town Clerk's office, the final tabulation of all four precincts was completed.

The polls were declared open by the respective Wardens at 7:00 a.m. and closed at 8:00 p.m. in accordance with the warrant. There were 351 ballots cast in Precinct 1, including 13 absentee ballots. There were 348 ballots cast in Precinct 2, including 13 absentee ballots (and one provisional ballot later investigated and determined ineligible). There were 330 ballots cast in Precinct 3, including 13 absentee ballots (and one provisional ballot later investigated and determined ineligible). There were 389 ballots cast in Precinct 4, including 23 absentee and UOCAVA ballots. The total vote cast in all four precincts was 1,418.

The results announced on election night, as later amended by the eligible UOCAVA ballot, are as follows:

OFFICE	DEMOCRATS				TOTAL	
	PRECINCT	1	2	3		4
SENATOR IN CONGRESS						
Stephen F. Lynch		142	109	133	166	550
Edward J. Markey		93	92	62	93	339
Scattered		0	1	2	1	4
Blanks		<u>0</u>	<u>0</u>	<u>1</u>	<u>0</u>	<u>1</u>
		235	202	198	260	894

OFFICE	REPUBLICANS				TOTAL	
	PRECINCT	1	2	3		4
SENATOR IN CONGRESS						
Gabriel E. Gomez		52	70	69	48	239
Michael J. Sullivan		55	70	57	75	257
Daniel B. Winslow		8	6	6	6	26
Scattered		0	0	0	0	0
Blanks		<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
		116	146	132	129	523

All supplies and used and unused ballots were returned to the Town Clerk's office. All ballots cast, which had been locked in their transfer cases in Room 200 of the Town House and at the Kingston Elementary School, were then locked in the Clerk's vault.

The results were posted to the Town's website and the requested telephone calls were made. The Town Clerk's office was locked at 9:30 p.m.

A true record, ATTEST:

Mary Lou Murzyn, MMC/CMMC
Town Clerk

**TOWN OF KINGSTON
SPECIAL STATE ELECTION
JUNE 25, 2013**

The Special State Election was held at the Kingston Elementary School for Precincts 1, 2 and 3, and at the Kingston Town House for Precinct 4 on June 25, 2013, in accordance with the warrant issued by the Selectmen and properly posted by a constable of the Town.

Specimen ballots, penalty and instruction cards were posted in accordance with law.

The following officers and workers reported to their respective precincts:

PRECINCT 1

Warden	Maureen E. Twohig	D
Deputy Warden	Priscilla W. Brackett	U
Clerk	Diane M. Poirier	D
Deputy Clerk	Hannah M. Creed	D
Inspector	Maureen C. Mauriello	U
Inspector	Roberta G. Reed	D

PRECINCT 2

Warden	Diane T. Scully	U
Deputy Warden	Daune B. Frey	U
Clerk	Janet H. Holmes	U
Deputy Clerk	Christine M. Chipman	U
Inspector	C. Weston Meiggs (6:15am-2:15pm)	U
Inspector	Walter W. Hoeg (at 2:15pm)	R
Inspector	Joseph M. Mauriello	U

PRECINCT 3

Warden	Cynthia A. Fitzgerald	D
Deputy Warden	Tricia E. Gu ilfoy	R
Clerk	Helen Claire Soares	D
Deputy Clerk	Linda M. Rohr	D
Inspector	William B. Martin	U
Inspector	Diane L. Hunt	U

PRECINCT 4

Warden	Mary E. Boutin	R
Deputy Warden	Maureen L. Buitenhuys	U
Clerk	Christine A. Favaloro	U
Deputy Clerk	Barbara A. Gauthier	U
Inspector	Nancy B. Delaney	R
Inspector	Frances A. Calderaro	U
Inspector	Edward H. Valla	D
	(6:15am-2:15pm)	

At Precincts 1-3 Information Desk: Julia E. Mascio and Elizabeth M. LaMacchia (to 2:00 p.m.), Anna M. Perry and Armando M. Enriquez (at 2:00 p.m.)

All election workers were sworn to the faithful performance of their duties. The ballot box at each precinct was inspected by the election officers, found to be empty and the register at zero.

Sergeant Zachary I. Potrykus reported to the Elementary School polling location at 6:45 a.m. and worked until 12 noon; at which time Officer Jonathan D. Neal replaced him and worked until 4:00 p.m.; at which time Officer Andrew W. Loring

replaced him. After Precincts 1, 2 and 3 completed tabulation, Officer Loring escorted all ballots back to the Town Clerk's office. Sergeant Susan T. Munford reported to the Town House polling location at 6:45 a.m. and worked until 12 noon; at which time Officer Laurie A. Bradley-Harrington replaced her and worked until 4:00 p.m.; at which time Sergeant Timothy P. Ballinger replaced her. Upon completion of the tabulation of the ballots, Sergeant Ballinger escorted all ballots from Precinct 4 downstairs to the Town Clerk's office. At the Town Clerk's office, the final tabulation of all four precincts was completed.

The polls were declared open by the respective Wardens at 7:00 a.m. and closed at 8:00 p.m. in accordance with the warrant. There were 533 ballots cast in Precinct 1, including 20 absentee ballots. There were 624 ballots cast in Precinct 2, including 31 absentee ballots. There were 538 ballots cast in Precinct 3, including 27 absentee ballots. There were 603 ballots cast in Precinct 4, including 35 absentee and one UOCAVA ballots. The total vote cast in all four precincts was 2,298.

All voters who had been omitted from the voting list were handled according to law.

The results announced on election night, as later amended by the eligible UOCAVA ballot, are as follows:

OFFICE	PRECINCT	1	2	3	4	TOTAL
SENATOR IN CONGRESS						
STATEWIDE						
Gabriel E. Gomez		323	405	357	353	1438
Edward J. Markey		209	217	174	247	847
Richard A. Heos		1	0	2	1	4
Scattered		0	2	4	1	7
Blanks		<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>2</u>
		533	624	538	603	2298

All supplies and used and unused ballots were returned to the Town Clerk's office. All ballots cast, which had been locked in their transfer cases in Room 200 of the Town House and at the Kingston Elementary School, were then locked in the Clerk's vault.

The results were posted to the Town's website and the requested telephone call was made. The Town Clerk's office was locked at 9:00 p.m.

A true record, ATTEST:

Mary Lou Murzyn, MMC/CMMC
Town Clerk

BY-LAWS APPROVED IN 2013

On June 26, 2013, Martha Coakley, Attorney General of Massachusetts, issued the following approval:

Amendments to the General By-Laws adopted under Articles 29, 31, 32, 34, 35, 37, 38 and 41 of the Warrant for the Annual Town Meeting that convened on April 6, 2013.

In accordance with law, Robert A. Short, Constable for the Town of Kingston, certified that the above general by-law amendments were posted in five public places in the Town, including one posted in each precinct, on July 1, 2013.

JURY LIST

The jury list is available for inspection during business hours in the Town Clerk's Office.

REPORT OF THE TOWN CLERK POPULATION STATISTICS FOR KINGSTON

2013 Town Census	12,208
2012 Town Census	12,225
2011 Town Census	12,160
2010 Federal Census	12,629
2010 Town Census	12,204
2009 Town Census	12,183
2008 Town Census	12,054
2007 Town Census	11,919
2006 Town Census	11,880
2005Town Census	11,864
2004 Town Census	11,737
2003 Town Census	11,646
2002Town Census	11,594
2001 Town Census	11,464
2000 Federal Census	11,780
2000 Town Census	11,291
1999 Town Census	10,999
1998 Town Census	10,775
1997 Town Census	10,577
1996 Town Census	10,229
1995 Town Census	9,907
1994 Town Census	9,468
1993 Town Census	9,363
1992 Town Census	9,028
1991 Town Census	8,784
1990 Town Census	8,321
1990 Federal Census	9,045

1989 Town Census	7,988
1988 Town Census	7,971
1987 Town Census	7,491
1986 Town Census	7,852
1985 State Census	7,338
1980 Federal Census	7,356
1975 State Census	6,776
1970 Federal Census	5,999

BIRTHS RECORDED IN KINGSTON FOR THE YEAR 2013

DATE	NAME	PARENTS
January		
4	Kennedy, Allison Elizabeth	Brian K. Kennedy & Melissa A. Allison
9	Lucero, Mia Ryan	Ryan J. Lucero & Kelley M. Ryan
22	Opachinski, Charlotte Lynn	Stephen A. Opachinski & Britt Lawson
24	Needel, Austin Peter	Jared D. Needel & Stacey L. Costa
24	Needel, Reese Mae	Jared D. Needel & Stacey L. Costa
30	Lewis, Zoey Grace	Mark R. Lewis & Meghan E. Adams
31	O'Neill, Keegan Joseph	Brian O'Neill & Jaime L. Bearse
31	O'Neill, Sheamus John	Brian O'Neill & Jaime L. Bearse
31	Watsop, Tametsa Kenfack	Didie C. Watsop & Hortance Manda
February		
1	Maloney, Chloe Donna	Paul F. Maloney, Jr & Jacqueline A. A.
3	Webby, Jordyn Rose	Joseph E. Webby, III & Brooke S.
9	Sacco, Lia Christine	Patrick W. Sacco & Melissa S.
12	Fitzgibbon, Meara Quinn	Timothy M. Fitzgibbon & Amy L.
15	Devin, Audrey Virginia	Christopher J. Devin & Erica
23	Andrews, Benjamin George	George R. Andrews, III & Lindsay J.
March		
3	Dahlen, Ruby Evangeline	Paul B. Dahlen & Briana Casella
7	Ball, Norah Louise	Michael A. Ball & Angela M. Martin
7	Nickles, Thomas Coleman	Jonathan P. Nickles & Beth Coleman
8	Beltramini, Jack Logan	Adam Beltramini & Alison J. Shadley
9	Hession, Caleb Nathaniel	Christopher M. Hession & Rachel J.
10	Chandler, Payton Mae	Eric J. Chandler & Ashley M.
13	Wilson, Milo Edward	Peter J. Wilson & Erika E. Lentz
22	Toffey, Rose Elizabeth	Ryan M. Toffey & Marya E.
24	Renner, Mitchell Monroe	John A. Renner, Jr. & Karen M.
29	Wheeler, Kelsi Jordan	Mark K. Wheeler & Agnieszka J.
April		
2	Kocur, Charlotte Katherine	Kevin Kocur & Caitlyn G. Cannon
4	Marois, Freya Inez	Seth A. Marois & Beth A. Martin
9	Carvalho, Jake Mario	David M. Carvalho & Jennifer Ennis
14	Powers, Abigail Louise	Christopher M. Powers & Bethany J.
May		
1	Benotti, Vincent Joseph	Mark J. Benotti & Julie D. Delegianis
9	Murphy, Patrick Devlin	Matthew D. Murphy & Meghan Gnazzo
17	Calter, Jack Brian	Ryan T. Calter & Jennifer D. Kelly
17	Kirsch, Lauren Kelty	Brian W. Kirsch & Anna M. Saluti
19	MacDonald, Lillian Margaret	Peter J. MacDonald & Noelle C. Bedard
28	Kelly, Dylan Edgar	Christopher P. Kelly & Alisha

DATE	NAME	PARENTS
May		
28	Kelly, Luke Harold	Christopher P. Kelly & Alisha
28	Lackey, Morgan Alice	Michael B. Lackey & Nicole S. Waitt
June		
4	Arnold, Anabelle Margaret	Matthew O. Arnold & Erica Tennant
7	Pasternak, Ian Henry	Paul M. Pasternak & Sarah A. Bender
10	Hadley, Sophia Estelle	Daniel J. Hadley & Andrea M. Krueger
12	DeMar, Liviana Rose	Lawrence E. DeMar & Kristen H.
13	Anderson, Natalie J.	Luke A. Anderson & Megan M.
13	Waitkus, Carter Edward	Jared D. Waitkus & Brandi N. Dowling
17	Riordan, Theodora Mary	Steven D. Riordan & Jessica S. Appert
21	Glass, Elsie Catherine	Austin P. Glass & Carole P. Caldarone
25	Walsh, Harper Deborah	Kevin V. Walsh & Amy M. Tortorella
26	Lansing, Molly Marie	Brett C. Lansing & Rachel L. Cusson
26	Lansing, Owen Daniel	Brett C. Lansing & Rachel L. Cusson
30	Munroe, Emmaleigh Grace	Clifford J. J. Munroe, II & Deanna L.
July		
12	Hickman, Collin James	Joshua F. Hickman & Colleen M.
19	Burt, Luca Gabriel	Joshua Burt & Jennifer A. Lindsey
25	Vega, Otis Matthew	Nicholas C. Vega & Amy S. Fisher
28	Herlihy, Rian Elizabeth	Timothy J. Herlihy & Marion V.
29	Murphy, Shayla Grace	Michael P. Murphy & Andria L.
August		
1	Miranda, Max Julio	Gary J. Miranda & Michele K. Petipas
1	Sinuc, Brooke Susan	Daniel R. Sinuc & Meredith D.
10	Ferreiros, Henry Luis	Luis V. Ferreiros & Jennifer A. Bateman
13	Fay, Blake Maeve	Evan A. Fay & Leanne Martin
26	Sawiski, Grace Elizabeth	Kevin T. Sawiski & Tracey A. McNally
29	Sheppard, Ryley Lynn	Kevin M. Sheppard & Krystina L. Sousa
30	Berkachi, Georgio Rizkallah	Rizkallah S. Berkachi & Annie J.
September		
3	Tassinari, Jake Roy	Michael V. Tassinari & Mallory J.
4	Armstrong, Carter James	Jeffrey M. Armstrong & Julie H.
4	Govoni, Vanessa Sofia	Douglas G. Govoni, II & Stefanie E.
16	Iannucci, Braelynn Victoria	Shawn M. Iannucci & Nicole E.
16	Kinnane, Benjamin Craig	Robert C. Kinnane & Katharine J.
16	Sprague, Isla Grace	Brian B. Sprague & Denille M.
28	Walker, Joshua Patrick	Nathaniel K. Walker & Debra S.
28	Walker, Zachary Keith	Nathaniel K. Walker & Debra S.
October		
1	Maini, Abigail Helen	Robert L. Maini, II & Laura A. Consalvi
4	Jurgela, Mackenzie Erin	Mark P. Jurgela & Rebecca T. Roberts
4	Jurgela, Madelyn Claire	Mark P. Jurgela & Rebecca T. Roberts
8	Silvia, Luke Russell	Jason M. Silvia & Katherine H. Sawyer
12	Cullinan, Abby Rose	Patrick T. Cullinan & Amy L. Gallant
15	Bender, Tessa Alanna	David V. Bender & Catherine M.
18	Farrell, Bradley Leo	Edward J. Farrell & Nicole Pinney
26	Libby, Ella Susan	James A. Libby & Tara J. Dupre
31	Elmendorf, Liam Michael	Kevin M. Elmendorf & Julie A. Tarris
November		
19	Wuori, Vanesa Lyla	Paul E. Wuori, Jr. & Mallory M. Brady
20	Mancina, Elena Rose	Mark A. Mancina & Juli Stranberg
24	Debakker, Calvin Michael	Colin D. Debakker & Traci H. Bergan

DATE	NAME	PARENTS
November 29	Saucier, Aubrey Elise	Christopher D. Saucier & Elisha L.
December 5	Nguyen, Henley Rose	Anh N. Nguyen & Hali Bui
6	Leth, Egan Carl	Corey J. Leth & Denise E. Forrand
8	Cowing, Nina Marie	David E. Cowing & Monique M.
11	Spielman, Daniel Adam	Matthew A. Spielman & Allison R.
16	Schlansker, Piper Catherine	Howard I. Schlansker, III & Marie C.
19	Keating, James Patrick	Jeffrey P. Keating & Meghan K. Lynch
19	Keating, Kieran Kelly	Jeffrey P. Keating & Meghan K. Lynch
20	Barlow, Cole Jerry	Andrew J. Barlow & Maria H. Frazitta
21	Brymer, Eleanor Deborah	Scott J. Brymer & Alyssa B. Bottone
27	Martell, Lily Rose	Michael T. Martell & Gina K. Walat
28	Urtz, Cassidy Marie	Thomas M. Urtz & Sarah J. Skinner

MARRIAGES RECORDED IN KINGSTON FOR THE YEAR 2013

DATE	NAME	RESIDENCE	MARRIED AT
January 15	Kelly Ann McLaughlin Alessandro De Mello Balbino	Halifax Halifax	Kingston
17	John Gregory Maurer Patricia May Bergeron	Kingston Kingston	Kingston
February 14	James Micheal Farley Elizabeth M. Weiss	Kingston Kingston	Halifax
14	Sarah Faith Norfleet Robert E. Cumings, Jr.	Kingston Kingston	Kingston
15	John Ford McGann Terry Lui Chin	Plymouth Toronto, Ontario CAN	Kingston
27	Sean Francis Lovett Dan Parker Hicks	Plymouth Plymouth	Plymouth
March 23	Kristen Renee Sweeney Mark Allen Bryson	Kingston Kingston	Plymouth
30	John Clifton Robert Karen Ann Knipp	Kingston Kingston	Kingston
April 13	Michael James Cronin Liana Marie Reynolds	Kingston Kingston	Kingston
26	Daniel James Hadley Andrea Marie Krueger	Kingston Kingston	Pembroke
27	Timothy E. Rezendes Christine R. Saba	Kingston Kingston	Duxbury
May 17	Erin Mary Tamulionis Mark Anthony Radford	Kingston Kingston	Kingston

DATE	NAME	RESIDENCE	MARRIED AT
May			
18	Michelle Elizabeth King Greg W. Pike	Rockland Rockland	Halifax
24	Peter Robert Garrahan Kristen Elizabeth Samya	Kingston Kingston	Kingston
25	Carlos Resendes Nelia Cardoso	Kingston Kingston	Kingston
26	Janna Kocour Prachniak Brian Paul Hess	Wilmington, DE Wilmington, DE	Kingston
June			
1	Luke Andrew Sullivan Caitlin Jacka McElligott	Kingston Kingston	Plymouth
5	Kaitlyn Sara Losciuto Daniel Joseph Brady	Kingston Kingston	Hingham
15	Jamie Lee Earl Brittany Alyssa Riley	Kingston Kingston	Halifax
15	Michael Stephen DeBruyn Bethany Leigh DeOliveira	Kingston Kingston	Sandwich
15	Brett Aaron Pinske Stacy Lynn Peters	Cumberland, RI Cumberland, RI	Plymouth
22	Russell H. Bauer Isabel M. Martins	Halifax Halifax	Duxbury
29	Brian P. Hart Danielle Marie LaBlue	Kingston Kingston	Cohasset
29	Meghan Fahey Durant James Patrick Hayes	Kingston Kingston	Plymouth
29	Benjamin Joseph Dunlop Amie Rose Larson	Austin, TX Austin, TX	Kingston
July			
13	Gregory George Linnehan Stacy Lynn Pereira	Kingston Kingston	Mashpee
14	Sean Robert McCumber Cristina Castellano	Kingston Mansfield	Mansfield
19	Eric Robert Labo Diana Arelo Coelho	Kingston Kingston	Plymouth
20	Robert L. Maini, II Laura A. Consalvi	Kingston Kingston	Plymouth
26	Nathaniel Adam Reece Jeanne Barbara Duggan	Kingston Kingston	Kingston
28	Katherine Miriam Ghantous Bruno Jaqueta Chavarria	Kingston Kingston	Kingston
August			
3	Kathleen Fitzgerald Nevins Donald Lloyd Klimm	Kingston Kingston	Kingston

DATE	NAME	RESIDENCE	MARRIED AT
August			
9	Devin Andrew James Woodworth Nell Rachel Steele	Kingston Kingston	Kingston
10	Kaitlyn Brooke Johnson Paul Anthony Morrison	Kingston Kingston	Barnstable
10	Jill Marie Garrison Christopher Paul Tura	Nahant Nahant	Nahant
10	Philip C. Tighe Lynda Anne Morini	Plympton Plympton	Plympton
10	Emily Jayne Donnelly Brian Nicholas Duchaney	Pembroke Pembroke	Kingston
11	Scott Daniel Creamer Karen Elizabeth Bianchi	Kingston Kingston	Duxbury
17	Kyle Edward Toelken Erin Marie Rafuse	Kingston Kingston	Plymouth
18	Barbara Coughlin Oppel Larry Lee Oppel	Kingston Kingston	Kingston
31	Michael Stephen Losciuto Kristy Marie Dunphy	Kingston Kingston	Halifax
31	Janice Anne Pringle James Robert Barrett	Kingston Kingston	Plymouth
September			
1	James Albert Augenti Lisa M. McNeill	East Bridgewater Halifax	Halifax
4	Lawrence W. Ramaila, Jr. Brandy Marie Carter	Kingston Kingston	Kingston
7	Shaun Joseph Madar Colleen O'Brien McCarthy	Plymouth Plymouth	Plymouth
14	Alex Joseph Bracchi Christina Sandra Dimare	Plympton Kingston	Halifax
19	Daniel P. Cushman Lynda Ramona Harlow	Kingston Kingston	Plymouth
20	Ellen R. Ficks Matthew Paul Parker	Plympton Plympton	Sandwich
27	Frank D. Ridge Leanne Marie Ring	Kingston Kingston	Westport
27	Jenna Marie Figueiredo Timothy Michael Silva	Kingston Kingston	Cohasset
29	Mary Elizabeth L. Pine duBois Margaret Anne Gallagher	Kingston Kingston	Kingston
October			
4	Julie Anne Powers Kevin Michael Elmendorf	Kingston Kingston	Kingston

DATE	NAME	RESIDENCE	MARRIED AT
October			
5	Mark Victor Stenpeck Julia Helen Porter	Washington, DC Washington, DC	Beverly
12	James Albert Ruprecht, Jr. Theresa Laura Breen	Kingston Kingston	Plymouth
19	Nathan Francis Leach Leigh Renee Laugelle	Kingston Kingston	Scituate
November			
2	Christopher Edward Beck Jennifer Lyn Nickley	Kingston Abington	Abington
December			
21	Katrina Pajarillo Erikson Sean Christopher Cunningham	Plymouth Kingston	Duxbury

DEATHS RECORDED IN KINGSTON FOR THE YEAR 2013

DATE	NAME	AGE	PARENTS
January			
1	Bohken, Gladys E.	95	Bernard Simpson & Grace Hinkley
2	Flaherty, Catherine M.	80	John J. Sheehan & Mary Brennan
5	Burke, Michael	45	Thomas Burke & Bridget Jordan
13	Wood, Kathleen	79	Vincent J. Cosgrove & Rose K.
14	Rauseo, John V.	87	Peter A. Rauseo & Mildred
16	Smith, Jr., Raymond J.	68	Raymond J. Smith & Grace E.
17	Nevins, Lori K.	57	Lawrence Krahn & Mary Welch
18	Drown, Allan L.	75	Alfred Drown & Catherine Giles
19	MacInnis, Kevin G.	52	Patrick F. MacInnis & Margaret
19	Clark, Marcia K.	66	Lynn F. Clark & Kathryn Hill
22	Belmosto, Giacinda	98	James V. Farina & Marie Choate
22	Abate, Robert E.	81	Attilio Abate & Ida Calderara
26	Cushing, Dorothy L.	87	Arthur Lucia & Dorothy Sinnot
26	Williamson, William E.	91	William F. Williamson & Marie
29	Aries, Margaret M.	91	John Lucas & Margaret Feeny
February			
1	Boucher, Brenda	90	Oliver W. Matthewson & Ethel
3	Connelly, Frances K.	87	Mitchell Kidd & Ada Roberts
4	Dowd, Harriet Doris	78	Clinton Carpenter & Elsie Bates
5	Yetman, Carolyn	87	Harold Cole & Helen E. Torrey
7	Mooney, Phyllis M.	77	James J. Hilson & Louise
10	Chandler, George T.	81	Oakley A. Chandler & Frances
10	Hanrahan, Ruth F.	89	Lawrence J. Kelly & Mary
13	LaMacchia, Robert A.	82	Anthony LaMacchia & Anna Perna
13	Dana, Joanne M.	82	Henry E. Rabs, Sr. & Margaret M.
13	Johnson, Romena G.	93	Raymond C. Bowden & Ruth E.
14	MacLeod, Jeffrey Charles	57	Carl K. MacLeod & Edith Nihill
16	Tangley, Roland E.	93	Charles Tangley & Katherine Kelly
17	Bradshaw, Frances T.	91	David Cole & Lillian Gummow
20	Nogueira, Marjorie J	84	Fred Morton & Mildred Ayer
24	Murphy, John A.	77	George Murphy & Helen Priestly

DATE	NAME	AGE	PARENTS
March			
1	Devnew, Sr., Edward Philip	90	Philip E. Devnew & Olive
1	Deehan, William C.	87	John T. Deehan & Margaret Nash
1	Keefe, Elizabeth K.	94	William Kingston & Lillian V.
3	Rosenthal, Marie A.	90	Anthony Nunse & Helen Monahan
3	Driscoll, Ann R.	71	George Kerper & Rose Boyle
3	Sullivan, Brian Patrick	40	Quinlan J. Sullivan, Jr & Mary
3	Moss, Michael	75	Hugh T. Moss & Gertrude Umiker
9	Creedon, Catherine J.	83	Patrick J. Sullivan & Catherine J.
9	Perry, Melvin Jay	54	Melvin Perry & Hazel Colbeth
9	Lumpkins, Celeste	90	Charles Shearer & Marguerite
11	Cunningham, Margaret	83	Chester Waterman & Amy Baker
11	Carlson, Frank W.	85	Frank O. Carlson & Signe Johnson
14	Sanesi, Alma M.	93	Ceaser Diozzi & Melania Galerani
17	Welch, Jr., Charles D.	90	Charles D. Welch, Sr. & Olive
18	Case, Patricia F.	84	Anton Hilchie & Marion F. Miller
22	Morash, Mary Ellen	88	Charles Pechura & Victoria
24	Bruneau, Bruce	64	Joseph Bruneau & Hazel Bishop
24	Whiteley, Mary W.	87	Alexander Phemister & Mary
27	Davis, Dorman Drue	93	Sam H. Davis & Versie O. Scott
27	Farrar, Mary Rose	100	George Freschi & Juliet Martire
28	Pasolini, Florinda	88	Jose Nogueira & Maria Cabral
30	Backus, Jr., Edward L.	66	Edward L. Backus, Sr. & Alice
30	Keeley, Lawrence R.	82	John Keeley & Ellen McDonough
April			
1	O'Brien, Margaret A.	82	Joseph Crowley & Margaret Kelley
3	Entwisle, Kharis Anne	59	Robert C. Entwisle & Bertha L.
4	Nickel, Susan H.	72	Channing W. Howard & Alma
6	Preston, Frances A.	62	John F. Preston & Frances A.
11	Bent, Ann Marie	49	Antone L. Bent, Jr. & Mary Hines
12	Cavicchi, Jr., Alphonso J.	83	Alfonso J. Cavicchi & Elva
14	Ford, Velma A.	92	Percy W. Greene & Lucy Durnion
16	Azulay, Geraldine Marie	79	Louis Silva & Mary Perry
16	Recke, Maureen E.	63	George Recke & Catherine Kelly
26	Reynolds, Barbara A.	82	(Unknown) Pepper & Mary Grant
28	Nava, Frederick J.	60	Fred E. Nava & Ellen Bulman
29	Milot, Charles A.	58	Joffre A. Milot & Vivian G.
29	Cincotta, Beatrice E.	92	Adolph White & Laura Doucette
May			
4	Scott, Lee W.	56	Chester T. Scott Jr. & Mardrivan
4	Guidoboni, Richard T.	83	Gustavo Guidoboni & Albertina
6	Maloney, Anna Elizabeth	85	William A. Killion & Theresia L.
6	Bergeron, Elsie C.	75	Manuel Capeto & Rose Roderick
6	Murphy, Barbara A.	80	William J. Lee & Elizabeth Moore
7	Howard, Eleanor R.	91	Samuel Fuller & Marion Todd
9	Matinzi, Bertha May	88	George M. Hanelt & Bertha M.
14	Smith, Genevieve S.	94	Frank W. Sinclair & Eva Sherlock
14	Cotugno, Patricia A.	84	Harold Maggiore & Vera Hirst
17	Strout, Stanley P.	87	Clifford D. Strout & Maude Arey
19	Harwood, Mary L.	93	William S. Burbank & Evelyn M.
19	Robinson, Thomas L.	74	William Robinson & Eva M. Jolly
26	Twohig, John F.	83	John Twohig & (Unknown)
26	Hirvimaki, Marie Ursula	76	John Buttmer & Josephine
28	Monahan, Sr., Kenneth	78	Henry Monahan & Dorothy

DATE	NAME	AGE	PARENTS
June			
2	Vetterlein, Elisabeth	89	Dow Robinson & Grace Abbott
9	Lewis, Jr., George Headon	86	George H. Lewis & Beatrice
14	Munro, Ann Mary	81	Michael Solomita & Mary
17	Turner, Ida M.	95	Paul Lanzillotta & Elena
19	Tambascia, Nellie	96	Antonio Palladino & Angelina
22	Schlager, Jr., John J.	79	John J. Schlager & Sylvia Raito
25	Crest, Alice E.	84	Bert Jameson & Marion Duncun
25	Cotti, Barbara Louise	71	George E. Nelson & Louise
27	Wilson, Paul H.	81	Walter H. Wilson & Grace Kreuer
July			
1	Billings, Patricia Ann	78	Edward T. Butler & Irene M.
3	Kearsley, Carmella Roy	80	George A. Santillo & Clara A.
5	Swindler, Edward H.	90	Harold Swindler & Beatrice Potts
5	Holmes, Donald S.	88	Carl H. Holmes & Esther Douglas
5	Welch, Carol	67	John Olszowy & Victoria Warjas
6	Morini, Jeffrey Allen	47	Aldo Morini & Barbara Pimental
7	Killam, Linda Caroline	65	Joseph Lane & Ruth Baker
8	Chapman, Dorothy S. P.	91	Unknown & Unknown
9	Morris, Thomas M.	67	Thomas J. Morris & Mary E.
12	Capuzzo, John F.	87	Rocco Capuzzo & Florence Yetman
12	O'Brien, Ruth V.	97	George H. Schutt & Maud P.
15	McLaughlin, Robert W.	57	Joseph F. McLaughlin & Lillian C.
17	Damon, Bruce A.	59	Warren F. Damon & Miriam L.
17	McNamara, Doris T.	101	Daniel F. Roth & Sarah Barrett
17	Turton, Katherine E.	90	Harold A. Gass & Charlotte
20	Lynch, Sally A.	66	Daniel Lowery & Rita White
21	Carway, Patricia C.	82	John O'Connor & Gertrude
21	Neal, Thomas	57	John T. Neal & Norma L. Drew
23	Palombo, Camille E.	92	William Cataldo & Rose Galluccio
24	Adams, Cathy Ellen	62	Duane G. Nicholson & Patsy J.
24	Croghan, Claire	80	William A. O'Brien & Margaret
24	Chute, Marjorie R.	89	Paul S. Trimble & Gladys DeLong
25	Ramsey, Janice C.	73	Robert Ramsey & Rita McCue
31	Bozeman, Bonnie G.	95	A. E. Graham & Cora Adams
August			
1	Carpenter, Ann M.	87	Fred T. Field & Gertrude Montague
1	Benson, Donald A.	61	David I. Benson & Marie C.
3	Patrico, Mary	101	Manuel Falcon & Mary Fernandes
4	Macy, Thomas W.	56	Rev. Clinton T. Macy & Dorothy E.
6	Grilli, Phyllis M.	89	Joseph Malerba & Vincenza
7	Parsons, Laurel	46	Russell E. Parsons & Marilyn A.
11	Cannon, Mary L.	58	Anthony Mollica & Alice
13	Azulay Sr., Richard A.	80	Amor Azulay & Virginia Silva
13	McCue, Ann M.	73	John Mitchell & Mary Bolan
14	Barboza, Nellie	91	Daniel Youngman & Mary Vaz
15	Motta, Julius A.	92	Anthony Motta & Ismania Frade
18	McSweeney, June E.	81	William Mortimer & Mable
23	Wilkinson, Sylvia	66	Julius Neissar & Linda N. Ilus
24	Bond, Jeffrey S.	56	Lawrence Bond & Lillian
25	Cordeiro, Manuel	85	Manuel Cordeiro & Virginia
26	White, Ann C.	90	William A. Maisey & Margaret

DATE	NAME	AGE	PARENTS
September			
2	Carvalho, Doris M.	90	John Bouchard & Floreda Dube
3	Benotti, Ferdinando L.	94	Isadora Benotti & Ida Tura
6	Freeley, Patricia M.	55	Robert A. Freeley & Eileen M.
7	Gibson, Dorothy E.	99	Lester J. Gibson & (Unknown)
8	Hyland, Julie Anne	26	John D. Hyland & Debra M. Gill
8	Kiernan, Dorene	82	Clyde O. Bosworth & Dorothy
9	Harrington, Gloria	89	Francis J. Tay & Anna Krebs
11	Duperre, Roland	88	Joseph Duperre & Rose Santerre
14	Ryan, Sr., John Penniman	94	Thomas F. Ryan & Gertrude
14	Demeule, Louis E.	79	Louis Demeule & Jenette King
20	King, Mary C.	82	Austin Cooney & Beatrice M.
20	Ross, Charlotte Anne	76	Parker Wood & Natalie Stoyles
22	Beaton, Sean T.	49	Angus R. Beaton & Elizabeth A.
25	Falabella, Mary F.	100	Pardo Vannelli & Antonia
29	Dray, Dorothy R.	77	Henry Dray & Mary Begley
30	Powers, Jean Patricia	89	William A. Maloney & Mary A.
October			
4	Lehto, Helvi M.	95	Andrew Eskelin & Mary Sakki
4	Dwyer, Eleanor Jean	81	Theodore Reyenger & Rachel
10	Alexander, Mary Pauline	90	Daniel F. Tibbetts & Alice E.
10	Nawrocki, Rose L.	86	August F. Beck & Rosalie Koch
10	Wilder, Jane Cattanach	83	John Grant Cattanach & Gertrude
11	Valla, Mariana B.	90	Joseph Cabral & Almarinda
11	Vandini, Joseph	25	Charles Vandini Jr. & Donna
13	Collins, Mary Ruth	87	Hugh R. Logue & Mary G. Ogles
13	Norton, Mary F.	84	John Dalton & Mary Griffin
16	Simonds, Doris C.	85	McKinley Cashwell & G. Mae
November			
1	Hardy, Lillian M.	90	Warren L. Smith & Frances
4	Paskow, Marilyn J.	64	Thomas A. Collins & Mary V. Ritz
4	St. George, Antonina	86	John Costa & Margaret Carvalho
5	McCann, Gilda A.	91	John DeChellis & Margaret Fiore
5	English, Georgia	96	Peter Scourletis & Stella Pappas
6	Downes, Richard H.	88	James Downes & Eloise Hern
9	MacNeil, Robert	92	Oliver MacNeil & Annie Bumpus
12	Babcock, Eleanor Evelyn	93	George Van Valen & Eleanor
13	Donovan, Claire A.	79	John F. Devlin & Mary L. Brady
14	Campo, Robert V.	79	James Campo & Mary DeVico
14	Sheppard, Elizabeth	88	Giuseppe Leone & Allesandria
22	Gaul, William T.	59	James Gaul & Anna Spolidoro
23	Miccichi, Alphonse	87	Joseph Micciche & Vincenzia
23	Peabody, Valorie	47	Clinton W. Peabody & Karen M.
24	Pettinelli, Marjorie A.	90	Timothy Hawco & Annie
25	Murdock, David G.	85	David Murdock & Gladys
28	Ellis, Jr., Wallace E.	65	Wallace E. Ellis, Sr. & Ogenia
29	Dwyer, James Robert	61	James E. Dwyer & Catherine
30	Lewis, Richard L.	78	Frank Chojnacki & Irene
December			
6	Delacono, Anne Marie	67	Raymond McMahan & Esther J.
11	Atwood, Carl G.	82	Freeman G. Atwood & D. Helen
17	Morisi, Dorothy Jane	93	Herbert Sears & Gertrude Randall
20	Leach, Fred W.	91	Fred Leach & Harriet Cuzzzone
20	Monahan, Cathleen E.	66	Richard T. Kelly & Lorraine

DATE	NAME	AGE	PARENTS
December			
20	Jackson, William J.	75	William J. Jackson & Anne M. (Unknown)
26	Fish, Dorothy V.	90	Malcolm I. Chetwynd & Lottie Tarr
27	Goldman, Michal F.	78	Harry Goldman & Salome
28	Healey, Earl C.	94	Herbert C. Healey & Fannie Ward

ADAMS CENTER TRUSTEES

On March 12, 2013 the Board of Selectmen was asked to establish a Board of Trustees for the Adams Center. The Trustees would be one representative from each of the following:

Historical Commission
Kingston Library Trustees
Cultural Council
Board of Selectmen
And three Citizens at Large

The Adams Center Trustees' first meeting was held on April 24, 2013. The trustees' first task has been to develop a building use policy, a building rental policy and an archival storage rental policy. The Trustees met with the Board of Selectmen in September to present these policies and have been working with the Town Administrator, Robert Fennessy, to finalize the policies

The Kingston Public Library sponsored several author programs as well as a library summit held at the Adams Center in August.

TAC trustees trimmed a Christmas tree in the Trustees Room, mounted an antique postcard exhibit, on loan from Jones River Village Historical Society, in the gallery and opened the Adams Center for the Town's annual Luminary celebrations.

TAC enjoyed its first rental event when the Jones River Village Historical Society held it's annual Christmas Wassail at the Adams Center.

AGRICULTURAL COMMISSION

The state of agriculture in the Town of Kingston remained constant in the year of 2013. The production of cranberries on various farms remains the primary focus of agriculture in the town. The stabling, breeding, and care of horses is the second most active aspect of agriculture throughout the town. Vegetables grown for market, aka truck farming, is an active element of the town's landscape. In addition, there are a significant number of backyard chicken coops where residents are producing their own eggs. The concept of "farm to table" food has a strong following within the town. This is evident in the monthly meetings of the South Shore Locavores held in the Beal Hall. This regional group is hosted by the Kingston Public Library and "edible South Shore and South Coast" magazine. Supporting local farms and finding sources of healthy foods is important to the residents of Kingston.

NO FARMS = NO FOOD

ANIMAL INSPECTOR

During the year FY-13 there were 23 reported animal bites to humans (16-dog, 7-cat). As a result, the animals that reside in Kingston were quarantined for suspicion of rabies. They were all released after the ten-day observation period, as there were no signs of rabies. Additionally, 2 bats were sent to the State Laboratory for Rabies Testing and the results were negative.

In addition, 17 extended "strict confinement" quarantines were issued to dogs or cats. These include either 45 days or 6 months depending on the exposure category. Seventeen animals were released having completed the term and appearing healthy.

The annual census of farm animals was completed. A total of 241 animals were recorded: 121 chickens, 26 goats, 70 horses, and 24 waterfowl. Sixteen farms were inspected and the report sent to the MA Bureau of Animal Health, Department of Food and Agriculture.

ANIMAL SHELTER REPORT

During the year FY/13 the department was staffed by two State Certified Animal Control Officers for a total of 44 hours per week and 30 volunteers who help with animal care, building/ground maintenance, adoptions, and office tasks. Calls for information or assistance were approximately 1,560. A total of 160 animals were handled: 93 dogs and 67 cats.

Our adoption program continues to be successful; 11 dogs and 44 cats were placed into responsible new homes. A licensed veterinarian examines all the animals that are made available for adoption. Cats are tested for feline aids and leukemia, treated for fleas/worms, rabies/distemper vaccinated, and spayed or neutered. Dogs are tested for heartworm, treated for fleas/worms, rabies/distemper vaccinated, spayed or neutered, and micro-chipped. This program is made possible in large part by the Kingston Animal Hospital and the many people who generously contribute to our Animal Care Fund. All associated medical costs are paid for solely by donations.

The Animal Shelter, the Town Clerk's Office, and the Kingston Animal Hospital sponsored a successful rabies vaccine and dog license clinic on April 13, 2013. A total of 93 dogs and cats were vaccinated.

I would like to thank our wonderful staff of volunteers for your dedication and hard work. Without your help we would not be able to provide the services we do. Also, we are so grateful for the many people that continue to remember us with monetary donations and those that stop by with needed supplies; thank you! You have helped make a very positive difference in the lives of the animals in our care.

BOARD OF ASSESSORS

The Board of Assessors and staff are pleased to report a productive and busy 2013. Sales have increased slightly this year and the foreclosures have decreased. It is the responsibility of the Assessor's office to maintain real and personal property values to reflect these trends in the market. By keeping values at the market standard, the Assessors assist in maximizing the resources available to fund the municipal services expected by residents. Property taxes are one of the major sources of funding for the community services enjoyed by the taxpayers – schools for their children, police and fire protection and the upkeep of municipal roads, including that special New England priority – SNOWPLOWING.

This year our longtime Assistant Assessor James C. Judge has retired. We are grateful for Jim's many years of services to the Assessor's office and to the Town of Kingston. His expertise in Assessing is a tremendous asset and thankfully Jim remains on the Board of Assessors and continues to assist this office as well as serve the town. Holly J. Merry has been promoted to the position of Assistant Assessor.

We would also like to welcome Meredith Rafiki to our staff. Meredith is a significant part of our office and her knowledge of assessing practices has proven to be a valuable addition to the Assessors.

We would also like to thank Donna Furio and Andrew MacInnis for serving on the Board of Assessors. The importance of their service to the Assessor's office and the town of Kingston is most appreciated.

Our staff continues to attend classes, seminars, workshops and meetings to stay current with legislative changes that are relevant to assessments and assessing practices.

We would like to thank all other Boards, committees, and departments for their continued support and assistance. We would also like to thank the taxpayers of Kingston for their continued support.

BUILDING INSPECTOR

Building Statistics for Fiscal Year 2013

Single Family Dwelling	56	Commercial	37
Garage	10	Swimming Pools	12
Renovation/Alterations	249	Misc.	0
Shed/Barn	14	Mobile Homes	0

TOTAL BUILDING PERMITS ISSUED	378
TOTAL EST. CONSTRUCTION COST	\$19,403,627.00
TOTAL BUILDING FEES COLLECTED	\$176,484.00

The mission of the Inspectional Services Department is to ensure that the built environment within the Town of Kingston is a safe place for citizens to live, work, do business, learn, worship and find entertainment.

The Inspectional Services Department has regulatory responsibility in many areas including land use, construction, zoning, local bylaws, architectural access and the enforcement and inspection on many State Codes and Regulations.

Our goal is to help every applicant and property owner maximize their property use within the codes, ordinances, rules and regulations that we are charged with enforcing and to ensure that any citizen affected is properly protected.

The department also responds to emergency situations involving buildings, public or private and land use. Public and multi-family buildings are subject to periodic inspections to insure safe use and occupancy. The department is also actively involved in all land use and building use proposals. There are several 40B developments in various stages of completion. These single family detached individual lot developments provide affordable and competitively priced market units to Kingston residents and the public at large.

The inhabitants of Kingston and this department are blessed to have the dedicated Plumbing, Gas and Electrical Inspectors that serve to insure public safety and code compliance. Available daily, ready to respond for any emergency, they exemplify public service at its finest. All inspectors maintain certification through continuing education and are well versed in code changes, latest construction techniques and new equipment and materials

CAPITAL PLANNING COMMITTEE

As required by the Town By-Laws, the Capital Planning Committee makes its recommendations to the Annual Town Meeting on expenditure for assets costing \$10,000 or more and having a useful life of five (5) years minimum. The Capital Plan is developed as a working report for the Town's use in helping plan for expenditures within a five year time frame.

Fire Department		
	Truck 4x4	\$38,500
	Fire Truck - Pumper	\$500,000
STP		
	Lawn Tractor	\$14,000
Solid Waste		
	Roll-off trailer	\$67,325
Recreation		
	Pick-up truck	\$18,000

5TH GRADE STUDENTS AT KIS WERE ASKED TO DEPICT A LANDMARK, BUILDING, OR ACTIVITY OF THEIR "FAVORITE THING ABOUT KINGSTON"





Enterprise Funds	
Water Department	
Well Cleaning	\$15,000
Scada for Well Site I-86	\$20,000

Wastewater Department	
Replace Phase 1 E One Control Panels	\$72,261
Replace Scada Computers & Software	\$27,000
Purchase Bobcat	\$43,620

For Fiscal Year 2014 the Capital Planning Committee recommended

Funding for Capital Plan	
Overlay Surplus	\$220,000
Surplus Revenue	\$417,825

Enterprise Funding	
Surplus Revenue	\$142,881
Department Budget	\$35,000

COLLECTOR OF TAXES

In fiscal year 2013, the Collector's office was committed over 33 million dollars for the 12,208 residents that live in the Town of Kingston. A total of 53,635 bills were mailed from the Collector's office for fiscal year 2013 for real estate, personal property, motor vehicle excise, boat excise and water bills.

In fiscal year 2013, properties for fiscal year 2011 were put into tax title and properties for fiscal year 2012 began the tax title process. Due to the collection efforts in our office, we were able to collect more than \$84,000 in interest over the budgeted amount of \$121,000. The money collected for interest is deposited into the general fund.

The Collector's office posts payments in Munis and scans checks using the Rockland Trust scanner in office. The Collector files the required documentation for bankruptcies to protect the Town against discharged water/sewer charges. Our office provides customer service to the residents of Kingston including answering questions related to tax bills, sending copies of tax bills, providing sewer betterment balances, and various other requests. The Collector's office prepared 767 Municipal Lien Certificates in fiscal year 2013 for a deposit to the general fund \$38,350.

Additionally the Collector's office provides service to attorneys, real estate agents, banks and escrow companies and prospective new residents to the Town of Kingston. We appreciate the opportunity to service the needs of the residents of Kingston and we are looking forward to another successful collection year in fiscal year 2014.

COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Act allows any city or town in the Commonwealth of Massachusetts to adopt a property tax surcharge for the purpose of expending revenues from this surcharge and state matching funds on the acquisition of open space, historic preservation, community housing and land for recreational use. From its adoption in 2005 to 2013, the town had a 3% surcharge which enabled Kingston to receive \$2,127,930 in state matching funds. This year alone, the town received \$400,253 from the state CPA Trust Fund distribution.

New legislation was passed in 2012 that significantly increased funding to the state's matching CPA Trust Fund. The new CPA legislation also helps in the town's use of CPA funds for recreation, eliminating restrictions which prevented funds from being used on recreational property that wasn't purchased with CPA funds. Open Space funds can also now be utilized for recreational funding.

Despite these major improvements to the CPA, Kingston's voters elected to reduce the local CPA surcharge to 1%. Reduced eligibility for funding occurs as a result of this reduction.

At the 2013 Town Meeting, the Community Preservation Committee recommended, and Town Meeting approved, the following projects:

- Hall Property Archaeological Survey- Phases 2 & 3 \$184,000
- Hall Property Development Phase 2 –Expansion of the Athletic Fields \$156,000
- Rehabilitation of Tennis and Basketball Courts at the Reed Building and Gray's Beach \$33,000
- Rehabilitation of the Reed Building – Siding and Windows \$30,050
- Second Phase Restoration – *Baclaju* Catboat \$25,000
- Adams Heritage Center Security System \$3,500

The Committee has reviewed three applications for funding for fiscal year 2015 and held a Public Hearing on February 3 to present its recommendations and solicit public input as to future projects.

The Committee holds regularly scheduled and posted open meetings to accept and discuss the merits of all applications and to decide upon its recommendations. The public is most welcome to attend and provide their input and comments at any of these meetings or public hearings. In addition, a press release appears in the Kingston Reporter newspaper following CPC meetings.

Information about the Community Preservation Act, the Town of Kingston CPA plan and project application form may be found on the Town website (www.kingstonmass.org), as well as on the Community Preservation Coalition website, www.communitypreservation.org.

CONSERVATION COMMISSION

In 2013, the Conservation Commission continued to be busy with public hearings, monitoring construction projects, managing conservation lands, enforcement, writing and administering grants, working on by-laws, among other things. While the economy continued to improve throughout 2013, the Commission did not see a corresponding increase in applications. Despite this, some large construction projects continued through the year including Tall Timbers Phase IV and Tree Farm Landing housing developments. During 2013 there were 20 formal wetland filings that required public hearings including Notices of Intent (NOI's), Requests for Determination of Applicability (RDA's), Abbreviated Notices of Resource Area Delineation (ANRAD's), as well as Requests for Amendment with the issuance of the various permits and determinations that accompany them. The Commission also issued 13 Certificates of Compliance for completed projects. The Commission worked on other important projects during the year including the following highlights:

- Leading 18 well-attended hikes on conservation lands in the winter, summer, and fall of 2013;
- Releasing new trail maps in conjunction with the hikes and making them available via scan codes on kiosks and on the town website;
- Facilitating adoption of Kingston's Stormwater Management By-Law at Annual Town Meeting;
- Completing stormwater retrofit projects at Delano Avenue and River Street under a Coastal Pollutant Remediation (CPR) grant and submitting a follow-up application for CPR funds to complete retrofits on River Street as well as Marsh Road;
- Working under a DEP 604(b) grant to complete two rounds of stormwater sampling and to develop engineering plans for future stormwater remediation work;
- Collaborating with the Greenscapes Program and the Collector's office to mail out stormwater brochures in tax bills;
- Conducting outreach & education on FEMA's proposed coastal floodplain map revisions;
- Working with the Boy Scouts, Girl Scouts, student groups, and other volunteers on conservation land maintenance and improvement projects including:
 - Building a bridge and bench in Sampson Park;
 - Building a boardwalk at Bay Farm;
 - Conducting extensive trail maintenance to clean up after storms;
 - Working on the Revival Bog; and
 - Making repairs around cranberry bog culverts from erosion.

We sincerely thank all those who worked with us in the past year to conduct invaluable improvement projects on conservation lands and all those who participated in the Take-A-Hike series to reconnect with the land. A special thank

you goes to Linda & Joseph Barkas for their generous donation to Kingston's Conservation Fund.

COUNCIL ON AGING

The Kingston Council on Aging is pleased to report that the year 2013 was a success due to the collaborative efforts of community volunteers, various town departments, Senior Center Staff, the support of local businesses, and the work of our council members.

The purpose of the KCOA is to identify the opportunities and needs of the senior population and to implement programs designed to meet those needs. Through the hard work of a limited staff and numerous volunteers, we are pleased to report Fiscal Year 2013 was a success for the Kingston Council on Aging and the Senior Center continues to be the hub for senior citizen activity with 40,067 duplicated services, an 8% increase over FYE 2012. The accomplishments are well noted by our seniors who utilize the Center on a regular basis for various activities such as community education, fitness/exercise programs, health and wellness and socialization.

Our outstanding front office staff and team of volunteers are highly motivated to assist the ever increasing number of seniors that utilize the center. This staff also provided numerous services, such as transportation to and from medical and dental appointments, visits to grocery stores, local banks, etc. They also set up appointments for Outreach and Shine, as well as appropriate external agencies when necessary.

Emergency needs of the seniors which include such important issues such as fuel assistance, food assistance, home visit checks and other individual needs are processed through Outreach and Shine. Outreach and Shine also work diligently with outside agencies such as Old Colony Elder Services and South Shore Community Action Council as well as others to get our seniors the maximum support available. There were 685 seniors and their families that availed themselves of this assistance on a duplicated basis.

Transportation needs of the seniors were an important service provided and our two vans drove 36,181 miles on 5,669 individual trips, an increase of 3% over the prior year. The vans were also used by the police and fire departments during the February/March blizzard to bring stranded citizens of all ages to the shelter at the Kingston Intermediate School.

During the blizzard in February/March, the Senior Center was also used as an emergency shelter until citizens could return to their homes. A special thanks to the individuals who came to assist during these trying days. It is not possible to overstate the critical role played by SYSCO in Plympton who opened their doors and delivered the food necessary to sustain everyone at the shelters at the school and Senior Center.

The distribution of bakery and other food items provided by Hannaford's and Stop and Shop on a daily basis continues to increase with 8,483 seniors taking home nutritional food items such as barbecued chickens as well as bread and other baked goods.

The Thursday luncheon continues to be extremely popular with over 4,000 meals served to both Kingston and out of town residents. We must also thank the Rocky Nook Association for providing two great lunches during the summer at their facility at no cost to the town or seniors. The Friends of the KCOA also sponsor the Thanksgiving and Christmas meals which were both attended by over 120 seniors. We greatly appreciate the help of the police department which served our seniors at the Christmas event.

The Friends of the KCOA continue to work hard at raising funds for the seniors and at least 90% of these funds are donated to the Council on Aging annually. In view of the tight budget the Council has at its disposal, we could not operate as effectively without their efforts. The Friends and the Board would like to thank all who also made donations throughout the year. All amounts, whether large or small, are most appreciated.

Old Colony Elder Services has an on-site manager for Meals-on-Wheels delivery to homebound seniors as well as daily OCES congregate meals.

Thanks must also be extended to the students from Silver Lake High School who built a storage shed beside the Senior Center and the only charge was for the materials used. This shed dramatically increased our much needed storage space.

All of the accomplishments of the Council on Aging could not have been achieved without the dedication of the volunteers that staff the Senior Center at various times and worked a total of 7,924 hours which is a 11% increase over the prior year. To all of those that helped this year, we say, thank you. As always we are in need of additional volunteers. Please call 781-585-0511 or stop in at the Senior Center during any weekday and let the staff know you can be a helping hand.

Lastly, we would like to thank the Board of the KCOA and the Director for their efforts to make the Center a special place and addressing the needs of our senior citizens to the maximum extent possible.

CULTURAL COUNCIL

During the 2014 fiscal year, Kingston Cultural Council will continue to provide enrichment to our community through grant programs that will be offered to Kingston residents to enjoy. This coming year we are able to grant twelve out of nineteen requests. The grants are for groups of all ages ranging from the reading programs for children to a production for the Council of Aging at the Senior Center. This year we will be able to fund approximately \$4250.00 in grants.

On August 3, 2014 we are going to present a "Art in the Park" festival where we have local artists exhibit and sell their crafts. The event will be held at the Maple Street park. We hope the community will support our local artists.

Our council is made up of seven members. New members are always welcome! Feedback and input from the community are always welcome anytime. It is our hope the residents of Kingston will continue to enjoy the programs supported by the Cultural Council.

KINGSTON EDUCATIONAL FUND TRUSTEES

For the academic year ending 2013, the Trustees were pleased to present \$1,000 awards to the following deserving students:

FUND	RECIPIENT
The Atwood Brothers Memorial Scholarship Fund:	Joseph M. Costa Silver Lake Regional H.S.
Harley and Marjorie Cadenhead Scholarship Fund:	Kristen E. White Silver Lake Regional H.S.
Jackson and Irene Golden Charitable Foundation:	Caitlin A. Chaves Silver Lake Regional H.S.
Helen Delano Howe Scholarship Fund:	Jillian M. Case Silver Lake Regional H.S.
Edna Maglathlin Educational Fund:	Kaylene P. Rafferty Silver Lake Regional H.S.
Pimentel Family Memorial Scholarship Fund*:	Arthur J. Dooner Silver Lake Regional H.S.
Pimentel Family Memorial Scholarship Fund*:	Adrian Petrou Silver Lake Regional H.S.
Kingston Educational Fund Scholarship:	Jacob R. Hackett Silver Lake Regional H.S.
Kingston Educational Fund Scholarship:	Tyler A. McGill Silver Lake Regional H.S.
Kingston Educational Fund Scholarship:	Derik J. Noland Silver Lake Regional H.S.

*(Awarded in memory of Emilia R., Isaac J., Alfred J. and Anna N. Pimentel)

The Trustees include David W. Gavigan, Chair; Mary Lou Murzyn, Secretary; Edward H. Valla, C. Weston Meiggs and William A. Alberti, Jr. Members.

FENCE VIEWER

During the past year the Fence Viewer was called upon to inspect two fence disputes in town. In each case, the fence in dispute was viewed and found to be in compliance. These matters were referred to the Building Inspector for further review. No other fence matters came before the Fence Viewer. He always stands ready to help those who might need his assistance.

FINANCE COMMITTEE

The Board of Selectmen, Kingston Elementary School Committee, and other elected officials delineate their budget policy priorities for the coming year. Based upon these priorities, as well as revenue, fixed expenditure, and assessment projections prepared by the Town Administrator, the Budget Advisory Board made up of the chairmen of the Board of Selectmen, Kingston Elementary School Committee, a Kingston representative to the Silver Lake Regional School District Committee, the Capital Planning Committee, and the Finance Committee, as well as the Town Administrator establish the budget priorities and goals for the upcoming budget season. The primary duty of the Finance Committee is to consider and report upon all requests for appropriations made by the different departments of the town based upon those established priorities, and make such recommendation for action upon budgetary requests and other matters of finance at the town meetings as they deem to be in the best interests of the town. The committee has statutory authority to make transfers from the Town's Reserve Fund (an amount set by the Committee each year during the budget process) to departmental budgets for extraordinary or unforeseen occurrences during the fiscal year. This year, the Finance Committee voted to utilize the Reserve Fund to increase the following departmental budgets for the following unforeseen reasons:

Assessor's	Verizon Tax Abatement	\$14,866.23
Police	Emergency Radio System	\$19,322.30
Rent Control	Secretary for Public Hearings	\$500.00
Veteran's	Medical & Ordinary Benefits	\$58,000.00
Police	Property Repairs Harbormaster	\$400.00
Health	Admin Asst Vacation Coverage	\$500.00

In addition, the Finance Committee recommended and the Town approved a balance budget including approximately 2% increase in the tax levy while replacing depleted funds from the Town's Stabilization Fund Account in the amount of \$100,000.00.

FIRE DEPARTMENT AND EMERGENCY MANAGEMENT AGENCY

The start of 2013 provided the Kingston Fire Department and Emergency Management Agency with a number of significant challenges. As you are all aware, we experienced a number of storms that brought power outages, large scale

evacuations of many areas of town and some significant emergency incidents to contend with. Through all of this, one significant component came into play, all Town departments worked together to provide the residents with safety and security. There were many lessons learned and we are moving forward with some good progressive changes to better serve everyone.

As in the past, your Fire Department and Emergency Management Agency have also worked diligently to coordinate reimbursement from the State and Federal Governments for expenses relating to natural disasters such as blizzards and hurricanes. The reimbursements from last winter are still trickling in and are being processed through the Town Accountant's office for final disposition.

Through the generosity of the voters at Town Meeting, the Fire Department received \$500,000 for a much-needed third Pumping Engine, as well as \$38,000 for a Service Truck with the capabilities of towing many trailers and boats that we have.

The Kingston Fire Department was again successful in 2013 in securing Grant funding from the Federal Government in the amount of \$107,000, to replace all three advanced life support cardiac monitors/defibrillators with state-of-the-art Life Pak 15's which are capable of defibrillation, monitoring heart rates, oxygenation and respiratory function to say the least. As you are aware, these items are utilized many times on a daily basis and are an extremely important tool for patient care and our Emergency Medical Service. Additionally, the Department received a SAFE Grant from the Commonwealth in the sum of \$4,625 to help bring fire education and safety awareness to the children in school, during our Annual Open House and to the citizens in general during fire prevention visits.

In 2013, the Kingston Fire Department and the community as a whole felt the loss of five retired and former members with the passing of Captain George Chandler, Firefighter Roland Duperre, Firefighter Louis Demeule, Firefighter Thomas Neal and Firefighter Jeffrey Bond. Each of these members gave selflessly throughout the years and responded to calls for help at a moment's notice. Their friendship and dedication, while much appreciated, will be very sadly missed.

The renovation of the 1887 Hose House, Surprise Hose Company #1, located on Main Street, has been completed. This renovation included replacement of structural components, a new roof and siding, window repairs, painting and staining, replacing water damaged ceilings and a general cleanup. The original hose reels were also refurbished with paint, gold-leaf lettering and maintenance so that they may last for many years in the future. Once again, the Hose House and the equipment will be open for our Annual Luminary Display.

To date, the Fire Department has responded to 2,262 fire, rescue and emergency medical service incidents. There have also been 468 permits issued within Town in the past year.

The Annual Fire Department Open House, designed to bring forth fire prevention and safety awareness, was again a huge success in 2013. Members of the Department, led by Deputy Chief Mark Douglass, provided live demonstrations of firefighting and automobile extrication, as well as fire safety displays. Through the generosity of the Kingston Papa Gino's, Stop and Shop and Hannaford's, our guests were the recipients of free pizza and refreshments.

This past spring, the Kingston Emergency Management Agency, in conjunction with MEMA and FEMA, participated in both a practice and federally-graded exercise to test our preparedness in dealing with radiological emergencies at the Pilgrim Nuclear Power Station in neighboring Plymouth. Once again, through the efforts of our Emergency Operations Center Staff of volunteers, Kingston shined and demonstrated the required tasks to receive a perfect score. This is a reflection of the dedication and ability of our members to perform at the highest possible level and I thank them.

In closing, I would like to thank each and every member of the Fire Department for your continued contributions to the betterment of the Fire Department. Without your commitment, sacrifice and ability, our Department would not be what it is today. And I also want to thank all of the Town Departments for working together in emergency and non-emergency situations to help accomplish our goals and objectives.

GAS INSPECTOR

In Fiscal year 2013, 268 Gas permits were issued and rough and final inspections were performed by the Gas Inspectors. The total fees received for the permits was \$17,241.00

GREEN ENERGY COMMITTEE

The Green Energy Committee has survived a rather tumultuous year. The goal of the committee is to promote conservation of energy, generation of clean renewable energy and education to the residents of the Town of Kingston. During the years 2012 & 2013 The Green Energy Generation Enterprises (No Fossil Fuel and Kingston Independence) has generated \$344,646 in net metering revenue, leases and taxes. The Green Energy Account has added \$84,567 to the General Fund and \$28,189 has been set aside for the residents of the Town of Kingston for grants. These grants are expected to assist the residents of the Town of Kingston for energy conservation projects and green energy generation. Tentatively the grants are up to \$1,000 dollars or 25% of project costs. Details of this program should be available soon.

Special thanks should go to the Town Planner, Tom Bott. His diligence and efforts on behalf of the Town's Green Community Status should not go unnoticed. The immediate goal of the Green Energy Committee is to take advantage of the State

SREC Program and install a 1MW solar array on the landfill. This will be enough clean renewable energy to power the waste water treatment plant. The additional power purchase agreement lease and taxes will not only make Kingston a Greener Community but also add revenue to the General Fund and continue to finance the residence energy grant programs. The Green Energy Committee will continue to pursue the goal of 20% reduction in energy used by 2015.

On the behalf of the Green Energy Committee we thank the Town of Kingston for their support.

HARBORMASTER/SHELLFISH CONSTABLE

I wish to thank my crew: Assistant Harbormasters David Carvalho, Joe Zlogar, Jon Cazeault, Francis Ferioli, Richard A. Krueger, Jr., and Deputy Shellfish Constable Carl Ingeme. Without their assistance we would not have had such a successful year.

2013 was our best year yet for activity along the waterfront. We were fortunate to have 20 volunteers install the floats and docks in April. During the season we pumped out 3 boats that sank and towed 15. We also had one medical emergency.

We put three new moorings in the waters out front of Association Beach.

With the help of 35 volunteers the docks and floats were removed in October and all boats were winterized.

Shellfishing had a very productive year. Our seeding program continues with 45,000 soft shell clams seeded along the shore. 14,000 Quahogs were seeded in the same manner. We are managing the stock with opening and closing areas to maintain stock. In 2014 we are scheduled to seed 150,000 soft shell clams at Gray's Beach, Association Beach, and the Flats.

I would also like to thank the Selectmen's Office, Highway Department, Police Department, and Adeine Silvia, as well as all the many volunteers who helped throughout the year.

BOARD OF HEALTH

The Kingston Board of Health is an elected Board and implements programs, enacts policies that protect public health and promotes a healthy community. We serve as the local arm of both the Massachusetts Department of Public Health and the Massachusetts Department of Environmental Protection. We are involved in many areas, some of which include: food establishment inspections and plan review, inspections of summer camps, public swimming pools, tanning and body art facilities and septic systems. We also investigate complaints, conduct housing inspections, and supervise visiting nurses who conduct health, blood pressure and flu clinics. We conduct weekly beach testing during the summer season and continue to conduct tobacco compliance checks at least twice a year to ensure compliance with Massachusetts and local Tobacco Regulations. This is our

thirteenth year as full partner in the Massachusetts Water Pollution Abatement Trust Program in which the Board receives state funding. The program enables repairs and installations of septic systems as well as sewer connections.

We are members of Region 5 Emergency Preparedness Division under the direction of the Massachusetts Department of Public Health. We focus our efforts on Pandemic Planning. We are also members of the Plymouth Area Medical Reserve Corps, which includes the Towns of Plymouth, Carver, and Kingston. The MRC is a volunteer base organization whose members are ready and able to respond in the unfortunate event of an emergency.

HISTORICAL COMMISSION

The Kingston Historical Commission found the past year to be one filled with wonderful awards and great surprises.

In 2013, the Massachusetts Historical Commission awarded the Town of Kingston with two of its annual Preservation Awards.

The first award was presented to the Town for its efforts in the restoration and reuse of the Adams Center. Since its completion in 1898, the Frederic C. Adams Public Library served as an important civic center for the town of Kingston, providing a site for research, recreational reading, promotion of the arts and a community gathering place. Frederic C. Adams, the primary benefactor of the Library had specified in his will, that the funds bequeathed to the Town be used to build and supply a library to the Town of Kingston. When the Library collections moved to a new building in 1994, Trustees and Town Officials had the opportunity to re-designate the use of the Adams building. Through the efforts of the Town, and with funding from the CPC, the Adams Center was renovated and is now available for the use of the Community. The Adams Center is on the National Register of Historic Places and is a true historic gem.

The second award, Preservationist of the Year, was presented to Mr. Walter W. Hoeg, a long standing member of the Historical Commission. Mr. Hoeg has been on the Historical Commission for over 20 years, serving as Chairman, Vice Chairman, Secretary, and member. Along with his other Commission members, Mr. Hoeg has seen the development of many projects including Scenic Road designations, Historic property surveys, and the designation of properties to the National Register.

Perhaps the greatest accomplishment for the Commission has been the work done at the Hall property site. In preparation for the construction of ball fields, the Commission sought and received funding to conduct an archaeological survey of the property. CPC funds were awarded and work on the archaeological study began in the summer of 2013. The site has proven to be a true treasure!

PAL (Public Archaeology Lab), the archaeologists on the project report the following:

“The Public Archaeology Laboratory (PAL) reports that their field investigations at the Halls Swamp Site have so far uncovered more than they could have ever expected to find in just 1% of the site area. The Native American site is very significant and unique with evidence dating back at least 8,000 years. Archaeologists have found that the Native Americans, ancestors of the Wampanoag, who camped at Halls Swamp, carried out a variety of tasks, depending on the season of the year. The landform was a perfect spot for taking advantage of the wetland resources from Halls Swamp and accessing the Jones River for trade and travel routes. Within the site, areas specifically designated for making stone tools, called lithic workshops, were found that contained thousands of pieces of chipping debris or flakes—the leftovers from stone tool making. Many fire hearths, pits, and burnt rock features were built and used on the site for heat, cooking, and other tasks such as smoking, drying, and roasting meat, fish, and plant foods. The well-drained sandy soil also made the Halls Swamp Site an ideal place to live.

The PAL team of up to 8 people have also uncovered hundreds of items that the Native Americans would have used thousands of years ago, including several types of spear points, and tools used for scraping, sharpening, cutting, drilling, hammering, and grinding. The tools are made of all kinds of stone such as quartz, rhyolite, and argillite that was collected from beach cobbles (rocks) nearby as well as from quarries just outside of where Boston is today. It was not unusual for these Native people to travel 40 miles, likely by canoe, to obtain the right material for making tools.

One of the reasons the Halls Swamp Site is unique and such an exciting discovery is its pristine condition. Sites of this age and complexity are rarely found that have not already been disturbed by plowing and other forms of digging, erosion, or development. It is also extremely rare to find significant evidence for house structures in New England dating to what is called the Archaic Period of 3,000 to 10,000 years ago. PAL has found evidence of several posts used by the Native Americans to make their wigwams and long houses, which leave behind small stains in the soil that are hard to see and usually have been “erased” by plowing or from biological agents in the ground (such as ants, worms, rodents, and even tree roots).

Although the items found at the Halls Swamp Site are so well preserved, it's not that easy to recognize organic material such as food, clothing, bone, or anything made of wood (such as the building posts). These things were either burned or disintegrated by being buried in New England's acidic soil. The archaeologists piece together a story by carefully uncovering and mapping all of the features and stone tools, and send samples back to their lab to determine how old things are by radiocarbon dating charcoal. Soil samples are analyzed to provide information about the time of year the site was occupied and the type of plants that were used. Other parts of the story are filled in by members of the Mashpee and Aquinnah Wampanoag Tribes, called monitors, who joined the archaeologists at the site to help bring the past a little closer to the present. The Halls Swamp Site is a true

treasure in Kingston that should be preserved as part of the town's unique cultural heritage."

As a result of these findings, the Historical Commission will be seeking further funding to complete the research on the site with the excavation of another 1 % of the property. The Commission is looking forward to working with other community groups to find ways to best preserve this important archaeological find.

KINGSTON HOUSING AUTHORITY

15 Hillcrest Road
Kingston MA 02364

The Kingston Housing Authority Board of Commissioners establishes the policies for the Housing Authority under the guidelines set by the Department of Housing and Community Development. The Kingston Housing Authority operates under State Chapter 121B of the Massachusetts General Laws and receives an annual subsidy from The Massachusetts Department of Housing and Community Development.

The Kingston Housing Authority was established in 1970 by town meeting vote and a ground breaking ceremony at 15 Hillcrest Rd, on April 14, 1975. The Housing Authority continues to maintain the highest management rating possible under the policies of the Department of Housing and Community Development and as evaluated by the Auditors of the Commonwealth.

The mission of the Kingston Housing Authority is to remain committed to working cooperatively with community, state, federal, and local officials to provide decent, safe, and affordable housing to the citizens of Kingston in an atmosphere of dignity and respect.

The Housing Authority administers two state low income housing programs in Kingston. These are:

1. The elderly/disabled development (Chapter 667 of the State Chapter 121B) at Meadowcrest, with 48 apartments
2. The Adults with special needs development (Chapter 689 of the State Chapter 121B) on Pembroke Street with 8 units

We have been fortunate enough to remain in a contract with the vendor Brockton Area Multi Services Inc, (BAMSI) to rent units to their clients at the Pembroke Street location. This program has been extremely successful.

The Housing Authority Board of Commissioners currently meets on the second Tuesday of the month at 7:00pm at the Housing Authority Community Building located at 15 Hillcrest Road. The public is welcomed and encouraged to attend. Meetings are posted at the town hall and other areas, in accordance with open meeting laws, and minutes are available online at kingstonmass.org.

The office is open Monday through Friday from 9:00am until 1:00pm. The office staff consists of the Executive Director and an Administrative Assistant and a Maintenance Person.

We continue to explore different funding and resources to provide additional housing for the residents of Kingston through these difficult financial times, as our waiting list grows on a daily basis.

ICHABOD WASHBURN FUND

In accordance with the provisions of the Trust, an annual distribution of earned interest is made in March of each year to “unmarried women of good character and reputation of the Town, who are in need of assistance”. This year, the Trustees of the Ichabod Washburn Benevolent Fund disbursed \$200 each to five such women. Seventeen applications for fuel assistance were received and reviewed.

In October, the Trustees were informed that Washburn University located in Topeka, Kansas, was re-named in 1868 after its benefactor, Ichabod Washburn. Washburn had pledged \$25,000 to the college, which was originally founded by the Congregational Church on the principle that all people – regardless of race, ethnicity, gender or family income – had the right to an education. A philosophy Washburn shared with the college throughout his entire life. Washburn University will be celebrating its 150th anniversary in 2015 and representatives from the university traveled to Kingston to do research and film a documentary about Washburn. They invited the Trustees to participate by giving input regarding the Town’s Washburn Fund.

LIBRARY DIRECTOR and LIBRARY TRUSTEES

FY2013 was the fourth year the Library had to file for a waiver of state requirements for library certification because the library budget failed to meet minimum funding standards. Our application for the waiver was approved, and we were certified. Certification ensures that Kingston residents are able to continue using their library cards at other Massachusetts libraries.

Computers and Internet

Kingston residents continued to rely on the Library for computers and internet access. So many tasks of daily living have moved onto the Worldwide Web – applying for jobs, filing state and federal tax forms, doing homework, conducting business, and even staying in touch with relatives far away. For more people than you might think, the Library provides their only access to the Internet. We saw steady use of our computers throughout the year. We also saw many people bringing in their own wireless devices to use the open wireless provided at the Library. During the February 2013 blizzard when much of Kingston was without power for days, the Library provided a place with lights, heat, and power, and many residents took advantage of that.

Databases

For those who do have internet access at home, the Library's many online databases provided services 24 hours a day. Two of the databases our customers found most useful were the Library's online subscription to Consumer Reports, and the Learning Express Library, a collection of online practice tests in many areas, including GED, SAT, U.S. Citizenship, Fire, Police, and other entrance or proficiency exams. We were also fortunate to be able to offer residents access to the Mango Languages database with the assistance of the Kingston Public Library Foundation. Mango Languages provides basic to intermediate instruction in 37 foreign languages, and 15 English as a Second Language courses, available from home with a valid Kingston library card.

Art Committee, Book Groups, Writing Groups

The Art Committee sponsored monthly exhibits of work from local artists. Our book group for adults met regularly, and we offered a variety of reading and writing groups for children as well.

Summer Reading Program

The Summer Reading Program helped kids and families to build strong reading habits and keep reading skills sharp through the summer. During the summer reading program, in addition to working with Kingston families, we provided services to children enrolled in the YMCA summer camp and the Recreation Department's summer camp programs. Throughout the year, Children's Librarian Stephanie Legg offered an active program of story hours and programs for families and day care providers. We provided services not only to students in school, but also to the large number of home-schooled children in Kingston. Mrs. Legg was awarded a Science is Everywhere grant from the Institute of Museum and Library Services, administered by the Massachusetts Board of Library Commissioners. The grant funded 19 programs over the course of 9 months, and equipment such as a grow-light table and microscopes that will be used for ongoing STEM (Science, Technology, Engineering, and Mathematics) programs.

Teen Services

We continued focusing on improving services to teenagers. Staff member Hannele Minsk provided services to teens. Her Youth Advisory Council (YAC), for teens aged 11 to 18, is a dynamic group of teens that holds fundraisers for charities, sponsors fun programs, and advises us on books and other materials of interest to teens. The YAC provides an opportunity for teens to be involved with the Library and to acquire skills in budgeting, planning, and community service. YAC members have also created their own book group.

Archives

Our Archivist Susan Aprill provided support for the Jones River Village Historical Society summer exhibit *"Preserving Kingston's Maritime History": The Restoration of a Duxbury Catboat- Baclaju.* Work continued on digitizing the Local History collections. Archivist Susan Aprill continues to work with the Boston Public Library to digitize important collections from our Local History Room, some of which are

now available online. Other items can be seen on Ms. Aprill's blog, *Pique of the Week*, linked from the Library website. A database of House Histories for many Kingston homes is also online. We received and processed many donations of historical items. Patrons used the room for researching family and house histories, as well as general Kingston history.

Friends

We worked with the Friends of the Kingston Public Library, who continued their program of book sales and other fundraisers to supplement library services, most notably through underwriting our discount museum pass program. We worked with the Kingston Public Library Foundation to raise awareness and support for Library services and to make up for the deficit in municipal funding so that the Library could be certified. The Foundation held a Holiday concert in December. Through this and other efforts they raised enough funds to help the Library meet one of our certification standards.

Metrics

Library users borrowed our discount passes to museums 697 times in FY2013. 41 volunteers donated 1,298 hours of work to the Library. There were 71,456 visits to the Library this year, we were open 2,144 hours, we answered 10,333 reference questions, and users borrowed 164,059 items. There were 12,615 searches of the 7 databases funded by the Kingston Public Library. We sponsored 217 programs for children attended by 3,117 children, and 254 programs for teens and adults attended by 2,740 people. As of June 30th, 5,346 Kingston residents and 625 nonresidents held active library cards.

LIBRARY NEEDS ASSESSMENT COMMITTEE

The Library Needs Assessment Committee met throughout FY13 to assess the current library facility and services to determine what is needed to meet the needs of the community for library services. They conducted surveys over the spring and summer, did a physical and functional assessment of the building and services, researched measures for library services, and compared Kingston's services to peer communities. The Committee is working on its recommendations and final report.

MEASURER OF WOOD AND BARK

During the past year the Measurer of Wood and Bark did not receive any calls regarding disputed wood and bark measurements. He stands ready to serve when or if his services are ever needed.

MEMORIAL DAY PARADE COMMITTEE

The parade stepped off at 10:00 AM from Hilltop Avenue stopping at six memorials to honor the veterans and ended at the Town House where a Memorial Day program was held. The committee wishes to thank all who participated.

OLD COLONY PLANNING COUNCIL

As your representatives to the Old Colony Planning Council (OCPC), we are pleased to present this report on behalf of the Council for 2013.

The Old Colony Planning Council was established in 1967 by state statute and is authorized to prepare plans for the physical, social and economic development of the sixteen-member community region. OCPC is designated as: an Economic Development District by the U.S. Department of Commerce for the coordination of regional economic development activities; an Area Agency on Aging (AAA) by the Executive Office of Elder Affairs to plan, manage and coordinate elder services in a twenty-three community service area; and, the Metropolitan Planning Organization (MPO) to plan and program transportation and transit improvements for the region.

In addition to the above-designated responsibilities, the Council also assists its member municipalities with technical planning, grant application preparation and current local and regional socioeconomic information.

During the past year, the Council completed the FFY 2014-2017 Transportation Improvement Program (TIP); the Old Colony Management Systems Report; the Old Colony Major Bottleneck Study in Avon and Stoughton; the Town of Halifax Stormwater Mapping Project; the Plymouth Complete Streets Policy; and provided numerous Road Safety Audits, Intersection Analyses, and Technical Studies to the member communities; and, continued participation in the South Coast Commuter Rail Task Force, provided technical assistance to Bridgewater, Easton, and Stoughton, related to the potential rail service, and developed the priorities areas of regional significance. The Council also provided technical assistance to member communities under the District Local Technical Assistance (DLTA) Program in areas such as regionalization; water; wastewater; 911 services; zoning bylaw revisions; expedited permitting; a Housing Development Incentive Program (HDIP) HD Zone Plan as well as the creation of a Regional Housing Plan and a Regional Clean Energy Plan. During the past year, with assistance and guidance from member community advisory committee members, the Old Colony Area Agency on Aging (AAA) has continued the ongoing administration of over \$1.3 million dollars of Federal and State funding for elder services. The OCPC-AAA administers and oversees funding for services like nutrition, transportation, day care, legal services, and others to the more than 90,000 persons age 60 and over in the region. The OCPC-AAA also completed development of the 2014-2017 Area Plan on Aging, and continues to advocate on behalf of older persons from throughout the region. The OCPC-AAA Long-Term Care Ombudsman Program continues its efforts, with over 700 visits to nursing and rest homes, investigating over 360 issues of concern from residents or families. In addition, OCPC continues to administer the Septic Loan Program for the Towns of Avon, Cohasset, Hanson, Kingston, Marshfield and Stoughton. During 2013 the Council processed approximately \$650,000 in loans for both septic systems and sewer connection for the communities under the Septic Loan Program.

Each member community of the Council is represented by one delegate and one alternate member. The Council members establish policy, develop the work program, and employ and oversee the activities of the professional staff. The Council meets on the last Wednesday of each month at 7:00 PM in the OCPC offices located at 70 School Street, Brockton, MA. In 2013, the Council elected Lee Hartmann, of Plymouth as Council President; Fred L. Gilmetti of Whitman as Council Treasurer; and, Frank P. Staffier of Avon as Council Secretary. Pasquale Ciaramella serves as Executive Director of the Council.

The Council gratefully acknowledges the generous support and cooperation of its member communities and the participation and involvement of the many individuals who participate as members of committees. Special thanks are extended to Joint Transportation Committee Chair Noreen O'Toole; Comprehensive Economic Development Strategy Committee Chair Mary Waldron; and, the Area Agency on Aging Advisory Committee Chair Richard Whitney for their commitment, dedication and leadership during the past year. The Council also recognizes the work of local boards and commissions and the government agencies, public and private institutions and individuals who assisted the Council in its efforts.

PLANNING BOARD

The Planning Board meets on the second and fourth Monday of each month in Room 200 in the Kingston Town House and consists of five members elected for five-year terms and one appointed Associate member appointed to a three-year term. Thomas Bouchard is the Board's Chairman, Mike Ruprecht is Vice Chair and Sue Boyer is the Clerk, along with Bob Gosselin and David Gavigan make up the Planning Board. Bill Watson serves as Associate Member.

The Planning Board addressed 3 ANR Plans this year, 5 Site Plans, 9 Special Permits and 1 Subdivision.

The Planning Office regularly updates the Town of Kingston's website, posting agendas of upcoming meetings as well as minutes on the website making it accessible to the residents of the Town and to provide information on projects and decisions of the Planning Board. Also available on the Planning Board website are "Applications, Petitions and Plans" which guide an applicant through the application process for their projects. Planning and Zoning By-laws, The Affordable Housing Plan and Kingston's Master Plan are available on the website as well. The Kingston Affordable Housing Plan was recently updated with the assistance of the Community Opportunity Group using Community Preservation Act funds. The Planning Board and Town Planner are currently seeking funding to update the 1998 Kingston Master Plan.

In addition to its functions with the Planning Board, the Planning Office works with all departments coordinating comments for site plans and is the primary contact for new residential and commercial development proposals. The Planning Office works

with the Town Administrator's Office and Green Energy Committee and Kingston Schools on Green Energy initiatives and grants. Since the Town became a Green Community in 2010 grants for energy reduction projects have totaled \$362,489 that resulted in \$475,289 in energy upgrades funded largely through grants and NStar incentives. Most recently two new high condensing boilers were installed at Kingston Elementary School and LED (light emitting diode) lights were installed for the Kingston Public Library in the parking lot and on the building. We are presently seeking to complete energy audits on all municipal building to develop and implement a long term energy reduction plan that will achieve the twenty (20%) energy reduction required as a Green Community. These upgrades have resulted in a projected \$102,296 in annual savings.

PLUMBING INSPECTOR

In Fiscal year 2013, 191 Plumbing Permits were issued and rough and final inspections were performed by the Plumbing Inspectors. The total fees received for the permits was \$17,683.00

PLYMOUTH COUNTY COOPERATIVE EXTENSION

In accordance with the General Laws of the Commonwealth, Chapter 128, the Trustees for Plymouth County Cooperative Extension are empowered to receive, on behalf of the county, money appropriated by any town, or by the Federal Government for carrying out the provision of the Law, under which they are appointed.

Plymouth County Cooperative Extension has made contact during the past year in every community, either by public meetings, direct mail, phone calls, individual visits, and/or demonstrations, to assist the needs of the citizens toward helping to solve management problems, better living, and better community service. Cooperative Extension staff has been ably assisted by many local volunteer leaders.

Expenses were incurred during the year for the purchase of materials needed in carrying on the various Extension programs:

- Booklets, Manuals, Fact sheets, etc.
- Extension Volunteer Expense
- 4-H School Programs
- 4-H Program Leader Expense

PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2013.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the Town of

Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

As a result of a winter with average snow cover, the 2013 season began with dry conditions and below average number of spring mosquitoes. Detection and treating larval mosquitoes was limited with the spring brood, because of the low water table, lack of larvae. Over 10,000 acres were aerial laticided using the Project plane and ground larviciding using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on May 31, 2013 and ended on September 20, 2013. The Project responded to 13,692 spray requests for service from residents. As part of our West Nile Virus control strategy a total of 69,712 catch basins were treated with larvicide in all of our towns to prevent West Nile Virus (WNV).

In response to the continued threat of mosquito borne diseases in the district, we increased our surveillance trapping and ground larviciding, and adult spraying in areas of concern to protect public health.

The first virus isolations identified, in Plymouth County was on June 25, 2013, by the Massachusetts Department of Public Health State Lab, a *Culex pipiens/restuans* complex, a bird biting species was found to have West Nile Virus (WNV) in the town of Whitman. The first isolate of Eastern Equine Encephalitis virus (EEEV) from a *Culex pipiens/restuans* complex, was found in the town of Hanover on July 29, 2013. The 2013 season had a total of 20 EEE positive pool (50 or less mosquitoes) isolates, and 48 WNV positive pools trapped in Plymouth County as follows:

WNV 48 positive pools

WNV_city/towns_2013		
CITY_TOWN	WNV_pos_pools	MOSQUITO DISTRICT
ABINGTON	2	Plymouth
BRIDGEWATER	11	Plymouth
BROCKTON	1	Plymouth
CARVER	1	Plymouth
HALIFAX	5	Plymouth
HANOVER	1	Plymouth
HANSON	1	Plymouth
HINGHAM	1	Plymouth
LAKEVILLE	4	Plymouth
MARION	2	Plymouth
MIDDLEBORO	3	Plymouth
PEMBROKE	1	Plymouth

WNV_city/towns_2013		
CITY_TOWN	WNV_pos_pools	MOSQUITO DISTRICT
PLYMOUTH	1	Plymouth
ROCHESTER	2	Plymouth
ROCKLAND	2	Plymouth
WAREHAM	1	Plymouth
WEST BRIDGEWATER	3	Plymouth
WHITMAN	3	Plymouth
2013 PCMCP TOTAL CITIES/TOWNS	18	48 CONFIRMED POSITIVE POOLS

EEE 20 positive pools

EEE_city/towns_2013		
CITY_TOWN	EEE_pos_pools	MOSQUITO DISTRICT
CARVER	1	Plymouth
KINGSTON	1	Plymouth
HALIFAX	2	Plymouth
HANOVER	3	Plymouth
HANSON	2	Plymouth
HINGHAM	2	Plymouth
PLYMPTON	1	Plymouth
ROCKLAND	2	Plymouth
MATTAPOISETT	1	Plymouth
WEST BRIDGEWATER	3	Plymouth
WHITMAN	2	Plymouth
2013 PCMCP TOTAL CITIES/TOWNS	11	20 CONFIRMED POSITIVE POOLS

Based on guidelines defined by the Massachusetts Department of Public Health's "Vector Control Plan to Prevent WNV and EEE in Massachusetts", the season began with all 28 Plymouth County Mosquito Control towns at "Low Risk Level " for WNV. The season ended with twelve Plymouth County towns, Abington, Brockton, Rockland, Whitman, Hingham, West Bridgewater, Bridgewater, East Bridgewater, Hanson, Plympton, Kingston, and Halifax. Marshfield and Carver at the "Moderate Level" for WNV.

The season began with eleven towns at the "Moderate Risk Level" for EEE virus, West Bridgewater, Bridgewater, Middleboro, Lakeville, Rochester, Mattapoisett,

Plympton, Kingston, Halifax, Marshfield and Carver . The season ended with one town, Middleboro at “Critical Risk” level and seven towns at “High Risk” level, Hanover, Rockland, Whitman, Hanson, Plympton, Halifax, and West Bridgewater. The towns of Norwell, Pembroke, East Bridgewater, Bridgewater, Kingston, Carver, Lakeville, Brockton, Abington, Hingham, and Mattapoisett ended the season at “Moderate Risk” level for EEE virus.

There was no aerial intervention to reduce human biting bridge vector mosquitoes and enzootic transmission of EEE in the state this year. There were two confirmed human cases of West Nile virus in Plymouth County. There was a fatal EEE human case in Norfolk County that had a travel history in Plymouth County, in the town of Whitman. One fatal EEE horse case was reported in Middleboro with an onset date of 18 September 2013. PC MCP ended its trapping program on 16 September and DPH finished trapping on 9 October.

The Project conducted a joint research project with Bristol County Mosquito Control Project. The goal of this project was to study ways to improve the effectiveness of spring larvicide applications through the use of some new techniques that have been recently developed. The research involved using a combination of the insecticides B.t.i. and B.s., both chemicals environmentally selective bacterial agent. The research was very successful and we were able to demonstrate improved efficacy.

The public health problem of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health, Massachusetts State Reclamation and Mosquito Control Board and the Massachusetts Department of Public Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on The Plymouth County Mosquito Control Project website www.plymouthmosquito.org and the Massachusetts Department of Public Health website at www.state.ma.us/dph/wnv/wnv1.htm.

The figures specific to the Town of Kingston are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Kingston residents.

Insecticide Application. 3,020 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

During the summer 2,625 catch basins were treated to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Water Management. During 2013 crews removed blockages, brush and other obstructions from 4,515 linear feet of ditches and streams to prevent overflows or

stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present.

Finally, we have been tracking response time, which is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Kingston was less than three days with more than 506 complaints answered.

Mosquito Survey. Our surveillance showed that the dominant mosquitoes throughout the district were generally *Culiseta melanura* and *Coquillettidia perturbans*. In the Town of Kingston the three most common mosquitoes were *Cq. perturbans*, *Ae. vexans*, and *Cs. melanura*.

We encourage citizens or municipal officials to visit our website at www.plymouthmosquito.org or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

POLICE DEPARMTNET

First and foremost, I would like to thank all of the members of the Kingston Police Department, for without their hard work and dedication to their chosen field of law enforcement and community service my job here may not be nearly as enjoyable. As the newly appointed Chief of Police, you realize that your success and failure relates directly to those who work for you and the relationships that you make and foster to keep as you progress through your career path. This also holds true for our town government, for without their understanding of the police mission and love of our community the police department would not be able to function at the high level which we all enjoy.

It is the mission of the Kingston Police Department to provide a safe environment that enhances the quality of life consistent with the values of our community. The police department coordinates public safety through patrols, investigations and active community partnerships. We are committed to providing the highest quality of police service to the citizens of Kingston. I can think of no greater example of their dedication to duty and community by department personnel then when for several days during February's Nemo Blizzard, the police department provided emergency police response and calls for public services while simultaneously overseeing the emergency shelter at the Kingston Intermediate School. Furthermore, several of our officers and dispatchers also provided emergency assistance during the tragic Boston Marathon Bombing Incident. I could not be prouder of the men and women of this department who worked during these

incidents. They acted magnanimously; they demonstrated great pride, professionalism, and courage during those trying times.

The members of the Kingston Police Department continue to provide top quality service to the community. In an age of tightening budgets, I believe we are still able to meet, if not exceed, the needs and expectations of the community. The department currently is budgeted for a chief, two lieutenants, nineteen sworn police officers, six civilian dispatchers, and one civilian support staff. Since fiscal year 2009, the department's staffing levels have been reduced by three positions due to attrition and retirement. To date the open positions have been unfunded. To ensure our high standard of law enforcement, the department requests that the community consider the restoration of the full time detective, the school resource officer, and an emergency 911 public safety dispatcher.

Chief Joseph J. Rebello officially retired in January as Kingston's Police Chief. Chief Rebello had been the Chief of Police since 2005. The department wishes him well in his future endeavors. Lieutenant Maurice J. Splaine was subsequently appointed by the Board of Selectmen to be the new Chief of Police. Veteran Public Safety Dispatcher Bartholomew B. Connors left the department in October to pursue a police officer position at Boston University. The department welcomes several new members. Michael G. Skowyra and Thomas E. Mori were hired as patrolmen to fill the patrol officer vacancies created through the retirement of Chief Rebello and last year's disability retirement of Sergeant John P. Lind. Moreover, John J. Sjostedt was hired as a public safety dispatcher.

The Town of Kingston is a community which recognizes the value of their police department and the initiatives that we have undertaken to ensure that the community is a safe one in which to live and work. We pride ourselves on working collaboratively with a number of community organizations to be successful in our community care-taking role. The Board of Selectmen and Acting Town Administrator Nancy M. Howlett have always been supportive of the department's needs, and I am extremely grateful for their support over the past year. The Kingston Fire Department, Council on Aging, and the Street, Trees, and Parks Department are among our valued partners, and we cherish the close working relationship we have with these agencies. Both the Kingston Public Schools and the Silver Lake Regional School District continue to work with us to ensure the safety and well-being of our most precious community members.

Despite the difficult economic times the department will remain dedicated to protecting and assisting the citizens of Kingston. In closing I would like to say that as we all move forward in our lives it is important to remember that we all have a stake in the success of our community. The Kingston Police Department is an organization of dedicated men and women that have accepted this responsibility and the challenges that go along with making sure we all can live in relative peace and safety.

RECREATION DEPARTMENT

www.kingstonrec.com

MISSION OF THE DEPARTMENT: The Kingston Recreation Department's mission is to make a positive difference in the lives of the citizens of Kingston by providing a wide variety of leisure and cultural activities, special events, and programs. These activities help to promote and enhance cultural, physical and educational enrichment, while providing opportunities for community involvement, as well as complementing existing programs offered by other community groups.

This mission is derived from the Reed Family's generous gift, the Reed Community House, and the plaque that adorns the wall. The plaque states, "It is their hope that through the activities, the people of Kingston may find happiness that comes from working together for the well being of the community". The Reed's gift hoped to "inspire the community of Kingston and add pride in their native town, thus encouraging one of the strongest and noblest of human ties; the tie of nativity".

Primary Responsibilities: Include, but not limited to, recreation program development and management, and property management and maintenance. The Recreation Department manages and implements more than 300 programs such as "56 Club" parties, Lego Clubs, Playgroup, Special Needs Programming, Game Day, Science & Art Programs, Archery, Movement and Rhythmic Music, Tennis, multiple summer week-long clinics; and a Summer Playground Program. Adult programs include, but are not limited to: Yoga, Sculpting, Volleyball, Art, Silk Scarf, Knitting, CPR Classes, Pilates, and Family programs include the Take A Hike Program, and Keeping Chickens.

Special events include Halloween Parties, Luminary Holiday Activities, Dance Recital, Pizza Bingo, and Egg Hunt. The Recreation Department manages the use of all the athletic fields, tennis courts, and basketball courts under the Recreation Commission jurisdiction. The Recreation Department designs and manages the marketing and promotion of all programming and Recreation Department information, and manages the website (www.kingstonrec.com) to better serve the public. The Recreation Department is always seeking ideas for new programs and classes. Please submit ideas to the Recreation Department, 33A Summer Street, Kingston, MA 02364 or feel free to call 781-585-0533.

The Recreation Department maintains the facilities under the jurisdiction of the Recreation Commission, including the Reed Community House and grounds; 9.51 acres, including 3 sports fields, a playground, tennis courts & basketball court, Gray's Beach Park; 6.50 acres, which includes a basketball court, tennis court, concession building and bathrooms, and playground, and the Opachinski Athletic Field Complex; 46.15 acres (22 acres of field), which includes 11 sports fields & a concession building. The Recreation Department manages contracts and oversees the contractors for the field turf management (fertilization, aeration, slice seeding), mowing and weed whacking, pumps, wells, and irrigation systems. Staff manages billing for programs, instructors, and contractors. Staff manages, designs, and implements the yearly summer program for more than 650 participants, grades K –

6. The Recreation Department staffs and manages Gray's Beach Park with a Waterfront Director, and lifeguards for the summer months. The Recreation Department also manages the contractual agreement for Gray's Beach Concession Stand and the use of the Reed Community Building by community groups.

MAJOR INITIATIVES AND ACCOMPLISHMENTS:

- Increase in recreation programs being offered and stronger interdepartmental relations to enhance collaborative efforts for projects/programs
- Increased number of household accounts, approx.. 950 and registrations, over 4,000 per year.
- Development of a plan for the care and maintenance of the Hall Property per the vote by the Board of Selectman
- Proposal and Management of Community Preservation and Capital Planning Project(s):
- Rehabilitation of the Reed Community Siding

- Design and development of the Hall Property in conjunction with the Kingston Youth Sports Organization
- Reed Community House Floor Rehabilitation
- Basketball Court Construction
- Reed Property Fence Repairs
- Rehabilitation of Tennis Courts

BOARD OF REGISTRARS

The Registrars conducted the required voter registration sessions for the scheduled Annual Town Meeting/Annual Town Election and Special Town Meeting. All nomination papers and petitioned articles were certified according to law.

Additionally, the Registrars conducted the required voter registration sessions for the specially scheduled State Primary and State Election. These elections were necessitated to fill the vacancy created when former United States Senator John Kerry was appointed as United States Secretary of State.

The breakdown of the Town's registered voters, as of December 15, 2013, is as follows:

Precinct	Democrat	Republican	Unenrolled	Other	Totals
1	508	314	1,334	12	2,168
2	462	430	1,410	12	2,314
3	450	379	1,401	8	2,238
4	531	309	1,282	5	2,127
	1,951	1,432	5,427	37	8,847

Respectfully submitted,

D. Charles Wusenich, Chairman
Dorothy Mazzilli
Mary Lou Murzyn, Clerk
Michelle A. Vitagliano

KINGSTON SCHOOL COMMITTEE

Mr. Joseph Chaves, Chairman	Term Expires 2016
Mr. Eric Crone, Vice Chairman	Term Expires 2016
Mr. Scott Milbert, Secretary	Term Expires 2015
Mrs. Martie Dwyer	Term Expires 2014
Mr. Dennis Randall	Term Expires 2014

The Kingston School Committee meets at 7:00 p.m., on the second Monday of each month.

SILVER LAKE SCHOOL COMMITTEE

Towns of Halifax, Kingston, and Plympton, Massachusetts
Including a Report of the Silver Lake Regional School District

SCHOOL COMMITTEE

Ms. Cassandra Hanson, Chairman	Term Expires 2015
Mr. John Creed, Vice Chairman	Term Expires 2016
Ms. Maureen Springer, Secretary	Term Expires 2015
Mr. Joseph Chaves	Term Expires 2015
Mr. Edward Desharnais	Term Expires 2014
Mr. Mark Guidoboni	Term Expires 2014
Mr. Douglas Hall	Term Expires 2014
Ms. Paula Hatch	Term Expires 2016
Mr. James Lorner	Term Expires 2016

The Silver Lake Regional School Committee meets at 7:00 p.m., on the second Thursday of each month at the Silver Lake Regional High School or Silver Lake Regional Middle School.

ADMINISTRATION OFFICE

Mr. John J. Tuffy	Superintendent of Schools
Ms. Joy Blackwood	Assistant Superintendent
Dr. Mary Sullivan Kelley	Administrator of Special Education
Ms. Kathryn Levine	Interim Assistant Administrator of SpEd
Ms. Christine Healy	Director of Business Services

In addition to all legal holidays, schools will be closed on the Friday following Thanksgiving and on Good Friday.

NO SCHOOL announcements will be broadcasted on radio stations WATD (95.9 FM) and WBZ (1030 AM) and on television stations WBZ (Channel 4), WCVB (Channel 5), WHDH (Channel 7), WFXT (Fox 25) and WLVI (Channel 56) between 5:30 a.m. and 8:00 a.m.

KINGSTON SCHOOL COMMITTEE

The Kingston School Committee is a five-member board responsible for nearly 1,200 students enrolled in Grades K through 6. It is the Committee's responsibility to balance the needs of our students, taxpayers and staff as we make budget recommendations and policy decisions on behalf of the town of Kingston.

Our mission, in collaboration with educators and administrators, is to provide the children of Kingston with the highest quality education at the least possible cost while creating a positive and safe environment, in which children can learn, grow and establish a solid foundation for a lifetime of learning.

As a result of changing enrollment we are pleased to report that over this last year we were able to return nearly \$110,000 in unexpended monies set aside for special education. At the same time we were returning money to the town we were able to complete the replacement and upgrade of our heating system with a high efficiency boiler which will reduce fuel costs as we move forward.

Our goal, as always, is to exceed the constantly changing standards.

The health and safety of our students remains our number one priority. To those ends we have updated and implemented a new anti-bullying policy and have worked closely with the Kingston Police Department to review and upgrade our school security procedures in the event of a school emergency. The committee and administration continue to review and modify allergy protocols and procedures for our high-risk students.

Kingston has the largest population of students in the Silver Lake District advancing to the Middle School and High School. The School Committee, through Superintendency Union #31 in conjunction with other member towns and the Silver Lake Regional School Committee, work collaboratively to ensure that superior administrators, faculty and staff are in place and that these professionals have the resources to provide our students with an opportunity for an exemplary education.

The Committee would like to thank the Kingston PTO for their continuing support and dedication. The Committee would like thank Mrs. Martie M. Dwyer and Mr. Dennis Randall for their service as Committee members. The Committee members would also like to thank our fellow citizens for their trust and for a truly unique opportunity and experience.

SUPERINTENDENT OF SCHOOLS

The Silver Lake Regional School District and Superintendency Union 31 School District serving the towns of Halifax, Kingston and Plympton continue to strive toward excellence in education for each of the students in the districts.

All of our schools continue to profit from the assistance of the many parent groups and classroom volunteers who help to provide our students with learning opportunities that are not funded in the budgets.

Administrative changes in school leadership included the retiring of Mr. Richard Kelley, Silver Lake Regional High School Principal, after serving the students of Silver Lake for thirty-one years. He was replaced by Mr. James Mulcahy who was previously Assistant Principal at Silver Lake High School. Mr. Steve Blette, previously Social Studies Department Chair, has joined Michaela Gill as an Assistant Principal. Mrs. Kathryn Levine replaces Ms. Bonnie Provost as an Interim Assistant Administrator of Special Education until the interviewing and hiring process is complete. Ms. Elizabeth Harris was hired as the Grades K-6 Curriculum Coordinator for Superintendency Union 31.

Within the Superintendency Union 31 schools ten new teachers were hired to replace retirements and resignations. Silver Lake Regional Middle and High Schools welcomed fourteen new members to their teaching staffs to fill retirements, resignations and a new position.

Commendations to the administrators, professional staff and support staff for their continued commitment to the successful learning of the students in their care. As always my job as Superintendent of Schools is to provide our students with the highest quality education possible.

KINGSTON ELEMENTARY SCHOOL

In July of 2013, I began my tenth year as an administrator here at the Kingston Elementary School. During this past year, again new initiatives and changes have occurred within the Massachusetts educational system. Our district and schools are in the process of working through developing and implementing these important changes. The most current one is the creating and piloting of District Determined Measures. Our teachers and administrators are working cooperatively to ensure the best measures are developed to ensure our students are showing growth in their learning.

KES has incorporated more technology in the classrooms. Each classroom is equipped with an LCD projector which allows teachers a myriad of resources to use with their students. No longer is teaching and learning just textbooks. We have bridged out beyond that in our Kindergarten through Grade 2 classrooms. Teachers also have available the use of the Portable Net Books cart, also know by our students and staff as the COW: Computer on Wheels, Document Cameras, Mimeo Teach (operates similar to a Smart Board), Computer Lab (Dells) and iPads for use

with our English Language Learners (ELL students). There are many translation opportunities for them and their parents using this device here at school.

Our reading and math testing data indicates that we had made a great number of gains with our Response to Intervention (RtI) support program. Our reading interventionists and special education teachers continue to provide quality instruction on targeted skill areas with our students. The staff then uses progress monitoring to determine the level of success each student has achieved. Our students have been demonstrating great success with those targeted skills as they receive this RtI five times a week in addition to the regular classroom teacher. We will continue our efforts here as it has proven to be successful with our students. That is what it is all about!

We are in our second year of implementing a new math program called enVision. This program is closely aligned with the Common Core Standards. There is a technology component that is being used by teachers along with the work foldouts (formerly known as workbooks). The students are motivated to learn and the teachers bring excitement to the lessons via the technology as they continue to use their best and creative strategies as well.

During this past year, our school psychologists (Brett Bolger and Scott White) continued to work on our Character Education Program; Character Counts. They have worked with our students in their classrooms on the six pillars of character. This year we moved toward awarding classes a Bronze Award, a Silver Award, a Gold Award, and now a Platinum Award! As the students achieved the level award based on the criteria necessary their class proudly received the level award. The idea is to continually teach good character education at an early age. The hope is to transfer and exhibit good character into their daily life. Our goal is to do our part here at KES to help to diminish any type of bullying. All students received the information in their Parent/Student Handbook this year outlining the definition of bullying and the procedures in which one would go through if they felt they were a target or victim of a bullying incident. These procedures align with the state law that now exists. Children are being educated on what constitutes a bully and what to do if they feel they are being bullied. This has been an ongoing process and will continue to be a piece of education for our students throughout the school years ahead.

Our professional staff continued their work on aligning their daily lessons to the Common Core. With that comes work on developing scope and sequence charts and common assessments that also coincide with the Common Core Standards. An emphasis on **rigor** into the instructional practices of our teachers dominoes into higher expectations for our students and will continue to remain the focus. Teachers are revisiting their assessments and are adding rigor into them. However, the expectation that our parents and our community have for us remains; to deliver quality instruction by highly qualified teaching staff. And so we do!

We have had two community members, Gene Wyatt and Doug Buitenhuys, who continue to organize and run our paper recycling program. With great volunteers like these two individuals we are able to maintain this program on a biweekly basis. Thanks Gene and Doug. Along those same lines we have coordinated efforts going on with Bay State Textiles (Kathryn Larsen) in collecting textiles as well. You will see the bins for Bay State Textiles on the school grounds. We thank Kathryn Larsen for all her efforts in initiating this program as well.

Another initiative our School Council took upon them was to generate an interest from our parent community to pursue one of the school goals and that was to add more hands on play type activities to the kindergarten playground. Two dads from KES, David Dilley and Thad Wieseahn came forward and purchased the materials, made and painted the sandbox on their own time. The children love using it and lots of interactive play developed. Thank you Thad and Dave.

Marilyn Watson, a very excellent first grade teacher, retired this year. We thank her for all her years of service to the students of Kingston. Ms. Ali Schmidt has joined our staff in that position. We also are very lucky to have our new speech and language pathologist, Lindsey Lennon and first grade teacher, Dawn Day joins our team this year.

It has been a pleasure to work with the Kingston Administrative Team: Principal of the Kingston Intermediate School, Dr. Lisa McMahon and Assistant Principal, John Riley this past year. Together our goal has been to make good decisions about education for our students and provide the teachers with the tools to do so.

As the KES principal, I will continue to work in the best interest of children. Our theme here will remain *Children First*. With the exceptional group of professionals that we have at KES brings only the highest quality of education to our students. As I have said before and continue to state, "Kingston is a great place to be!" Thank you.

KINGSTON INTERMEDIATE SCHOOL

The Kingston Intermediate School began its fourteenth year in September and continues to provide high quality educational experiences for students. Our school population has remained at about seven hundred students in grades 3 – 6. Our class sizes remain high with an average between twenty-five and twenty-seven students throughout our twenty-eight regular classrooms. In addition, we house two SLRSD programs and two PAC classrooms. These students are integrated for academics and special area subjects. All students receive instruction in technology, general music, art, physical education and library sciences. Our 5th and 6th grade chorus program implemented last year has provided our school community with several successful concerts throughout the year.

Our teachers value continuous learning and regularly engage in professional development opportunities in the form of coursework and workshops. We continue to work as a Kingston Intermediate School staff and with our district sister schools

to revise and improve our instruction. In addition to revisions relative to the adoption of the National Common Core Curriculum we have acquired new technology that we integrate into daily classroom use. We have implemented a new mathematics program into our grades 3 and 6 curriculum and we are piloting the program for grades 4 and 5 this year. New technology continues to be utilized, specifically the use of Eno Boards and mobile Chrome carts to enhance and enrich the learning experiences for our students. With the use of grant funds, we were able to add an additional computer lab to the second floor to assist students and staff with integrating curriculum.

Our High Five Program continues to support our school and community needs. Our school was honored by *Pennies for Patients* for the successful collection of \$4081.35 during our annual charity drive. We are very proud of our students, staff and families for their continued support of community good will.

The Kingston Intermediate School community would like to recognize the retirement of Barbara Dever and Coleen Kellogg. Both of these teachers have been long term, valued members of the school community. Their service and dedication to our students will be missed.

The students and staff of Kingston Intermediate School appreciate the strong support from the school community and from our surrounding business community. The KIS Council, PTO and School Committee provide guidance and initiative to improve our school. The PTO continues to support enrichment programs including field trips and cultural presentations. We are most grateful to the PTO and their officers for their continued efforts on behalf of our students and staff.

As always, we thank the good citizens of Kingston for their support and look forward to their continued commitment to the education of our school children.

**KINGSTON SCHOOL DEPARTMENT
MEMBERSHIP
October 1, 2013**

Grade	K	SP	1	2	3	4	5	6	Total
Elementary	147		141	145					433
Intermediate					156	181	178	184	<u>699</u>
Total Kingston School Department K-6									1132
Grade			7	8	9	10	11	12	
Secondary			166	170	160	148	161	146	941
							Grand Total		2073

**Silver Lake Regional High School
Class of 2013**

NHS	First Name	Middle Name	Last Name	Town
*	Jamie	Lynn	Allen	Kingston
	Miranda	Rosemary	Allen	Kingston
	Zachary	Francis	Allen	Kingston
*	Daniel	Joseph	Andreas	Kingston
*	Adam	Fernando	Augello	Kingston
	Vanessa	Anne	Balboni	Kingston
*	Samuel	John	Ballerini	Kingston
	Connor	James	Barbas	Kingston
	Amanda	Jean	Barnes	Kingston
	Alexandra	Juliet	Bass	Kingston
	Collin	Arthur	Batchelor	Kingston
	Matthew	William	Beck	Kingston
	Douglas	Albert	Bishop	Kingston
	Jacquelyn	Taylor	Bonney	Kingston
	Allison	Rose	Boyle	Kingston
	Cameron	Wayne	Brown	Kingston
	Emily	Ann	Brown	Kingston
	Brian	Camden	Bruni	Kingston
	Nicole	Danielle	Bruni	Kingston
	Brianna	Evelyn	Bushey	Kingston
	Meaghan	Elizabeth	Callahan	Kingston
	Cameron	Edward	Campbell	Kingston
	Kelly	Marie	Carver	Kingston
	Jillian	Maree	Case	Kingston
†	Emily	Rose	Cazeault	Kingston
*	Caitlin	Alice	Chaves	Kingston
	Carly	Alisa	Cingolani	Kingston
	Steven	Cole	Clawson	Kingston
	Alanna	Louise	Cole	Kingston
	Kimberly	Ann	Cole	Kingston
	Patrick	James	Colman	Kingston
	John	Patrick	Coneeny	Kingston
	Sterling	Chase	Connolly	Kingston
	Peter	Ashley	Cook	Kingston
	Olivia	Mae	Cordingley	Kingston
* †	Joseph	Michael	Costa	Kingston
	Nicholas	James	Costa	Kingston
	Kaitlyn	Claire	Cronin	Kingston
	Shelby	Dunn	Crosby	Kingston
	Matthew	Kenneth John	Cullity	Kingston
	Michael	Robert	Cummings	Kingston
*	Katherine	Ross	Dalrymple	Kingston
*	Brett	James	Davis	Kingston

NHS	First Name	Middle Name	Last Name	Town
	Hannah	Nicole	Davis	Kingston
	Victoria	Jane	DeTufo	Kingston
	Makayla	Adorshá	Dillingham	Kingston
	Thomas	John	Donovan	Kingston
* †	Arthur	Joseph	Dooner	Kingston
	Annalee	Catherine	Doran	Kingston
	Jessica	Grace	Dougherty	Kingston
*	Cody	Michael	Doyle	Kingston
	Margaret	Mary	Doyle	Kingston
*	Amelia	Marie	Dudley	Kingston
	Carrie	Ann	Duff	Kingston
	Melissa	Anne	Dupre	Kingston
	Samantha	Elizabeth	Dyar	Kingston
	Victoria	Therese	Enemark	Kingston
	Danielle	Debra	Ennis	Kingston
	Evelyn	Jane	Fiske	Kingston
	Kiersten	Helen	Flynn	Kingston
	Emily	Kathryn	Frank	Kingston
	Mia	Claire	Frattasio	Kingston
	Elizabeth	Amy	Gallagher	Kingston
	Michael	Paul	Gallagher	Kingston
	Owen	Ellis	Gilmartin	Kingston
	Elizabeth	Anne	Graziano	Kingston
	Emma	Linnea	Green	Kingston
	Melanie	Ann	Greenlaw	Kingston
*	Kaitlyn	Patricia	Griever	Kingston
*	Jacob	Ryan	Hackett	Kingston
	Kayla	Miranda	Hajnasr	Kingston
	Brad	Christopher	Hansen	Kingston
*	Emily	Lynn	Hanson	Kingston
	Eric	John	Hanson	Kingston
*	Evan	Paul	Hanson	Kingston
	Caroline	Mary	Harley	Kingston
	Kayla	Marie	Haskins	Kingston
	Michael	James	Heine	Kingston
	Devin	Taylor	Humfries	Kingston
	Ryan	Steven	Hurley	Kingston
*	Matthew	Jacob	Jackson	Kingston
	Jessica	West	Jenkins	Kingston
	Elizabeth	Ann	Johnston	Kingston
	Sasha	Alexandra	Joyal	Kingston
	Anna	Frances	Keaney	Kingston
	Cora	Louise	Kearney	Kingston
	Kaitlin	Marie	Ketcham	Kingston
	Lisa	Rae	Knipp	Kingston

NHS	First Name	Middle Name	Last Name	Town
	Matthew	William	Koch	Kingston
	Andrea	Elizabeth	Kulda	Kingston
	Daniel	Louis	Ladas	Kingston
	Robertlee	Michael	LaRochelle	Kingston
	Lance	Gordon	Lawson	Kingston
	Megan	Mary	Leith	Kingston
	Meghan	Ashley	LeRoux	Kingston
	Joseph	Timothy	Lochran	Kingston
*	Abigail	Ellen	Lormer	Kingston
	Michael	Alexander	Lundin	Kingston
	Kylie	Elizabeth	MacInnis	Kingston
	Alexander	George	Mamakos	Kingston
	Brianna	Renee	Mastrogiacomio	Kingston
	Kayla	Ann	Mayo	Kingston
	Michaela	Elizabeth	McDonald	Kingston
*	Tyler	Anderson	McGill	Kingston
	Ryan	Alexander	McGilvray	Kingston
	Emily	Catherine	McGrath-Abbott	Kingston
	Evan	Mario	McKenna	Kingston
	Stephen	Henry	Medlin	Kingston
	James	Timothy	Melanson	Kingston
	Ian	Charles	Mitchell	Kingston
	Matthew	Christopher	Moeller	Kingston
*	Lucas	Cooper	Morse	Kingston
	Jesse	Michael	Napolitano	Kingston
*	Dana	McIlroy	Nemes	Kingston
	Jessica	Marie	Nichols	Kingston
	Renee	Nicole	Nickerson	Kingston
	Joseph	Raymond	Nolan	Kingston
	Derik	John	Noland	Kingston
	Joshua	Dalby	Nord	Kingston
	Alyson	Donna	Obey	Kingston
	Chandler	Day	Opachinski	Kingston
	Daniel	Lexie	Parsons	Kingston
	Bhishma	Vivekanand	Patel	Kingston
	Laura	Ruth	Peddell	Kingston
	Nicholas	William	Perna	Kingston
*	Adrian		Petrou	Kingston
	Christian	Michael	Pierdinock	Kingston
	Alissa	Marie	Pitts	Kingston
	Meghan	Law	Powell	Kingston
	Elizabeth	Mary	Priolo	Kingston
	Riana	Michelle	Quinn	Kingston
* †	Kaylene	Patricia	Rafferty	Kingston
†	Ashley	Ann	Reed	Kingston

NHS	First Name	Middle Name	Last Name	Town
	Megan	Elizabeth-Margret	Reilly	Kingston
*	Shannon	Elizabeth	Reilly	Kingston
*	Emily	Rose	Rossi	Kingston
	Shelby	Lynn	Rubera	Kingston
	Tommianne	Elizabeth	Runnals	Kingston
	Jessica	Rae	Ruxton	Kingston
	Ashley	Michelle	Sampson	Kingston
	Matthew	James	Sampson	Kingston
	Darryl	Scott	Sampson, Jr.	Kingston
	Natalie	Ramona	Schall	Kingston
	William	Charles	Sexton	Kingston
	Kaitlin	Marie	Shea	Kingston
	Kara	Marie	Simmons	Kingston
	Cody	Dana	Smith	Kingston
	Conor	Eugene	Smith	Kingston
*	Jamie	Lee	Smith	Kingston
	Kelli	Amanda	Smith	Kingston
	Victoria	Rose Long	Smith	Kingston
*	Brian	Joseph	Splaine	Kingston
†	Jenna	Diane	Sprunger	Kingston
*	Michelle	Susanne	Staples	Kingston
	Julia	Mary	Steele	Kingston
	Sarah	Elizabeth	Stokes	Kingston
	Cory	Gerard	Sullivan	Kingston
	Marena	Lynn	Sullivan	Kingston
	Victoria	Rose	Thompson	Kingston
	Danielle	Marie	Tomasello	Kingston
	Jacquelyn	Elyse	Traficante	Kingston
*	Nicholas	James	Vantangoli	Kingston
	Stephen	Anthony	Webby	Kingston
	Daniel	Peter	White	Kingston
	Jonathan	James	White	Kingston
* †	Kristen	Elizabeth	White	Kingston
	Maria	Rose	White	Kingston
	Nathaniel	Scott	White	Kingston
*	Zachary	Andrew	White	Kingston
	Colby	Janae	Winbush	Kingston
	Stephanie	Louise	Wrightington	Kingston
	Jordan	Thomas	Youssef	Kingston

* Indicates National Honor Society Member

† Indicates Service to the Class

SILVER LAKE REGIONAL HIGH SCHOOL

This is truly an exciting and historic time at Silver Lake Regional High School. Our academic program continues to get stronger, rigorous and rich and our extra-curricular offerings remain vibrant. Most importantly, student achievement is at an all time high.

Based on the No Child Left Behind Act's report card program, we are proud to report that we exceeded our target in both English/Language Arts and Mathematics on the improvement scale for "Adequate Yearly Progress." 2013 saw the high school's drop-out rate improve to less than one percent. This number is an all time low for Silver Lake.

The class of 2015 received MCAS results this past fall. 98% of the class passed math and 99% passed ELA on the first testing period. We are pleased to report that 97% received Advanced or Proficient scores in ELA and 92%, earned Proficient or advanced scores in mathematics. In June of 2013, members of the class of 2016 took the high stakes MCAS in the area of science. 96% of our students passed the Physics exam during the first testing period. The faculty and administration continues to be committed to our school-wide goal that **every** student scores in the Proficient or Advanced category for English/ Language Arts, Science and Mathematics. 79 students earned the John and Abigail Adams Scholarship for their performance on ELA and Math MCAS.

All of the 291 members of the class of 2013 met the rigorous requirements set forth by the Silver Lake Regional School Committee. In an historic graduation ceremony on June 1, 2013, the proud graduates were joined by members of the fiftieth anniversary class of 1963. Earlier that week, approximately \$142,000 in local scholarships and awards were bestowed upon members of the senior class. This amount does not include scholarships granted directly from colleges and universities.

Our Advanced Placement scores continue to be impressive. There were a total of 177 students that took 408 AP Exams in May 2013. Student achievement on the SAT exam continues to reach new heights. The average SAT scores for members of the class of 2013 was 523 in Critical Reading, 541 in Mathematics, and 511 in Writing.

In addition to the pursuit of academic excellence, students participate and make a difference in a variety of ways beyond the classroom. Over 87% of the student body participates in extra-curricular activities and athletics. Musical and dramatic productions continue to inspire. Such exemplary events include vocal and instrumental concerts, the spring Shakespearean Festival, and last fall's musical *Fiddler on the Roof*.

As Silver Lake Regional High School continues to move forward, the school continues to offer a rigorous and stimulating curriculum in a state-of-the-art

building. Students are encouraged to take full advantage of the opportunities offered in order to achieve academic and personal success.

SILVER LAKE MIDDLE SCHOOL

We enter the 2013-2014 school year with excitement and anticipation. As we continue to grow our rigorous academic programming, our focus remains on maximizing student achievement and growth for all students.

All departments continue to dedicate their monthly meetings and professional development to meaningful collaboration and curriculum development. All departments are working on creating District-Determined Measures (DDMs), designing rigorous assessments, and evaluating student data. Each department will be incorporating literacy, numeracy and interdisciplinary units into its curriculum.

Math Remediation Model (7th and 8th Grade)

In order to ensure student success at SLRMS, we are continuing our math support program to support all students. We enhanced the math remediation model to support 7th and 8th grade students. We created a comprehensive math course that extends throughout the year and coupled it with a hands-on math lab. In the model, the content of the remediation is closely aligned with the math course curriculum. In some cases, we doubled the length of instruction time every other day and included into the course curriculum a hands-on, interactive math remediation program.

At SLRMS we continue to improve our comprehensive ELA curriculum. We incorporated the course, *The Art and Craft of Writing*, into the 7th grade curriculum as one of the rounds classes. Students are asked to gather information from multiple non-fiction sources, integrate and synthesize the information, and communicate a thesis in an engaging manner. The course largely focuses on the revision and editing process by integrating lessons on language and style. Students will revise multiple drafts of their compositions while learning skills they can apply across disciplines. As part of the course students will integrate technology while developing their writing skills and creating digital portfolios. The program will provide SLRMS students with an evaluative reading/writing foundation and assist them in achieving success across all disciplines and in their daily lives.

We also increased our foreign language offerings in the 8th grade. Students can now choose between Spanish I, Latin I or the newly added French I, which will introduce students to the primary elements of the French language and its culture. Emphasis is placed on conversation and basic grammar structures. At the end of the year, students will be able to speak, read, write and show an understanding about topics of general interest such as: weather, home, family, foods, and social life.

Further, we added Wellness to the curriculum. The middle school wellness program is built around the needs, as well as interests, of the students. The

program follows the *Massachusetts Health Curriculum Frameworks*, which include physical education and health education. Wellness is an active process of individuals committed to a continuous, lifelong process of choosing lifestyle based on healthy attitudes and actions. The purpose of wellness at this level is to develop sound personal fitness habits, movement skills, and life time exercise enjoyment.

Last year, we increased our direct instruction in reading by 33% for our Read to Learn classes. Each student in this program now has Read to Learn every day for the entire year. We continue to support reading and literacy through our literacy across the curriculum initiative, which includes a common writing rubric for the entire school.

In an effort to improve communication, we continue to utilize and expand the use of Edline, our website host. Edline is the school site, which provides several important features for both parents and teachers. Edline, to the end user, adds consistency and relative navigational ease. It will pull information from multiple teacher sites and coordinate the information into one calendar page for each parent/guardian to view. The parent/guardian will not need to navigate to every teacher's site and compile the assignments and due dates. Edline has also increased functionality and has provided additional exciting features such as discussion board and blogging for our teachers.

Also, we publish a quarterly newsletter, schedule six days for parent conferences, encourage parents to access PowerSchool regularly, and use the Blackboard Connect messaging system to alert all homes of important events or announcements.

Our goal at SLRMS is to provide all students with a safe and nurturing environment in which they can grow and learn. We remain focused on our *Core Values of Respect, Responsibility, and Academic Excellence*, embracing the theme of *One World, One School, and One Family* as a school community.

SILVER LAKE REGIONAL SCHOOL COMMITTEE

The 2013-2014 school year has brought some changes to our Administrative team. We sadly bid farewell to Mr. Richard Kelley, our High School Principal. We wish him all the best in his retirement. We welcome Mr. James Mulcahy in his new role as High School Principal and Mr. Steven Blette as our new High School Assistant Principal. We look forward to working with them both for many years to come.

The district is working toward adopting a Strategic Plan that will guide us as we move toward the future. Our schools have diverse needs but all have one common goal of providing the students with the best educational opportunities possible. We would like to thank all of the parents, staff and community members who took the time to give guidance to where our schools should focus for the future.

As we begin to prepare for Fiscal 2015 we are continuing to be mindful of the economic challenges that face the towns of Halifax, Kingston and Plympton, while we strive to provide the quality education that is expected at Silver Lake.

The Silver Lake Regional School Committee would like to thank the Silver Lake Regional employees for their dedication to our schools. We are also grateful for the continued support of the three communities-Halifax, Kingston and Plympton.

KINGSTON SCHOOL COMMITTEE
2012 - 2013 BUDGET
FINAL CLOSEOUT TRIAL BALANCE

	TOTAL AVAILABLE	TOTAL EXPENDITURES	BALANCE
REGULAR DAY			
1100 SCHOOL COMMITTEE	35,600.00	33,249.38	2,350.62
1200 SUPERINTENDENT'S OFFICE	252,893.00	246,935.86	5,957.14
2200 PRINCIPAL'S OFFICE	383,874.00	385,004.78	-1,130.78
2300 TEACHING	4,172,159.00	3,859,046.67	313,112.33
2350 PROFESSIONAL DEVELOPMENT	15,925.00	19,735.97	-3,810.97
2400 TEXTBOOKS	53,725.00	186,274.20	-132,549.20
2450 INST. HARD & SOFTWARE	46,702.00	59,772.98	-13,070.98
2500 LIBRARY	149,528.00	149,517.55	10.45
2600 AUDIO VISUAL	1,448.00	2,211.00	-763.00
3100 ATTENDANCE	100.00	57.00	43.00
3200 HEALTH	92,899.00	95,252.97	-2,353.97
3300 TRANSPORTATION	496,023.00	518,521.27	-22,498.27
3400 FOOD SERVICE	2.00	0.00	2.00
4110 CUSTODIAL	322,031.00	351,513.61	-29,482.61
4120 HEATING	263,300.00	142,410.92	120,889.08
4130 UTILITIES	389,800.00	297,366.78	92,433.22
4210 MAINTENANCE/GROUNDS	7,675.00	6,515.80	1,159.20
4220 MAINTENANCE/BUILDINGS	220,230.00	326,901.22	-106,671.22
4230 MAINTENANCE/EQUIPMENT	23,460.00	22,244.42	1,215.58
7300 ACQUISITION/EQUIPMENT	6,770.00	860.90	5,909.10
7400 REPLACEMENT/EQUIPMENT	1,400.00	1,438.79	-38.79
TOTAL REGULAR DAY	6,935,544.00	6,704,832.07	230,711.93
SPECIAL EDUCATION			
2210 SUPERVISION	92,365.00	85,608.46	6,756.54
2230 TEACHING	629,561.00	688,095.05	-58,534.05
2270 GUIDANCE	207,987.00	185,482.82	22,504.18
2280 PSYCHOLOGICAL SERVICES	60,500.00	161,421.24	-100,921.24
2330 TRANSPORTATION	601,460.00	516,983.86	84,476.14
2900 PROGRAMS WITH OTHERS	2,763,583.00	2,778,937.58	-15,354.58
TOTAL SPECIAL EDUCATION	4,355,456.00	4,416,529.01	-61,073.01
LESS RENTAL REVENUE	-100,000.00		
GRAND TOTAL	11,191,000.00	11,121,361.08	69,638.92
9320 VOCATIONAL	161,000.00	121,616.18	39,383.82

SILVER LAKE REGIONAL SCHOOL DISTRICT
 2012 - 2013 OPERATING BUDGET
 FINAL CLOSEOUT TRIAL BALANCE

	TOTAL AVAILABLE	TOTAL EXPENDITURES	BALANCE
REGULAR DAY			
1100 SCHOOL COMMITTEE	131,325.00	120,746.31	10,578.69
1200 SUPERINTENDENTS' OFFICE	936,168.00	929,303.22	6,864.78
2100 SUPERVISION	567,488.00	516,455.12	51,032.88
2200 PRINCIPAL'S OFFICE	817,661.00	823,536.60	-5,875.60
2300 TEACHING	9,126,831.00	9,213,038.91	-86,207.91
2350 PROFESSIONAL DEVELOPMENT	59,900.00	60,921.10	-1,021.10
2400 TEXTBOOKS	32,600.00	23,297.00	9,303.00
2450 INST. HARD & SOFTWARE	126,975.00	127,698.64	-723.64
2500 LIBRARY	224,152.00	224,265.37	-113.37
2600 AUDIO VISUAL	10,000.00	10,616.16	-616.16
2700 GUIDANCE	809,047.00	819,727.71	-10,680.71
3200 HEALTH	94,656.00	96,371.11	-1,715.11
3300 TRANSPORTATION	852,868.00	868,581.19	-15,713.19
3500 ATHLETICS	54,775.00	54,744.43	30.57
4110 CUSTODIAL	976,829.00	1,096,771.18	-119,942.18
4120 HEATING	0.00	0.00	0.00
4130 UTILITIES	1,042,409.00	837,398.47	205,010.53
4210 MAINTENANCE/GROUNDS	116,500.00	87,995.44	28,504.56
4220 MAINTENANCE/BUILDINGS	378,570.00	421,475.55	-42,905.55
4230 MAINTENANCE/EQUIPMENT	115,405.00	135,272.53	-19,867.53
5100 EMPLOYEE BENEFITS	658,513.00	672,690.54	-14,177.54
5200 INSURANCE	2,496,262.00	2,556,263.66	-60,001.66
5300 LEASE	5,880.00	5,653.08	226.92
5400 SHORT TERM INTEREST	0.00	0.00	0.00
7300 ACQUISITION/EQUIPMENT	47,050.00	44,550.38	2,499.62
7400 REPLACEMENT/EQUIPMENT	6,578.00	6,795.74	-217.74
TOTAL REGULAR DAY	19,688,442.00	19,754,169.44	-65,727.44
SPECIAL EDUCATION			
2210 SUPERVISION	262,698.00	242,839.99	19,858.01
2230 TEACHING	994,617.00	871,642.18	122,974.82
2280 PSYCHOLOGICAL SERVICES	45,950.00	19,946.13	26,003.87
2330 TRANSPORTATION	52,853.00	60,283.38	-7,430.38
TOTAL SPECIAL EDUCATION	1,356,118.00	1,194,711.68	161,406.32
GRAND TOTAL	21,044,560.00	20,948,881.12	95,678.88

SILVER LAKE REGIONAL SCHOOL DISTRICT
 STATEMENT OF
 PERMANENT DEBT
 2012-2013

PURPOSE	YEAR OF ISSUE	YEAR OF MATURITY	ORIGINAL ISSUE	PRINCIPAL OUTSTANDING
MIDDLE SCHOOL CONSTRUCTION	2006-2007	2025-2026	11,104,000.00	8,235,000.00
HIGH SCHOOL CONSTRUCTION	2009-2010	2026-2027	9,044,000.00	7,875,000.00

SILVER LAKE REGIONAL SCHOOL DISTRICT
 CONSTRUCTION COSTS
 2012-2013 BUDGET

SUMMARY OF TOWN ASSESSMENTS

TOWNS	TOTAL
Halifax	518,486.09
Kingston	841,201.63
Plympton	169,769.78
TOTAL	1,529,457.50
CONSTRUCTION - MIDDLE SCHOOL	
Principal Due	870,000.00
Interest Due	659,457.50
TOTAL PRINCIPAL & INTEREST	1,529,457.50
CONSTRUCTION ASSESSMENT	1,529,457.50

SILVER LAKE REGIONAL SCHOOL DISTRICT
 BUDGET 2013 - 2014

	2012 - 2013 BUDGET	2013 - 2014 BUDGET	% INC/DCR
REGULAR DAY			
1100 SCHOOL COMMITTEE	131,325	131,325	0.00%
1201 SUPERINTENDENTS' OFFICE	936,168	968,218	3.42%
2101 SUPERVISION	567,488	605,827	6.76%
2201 PRINCIPAL'S OFFICE	817,661	850,172	3.98%
2300 TEACHING	9,126,832	9,190,905	0.70%
2350 PROFESSIONAL DEV.	59,900	59,900	0.00%
2400 TEXTBOOKS	32,600	73,000	123.93%
2450 INST. HARD & SOFTWARE	126,975	266,802	110.12%
2500 LIBRARY	224,152	231,896	3.45%
2600 AUDIO VISUAL	10,000	10,000	0.00%

		2012 - 2013 BUDGET	2013 - 2014 BUDGET	% INC/DCR
2700	GUIDANCE	809,047	843,985	4.32%
3200	HEALTH	94,656	98,979	4.57%
3300	TRANSPORTATION	852,868	916,522	7.46%
3500	ATHLETICS	54,775	60,800	11.00%
4110	CUSTODIAL	976,829	1,017,324	4.15%
4120	HEATING	0	0	0.00%
4130	UTILITIES	1,042,409	944,950	-9.35%
4210	MAINTENANCE/GROUNDS	116,500	116,500	0.00%
4220	MAINTENANCE/BUILDINGS	378,570	381,700	0.83%
4230	MAINTENANCE/EQUIPMENT	115,405	120,525	4.44%
5100	RETIREMENT	658,513	690,962	4.93%
5200	INSURANCE	2,496,262	2,623,197	5.09%
5300	LEASE	5,880	5,880	0.00%
5400	DEBT SERVICE	0	0	0.00%
7300	ACQUISITION/EQUIPMENT	47,050	13,837	-70.59%
7400	REPLACEMENT/EQUIPMENT	6,578	32,420	392.85%
TOTAL REGULAR DAY		19,688,442	20,255,627	2.88%
SPECIAL EDUCATION				
2210	SUPERVISION	262,698	267,382	1.78%
2300	TEACHING	994,617	1,143,942	15.01%
2280	PSYCHOLOGICAL SERVICES	45,950	45,950	0.00%
2330	TRANSPORTATION	52,853	52,853	0.00%
TOTAL SPECIAL EDUCATION		1,356,118	1,510,127	11.36%
GRAND TOTAL		21,044,560	21,765,754	3.43%

SILVER LAKE REGIONAL SCHOOL DISTRICT
 Combined Schedule of Assets, Liability & Fund Balances – All Fund Types and Account Groups – UMAS Basis
 June 30, 2013

	GOVERNMENTAL		FIDUCIARY		ACCOUNT GROUP	TOTAL
	FUND TYPE	FUND TYPE	FUND TYPE	FUND TYPE		
	General	Special	Trust Funds and Agency Accounts	General	Long-term Debt	June 30, 2013
<u>ASSETS</u>						
Cash	\$2,352,712	\$ 304,511	\$ 681,040			\$ 3,338,263
Due from other funds	755,349					755,349
Amounts to be provided for payment of long-term obligations					16,110,000	16,110,000
Total assets	<u>\$3,108,061</u>	<u>\$ 304,511</u>	<u>\$ 681,040</u>		<u>\$ 16,110,000</u>	<u>\$ 20,203,612</u>
<u>LIABILITIES</u>						
Withholdings and benefits payable	710,382					710,382
Due to other funds		755,349				755,349
Accrued vacation	357,208					357,208
Amounts due to students			106,468			106,468
Other liabilities			10,631			10,631
General obligation bonds payable	1,067,590	755,349	117,099		16,110,000	16,110,000
Total liabilities					16,110,000	18,050,038

FUND EQUITY

Reserved for encumbrances	81,774			81,774
Unreserved:				
Undesignated	849,046		563,941	962,149
Designated for Pembroke	927,651	(450,838)		927,651
Designated for FY 2014 budget	<u>182,000</u>			<u>182,000</u>
Total fund equity	<u>2,040,471</u>	<u>(450,838)</u>	<u>563,941</u>	<u>2,153,574</u>
Total liabilities and fund equity	<u>\$ 3,108,061</u>	<u>\$ 304,511</u>	<u>\$ 681,040</u>	<u>\$ 20,203,612</u>

SEALER OF WEIGHTS AND MEASURES

Public Law 58 states – “The function of the Weights and Measures official is to safeguard the entire public (customers and owners) whom he or she serves in all matters involving the commercial determination of quantity, to see that whenever merchandise is bought or sold by weight or measure; a just weight or a just measure is delivered; and that fraud carelessness or misrepresentation in all quantity aspects of such transactions are eliminated”.

Inspections	32
Scales	
11 lb to 100 lb	86
101 lb to 1,000 lb	15
Truck Scales	1
Apothecary Scales	5
Apothecary Weights	81
Pharmacy Pill Counter	1
Jewelry Scales	4
Meters (Gasoline/Diesel)	96
Scanner/Price Verification	0
Complaints (Gasoline Meters)	4
Total Fees Collected	\$4,518.70

I would like to thank staff in the Selectmen’s Office and the Treasurer’s Office for their help and kindness.

SEWER COMMISSIONERS

The Wastewater Treatment Facility processed a total of 109,368,650 gallons of wastewater during 2013. The Facility produces an effluent of excellent quality. All discharge parameter levels are consistently well below the limits allowed in our Groundwater Discharge Permit issued by the Department of Environmental Protection. The treatment process produced 792,650 gallons of liquid sludge (167.79 dry tons). The sludge is trucked off to a facility in Cranston, R.I. where it is burned.

The area was hit by a blizzard on February 7, 2013. The blizzard caused a large number of tree limbs to fall resulting in damage to power lines. The Treatment Facility and pump stations sustained no damage. However, there were widespread power outages throughout Town over several days following the storm. The Treatment Facility and all our pump stations are equipped with emergency generators and automatic transfer switches. All continued to operate during the outages without interruption or problems. Department personnel went around to sewer customers who had grinder pumps and pumped the chambers down using portable emergency generators. The Department also assisted with snow plowing during the storm.

Emergency repairs were made to the aeration system in both SBR's in the spring of 2013. Repairs to the SBR aeration system are a major project since we only have two SBR's and both are always in use. Each SBR holds approximately 475,000 gallons. The aeration system is located at the bottom of each tank and emptying a tank can take three weeks or longer. The content of the SBR that is being taken off line has to be slowly transferred to the remaining SBR which also concurrently receives and treats 300,000+ gallons per day of flow from the Town's sewer system. The remaining SBR becomes hydraulically overloaded and it becomes a delicate balancing act to adjust the treatment process to prevent violating our Groundwater Discharge Permit. The actual repairs can usually be made fairly quickly once the SBR is drained and cleaned. A third SBR would simplify repairs tremendously however; the construction of a third SBR is extremely costly and is not feasible at this time.

The Wastewater Department received a new Groundwater Discharge Permit from DEP in August 2013. The discharge limits have not changed from the last permit. The number of parameters that we are required to monitor has been reduced however; the frequency of the sampling of the monitoring wells has increased from semi-annually to monthly. The increased sampling frequency adds approximately \$1,000 per year to the laboratory costs. We currently spend approximately \$15,000 per year in laboratory costs.

The reconfiguration of the Town's transfer station was completed in the fall of 2013. Although the Wastewater Department does not currently have the funds to construct a third SBR, the Commission felt it was prudent to construct a new effluent leaching field during the reconfiguration and paving of the Transfer Station. The new Discharge Permit provides for the future use of the new discharge area located under the Town's transfer station once the Treatment Facility is upgraded. The Permit stipulates that the use of this area is contingent upon "such time as the Department (DEP) approves wastewater treatment facility modifications to treat, convey and distribute the additional 125,000 gpd to the soil absorption system". It will be necessary to construct a third SBR to treat the additional flow before the new discharge area can be used. Once the new leaching field is placed on line, the Department will also be required to monitor eight groundwater monitoring wells that surround the new field. Monitoring the additional wells will more than double the current laboratory costs.

SOUTH SHORE COMMUNITY ACTION COUNCIL

With roots dating back to the 1960's, South Shore Community Action Council, Inc. (SSCAC) is an agency that administers many federal, state and private grants that are available for low income and elderly persons.

During the SSCAC's FY2013, a total of 3,747 (duplicated) Kingston households were served from October 1, 2013 – September 30, 2013 through many programs.

	Households	Expenditures
Energy Assistance Programs		
Fuel Assistance (Federal)	249	\$166,699
Private Funds for Fuel Assistance	1	\$150
Department of Energy Weatherization	2	\$3,289
Heartwap (Burner Repair/Replacement)	40	\$21,624
Private Utility Funds for Weather	14	\$44,957
Rent/Mortgage/Utility Arrearage Programs		
Federal Emrgncy Management Assistance	5	\$4,158
HomeCorps-The Attorney General	1	\$2,000
Lend a Hand/Board Fund (Private Funds)	3	\$2,805
OTHER PROGRAMS		
Commercial Drivers Education Training	1	N/A
Consumer Aid-The Attorney General	13	N/A
Food Basket (Food Gift Cards)	2	N/A
Head Start & All Early Education Programs	57	N/A
Transportation-Inter-Town Medical & Other in Lift Equipped Vans (Total Trips)	3,202	N/A
Snap (Supplemental Nutrition Assistance)	16	N/A
Volunteer Income Tax Assistance (Vita)	27	N/A

In addition, SSCAC's Food Resources program distributed 23,046 lbs. of locally grown fruits, vegetables and non-perishable foods to Kingston's Council on Aging and Head Start children's programs. (Approximately 17,328 meals.)

SSCAC, Inc., 285 South Meadow Road, Plymouth, MA 02360

www.sscac.org

Find us on Facebook

SOUTH SHORE RECYCLING COOPERATIVE

The South Shore Recycling Cooperative (SSRC) is a voluntary association of fourteen South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Members of the SSRC are: Abington, Cohasset, Duxbury, Hanover, Hanson, Hingham, Kingston, Middleborough, Norwell, Plymouth, Rockland, Scituate, Weymouth, and Whitman. Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*).

In 2013, the SSRC raised \$73,702.57: \$63,000 from municipal member dues, \$5440 in sponsorships, \$5,215 in grant funding and a \$47.35 donation. Those funds pay for the services of the Executive Director and for waste reduction and recycling

activities that benefit our member towns. In addition to technical assistance, these activities saved /earned Member Towns \$159,000.

MATERIALS MANAGEMENT

Regional Disposal contract – The SSRC combined the purchasing power of its member towns with that of thirteen towns on Cape Cod. In 2009, the SSRC was invited to join a regional long term disposal contract negotiation, facilitated and funded by the Cape Cod Commission. The CCC retained the services of John Giorgio, Esq., of Kopelman and Paige to assist.

Several disposal companies were considered to service a ten year contract, to begin in January 2015. Tip fees being offered to individual towns during the process were about \$72/ton. The process enabled our towns to identify competitors that vied for the over 100,000 tons/year of aggregated municipal solid waste. It resulted in proposals starting at \$55/ton, with the elimination of the Annual Minimum Tonnage, that can save our towns at least ten million dollars over the durations of the contracts. It also facilitated the establishment of advanced waste technology in the region.

Household Hazardous Waste Collections - The SSRC bids a contract on behalf of its member Towns for Household Hazardous waste Collections. The current contract was awarded to PSC Environmental. Member Towns avoided a setup fee and paid significantly less than State Contract rates using both contracts, saving our towns \$16,900. They also saved staff time to bid, schedule and publicize collections. The Executive Director assists at most events, and administers the billing.

1,794 residents attended ten collections held in 2013. The contract also enabled 104 residents and businesses to attend other Member Towns' collections using the reciprocal arrangement.

Textiles - The SSRC had introduced Bay State Textiles to the managers, and negotiated a doubling of the rebate to \$100/ton for used clothing and textiles. BST worked with SSRC to establish several School Box Programs in 2013. The twelve SSRC towns and school systems hosting this program diverted 474 tons of material in 2013 and earned rebates and incentives of over \$50,000. In addition, the diversion of this material from disposal saved another \$28,000.

Electronic Waste - The SSRC did a request for Quotes for E-Waste, and received five quotes. The RFQ confirmed that the qualified vendor most of our towns were using offered the best rates.

Mercury - Covanta SEMASS extends free mercury recycling benefits to all SSRC members, even those that don't send their MSW to SEMASS. SEMASS directly pays for mercury bearing waste delivered to Complete Recycling Solutions in Fall River. The SSRC helped to get the direct pay accounts set up, and assists Member Towns in directing their material to avoid cost to the towns. CRS direct billed SEMASS for

over \$9,000 worth of mercury bearing waste recycling in 2013 for SSRC Member Towns.

Compost and Brush - The SSRC extended the contracts for compost screening and brush grinding with Daniels Recycling, Letourneau Wood Products, Inc., and New England Recycling, Inc. A few towns used these contracts in 2013.

Grant assistance: The SSRC assisted five of our towns in receiving \$108,494 in Sustainable Material Recovery grant for 2013 through Mass DEP.

PUBLIC OUTREACH:

"Refrigerator door prizes" - The SSRC produced 24,000 card stock 5"x8" handouts, thanks to grants from Mass DEP and Covanta SEMASS, and the donated design work of David White Storyboards. The graphics depict items that are "too good" and "too bad for the trash", directing the reader to the SSRC website and phone for more information. They are being distributed at municipal facilities, hazardous waste and other events, and through local realtors. Website traffic jumped 58% over 2012, and phone inquiries doubled.

http://ssrcoop.info/images/keep_us_out_of_the_trash_handout_front_comp.jpg

http://ssrcoop.info/images/keep_us_out_of_the_trash_handout_back_comp.jpg

Website - ssrcoop.info provides town-specific recycling information, household hazardous product collection information, SSRC meeting minutes and annual reports, press releases, a monthly newsletter, and links to other sites. It logged 4139 visits in 2013, 3154 which were first time visitors.

Press Contacts - The SSRC is a resource to the local press on waste reduction, recycling, and the proper disposal of hazardous waste, and is a presence in print, radio and cable media.

11/19/2013 [South Shore Recycling Cooperative lauds Merle Brown for fifteen years of service](#)

11/6/2013 [South Shore Recycling Cooperative, Member Towns awarded \\$475K DEP Grants](#)

11/1/2013 [Scituate students experience the power of hands-on learning](#) Patriot Ledger,

7/11/2013 [Senator Pacheco, Rep. Lewis, & Claire Galkowski of Westwood featured at Legislative Forum on Waste Reduction](#)

2/21/2013 [Turn your rags into riches for Middleboro; Turn castoffs to cash for Plymouth Schools](#)

Resident Contacts - Member municipalities referred at least 130 residents' and municipal departments' questions to the executive Director in 2013 via phone and email to answer questions, about everything from asbestos and iodine handling to concrete disposal.

Public and Professional Presentations - The Executive Director spoke at five professional conferences about SSRC activities:

Mass Recycle's R3 conference, Universal Recycling Bill
Northeast Resource Recovery Association conference, Universal Recycling Bill
Mass Recycle Legislative Forum panelist, Universal Recycling Bill
Boston Area Sustainability Group, textile recycling
Solid Waste Association of North America Southern NE Chapter conference,
Universal Recycling Bill

Tours - In 2013, the SSRC hosted a tour for our solid waste managers and residents at Ras Tech in Brentwood, NH, which processes and remanufactures asphalt roofing shingles.

Kingston Transfer Station Grand Reopening – the director spoke at this October celebration

Marshfield Fair Recycling - the SSRC supported recycling at the Marshfield Fair for the tenth consecutive year. While public education is the priority, six tons of material was also recycled and composted. Since inception, 56 tons of Fair waste has been diverted to higher use.

Middleboro Crazy Days – The SSRC exhibited and mingled with residents at this 2 day event

Scituate 7th Grade Field Trip presentation- the director staffed the recycling station during this October school outing, and taught the students why recycling is important

Scituate Municipal Department waste audit, recycling training- the director evaluated municipal building waste management, and gave department heads a class in why and how to reduce their waste

Leading the Sustainable Wey- the SSRC exhibited at this Weymouth school and community event

ADVICE, ASSISTANCE AND NETWORKING.

The Executive Director's help is frequently sought by the solid waste managers. She maintains regular contact with them, updates them on current trends, and advises on specific needs each town has.

A sample of the assistance she provided and problems she helped solve in 2013 included:

- Attended committee/board meetings in Abington, Duxbury, Hanson (3), Kingston, Norwell and Weymouth.
- Convened meetings with disposal service providers to discuss proposals
- Collected, evaluated and shared recycling and disposal cost, tonnage and fee data
- Assisted Scituate in obtaining proposals for recycling services at the Marina
- Provided advice and help with a wide range of issues including curbside collection rate structure, Christmas tree recycling, propane tanks, textiles,

a mercury spill, fluorescent tubes, school milk cartons and food waste management.

- Provide current index and regional commodity pricing for materials of interest to our managers.

Newsletter - The SSRC publishes monthly **Updates** filled with information of immediate interest to the South Shore solid waste community. The Updates are sent via email, and are posted online at ssrcoop.info/index.php/news-a-media/news-media-newsletters

Monthly Meetings - The SSRC provides **networking opportunities** and information sharing at our well-attended monthly meetings. Each meeting features a guest speaker. Solid waste collection, disposal, recycling service, outreach, pricing and proposed laws and regulations are discussed.

January - Harvest Power

February - PSC Environmental

March - Bay State Textile; Positive Effects, LLC

April - Troupe Waste Services

May - Secure-A-Lot; CRTRecycling

June - New Bedford Waste Services

August - Waste Zero (no quorum)

September - Ras-Tech

October - Covanta SEMASS

November - Positive Effects, LLC; 15th anniversary

December - Zero Waste Solutions

ADVOCACY

The Executive Director attends policy meetings and conferences hosted by MassDEP, Solid Waste Association of North America, Council of SEMASS Communities, MassRecycle, and the Northeast Resource Recovery Association. She acts as a liaison between the Board and the State organizations and reports relevant information back to the Board. In 2013, the SSRC Executive Director met with several legislators to discuss pending legislation, and testified at two Committee hearings at the State House.

The SSRC has been a strong and consistent voice with a growing coalition of organizations to move these cost saving measures forward both at the State House and in the recycling community.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

STREETS, TREES AND PARKS

The year of 2013 was a year most of us would like to forget! We were hit hard by a blizzard in February that knocked out power to most of the Town for 5 days. This department spent the majority of February and March chipping along the roadsides that were filled with downed trees and wires. In April, Acting Town Administrator Nancy Howlett negotiated a new long term contract with SEMASS for the disposal of trash. In July, construction of the new Recycling Center at the Transfer Station was started by contractor Lawrence Lynch Corp. They installed a new leaching area under the proposed Recycling Center that will be used in the future by the Wastewater Department; they then installed the new Recycling area as well as a new truck scale, new lights, and new asphalt. The new Recycling Center opened on October 4th. From the response of the residents, it is truly enjoyed and welcomed. A digital sign was installed that was paid for by SEMASS as part of their outreach grant that will notify the residents of any important dates or Town announcements. Two new employees were hired at the Transfer Station this past year. Mr. Joseph Ruel and Mark Duggan have been helpful assisting residents with the new Recycling Area.

It was a sad year as the Town said goodbye to 4 current/retired employees. In February, longtime retired Highway Foreman George Chandler passed away as a result of shoveling the blizzard snow. In July, Thomas Neal passed away from injuries from a traffic accident in Plymouth. In August, current Highway Foreman Jeff Bond lost his two year battle with cancer and passed away. Jeff has been my right hand man since I was promoted to Superintendent in 2001 and his passing has been difficult for this department to deal with. In December, longtime retired Highway Superintendent Carl Atwood passed after a brief illness. These four men served the Town of Kingston for more than 95 years and their friendship and guidance will be sadly missed.

Heavy Equipment Operator, Mr. Alan Nihill was promoted in September as Acting Foreman and has done an outstanding job stepping up and learning all that the Foreman does. CDL Driver Shawn Turner was promoted to temporary Equipment Operator and has proven his ability to perform in that capacity. I would like to thank both of these men for their willingness to step up and take on these responsibilities.

Longtime friend, Fred Nava Jr., son of former Tree Warden Fred Nava, lost his battle with cancer and passed away in April. Fred was not only a great person, he was a great Kingstonian. Freddy was always willing to assist this department with any construction projects and volunteering his horses for both the Memorial Day Parade and the Luminaries. As a lifetime resident of Kingston, Freddy always put the needs of our Town first. He too will be sadly missed.



TOWN GOVERNMENT IMPLEMENTATION COMMITTEE

The Committee of 7 members, meeting twice a month, continued to review and prioritize the recommendations of the Town Government Study Committee. Each recommendation was researched and additional relevant information was considered. Interviews were conducted with applicable town personnel or any other pertinent person(s). Decisions were made to implement, modify or offer alternatives for all recommendations. Several of the issues dealt with improving communication and formalizing practices and procedures. Many items were referred to the appropriate board or committee for consideration and implementation. The 2013 Annual Town Meeting approved the committee's recommendation to change the term of office for the Moderator from 1 to 3 years. The Board of Selectmen adopted the committee's position description for the new Town Administrator. Updates and ideas were presented to the Board of Selectmen throughout the year. One such successful idea was the formation of the Town Meeting committee which will work to improve the understanding of Town Meeting, and increase attendance and participation. A few items will be presented as warrant articles at the 2014 Annual Town Meeting. The Committee will continue to discuss recommendations with the Board of Selectmen.

VETERANS' AGENT

Our responsibility is to educate all veterans, their widows, and dependents. In doing so, we try to assist each applicant, whether it be funding to bring them up to the poverty level, medical assistance, Social Security, or VA assistance. Dating back to the Civil War, Massachusetts law, Chapter 115, requires each city or town to assist those veterans, widows and dependents in need who are living within the town. Every case is different. Some need help with rent or food, others with

medical care, etc. Over the past several years, the number of cases (veterans and widows) has hovered about 49 each month. Each of these cases requires us to closely exam their finances and determine a way to help them. Examples might include veteran families and widows living below the poverty level, or individuals/families working full or part-time at close to minimum wages, whose employers don't offer medical insurance or the worker's share is way above what they can afford. To these applicants, we assist with medical assistance for themselves, or dependents.

Each case is handled differently. Types of assistance might include Social Security, SSI, VA, heating or food stamps, food pantries, and Mass Health or a combination before we commit town funds. Those who are able-bodied must participate in job searches through the Veterans' Counselor at the Plymouth Career Center. We require job searches and participation in classes at the Career Center before committing any other funds.

With the wind down of war, we are seeing many younger veterans, male and female. Education assistance is probably the most requested, but we are seeing a large number of these returning veterans with back injuries, Traumatic Brain Injury (TBI), and PTSD. With the backlog at the VA, we may be required to assist them until the VA has stepped in. For some, live-in programs at the VA or Half-Way houses are their best option. Despite the backlog at the VA, we are still assisting older veterans from Vietnam, Korea and even WWII. Recently, we assisted a WWII veteran in filing a claim for, and obtaining treatment for PTSD. The VA has agreed that as a result of his PTSD, he is no longer employable.

Over the course of 2013, we participated in five Mass. Dept of Veterans Services/Greater Boston Food Bank free food drives. On three occasions, we went to Bunker Hill Community College and twice to the Brockton VA where we packed the vehicles with bulk food, brought it back to Town Hall. Once at Town Hall, we broke the food into individual packages for veterans. Some of these distributions were on Saturdays. We'd like to acknowledge the support of the Town Clerk, Mary Lou Murzyn and her staff, Shelly Loring and Stacy Elmes. Now I know why the elections went smoothly, Mary Lou is a fantastic organizer! Also of note, the Chairman of the Board of Selectmen, Elaine Fiore jumped in to assist on two Saturdays. The very successful Town Hall pre-Christmas Food Drive was again headed by Brandi Gordon, Conservation Department. That resulted in every veteran going home with Christmas Dinner. I can't remember how many years Brandi has organized this, but it's always over the top.. One of the best corporate sponsors was Hannaford's. They provided multiple boxes of food over the year, and still do! Lastly, but not least, the veterans of this town are extremely fortunate to have such a knowledgeable advocate in this Department, our Administrative Assistant, Priscilla Brackett. Thanks to all of you.

WAGE AND PERSONNEL BOARD

The Wage and Personnel Board completed its annual review of the marketplace salary survey data to determine the competitiveness of the Town's compensation plan. This annual review is analyzed for comparison against communities of similar size throughout the Commonwealth as well as to communities within the same labor market.

The Board also met with various department heads to review their requests for position evaluations and to collect data in order to evaluate the positions utilizing the well-established evaluation process. This resulted in several recommendations that were presented and approved at Annual Town Meeting.

WATER COMMISSIONERS

The Kingston Water Department, under the direction of the Board of Water Commissioners, is dedicated to providing the citizens of Kingston with water that meets or exceeds all State and Federal standards, and to do so at the lowest possible cost. As required by the Clean Drinking Water Act, water department employees are receiving continuous training toward maintaining the licenses needed to operate the system; such as, water distribution, treatment, cross connection control and survey and hoisting.

We continue to operate a complex water distribution system that includes seven municipal wells, three treatment plants, three storage facilities and over 98 miles of pipe that supplied over 433 million gallons of water to consumers in 2013. The Board of Water Commissioners appreciates the continued conservation efforts of residents and the willingness to adhere to the voluntary water restrictions as we strive to reduce the per capita consumption of water to meet the requirements of the Department of Environmental Protection.

The Board of Water Commissioners continue to be the rate-payer's representative at the table in negotiations with major developers as we improve the infrastructure in order to maintain the high quality of water and service for which the ratepayers have become accustomed.

This past year was very productive for us in our efforts to reduce the impacts of manganese in our drinking water. We began construction of the manganese treatment facility at the Trackle Pond Well. Our Owner's Project Manager, p3 Project Planning Professionals, Comprehensive Environmental Inc. and Barbato Construction have been diligently working together completing this project. We expect the plant to be operational in June 2014.

In 2013, the Kingston Water Department was awarded a \$74,000 grant through the Sustainable Water Management Initiative (SWMI) to develop a water supply management program for the Jones River Watershed.

As part of our ongoing meter conversion project, we now have over 3,364 radio-read meters in our system. This is an increase of 124 over last year.

On November 1, 2013 the water department's Office Administrator, Marylou Joyce, retired after 25 years of service. We wished her the best in her retirement and thanked her for her many years of loyal service.

The Kingston Water Department continues to be a proud participant in the Greenscapes Outreach Project sponsored by the North and South River Watershed Association.

WATERFRONT COMMITTEE

Established by Town Meeting in 1949, the Kingston Waterfront Committee is an appointed volunteer committee tasked with advising the Selectmen in matters pertaining to its mission. That mission as outlined in the 1949 Town report reads "(1) to enhance the value of its (Town of Kingston) property, (2) to stimulate recreational facilities (3) to provide revenue for the town and (4) generally improve the common good."

2013 saw the fruition of three years of work as the construction began in the fall on the restoration of the wharf at the Jones River. The Town Wharf and ramp at the Ah-den-ah are the gateway for many boaters, kayakers, and commercial fishermen to Kingston's largest open space, Kingston Bay. This is possibly the most utilized open space in our town. This critical step in maintaining access to the sea for the fishing, recreational pursuits and the wildlife so abundant along our shores is scheduled to be completed early spring 2014.

The channel from the bay into the Jones River is constantly changing and dredging will become necessary to keep access to the sea open. There are limitations to what we can do on our own as most of the existing channel from the river actually lies in Duxbury waters. Regional discussions involving the Harbormaster and town officials have begun with neighboring towns, the county and the state to see if there is a way to address channel access regionally, thus creating significant cost savings for any one town.

The Committee has begun addressing a serious environmental matter; the repeated discharges of raw sewerage from the Plymouth Water Treatment Plant into the waters of the bay just off Nelson Beach. These have caused the temporary closure of aquaculture and shellfish beds, and loss of income. It is likely the Town will need to address it with our counterparts in Plymouth and Duxbury to explore a regional understanding of possible solutions.

WIRING INSPECTOR

In Fiscal year 2013, 363 Electrical permits were issued and rough and final inspections were performed by the Wiring Inspectors. The total fees received for the permits was \$27,533.00

ZONING BOARD OF APPEALS

The Zoning Board of Appeals respectfully submits the following report for the year ending December 31, 2013:

	Variances	Appeals/ Reviews	Special Permits	Comprehensive Permits-Request For Mediation	
Granted	0	0	14		0
Denied	1	4	0		0
Denied without prejudice	0		0		0
Withdrawn	1	0	0		0
Total	2	4	14		0

As of December 31, 2013, there were three decisions pending for a Special Permit and one decision pending for a Comprehensive Permit. The total applications heard before the Board this year was 24.

John Haas, Carl Pike, Phil Ricardi, Paul Dahlen, James Wilson and Randy Medeiros are the full time members of the Board. There are currently two vacant associate member positions. Lindsay Wilson resigned in 2013. The Board continues to deal with a number of issues related to growth and expansion for new and reconstructed homes in densely populated areas and requests from commercial business.

The Board wishes to thank past member Lindsay Wilson for his service. In addition, the Board wishes to thank Town Clerk, Mary Lou Murzyn and the Assistant Town Clerks for their generous assistance through the year. The Board also appreciates help from the Planning Office, Assessor's Office and the Building Inspector, Paul Armstrong, and his staff for their assistance and cooperation throughout the past year.

TOWN OF KINGSTON, MASSACHUSETTS

Annual Financial Statements

For the Year Ended June 30, 2013

Town of Kingston, Massachusetts

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MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Kingston, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Kingston, Massachusetts, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town of Kingston's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opin-

ion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Kingston, Massachusetts, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Melanson, Heath + Company P.C.

Andover, Massachusetts
January 17, 2014

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Kingston, we offer readers this narrative overview and analysis of the financial activities of the Town of Kingston for the fiscal year ended June 30, 2013.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, sanitation, economic development, and culture and recreation. The business-type activities include water, sewer, and renewable energy activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. Proprietary funds are maintained as follows:

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. Specifically, enterprise funds are used to account for water, sewer, and renewable energy operations.

Proprietary funds provide the same type of information as the business-type activities reported in the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water, sewer, and renewable energy operations, all of which are considered to be major funds.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary infor-

mation which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$70,396,525 (i.e., net position), a change of \$225,758 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$13,201,956, a change of \$1,879,555 in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$4,931,289, a change of \$667,242 in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$47,217,694, a change of \$(3,537,395) in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years.

	<u>NET POSITION</u>					
	<u>Governmental</u>		<u>Business-Type</u>		<u>Total</u>	
	<u>Activities</u>		<u>Activities</u>			
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Current and other assets	\$ 19,068	\$ 15,785	\$ 20,228	\$ 20,846	\$ 39,296	\$ 36,631
Capital assets	50,927	51,574	53,616	54,477	104,543	106,051
Total assets	69,995	67,359	73,844	75,323	143,839	142,682
Long-term liabilities outstanding	23,724	21,972	29,300	30,584	53,024	52,556
Other liabilities	4,889	3,393	2,465	2,405	7,354	5,798
Deferred inflows of resources	-	-	13,064	14,157	13,064	14,157
Total liabilities and deferred inflows of resources	28,613	25,365	44,829	47,146	73,442	72,511
Net position:						
Net investment in capital assets	34,496	33,269	23,323	22,606	57,819	55,875
Restricted	5,996	5,161	-	-	5,996	5,161
Unrestricted	890	3,564	5,692	5,571	6,582	9,135
Total net position	\$ <u>41,382</u>	\$ <u>41,994</u>	\$ <u>29,015</u>	\$ <u>28,177</u>	\$ <u>70,397</u>	\$ <u>70,171</u>

CHANGES IN NET POSITION

	<u>Governmental</u>		<u>Business-Type</u>		<u>Total</u>	
	<u>Activities</u>		<u>Activities</u>			
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Revenues:						
Program revenues:						
Charges for services	\$ 2,572	\$ 2,538	\$ 5,033	\$ 4,116	\$ 7,605	\$ 6,654
Operating grants and contributions	7,572	7,347	-	-	7,572	7,347
Capital grants and contributions	1,632	1,686	-	-	1,632	1,686
General revenues:						
Property taxes	27,749	26,151	-	-	27,749	26,151
Excises	1,615	1,495	-	-	1,615	1,495
Penalties and interest on taxes	215	191	-	-	215	191
Grants and contributions not restricted to specific programs	937	929	1,240	1,263	2,177	2,192
Investment income	195	161	2	4	197	165
Other	2,332	716	-	-	2,332	716
Total revenues	<u>44,819</u>	<u>41,214</u>	<u>6,275</u>	<u>5,383</u>	<u>51,094</u>	<u>46,597</u>
Expenses:						
General government	2,165	2,665	-	-	2,165	2,665
Public safety	5,926	5,672	-	-	5,926	5,672
Education	22,124	20,544	-	-	22,124	20,544
Public works	4,406	1,995	-	-	4,406	1,995
Human services	723	909	-	-	723	909
Culture and recreation	1,418	1,557	-	-	1,418	1,557
Employee benefits	7,859	4,871	-	-	7,859	4,871
Interest on long-term debt	745	841	-	-	745	841
Intergovernmental	203	171	-	-	203	171
Water operations	-	-	1,667	1,736	1,667	1,736
Sewer operations	-	-	3,207	3,028	3,207	3,028
Renewable energy operations	-	-	425	6	425	6
Total expenses	<u>45,569</u>	<u>39,225</u>	<u>5,299</u>	<u>4,770</u>	<u>50,868</u>	<u>43,995</u>
Change in net position before transfers	(750)	1,989	976	613	226	2,602
Transfers in (out)	<u>138</u>	<u>152</u>	<u>(138)</u>	<u>(141)</u>	<u>-</u>	<u>11</u>
Change in net position	(612)	2,141	838	472	226	2,613
Net position - beginning of year	<u>41,994</u>	<u>39,853</u>	<u>28,177</u>	<u>27,705</u>	<u>70,171</u>	<u>67,558</u>
Net position - end of year	<u>\$ 41,382</u>	<u>\$ 41,994</u>	<u>\$ 29,015</u>	<u>\$ 28,177</u>	<u>\$ 70,397</u>	<u>\$ 70,171</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$70,396,525, a change of \$225,758 from the prior year.

The largest portion of net position \$57,818,828 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$5,995,456 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$6,582,241 may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$(612,282). Key elements of this change are as follows:

General fund operating results in Section D	\$ 1,026,061
Nonmajor funds surplus - accrual basis	1,658,619
Principal debt service in excess of depreciation expense	357,973
Other post employment benefits liability	(3,599,433)
Other GAAP accruals	<u>(55,502)</u>
Total	<u>\$ (612,282)</u>

Business-type activities. Business-type activities for the year resulted in a change in net position of \$838,040. Key elements of this change are as follows:

Water operations	\$ (53,990)
Sewer operations	864,068
Renewable energy operations	<u>27,962</u>
Total	<u>\$ 838,040</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$13,201,956, a change of \$1,879,555 in comparison to the prior year. Key elements of this change are as follows:

General fund operating results	\$ 1,026,061
Nonmajor funds deficit	<u>853,494</u>
Total	<u>\$ 1,879,555</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$4,931,289, while total fund balance was \$6,543,614. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>6/30/13</u>	<u>6/30/12</u>	<u>Change</u>	% of <u>Total General Fund Expenditures</u>
Unassigned fund balance*	\$ 4,931,289	\$ 4,264,047	\$ 667,242	12.3%
Total fund balance	\$ 6,543,614	\$ 5,517,553	\$ 1,026,061	16.3%

* These figures include the general stabilization fund

The total fund balance of the general fund changed by \$1,026,061 during the current fiscal year. Key factors in this change are as follows:

Excess revenues over budget	\$ 933,002
Budgetary appropriation turnbacks by departments	1,065,668
Excess tax collections over budget	130,432
Excess of current year encumbered appropriations to be spent in subsequent year over prior year encumbrances spent in current year	350,270
Change in stabilization	88,556
Use of free cash	(1,434,626)
Other	<u>(107,241)</u>
Total	<u>\$ 1,026,061</u>

Included in the general fund balance are the Town's stabilization accounts with the following balances:

	<u>6/30/13</u>	<u>6/30/12</u>	<u>Change</u>
General stabilization	\$ <u>2,189,479</u>	\$ <u>2,100,923</u>	\$ <u>88,556</u>
Total	\$ <u>2,189,479</u>	\$ <u>2,100,923</u>	\$ <u>88,556</u>

Proprietary funds. Proprietary funds provide the same type of information found in the business-type activities reported in the government-wide financial statements, but in more detail.

Unrestricted net position of the enterprise funds at the end of the year amounted to \$5,692,266, a change of \$121,081 in comparison to the prior year.

Other factors concerning the finances of proprietary funds have already been addressed in the entity-wide discussion of business-type activities.

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget resulted in an overall change in appropriations of \$662,148. Major reasons for these amendments include:

- \$99,300 increase in general governmental appropriations
- \$122,900 increase in public safety appropriations
- \$235,000 increase in public works appropriations
- \$59,000 increase in health and human services appropriations
- \$4,714 increase in health and human services appropriations
- (\$83,766) decrease in capital outlay
- \$225,000 increase in transfers to other funds

Of this increase, \$662,148 was funded from the use of free cash.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental and business-type activities at year-end amounted to \$104,543,446 (net of accumulated depreciation), a change of \$(1,507,430) from the prior year. This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

- \$206,857 increase in the Heritage Senior Center renovations
- \$554,019 increase in road improvements

Additional information on capital assets can be found in the Notes to the Financial Statements.

Change in credit rating. During the fiscal year, the Moody's credit rating changed from AA- to AA.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$47,217,694, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Kingston's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Town Accountant
Town of Kingston, Massachusetts
26 Evergreen Street
Kingston, Massachusetts 02364

TOWN OF KINGSTON, MASSACHUSETTS

STATEMENT OF NET POSITION

JUNE 30, 2013

	Governmental <u>Activities</u>	Business-Type <u>Activities</u>	<u>Total</u>
ASSETS			
Current:			
Cash and short-term investments	\$ 10,955,197	\$ 5,967,067	\$ 16,922,264
Investments	4,038,004	-	4,038,004
Receivables, net of allowance for uncollectibles:			
Property taxes	902,034	-	902,034
Excises	91,415	-	91,415
User fees	-	976,419	976,419
Departmental and other	457,527	-	457,527
Intergovernmental	530,229	219,630	749,859
Noncurrent:			
Receivables, net of allowance for uncollectibles:			
Property taxes	1,296,823	-	1,296,823
Betterments not yet due	475,052	13,063,912	13,538,964
Other asset bond premium	321,728	-	321,728
Capital assets:			
Land and construction in progress	10,558,935	2,101,630	12,660,565
Other capital assets, net of accumulated depreciation	<u>40,368,071</u>	<u>51,514,810</u>	<u>91,882,881</u>
TOTAL ASSETS	69,995,015	73,843,468	143,838,483
LIABILITIES			
Current:			
Warrants payable	1,921,927	35,743	1,957,670
Accrued liabilities	174,656	246,930	421,586
Notes payable	-	642,830	642,830
Tax refunds payable	244,997	-	244,997
Other current liabilities	303,764	50,247	354,011
Current portion of long-term liabilities:			
Bonds payable	2,079,545	1,480,740	3,560,285
Compensated absence	47,988	7,677	55,665
Landfill postclosure	30,000	-	30,000
Capital lease	86,221	-	86,221
Noncurrent:			
Bonds payable, net of current portion	14,935,478	28,721,931	43,657,409
Compensated absence, net of current portion	911,767	145,867	1,057,634
Landfill postclosure, net of current portion	510,000	-	510,000
Capital lease, net of current portion	184,679	-	184,679
Accrued other post employment benefits	7,182,458	432,601	7,615,059
DEFERRED INFLOWS OF RESOURCES	<u>-</u>	<u>13,063,912</u>	<u>13,063,912</u>
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	28,613,480	44,828,478	73,441,958
NET POSITION			
Net investment in capital assets	34,496,104	23,322,724	57,818,828
Restricted for:			
Grants and other statutory restrictions	4,218,829	-	4,218,829
Permanent funds:			
Nonexpendable	1,090,542	-	1,090,542
Expendable	686,085	-	686,085
Unrestricted	<u>889,975</u>	<u>5,692,266</u>	<u>6,582,241</u>
TOTAL NET POSITION	\$ <u>41,381,535</u>	\$ <u>29,014,990</u>	\$ <u>70,396,525</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

	Expenses	Charges for Services	Program Revenues	Net (Expenses) Revenues and Changes in Net Position	
			Operating Grants and Contributions	Capital Grants and Contributions	
			Operating Grants and Contributions	Capital Grants and Contributions	Business-Type Activities
			Operating Grants and Contributions	Capital Grants and Contributions	Total
Governmental Activities:					
General government	\$ 2,164,953	\$ 186,793	\$ 344,582	\$ -	\$ (1,633,578)
Public safety	5,926,118	1,239,788	261,725	-	(4,424,605)
Education	22,124,415	238,419	6,539,192	1,190,062	(14,156,752)
Public works	4,406,269	452,829	102,766	433,782	(3,416,892)
Health and human services	723,469	127,919	269,992	-	(325,558)
Culture and recreation	1,418,045	325,676	54,028	8,046	(1,030,095)
Employee benefits	7,868,522	-	-	-	(7,868,522)
Interest	744,644	-	-	-	(744,644)
Intergovernmental	202,982	-	-	-	(202,982)
Total Governmental Activities	<u>45,569,417</u>	<u>2,571,624</u>	<u>7,572,285</u>	<u>1,631,880</u>	<u>(33,793,628)</u>
Business-Type Activities:					
Water services	1,666,577	1,708,515	-	-	41,938
Sewer services	3,206,827	2,787,663	-	-	(419,174)
Renewable energy services	424,726	536,574	-	-	111,848
Total Business-Type Activities	5,298,130	5,032,742	-	-	(265,388)
Total	<u>\$ 50,867,547</u>	<u>\$ 7,604,366</u>	<u>\$ 7,572,285</u>	<u>\$ 1,631,880</u>	<u>(34,059,016)</u>
General Revenues and Transfers:					
Property taxes				27,748,730	27,748,730
Excises				1,615,529	1,615,529
Penalties, interest and other taxes				214,557	214,557
Grants and contributions not restricted to specific programs				937,442	937,442
Investment income				195,431	195,431
Miscellaneous				1,467	1,467
Transfers, net				(137,643)	(137,643)
Total general revenues and transfers				<u>33,181,346</u>	<u>33,181,346</u>
Change in Net Position				(612,282)	838,040
Net Position:					
Beginning of year				41,993,817	41,993,817
End of year				<u>\$ 29,014,990</u>	<u>\$ 29,014,990</u>
				<u>\$ 41,381,535</u>	<u>\$ 41,381,535</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

GOVERNMENTAL FUNDS

BALANCE SHEET

JUNE 30, 2013

	<u>General</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
ASSETS			
Cash and short-term investments	\$ 6,311,719	\$ 4,643,478	\$ 10,955,197
Investments	2,186,607	1,851,397	4,038,004
Receivables:			
Property taxes	2,538,608	-	2,538,608
Excises	284,414	-	284,414
Departmental and other	415,059	45,747	460,806
Intergovernmental	131,283	398,946	530,229
Other assets	-	475,052	475,052
TOTAL ASSETS	<u>\$ 11,867,690</u>	<u>\$ 7,414,620</u>	<u>\$ 19,282,310</u>
LIABILITIES			
Warrants payable	\$ 1,810,361	\$ 111,566	\$ 1,921,927
Accrued liabilities	77,669	-	77,669
Tax refunds payable	244,997	-	244,997
Other liabilities	303,764	-	303,764
TOTAL LIABILITIES	2,436,791	111,566	2,548,357
DEFERRED INFLOWS OF RESOURCES	2,887,285	644,712	3,531,997
FUND BALANCES			
Nonspendable	-	1,090,542	1,090,542
Restricted	-	3,293,595	3,293,595
Committed	442,662	2,460,619	2,903,281
Assigned	1,169,663	-	1,169,663
Unassigned	4,931,289	(186,414)	4,744,875
TOTAL FUND BALANCES	<u>6,543,614</u>	<u>6,658,342</u>	<u>13,201,956</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 11,867,690</u>	<u>\$ 7,414,620</u>	<u>\$ 19,282,310</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS
RECONCILIATION OF TOTAL GOVERNMENTAL FUND
BALANCES TO NET POSITION OF GOVERNMENTAL
ACTIVITIES IN THE STATEMENT OF NET POSITION

JUNE 30, 2013

Total governmental fund balances	\$ 13,201,956
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	50,927,006
• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	2,995,968
• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.	(96,988)
• Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.	<u>(25,646,407)</u>
Net position of governmental activities	<u><u>\$ 41,381,535</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2013

	<u>General</u>	Nonmajor Governmental <u>Funds</u>	Total Governmental <u>Funds</u>
Revenues:			
Property taxes	\$ 27,230,170	\$ 570,719	\$ 27,800,889
Excises	1,634,588	-	1,634,588
Penalties, interest and other taxes	214,557	-	214,557
Charges for services	663,878	954,411	1,618,289
Intergovernmental	8,029,790	2,073,201	10,102,991
Licenses and permits	844,708	-	844,708
Fines and forfeitures	34,725	-	34,725
Investment income	4,780	190,653	195,433
Miscellaneous	<u>2,272,203</u>	<u>49,610</u>	<u>2,321,813</u>
Total Revenues	40,929,399	3,838,594	44,767,993
Expenditures:			
Current:			
General government	1,967,387	145,693	2,113,080
Public safety	5,006,646	523,690	5,530,336
Education	20,626,987	794,583	21,421,570
Public works	3,361,888	685,861	4,047,749
Health and human services	687,713	147,344	835,057
Culture and recreation	804,607	689,238	1,493,845
Employee benefits	4,259,089	-	4,259,089
Debt service	2,713,511	-	2,713,511
Capital outlay	408,861	-	408,861
Intergovernmental	<u>202,982</u>	<u>-</u>	<u>202,982</u>
Total Expenditures	<u>40,039,671</u>	<u>2,986,409</u>	<u>43,026,080</u>
Excess (deficiency) of revenues over expenditures	889,728	852,185	1,741,913
Other Financing Sources (Uses):			
Transfers in	597,638	225,000	822,638
Transfers out	<u>(461,305)</u>	<u>(223,691)</u>	<u>(684,996)</u>
Total Other Financing Sources (Uses)	<u>136,333</u>	<u>1,309</u>	<u>137,642</u>
Change in fund balance	1,026,061	853,494	1,879,555
Fund Equity, at Beginning of Year	<u>5,517,553</u>	<u>5,804,848</u>	<u>11,322,401</u>
Fund Equity, at End of Year	<u>\$ 6,543,614</u>	<u>\$ 6,658,342</u>	<u>\$ 13,201,956</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

RECONCILIATION OF THE STATEMENT OF REVENUES
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2013

Net changes in fund balances - total governmental funds \$ 1,879,555

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases	993,076
Depreciation	(1,640,112)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.

41,300

- The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position:

Repayments of debt	1,998,085
Amortization of bond refunding	(45,962)
Capital lease additions	(369,841)
Repayments of capital lease	164,525

- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.

26,944

- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.

(3,659,852)

Change in net position of governmental activities \$ (612,282)

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2013

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
Revenues and Other Sources:				
Taxes	\$ 27,099,738	\$ 27,099,738	\$ 27,099,738	\$ -
Excise	1,402,000	1,402,000	1,634,588	232,588
Penalties, interest and other taxes	130,000	130,000	214,557	84,557
Charges for services	450,000	450,000	663,878	213,878
Intergovernmental	6,454,347	6,454,347	6,491,929	37,582
Licenses and permits	825,000	825,000	844,708	19,708
Fines and forfeits	29,000	29,000	34,725	5,725
Investment income	-	-	16,224	16,224
Miscellaneous	1,810,000	1,810,000	2,272,203	462,203
Transfers in	737,101	737,101	597,638	(139,463)
Use of free cash	772,478	1,434,626	1,434,626	-
Other sources	37,968	37,968	37,968	-
Total Revenues and Other Sources	39,747,632	40,409,780	41,342,782	933,002
Expenditures and Other Uses:				
General government	1,929,418	2,028,718	1,909,393	119,325
Public safety	4,943,178	5,066,078	4,997,741	68,337
Education	19,220,642	19,220,642	19,107,609	113,033
Public works	3,712,718	3,947,718	3,386,459	561,259
Health and human services	637,357	696,357	687,353	9,004
Culture and recreation	803,616	808,330	798,743	9,587
Employee benefits	4,437,642	4,437,642	4,254,189	183,453
Debt service	2,713,511	2,713,511	2,713,511	-
Capital outlay	820,878	737,112	724,590	12,522
Intergovernmental	192,130	192,130	202,982	(10,852)
Transfers out	336,305	561,305	561,305	-
Other timing issues	237	237	237	-
Total Expenditures and Other Uses	39,747,632	40,409,780	39,344,112	1,065,668
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 1,998,670	\$ 1,998,670

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF NET POSITION

JUNE 30, 2013

	Business-Type Activities Enterprise Funds			<u>Total</u>
	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Renewable Energy Fund</u>	
ASSETS				
Current:				
Cash and short-term investments	\$ 849,450	\$ 5,089,428	\$ 28,189	\$ 5,967,067
User fees, net of allowance for uncollectibles	472,244	504,175	-	976,419
Due from other governments	<u>219,630</u>	<u>-</u>	<u>-</u>	<u>219,630</u>
Total current assets	1,541,324	5,593,603	28,189	7,163,116
Noncurrent:				
Betterments not yet due	-	13,063,912	-	13,063,912
Capital assets:				
Land and construction in progress	2,101,630	-	-	2,101,630
Other capital assets, net of accumulated depreciation	<u>19,224,403</u>	<u>32,290,407</u>	<u>-</u>	<u>51,514,810</u>
Total noncurrent assets	<u>21,326,033</u>	<u>45,354,319</u>	<u>-</u>	<u>66,680,352</u>
TOTAL ASSETS	22,867,357	50,947,922	28,189	73,843,468
LIABILITIES				
Current:				
Warrants payable	13,817	21,926	-	35,743
Accrued liabilities	23,474	223,456	-	246,930
Notes payable	642,830	-	-	642,830
Bonds payable	335,250	1,145,490	-	1,480,740
Compensated absence	4,968	2,709	-	7,677
Other liabilities	<u>-</u>	<u>50,247</u>	<u>-</u>	<u>50,247</u>
Total current liabilities	1,020,339	1,443,828	-	2,464,167
Noncurrent:				
Bonds payable, net of current portion	2,270,750	26,451,181	-	28,721,931
Compensated absence, net of current portion	94,398	51,469	-	145,867
Accrued other post employment benefits	<u>193,316</u>	<u>239,285</u>	<u>-</u>	<u>432,601</u>
Total noncurrent liabilities	<u>2,558,464</u>	<u>26,741,935</u>	<u>-</u>	<u>29,300,399</u>
DEFERRED INFLOWS OF RESOURCES	-	13,063,912	-	13,063,912
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	3,578,803	41,249,675	-	44,828,478
NET POSITION				
Net investment in capital assets	18,586,020	4,736,704	-	23,322,724
Unrestricted	<u>702,534</u>	<u>4,961,543</u>	<u>28,189</u>	<u>5,692,266</u>
TOTAL NET POSITION	\$ 19,288,554	\$ 9,698,247	\$ 28,189	\$ 29,014,990

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED JUNE 30, 2013

	Business-Type Activities Enterprise Funds			Total
	Water Fund	Sewer Fund	Renewable Energy Fund	
Operating Revenues:				
Charges for services	\$ 1,708,516	\$ 2,787,653	\$ 536,574	\$ 5,032,743
Total Operating Revenues	1,708,516	2,787,653	536,574	5,032,743
Operating Expenses:				
Operating expenses	886,903	1,243,796	424,726	2,555,425
Depreciation	679,425	654,039	-	1,333,464
Total Operating Expenses	1,566,328	1,897,835	424,726	3,888,889
Operating Income (Loss)	142,188	889,818	111,848	1,143,854
Nonoperating Revenues (Expenses):				
Intergovernmental revenue	-	1,239,603	-	1,239,603
Investment income	245	1,222	-	1,467
Interest expense	(100,249)	(1,308,992)	-	(1,409,241)
Total Nonoperating Revenues (Expenses), Net	(100,004)	(68,167)	-	(168,171)
Income (Loss) Before Transfers	42,184	821,651	111,848	975,683
Transfers:				
Transfers in	113,688	236,305	-	349,993
Transfers out	(209,862)	(193,888)	(83,886)	(487,636)
Change in Net Position	(53,990)	864,068	27,962	838,040
Net Position at Beginning of Year	19,342,544	8,834,179	227	28,176,950
Net Position at End of Year	\$ 19,288,554	\$ 9,698,247	\$ 28,189	\$ 29,014,990

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

PROPRIETARY FUNDS

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2013

	Business-Type Activities			Total
	Enterprise Funds			
	Water Fund	Sewer Fund	Renewable Energy Fund	
Cash Flows From Operating Activities:				
Receipts from customers and users	\$ 1,740,258	\$ 2,755,334	\$ 536,574	\$ 5,032,166
Payments to vendors and employees	<u>(893,092)</u>	<u>(1,160,573)</u>	<u>(429,812)</u>	<u>(2,483,477)</u>
Net Cash Provided By Operating Activities	847,166	1,594,761	106,762	2,548,689
Cash Flows From Noncapital Financing Activities:				
Transfers in	113,688	236,305	-	349,993
Transfers out	<u>(209,862)</u>	<u>(193,887)</u>	<u>(83,886)</u>	<u>(487,635)</u>
Net Cash provided By (Used For) Noncapital Financing Activities	(96,174)	42,418	(83,886)	(137,642)
Cash Flows From Capital and Related Financing Activities:				
Acquisition, construction, and disposition of capital assets	(395,652)	(77,418)	-	(473,070)
Bond payments	(439,000)	(1,100,309)	-	(1,539,309)
Interest expense	(100,249)	(1,308,992)	-	(1,409,241)
Intergovernmental revenue	<u>23,200</u>	<u>1,239,603</u>	<u>-</u>	<u>1,262,803</u>
Net Cash (Used For) Capital and Related Financing Activities	(911,701)	(1,247,116)	-	(2,158,817)
Cash Flows From Investing Activities:				
Interest income	245	1,221	-	1,466
Net Cash Provided By Investing Activities	<u>245</u>	<u>1,221</u>	<u>-</u>	<u>1,466</u>
Net Change in Cash and Short-Term Investments	(160,464)	391,284	22,876	253,696
Cash and Short-Term Investments, Beginning of Year	<u>1,009,914</u>	<u>4,698,144</u>	<u>5,313</u>	<u>5,713,371</u>
Cash and Short-Term Investments, End of Year	<u>\$ 849,450</u>	<u>\$ 5,089,428</u>	<u>\$ 28,189</u>	<u>\$ 5,967,067</u>
Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:				
Operating income	\$ 142,188	\$ 889,818	\$ 111,848	\$ 1,143,854
Adjustments to reconcile operating income to net cash provided by (used for) operating activities:				
Depreciation	679,425	654,039	-	1,333,464
Changes in assets and liabilities:				
User fees	31,742	(32,320)	-	(578)
Warrants and accounts payable	(88,995)	(14,699)	(5,086)	(108,780)
Accrued liabilities	(14,941)	(9,900)	-	(24,841)
Compensated absence	3,305	5,686	-	8,991
Other post employment benefits	94,442	98,994	-	193,436
Other liabilities	<u>-</u>	<u>3,143</u>	<u>-</u>	<u>3,143</u>
Net Cash Provided By Operating Activities	<u>\$ 847,166</u>	<u>\$ 1,594,761</u>	<u>\$ 106,762</u>	<u>\$ 2,548,689</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS
 FIDUCIARY FUNDS
 STATEMENT OF FIDUCIARY NET POSITION
 JUNE 30, 2013

	<u>Private Purpose Trust Funds</u>	<u>Agency Funds</u>
<u>ASSETS</u>		
Cash and short-term investments	\$ -	\$ 333,626
Investments	<u>348,059</u>	<u>-</u>
Total Assets	348,059	333,626
 <u>LIABILITIES AND NET POSITION</u>		
Other liabilities	<u>-</u>	<u>333,626</u>
Total Liabilities	<u>-</u>	<u>333,626</u>
 <u>NET POSITION</u>		
Total net position held in trust	\$ <u><u>348,059</u></u>	\$ <u><u>-</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

FIDUCIARY FUNDS

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

FOR THE YEAR ENDED JUNE 30, 2013

	<u>Private Purpose Trust Funds</u>
Additions:	
Investment income	\$ <u>39,262</u>
Total additions	39,262
Deductions:	
Other expenses	<u>10,000</u>
Total deductions	<u>10,000</u>
Net increase	29,262
Net position:	
Beginning of year	<u>318,797</u>
End of year	\$ <u><u>348,059</u></u>

The accompanying notes are an integral part of these financial statements.

TOWN OF KINGSTON, MASSACHUSETTS

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Kingston (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

A. Reporting Entity

The Town is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2013, it was determined that no entities met the required GASB 39 criteria of component units.

B. Government-wide and Fund Financial Statements

Government-wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental

funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental funds:

- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from

providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The government reports the following major proprietary funds:

- Water operations
- Sewer operations
- Renewable energy operations

The *private-purpose trust fund* is used to account for trust arrangements, other than those properly reported in the pension trust fund or permanent fund, under which principal and investment income exclusively benefit individuals, private organizations, or other governments.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the general fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guar-

anted by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds, and short-term money market investments. Investments are carried at market value.

F. Property Tax Limitations

Legislation known as "Proposition 2½" has limited the amount of revenue that can be derived from property taxes. The prior fiscal year's tax levy limit is used as a base and cannot increase by more than 2.5 percent (excluding new growth), unless an override is voted. The actual fiscal year 2013 tax levy reflected an excess capacity of \$347,868.

G. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (for enterprise funds only) are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Town as assets with an initial individual cost of more than \$10,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20
Infrastructure	30 - 75
Vehicles	5
Office equipment	5
Computer equipment	5

H. Compensated Absences

It is the Town's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

I. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type Statement of Net Position.

J. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as "fund balance". Fund equity for all other reporting is classified as "net position".

Fund Balance - Generally, fund balance represents the difference between the current assets and current liabilities. The Town reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. Unassigned fund balance indicates that portion of fund balance that is available for appropriation in future periods.

The Town's fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (i.e., inventory or prepaid items) or can never be spent (i.e., perpetual care).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of special revenue funds, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., Town Meeting).

- 4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for. This account also includes fund balance (free cash) voted to be used in the subsequent fiscal year.
- 5) Unassigned funds are available to be spent in future periods.

When an expenditure is incurred that would qualify for payment from multiple fund balance types, the Town uses the following order to liquidate liabilities: restricted, committed, assigned, and unassigned.

Net Position - Net position represents the difference between assets/deferred outflows and liabilities/deferred inflows. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The remaining net position is reported as unrestricted.

K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. Stewardship, Compliance, and Accountability

A. Budgetary Information

At the annual town meeting, the Finance Committee presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by town meeting, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at special town meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the Finance Committee is empowered to transfer funds from the Reserve Fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not

foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public. These items are limited by the Massachusetts General Laws and must be raised in the next year's tax rate.

Formal budgetary integration is employed as a management control device during the year for the General Fund and Proprietary Funds. Effective budgetary control is achieved for all other funds through provisions of the Massachusetts General Laws.

At year-end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

B. Budgetary Basis

The general fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations.

C. Budget/GAAP Reconciliation

The budgetary data for the general and proprietary funds are based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison to budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP basis)	\$ 40,929,399	\$ 40,039,671
Other financing sources/uses (GAAP basis)	<u>597,638</u>	<u>461,305</u>
Subtotal (GAAP Basis)	41,527,037	40,500,976
Adjust tax revenue to accrual basis	(130,432)	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(372,872)
Add end-of-year appropriation carryforwards from expenditures	-	723,142
To record use of free cash	1,434,626	-
To record other financing sources	37,968	-
Other timing issues	-	(69,273)
To reverse the effect of non- budgeted State contributions for teachers retirement	(1,537,861)	(1,537,861)
To remove unbudgeted stabilization fund	<u>11,444</u>	<u>100,000</u>
Budgetary basis	<u>\$ 41,342,782</u>	<u>\$ 39,344,112</u>

D. Deficit Fund Equity

The following funds had deficits as of June 30, 2013:

Police rotating	\$ (32,311)
Fire rotating	(472)
Bulletproof vests	(8,379)
E-911 training	(20,774)
Chapter 90	(122,956)
Conservation - Fed stormwater	<u>(1,522)</u>
	<u>\$ (186,414)</u>

The deficits in these funds will be eliminated through future departmental revenues and transfers from other funds.

3. Cash and Short-Term Investments

Custodial credit risk for deposits is the risk that in the event of a bank failure, the deposits may not be returned. The custodial credit risk for investments is the risk that, in the event of a failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party.

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned. Massachusetts General Law Chapter 44, Section 55, limits the Town's deposits "in a bank or trust company or banking company to an amount not exceeding sixty percent of the capital and surplus of such bank or trust company or banking company, unless satisfactory security is given to it by such bank or trust company or banking company for such excess." The Town does not have a deposit policy for custodial credit risk.

As of June 30, 2013, \$1,300,459 of the Town's bank balance(s) of \$17,647,936 was exposed to custodial credit risk as uninsured or uncollateralized.

4. Investments

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. For short-term investments that were purchased using surplus revenues, Massachusetts General Law, Chapter 44, Section 55, limits the Town's investments to the top rating issued by at least one nationally recognized statistical rating organization (NRSROs).

Presented below (in thousands) is the actual rating as of year-end for each investment of the Town. (All federal agency securities have an implied credit rating of AAA.):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year End</u> <u>Aaa</u>
U.S. Treasury notes	\$ 553	N/A	\$ -	\$ 553
U.S. Treasury bonds	534	N/A	534	-
Corporate bonds	75		75	-
Corporate equities	1,174	N/A	1,174	-
Certificates of deposits	181	N/A	181	-
Mutual funds	203	N/A	203	-
Federal agency securities	<u>1,666</u>		<u>-</u>	<u>1,666</u>
Total investments	<u>\$ 4,386</u>		<u>\$ 2,167</u>	<u>\$ 2,219</u>

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

All of the Town's investments of \$4,386,063 are exposed to custodial credit risk because the related securities are uninsured, unregistered and/or held by the Town's brokerage firm, which is also the Counterparty to these securities. The Town manages this custodial credit risk with SIPC, excess SIPC, and by maintaining investments in the Town's name.

C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows:

<u>Investment Issuer</u>	<u>Amount</u>	<u>% of Total Investments</u>
Federal Home Loan Bank	\$ 559	13%
Federal Home Loan Mortgage	672	15%
Federal National Mortgage	<u>435</u>	10%
Total	<u>\$ 1,666</u>	

D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Investment Maturities (in Years)</u>			<u>N/A</u>
		<u>Less Than 1</u>	<u>1-5</u>	<u>6-10</u>	
U.S. Treasury notes	\$ 553	\$ -	\$ -	\$ -	\$ 553
U.S. Treasury bonds	534	26	401	107	-
Corporate bonds	75	-	47	28	-
Corporate equities	1,174	-	-	-	1,174
Certificates of deposit	181	181	-	-	-
Mutual funds	203	-	-	-	203
Federal agency securities	<u>1,666</u>	<u>714</u>	<u>669</u>	<u>283</u>	-
Total	<u>\$ 4,386</u>	<u>\$ 921</u>	<u>\$ 1,117</u>	<u>\$ 418</u>	<u>\$ 1,930</u>

E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

5. Taxes Receivable

Real estate and personal property taxes are levied and based on values assessed on January 1 of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a quarterly basis and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the fiscal year they relate to.

Fourteen days after the due date for the final tax bill for real estate taxes, a demand notice may be sent to the delinquent taxpayer. Fourteen days after the demand notice has been sent, the tax collector may proceed to file a lien against the delinquent taxpayers' property. The Town has an ultimate right to foreclose on property for unpaid taxes. Personal property taxes cannot be secured through the lien process.

Taxes receivable at June 30, 2013 consist of the following (in thousands):

Real Estate		
2013	\$ 789	
2012	81	
2011	47	
Prior	<u>42</u>	959
Personal Property		
2013	9	
2012	6	
2011	6	
Prior	<u>3</u>	24
Tax Liens		1,441
Deferred Taxes		<u>115</u>
Total		<u>\$ 2,539</u>

6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):

	<u>Governmental</u>	<u>Business-Type</u>
Property taxes	\$ 340	\$ -
Excises	\$ 193	\$ -
Departmental	\$ 3	\$ -
Utilities	\$ -	\$ 184

7. Intergovernmental Receivables

This balance represents reimbursements requested from Federal and State agencies for expenditures incurred in fiscal 2013.

8. Capital Assets

Capital asset activity for the year ended June 30, 2013 was as follows (in thousands):

	Beginning <u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	Ending <u>Balance</u>
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 35,708	\$ 564	\$ -	\$ 36,272
Machinery, equipment, and furnishings	6,814	58	-	6,872
Infrastructure	<u>20,544</u>	<u>554</u>	<u>-</u>	<u>21,098</u>
Total capital assets, being depreciated	63,066	1,176	-	64,242
Less accumulated depreciation for:				
Buildings and improvements	(11,589)	(902)	-	(12,491)
Machinery, equipment, and furnishings	(5,228)	(324)	-	(5,552)
Infrastructure	<u>(5,416)</u>	<u>(415)</u>	<u>-</u>	<u>(5,831)</u>
Total accumulated depreciation	<u>(22,233)</u>	<u>(1,641)</u>	<u>-</u>	<u>(23,874)</u>
Total capital assets, being depreciated, net	40,833	(465)	-	40,368
Capital assets, not being depreciated:				
Land	7,644	-	-	7,644
Construction in progress	<u>3,097</u>	<u>113</u>	<u>(295)</u>	<u>2,915</u>
Total capital assets, not being depreciated	<u>10,741</u>	<u>113</u>	<u>(295)</u>	<u>10,559</u>
Governmental activities capital assets, net	<u>\$ 51,574</u>	<u>\$ (352)</u>	<u>\$ (295)</u>	<u>\$ 50,927</u>
	Beginning <u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	Ending <u>Balance</u>
Business-Type Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 21,456	\$ 130	\$ -	\$ 21,586
Machinery, equipment, and furnishings	755	65	-	820
Infrastructure	<u>42,766</u>	<u>9,101</u>	<u>-</u>	<u>51,867</u>
Total capital assets, being depreciated	64,977	9,296	-	74,273
Less accumulated depreciation for:				
Buildings and improvements	(4,770)	(559)	-	(5,329)
Machinery, equipment, and furnishings	(674)	(29)	-	(703)
Infrastructure	<u>(15,981)</u>	<u>(746)</u>	<u>-</u>	<u>(16,727)</u>
Total accumulated depreciation	<u>(21,425)</u>	<u>(1,334)</u>	<u>-</u>	<u>(22,759)</u>
Total capital assets, being depreciated, net	43,552	7,962	-	51,514
Capital assets, not being depreciated:				
Land	463	-	-	463
Construction in progress	<u>10,462</u>	<u>396</u>	<u>(9,219)</u>	<u>1,639</u>
Total capital assets, not being depreciated	<u>10,925</u>	<u>396</u>	<u>(9,219)</u>	<u>2,102</u>
Business-type activities capital assets, net	<u>\$ 54,477</u>	<u>\$ 8,358</u>	<u>\$ (9,219)</u>	<u>\$ 53,616</u>

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 87
Public safety	188
Education	698
Public works	527
Culture and recreation	<u>141</u>
Total depreciation expense - governmental activities	<u>\$ 1,641</u>
Business-Type Activities:	
Water	\$ 680
Sewer	<u>654</u>
Total depreciation expense - business-type activities	<u>\$ 1,334</u>

9. Warrants Payable

Warrants payable represent 2013 expenditures paid by July 15, 2013.

10. Tax Refunds Payable

This balance consists of an estimate of refunds due to property taxpayers for potential abatements. These cases are currently pending with the state Appellate Tax Board.

11. Anticipation Notes Payable

The Town had the following notes outstanding at June 30, 2013:

	Interest <u>Rate</u>	Date of <u>Issue</u>	Date of <u>Maturity</u>	Balance at <u>6/30/13</u>
<u>Water Enterprise</u>				
Bond anticipation	0.13%	06/15/13	06/15/14	\$ 242,830
Bond anticipation	0.80%	01/25/13	01/23/14	<u>400,000</u>
Total				<u>\$ 642,830</u>

The following summarizes activity in notes payable during fiscal year 2013:

	Balance Beginning of Year	New Issues	Maturities	Balance End of Year
MWPAT DWP-12-15	\$ -	\$ 242,830	\$ -	\$ 242,830
Water treatment	400,000	-	-	400,000
Total	<u>\$ 400,000</u>	<u>\$ 242,830</u>	<u>\$ -</u>	<u>\$ 642,830</u>

12. Capital Lease Obligations

The Town is the lessee of certain equipment under capital and operating leases expiring in various years through 2013. Future minimum lease payments under the capital and operating leases consisted of the following as of June 30, 2013:

Fiscal Year	Capital Leases
2014	\$ 102,624
2015	69,170
2016	69,170
2017	<u>69,170</u>
Total minimum lease payments	310,134
Less amounts representing interest	<u>39,234</u>
Present Value of Minimum Lease Payments	<u>\$ 270,900</u>

13. Long-Term Debt

A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have been issued for both governmental and business-type activities. General obligation bonds currently outstanding are as follows:

	Serial Maturities <u>Through</u>	Interest <u>Rate(s) %</u>	Amount Outstanding as of <u>6/30/13</u>
<u>Governmental Activities:</u>			
Septic loan program Title 5	08/01/19	0.00%	\$ 73,325
MWPAT - septic	08/01/23	0.00%	254,313
School	11/15/19	4.00%	11,788,265
Grays beach park	11/15/19	4.00%	141,735
Senior center	11/15/19	4.00%	630,000
Septic loan program Title 5	07/15/26	0.00%	87,897
Septic loan program Title 5	07/15/27	0.00%	209,488
MWPAT stormwater CW-07-16	07/15/28	0.00%	260,552
Departmental equipment	01/15/14	2.00%	65,000
Senior center	01/15/30	3.80%	1,360,000
Refunding april 2013	03/01/23	1.36%	1,809,800
MPWAT 97-1211-D	07/15/32	0.00%	<u>334,648</u>
Total Governmental Activities:			<u>\$ 17,015,023</u>

	Serial Maturities <u>Through</u>	Interest <u>Rate(s) %</u>	Amount Outstanding as of <u>6/30/13</u>
<u>Business-Type Activities:</u>			
<u>Sewer Fund</u>			
MWPAT	08/01/18	1.36%	\$ 299,200
MWPAT	08/01/29	1.73%	945,000
MWPAT	08/01/29	1.73%	5,250,000
MWPAT	08/01/29	1.73%	1,750,000
MWPAT	08/01/30	1.73%	1,085,000
MWPAT	08/01/30	1.73%	5,420,000
MWPAT	02/01/31	1.85%	450,000
MWPAT	02/01/31	1.85%	4,575,000
MWPAT	08/01/32	2.60%	370,000
Sewer	11/15/15	2.60%	60,000
MWPAT CW-04-02	07/15/35	2.31%	2,907,107
MWPAT CW-04-42A	07/15/36	2.31%	4,371,164
Refunding april 2013	03/01/23	1.36%	<u>114,200</u>
Total Sewer:			<u>27,596,671</u>

<u>Business-Type Activities:</u>	<u>Serial</u> <u>Maturities</u> <u>Through</u>	<u>Interest</u> <u>Rate(s) %</u>	<u>Amount</u> <u>Outstanding</u> <u>as of</u> <u>6/30/13</u>
<u>Water Fund</u>			
Water meters	01/15/19	2.59%	145,000
Water	11/15/15	3.76%	90,000
Water mains	11/15/15	3.76%	120,000
Water equipment	11/15/14	3.69%	20,000
Water meters	11/15/14	3.71%	50,000
Water mains	01/15/30	3.72%	290,000
Water system improvement	01/15/30	3.80%	340,000
Water system improvement	01/16/30	1.36%	1,346,000
Water mains	01/15/30	3.68%	<u>205,000</u>
Total Water:			<u>2,606,000</u>
Total Business Type Activities:			<u>\$ 30,202,671</u>

B. Future Debt Service

The annual payments to retire all general obligation long-term debt outstanding as of June 30, 2013 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 2,079,545	\$ 602,622	\$ 2,682,167
2015	2,075,191	526,251	2,601,442
2016	2,121,663	445,905	2,567,568
2017	2,195,882	361,902	2,557,784
2018	2,226,206	269,903	2,496,109
2019 - 2023	5,363,090	363,566	5,726,656
2024 - 2028	690,000	88,192	778,192
2029 - 2033	<u>263,446</u>	<u>10,148</u>	<u>273,594</u>
Total	<u>\$ 17,015,023</u>	<u>\$ 2,668,489</u>	<u>\$ 19,683,512</u>
<u>Business-Type</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 1,480,740	\$ 574,212	\$ 2,054,952
2015	1,522,558	528,004	2,050,562
2016	1,513,359	491,910	2,005,269
2017	1,456,741	454,362	1,911,103
2018	1,499,060	42,122	1,541,182
2019 - 2023	7,683,478	1,658,170	9,341,648
2024 - 2028	8,094,431	933,977	9,028,408
2029 - 2033	5,570,824	398,247	5,969,071
2034 - 2038	<u>1,381,480</u>	<u>59,779</u>	<u>1,441,259</u>
Total	<u>\$ 30,202,671</u>	<u>\$ 5,140,783</u>	<u>\$ 35,343,454</u>

C. Changes in General Long-Term Liabilities

During the year ended June 30, 2013, the following changes occurred in long-term liabilities (in thousands):

	Total Balance <u>7/1/12</u>	<u>Additions</u>	<u>Reductions</u>	Total Balance <u>6/30/13</u>	Less Current Portion	Equals Long-Term Portion <u>6/30/13</u>
<u>Governmental Activities</u>						
Bonds payable	\$ 19,013	\$ -	\$ (1,998)	\$ 17,015	\$ (2,080)	\$ 14,935
Other:						
Compensated absences	893	67	-	960	(48)	912
Landfill closure	546	-	(6)	540	(30)	510
Capital lease	66	370	(165)	271	(86)	185
Accrued other post-employment benefits	<u>3,583</u>	<u>3,599</u>	<u>-</u>	<u>7,182</u>	<u>-</u>	<u>7,182</u>
Totals	<u>\$ 24,101</u>	<u>\$ 4,036</u>	<u>\$ (2,169)</u>	<u>\$ 25,968</u>	<u>\$ (2,244)</u>	<u>\$ 23,724</u>
<u>Business-Type Activities</u>						
Bonds payable	\$ 31,742	\$ -	\$ (1,540)	\$ 30,202	\$ (1,481)	\$ 28,721
Other:						
Compensated absences	144	10	-	154	(8)	146
Accrued other post-employment benefits	<u>240</u>	<u>193</u>	<u>-</u>	<u>433</u>	<u>-</u>	<u>433</u>
Totals	<u>\$ 32,126</u>	<u>\$ 203</u>	<u>\$ (1,540)</u>	<u>\$ 30,789</u>	<u>\$ (1,489)</u>	<u>\$ 29,300</u>

14. Landfill Closure and Postclosure Care Costs

State and Federal laws and regulations require the Town to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure.

The \$540,000 reported as landfill postclosure care liability at June 30, 2013 represents future monitoring costs of the landfill. The actual life of the landfill may be longer due to increased recycling efforts. Actual cost may be higher due to inflation, changes in technology, or changes in regulations.

15. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net assets by the Town that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities.

The following is a summary of deferred inflow of resources balances as of June 30, 2013:

	<u>Entity-wide Basis</u>	<u>Fund Basis</u>		
	<u>Business-type</u>	<u>General Fund</u>	<u>Nonmajor</u>	<u>Sewer</u>
	<u>Activities</u>			
Deferred revenue - betterments not yet due	\$ 13,063,912	\$ -	\$ -	\$ 13,063,912
Deferred revenue	\$ -	\$ 2,887,285	\$ 644,712	\$ -

16. **Restricted Net Position**

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

17. **Governmental Funds - Balances**

Fund balances are segregated to account for resources that are either not available for expenditure in the future or are legally set aside for a specific future use.

The Town implemented GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which enhances the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying existing governmental fund type definitions.

The following types of fund balances are reported at June 30, 2013:

Nonspendable - Represents amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This fund balance classification includes general fund reserves for prepaid expenditures and nonmajor governmental fund reserves for the principal portion of permanent trust funds.

Restricted - Represents amounts that are restricted to specific purposes by constraints imposed by creditors, grantors, contributors, or laws or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation. This fund balance classification includes general fund encumbrances funded by bond issuances, various special revenue funds, and the income portion of permanent trust funds.

Committed - Represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Town's highest level of decision-making authority. This fund balance classification includes general fund encumbrances for non-lapsing, special article appropriations and stabilization funds.

Assigned - Represents amounts that are constrained by the Town's intent to use these resources for a specific purpose. This fund balance classification includes general fund encumbrances that have been established by various Town departments for the expenditure of current year budgetary financial resources upon vendor performance in the subsequent budgetary period.

Unassigned - Represents amounts that are available to be spent in future periods.

Following is a breakdown of the Town's fund balances at June 30, 2013:

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
Nonspendable			
Nonexpendable permanent funds	\$ -	\$ 1,090,542	\$ 1,090,542
Total Nonspendable	-	1,090,542	1,090,542
Restricted			
Bonded projects	-	584,121	584,121
Special revenue funds	-	2,023,389	2,023,389
Expendable permanent funds	-	686,085	686,085
Total Restricted	-	3,293,595	3,293,595
Committed			
Continuing appropriations	442,662	-	442,662
Community preservation	-	2,460,619	2,460,619
Total Committed	442,662	2,460,619	2,903,281
Assigned			
Encumbrances	281,584	-	281,584
Sale of old townhouse	70,479	-	70,479
Reserved for expenditures	817,600	-	817,600
Total Assigned	1,169,663	-	1,169,663
Unassigned			
General fund	2,741,810	-	2,741,810
Stabilization	2,189,479	-	2,189,479
Special revenue	-	(186,414)	(186,414)
Total Unassigned	4,931,289	(186,414)	4,744,875
Total Fund Balances	\$ 6,543,614	\$ 6,658,342	\$ 13,201,956

18. General Fund Unassigned Fund Balance

The unassigned general fund balance reported on the balance sheet is stated in accordance with generally accepted accounting principles (GAAP), which differs in certain respects from the Massachusetts Uniform Municipal Accounting System (UMAS). The following paragraphs summarize the major differences.

The accompanying financial statements include an estimate for future potential tax refunds, which is not recognized under UMAS.

The following summarizes the specific differences between GAAP basis and budgetary basis of reporting the general fund unassigned fund balance:

GAAP basis balance	\$ 4,931,289
Stabilization fund	(2,189,479)
Tax refund estimate	<u>244,997</u>
Statutory (UMAS) Balance	<u>\$ 2,986,807</u>

19. Commitments and Contingencies

Outstanding Legal Issues - There are several pending legal issues in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

20. Post-Employment Healthcare and Life Insurance Benefits

Other Post-Employment Benefits

GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*, requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the statement of revenues, expenses, and changes in net position when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their

actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Position over time.

A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment healthcare and life insurance benefits for retired employees through the Town's. The benefits, benefit levels, employee contributions, and employer contributions are governed by Chapter 32 of the Massachusetts General Laws. As of July 1, 2012, the actuarial valuation date, approximately 139 retirees, covered spouses, and survivors and 275 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The Town provides medical, prescription drug, mental health/substance abuse, and life insurance to retirees and their covered dependents. All active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

C. Funding Policy

Retirees contribute 40% of the cost of the health plan, as determined by the Town. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

D. Annual OPEB Costs and Net OPEB Obligation

The Town's fiscal 2013 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending June 30, 2013, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of July 1, 2012.

Annual Required Contribution (ARC)	\$ 4,608,985
Interest on net OPEB obligation	191,110
Adjustment to ARC	<u>(248,679)</u>
Annual OPEB cost	4,551,416
Contributions made	<u>(758,547)</u>
Increase in net OPEB obligation	3,792,869
Net OPEB obligation - beginning of year	<u>3,822,190</u>
Net OPEB obligation - end of year	<u><u>\$ 7,615,059</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2013	\$ 4,551,416	17%	\$ 7,615,059
2012	\$ 1,871,583	53%	\$ 3,822,190
2011	\$ 1,809,186	48%	\$ 2,953,402
2010	\$ 1,837,559	41%	\$ 2,013,913

The Town's net OPEB obligation as of June 30, 2013 is recorded as a component of the "other long-term liabilities" line item.

E. Funded Status and Funding Progress

The funded status of the plan as of July 1, 2012, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 39,396,705
Actuarial value of plan assets	-
Unfunded actuarial accrued liability (UAAL)	<u>\$ 39,396,705</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0%</u>
Covered payroll (active plan members)	<u>\$ 13,512,046</u>
UAAL as a percentage of covered payroll	<u>291.6%</u>

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the Notes to the Financial Statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical

pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2012, actuarial valuation the projected unit credit cost method was used. The actuarial value of assets was not determined as the Town has not advanced funded its obligation. The actuarial assumptions included a 4% investment rate of return and an initial annual healthcare cost trend rate of 9%, which decreases to a 5% long-term rate for all healthcare benefits after ten years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 30 years, on an open basis.

21. **Pension Plan**

The Town follows the provisions of GASB Statement No. 27, (as amended by GASB 50) *Accounting for Pensions for State and Local Government Employees*, with respect to the employees' retirement funds. Chapter 32 of the Massachusetts General Laws assigns the System the authority to establish and amend benefit provisions of the plan, and the State legislature has the authority to grant cost-of-living increases. The System issues a publicly available financial report which can be obtained through the Plymouth County Retirement Association.

A. Plan Description

The Town contributes to the Plymouth County Retirement System (the System), a cost-sharing multiple-employer, defined benefit pension plan administered by a county retirement board. The System provides retirement, disability, and death benefits to plan members and beneficiaries. Chapter 32 of the Massachusetts General Laws assigns the System the authority to establish and amend benefit provisions of the plan and grant cost-of-living increases. The System issues a publicly available financial report that can be obtained through the Plymouth County Retirement System, 11 South Russell Street, Plymouth, Massachusetts 02360.

B. Funding Policy

Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the remaining system-wide actuarially determined contribution plus administration costs which are apportioned among the employers based on active covered payroll. The contributions of plan members and the Town are governed by Chapter 32 of the Massachusetts General Laws. The Town's contributions to the System

for the years ended June 30, 2013, 2012, and 2011 were \$1,578,368, \$1,339,136, and \$1,363,917, respectively, which were equal to its annual required contributions for each of these years.

C. Massachusetts Teacher Retirement System (MTRS) - Plan Description

As required by State Statutes, teachers of the Town are covered by the Massachusetts Teachers Retirement System (MTRS). The MTRS is funded by contributions from covered employees and the Commonwealth of Massachusetts. The MTRS was established under Chapter 15, Section 16 of the Massachusetts General Laws, however, Chapter 32 of the Massachusetts General Laws assigns the System the authority to establish and amend benefit provisions of the plan, and the State legislature has the authority to grant cost-of-living increases. The Town is not required to contribute.

All persons employed on at least a half-time basis, who are covered under a contractual agreement requiring certification by the Board of Education are eligible and must participate in the MTRS.

Based on the Commonwealth of Massachusetts' retirement laws, employees covered by the pension plan must contribute a percentage of gross earnings into the pension fund. The percentage is determined by the participant's date of entry into the system and gross earnings, up to \$30,000, as follows:

Before January 1, 1975	5%
January 1, 1975 - December 31, 1983	7%
January 1, 1984 - June 30, 1996	8%
July 1, 1996 - June 30, 2001	9%
Beginning July 1, 2001	11%

*Effective January 1, 1990, all participants hired after January 1, 1979, who have not elected to increase to 11%, contribute an additional 2% of salary in excess of \$30,000.

In fiscal year 2013, the Commonwealth of Massachusetts contributed \$1,587,861 to the MTRS on behalf of the Town. This is included in the education expenditures and intergovernmental revenues in the general fund.

22. Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

23. Implementation of New GASB Standards

The GASB has issued Statement 68 Accounting and Financial Reporting for Pensions, which is required to be implemented in fiscal year 2015. Management's current assessment is that this pronouncement will have a significant impact on the Town's basic financial statements by recognizing as a liability and expense, the Town's applicable portion of the Plymouth County Retirement System's actuarially accrued liability.

**TOWN OF KINGSTON, MASSACHUSETTS
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION**

JUNE 30, 2013

(Unaudited)

Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll [(b-a)/c]
07/01/12	\$ -	\$ 39,396,705	\$ 39,396,705	0.0%	\$ 13,512,046	291.6%
07/01/08	\$ -	\$ 21,522,057	\$ 21,522,057	0.0%	N/A	N/A

**PLYMOUTH COUNTY RETIREMENT SYSTEM
REQUIRED SUPPLEMENTARY INFORMATION
(Unaudited)**

**Employees' Retirement System
Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll [(b-a)/c]
01/01/11	\$ 666,730,812	\$ 1,187,447,414	\$ 520,716,602	56.1%	\$ 228,289,638	228.1%
01/01/10	\$ 673,709,456	\$ 1,132,847,379	\$ 459,137,923	59.5%	\$ 227,507,647	201.8%
01/01/09	\$ 579,877,224	\$ 1,159,210,636	\$ 579,333,412	50.0%	\$ 264,541,078	219.0%
01/01/08	\$ 683,819,938	\$ 1,056,020,215	\$ 372,200,277	64.8%	\$ 252,682,832	147.3%

**Employees' Retirement System
Schedule of Employer Contributions**

Plan Year End	System Wide			Town of Kingston	
	Annual Required Contributions	Actual Contributions	Percent Contributed	Actual Contributions	Town as a % of Actual Contributions
12/31/12	\$ 52,815,432	\$ 52,815,432	100%	\$ 1,339,136	2.5%
12/31/11	\$ 46,850,764	\$ 46,850,764	100%	\$ 1,363,917	2.9%
12/31/10	\$ 48,986,967	\$ 48,986,967	100%	\$ 1,198,904	2.4%

See Independent Auditors' Report.