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## TOWN OF KINGSTON

Office of the Board of Selectmen
Town House
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www.kingstonmass.org

Board of Selectmen Joshua Warren, Chairman Elaine A. Fiore, Vice Chairman Sandra D. MacFarlane, Clerk Tammy Murray Jessica Kramer

Town Administrator/ Chief Procurement Officer Thomas J. Calter III

## PRESS RELEASE

SUNDAY, March 15, 2020

Town Building Access – Temporary Protocols During Massachusetts's COVID-19 State of Emergency Effective Immediately, March 15, 2020.

In order to ensure the safety of our employees and the residents of the Town we are limiting the public's access to the Town House to critical and time-sensitive matters only. There is a drop box with a mail slot located to the right of the entry door of the Town House. This is typically used for payments, but will now be utilized for any materials that the public may need to drop off. Please label the materials appropriately and we will make sure they find their way to their intended recipient. Department contacts are listed on <a href="https://www.kingstonmass.org">www.kingstonmass.org</a>.

As indicated on the <u>Kingston Council on Aging</u> Facebook page, the Council on Aging will be closed for all scheduled group programs and events from Monday, March 16 through Friday, March 20, 2020. The building will be open and staffed during normal business hours, 8:30 AM - 4:30 PM to provide outreach services for transportation, meals on wheels, and to answer phone calls.

In collaboration with the Kingston Emergency Management Team, the Kingston Public Library and the Kingston Recreation Department have made the difficult decision to close their buildings to the public as of March 16, 2020, for at least two weeks, or until further notice. Information regarding what services the Kingston Public Library will continue to be offered can be found at <a href="http://www.kingstonpubliclibrary.org">http://www.kingstonpubliclibrary.org</a>.

Additional instructions and information will be released as it becomes available on <a href="https://www.kingstonmass.org">www.kingstonmass.org</a>.

Sincerely,

Joshua A. Warren, Chairman

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Board of Selectmen